



MAYOR
Bert L. Cottle

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION

Claudia Pinard, Seat A
Daniel Kelly Jr., Seat B
Jessica Dean, Seat C
Loren Means III, Seat D
Glenda Ledford, Seat E

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

6 P.M.

December 9, 2014

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION *(three minutes per person, for items not scheduled for public hearing)*
- VII. CONSENT AGENDA
 - A. Minutes of November 18, 2014 regular meeting
- VIII. NEW BUSINESS *(five minutes per person)*
 - A. Committee of the Whole
 1. Draft Downtown Overlay District discussion.
- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Planning Commission meeting calendar for 2015
 - B. Permit Information
 - C. Enforcement Log

- XI. AUDIENCE COMMENTS (*three minutes per person*)
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:00 PM on Tuesday, December 9, 2014, in Council Chambers of City Hall, Wasilla, Alaska by Daniel Kelly, Jr., Vice-Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Claudia Pinard, Seat A
Daniel Kelly Jr., Seat B
Jessica Dean, Seat C
Loren Means, Seat D

Commissioner absent and excused were:

Glenda Ledford, Seat E

Staff in attendance were:

Ms. Tina Crawford, City Planner
Ms. Lyn Carden, Deputy Administrator
Ms. Tahirih Revet, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Dean led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator

Ms. Carden stated that she is looking forward to the downtown district overlay being developed and the opportunities it will bring for development.

B. City Public Works Director

No report given.

C. City Attorney

No report given.

D. City Planner

No report given.

VI. PUBLIC PARTICIPATION (*Three minutes per person for items not on agenda*)
No one stepped forward to make a comment.

VII. CONSENT AGENDA

A. Minutes of November 18, 2014, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

VIII. NEW BUSINESS (*five minutes per person*)

A. Committee of the Whole

MOTION: Commissioner Dean moved to enter into the Committee of the Whole at 6:04 PM.

Entered into the Committee of the Whole for the following item:

1. Draft Downtown Overlay District discussion.

Discussion included the following:

- Identifying street types – determines design for sidewalks, on-street parking, and/or bike lanes
- Regulation of building materials and/or colors
- Responsible party for clearing sidewalks and maintaining fixtures and landscaping
- Requirement for on-site parking spaces
- Ground-level retail with office/residential on upper stories
- Prohibited uses
- Grandfather rights
- Variances by staff and/or Planning Commission
- Building heights

MOTION: Commissioner Pinard moved to exit the Committee of the Whole at 8:39 PM.

IX. UNFINISHED BUSINESS

No unfinished business.

X. COMMUNICATIONS

No statements were made regarding the following items.

- A. Planning Commission meeting calendar for 2015
- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS (*three minutes per person*)

No comments.

XII. STAFF COMMENTS

Ms. Carden thanked the Commission for the discussion and their input on the downtown overlay district.

Ms. Crawford thanked the Commissioners for their input and time spent on the downtown overlay district. She also thanked Mr. Kelly for his time served on the Commission and let the Commission know that next month's agenda would include the election of officers and a public hearing for the proposed new Iditarod Elementary School.

XIII. COMMISSION COMMENTS

Commissioner Dean thanked and welcomed Ms. Carden

Commissioner Means stated that it was a good meeting.

Commissioner Pinard stated that this was a good meeting and also thanked Mr. Kelly for his time.

Vice-Chair Kelly wished everyone a Merry Christmas and stated that he would like the City of Wasilla to consider a beautification project around the lakes, rivers, and parks within the City.

MOTION: Commissioner Kelly moved to have the City consider a specific beautification project within the City Limits.

Commissioner Pinard seconded the motion.

XIV. ADJOURNMENT

The regular meeting adjourned at 8:49 PM.

 1-20-2015

GLENDA LEDFORD, Chairman Date

ATTEST:



TAHIRIH REVET, Planning Clerk

Adopted by the Wasilla Planning Commission January 20, 2015.