

**CITY OF WASILLA  
ORDINANCE SERIAL NO. 08-30**

**AN ORDINANCE OF THE WASILLA CITY COUNCIL ADOPTING WMC 6.08.050, SHORT TERM VENDOR PERMIT, TO PERMIT VENDOR OPERATIONS LIMITED TO SEVEN CONSECUTIVE DAYS; AMENDING WMC 6.08.060.A, APPLICATION FOR PERMIT, TO ESTABLISH A TWENTY FIVE DOLLAR (\$25.00) PERMIT FEE FOR A SHORT TERM VENDOR PERMIT; AMENDING WMC 6.08.080, OPERATING REQUIREMENTS, TO REFER TO THE GENERAL PARK RULES IN WMC 12.24.025; AND AMENDING WMC 12.24.025, GENERAL RULES, AND WMC 12.24.030, PARK USE PERMITS, TO MAKE VENDORS IN CITY PARKS SUBJECT TO THE VENDOR PERMIT REQUIREMENTS IN WMC CHAPTER 6.08.**

---

\* **Section 1. Classification.** This ordinance is of a general and permanent nature and shall become part of the city code.

\* **Section 2. Adoption of section.** WMC 6.08.050, Short term vendor permit, is adopted to read as follows:

**6.08.050 Short term vendor permit.**

**A. A short term vendor permit will permit the holder to sell only food and nonalcoholic beverages during a specified period not exceeding seven (7) consecutive days, either at a single location that is specified in the permit, or at more than one location, with the time of operation at a single location limited as stated in the permit.**

**B. The public works director shall determine the number of short term vendor permits that will be issued for the same time period. The public works director shall determine the locations where vendors may operate, and establish rules governing vendor operation, under short term vendor permits. Short term**

**Bold and underline added. [CAPS AND BRACKETS, DELETED.]**

**vendor permits will be issued for available time periods on a first-come, first-served basis.**

\* **Section 3. Amendment of section.** WMC 6.08.060, Application for permit, is amended to read as follows:

A. A completed application for a vendor permit shall be submitted to the public works director for approval. Each application shall include:

1. A one hundred dollar (\$100.00) permit fee **for a single location vendor permit under Section 6.08.030 or mobile vendor permit under Section 6.08.040, and a twenty five dollar (\$25.00) permit fee for a short term vendor permit under Section 6.08.050;**

2. A certificate of insurance for a general liability insurance policy, in the minimum coverage amount of one hundred thousand dollars (\$100,000.00) personal injury per occurrence and fifty thousand dollars (\$50,000.00) property damage, naming the city and the Matanuska-Susitna Borough as additional insured. The certificate shall provide that the city will be notified at least thirty (30) days before the policy is modified or terminated;

3. Proof that the applicant has obtained or applied for all applicable permits, including but not limited to state, city and borough business licenses;

4. A background check of the criminal history of the applicant, if the applicant is an individual, the person who is to manage the vendor operation, and each employee of the applicant who will be in contact with the public in the vendor operation, including felony charges, drug offenses, and sex offenses. If the applicant will operate a motor

**Bold and underline added.** [CAPS AND BRACKETS, DELETED.]

vehicle under a mobile vendor permit or a short term vendor permit, the applicant must include a background check of motor vehicle violations; and

5. Any additional information requested by the city.

\* **Section 4. Amendment of section.** WMC 6.08.080, Operating requirements, paragraph A.6, is amended to read as follows:

6. Permit holders and their agents and employees shall comply with all local, state and federal laws applicable to their activities including but not limited to Section 12.24.025 [12.24.020].

\* **Section 5. Amendment of section.** WMC 12.24.025, General rules, paragraph A.8, is amended to read as follows:

8. No person may operate, or stop, stand or park, a motorized vehicle in a park except:

a. In an area designed for the use, and in a manner permitted by the designation;

b. As permitted under a vendor permit issued under Chapter 6.08 or a facility use permit issued under Section 12.24.030; or

c. Construction, enforcement, maintenance or emergency vehicles operated by the state, the Matanuska-Susitna Borough, the city or their respective contractors.

\* **Section 6. Amendment of section.** WMC 12.24.030, Park use permits, is amended to read as follows:

12.24.030 Park use permits.

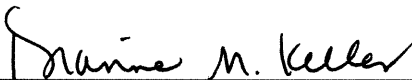
Park use permits for alcohol dispensing, [VENDORS,] special uses, use of motor vehicles, firearms, fireworks, animals and camping will be issued by the mayor or his or

**Bold and underline added.** [CAPS AND BRACKETS, DELETED.]


her designee and will address such issues as litter, sanitary facilities, damage, crowd control, traffic control, noise, hours of use, insurance and public notice. [PERMIT CONDITIONS AND FEES WILL BE ESTABLISHED BY COUNCIL RESOLUTION AND REVISED FROM TIME TO TIME.]

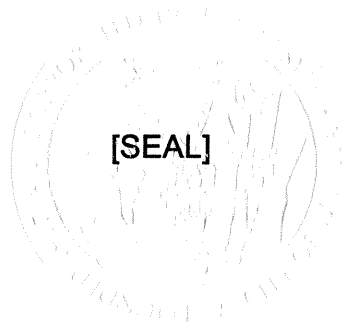
\* **Section 7. Effective date.** This ordinance shall take effect upon adoption by the Wasilla City Council.

ADOPTED by the Wasilla City Council on July 28, 2008.

  
\_\_\_\_\_  
DIANNE M. KELLER, Mayor

ATTEST:

  
\_\_\_\_\_  
KRISTIE SMITHERS, MMC  
City Clerk



**Bold and underline added.** [CAPS AND BRACKETS, DELETED.]



**CITY OF WASILLA  
LEGISLATION STAFF REPORT**

**RE: ORDINANCE SERIAL NO. 08-30: AMENDING WMC 6.08, PUBLIC VENDING LICENSES.**

Agenda of: July 14, 2008  
Originator: Public Works Director

Date: July 1, 2008

Route to:	Department	Signature/Date
	Police Chief Youth Court, Dispatch, Code Compliance	
	Culture and Recreation Services Director Library, Museum, Sports Complex	
X	Public Works & Recreation Facility Maintenance Director	<i>[Signature]</i> 7-2-08
X	Finance, Risk Management & MIS Director Purchasing	<i>[Signature]</i> 7-2-08
X	Deputy Administrator Planning, Economic Development, Human Resources	<i>[Signature]</i>
X	City Clerk	<i>[Signature]</i>

**REVIEWED BY MAYOR DIANNE M. KELLER:** *Dianne M. Keller 7/2/08*

**FISCAL IMPACT:**  yes or  no Funds Available  yes  no

Account number/name:

Attachments: Ordinance Serial No. 08-30

**SUMMARY STATEMENT:** Currently, the Wasilla Municipal Code allows for public vending licenses on city property subject to background checks, certificate of insurance, and a \$100 permit fee valid for 1-year. More and more events are occurring in city parks that attract one-time vendors, where the vendor will only sell food during that event. The \$100 permit fee is an undue burden for a short term vendor. The proposed ordinance allows for a 7-day permit with a \$25 permit fee, subject to the same background checks and insurance requirements specified in the Wasilla Municipal Code.

**RECOMMENDED ACTION:** To adopt Ordinance Serial No. 08-30 allowing for short term vending, limited to seven consecutive days with a \$25 permit fee.