

By: Finance Department
Adopted: November 24, 2014
Vote: Buswell, Graham, O'Barr, Sullivan-Leonard, Wall, and Wilson in favor

**City of Wasilla
Resolution Serial No. 14-41**

A resolution of the Wasilla City Council amending the Curtis D. Menard Memorial Sports Center Fund, FY2015 budget by eliminating one Building Support Lead position and adding one Building Support Laborer position and amend funding associated to this restructure.

WHEREAS, the City of Wasilla adopted the FY2015 budget authorizing the position and funding of two Building Support Lead positions and one Building Support Laborer positions; and

WHEREAS, upon request of the Recreational and Cultural Services Director and approval of the Mayor, one Building Support Lead position is removed and one Building Support Laborer position is added.


WHEREAS, a cost savings of (\$18,338) is anticipated by reducing one position classified in Laborers' Local 341 as a Grade 3 (Building Support Lead) to a Grade 1 (Building Support Laborer). This additionally will provide continuity and efficiency of having one Building Support Lead supervising two Building Support Laborers.

NOW, THEREFORE, BE IT RESOLVED, that the Wasilla City Council authorizes the elimination of one Building Support Lead position and adding one Building Support Laborer position and amend funding associated to this restructure.

ADOPTED by the Wasilla City Council on November 24, 2014.


BERT L. COTTLE, Mayor

ATTEST:


KRISTIE SMITHERS, MMC, City Clerk

[SEAL]

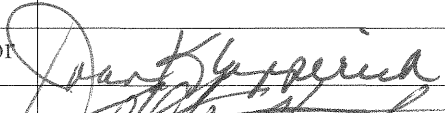



CITY COUNCIL LEGISLATION STAFF REPORT

Resolution Serial No. 14-41: A resolution of the Wasilla City Council amending the Curtis D. Menard Memorial Sports Center Fund, FY2015 budget by eliminating one Building Support Lead position and adding one Building Support Laborer position and amend funding associated to this restructure.

Originator: Troy Tankersley, Finance Director

Date: 11/6/2014

Agenda of: 11/24/2014

Route to:	Department Head	Signature	Date
	Chief of Police		
	Public Works Director		
X	Recreation & Cultural Services Director		11-6-14
X	Finance Director		11-6-14
X	Deputy Administrator		11/10/14
X	City Clerk		11.7.14

Reviewed by Mayor Bert L. Cottle:

 11:06:2014

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number:

Personnel and Benefits 340.4530.453.10.10
Through 340-4530-453-20-60 (\$18,338)

Attachments: Memo - Personnel Restructure Request (1 page)

Personnel Cost Estimate (1 page)

Resolution Serial No. 14-41 (1 page)

Summary Statement: From recent turnover at the Curtis D. Menard Memorial Sports Center, a request for personnel restructure had been received and authorized by Mayor Verne Rupright on October 15, 2014. This request removes one full-time Building Support Lead position and adds one Building Support Laborer position providing continuity and efficiency of having one supervisor for two laborers.

Resolution No. 14-41 requests Council consideration so that the appropriate funding may follow the approved personnel restructure. If adopted, the FY2015 budget would reflect one Building Support Lead and two Building Support Laborer positions and providing an estimated (\$18,338) savings for the remainder of FY2015.

Recommended Action: Adopt Resolution Serial No. 14-41.



THE MENARD CENTER

JOAN KLAPPERICH

DIRECTOR

RECREATIONAL AND CULTURAL SERVICES

October 15, 2014

The Honorable Mayor Verne Rupright
Mayor for the City of Wasilla
Wasilla, Alaska 99654

Dear Mr. Mayor,

Due to the current staffing changes at the Menard Sports Center, I would like you to consider the possible restructure of staff outlined below.

Currently, we have two Building Support Lead positions (one recently vacated) supervising one Building Support Laborer (recently vacated). We also have a Building Support Specialist whose sole responsibility is Mechanical Maintenance. The Specialist is not supervised by either Building Support Lead positions, as he reports directly to the Building Supervisor and Events Coordinator as well as the Deputy Director for Public Works.

After careful consideration, it is apparent the Menard Center only needs one Building Support Lead position. At this time, I am asking for the following consideration in staffing for the Menard Sports Center:


1. Eliminate one Building Support Lead position
2. Replace with one Building Support Laborer position

This change will provide continuity and efficiency of having one Building Support Lead supervising two Support Laborers. This will reduce payroll costs without sacrificing service to our customers and user groups or maintenance of the facility.

Thank you for your consideration of this change.

Sincerely,


Joan Klapperich
Recreational & Cultural Services Director


Verne Rupright, Mayor
City of Wasilla

10-15-14
Date

Personnel Cost Estimate:
 Prepared by: T.Tankersley, Finance Director

Position:
 Department:
 Requested by:
 Date:

	Remove	Add	Savings
	Building Support Lead CMMSC J.Klapperich 10/15/2014	Building Support Laborer CMMSC J.Klapperich 10/15/2014	
	Dec-June Full-Time	Dec-June Full-Time	
	26.22	17.15	
	37,101	24,267	(12,834)
	1,180	772	(408)
Total Wages:	38,281	25,039	(13,242)
Benefits:			
full-time assumes family rate:	22,193	22,193	-
FICA	555	363	(192)
SBS	2,347	1,535	(812)
PERS	8,422	5,509	(2,913)
ESC	423	283	(140)
Workers Compenastion	3,003	1,964	(1,039)
Total Benefits:	36,943	31,847	(5,096)
Total Cost:	\$ 75,224	\$ 56,886	\$ (18,338)

Cost Analysis:

Wages:

Wage per hour (G3S8 to G1S1):
 Regular (December - June)
 Overtime (30 hours)

Benefits:

full-time assumes family rate:
 FICA
 SBS
 PERS
 ESC
 Workers Compenastion