CITY OF

WASILLA · ALASKA

Date of Action: 3	.23.15
Approved 🖸	Denied
Ву:	mits

CITY COUNCIL ACTION MEMORANDUM

AM No. 15-13: Contract Amendment to Hattenburg, Dilley and Linnell in the amount of \$99,315 for Engineering Services for Turn Lanes and Mack Drive Extension North as part of the South Mack Drive (Clapp Street) Extension Project.

Originator:

Public Works Director

Date:

March 11, 2015

Agenda of: March 23, 2015

Route to:	Department Head	Signature	Date,
X	Public Works Director		3/11/15
X	Finance Director	Hose of felle	8/11/15
X	Deputy Administrator	Mus	3/11/15
X	City Clerk	Foris	3.12.15

Reviewed by Mayor Bert L. Cottle:

Fiscal Impact: ⊠yes \$99,315

Funds Available: ⊠yes

Account name/number:

S. Mack Drive-State/160-4320-432-45-65

Attachments: Project Map and HDL Fee Proposal (10 pages)

Summary Statement: This is a continuation of the engineering contract awarded to Hattenburg, Dilley and Linnell in 2009 through Request for Proposal No. 0704-0-2008/AG. The S. Mack Drive-Clapp Street Extension project has additional funding from the Borough to extend Mack Drive north from Knik-Goose Bay Road approximately 1,200 feet and tie-into the Mack-Clapp project. In addition, the Borough has funding to construct turn lanes at the Menard Center to make for safer access into and out of the facility. Engineering needs to be completed for this additional work. The City has grant funding available for the engineering and this action memorandum is proposed to authorize this phase of the project.

Staff Recommendation: Adopt AM No. 15-13.



February 13, 2015 File No. 09-006

Archie Giddings, Public Works Director City of Wasilla 290 East Herning Avenue Wasilla, AK 99654-7091

Re: Proposal for Amendment 7 - Professional Services for Turn Lanes & Mack Drive Extension North

City of Wasilla - S. Mack Drive (Clapp Street) Extension

CIVIL ENGINEERING

GEOTECHNICAL ENGINEERING

TRANSPORTATION ENGINEERING

ENVIRONMENTAL SERVICES

PLANNING

SURVEYING

CONSTRUCTION ADMINISTRATION

MATERIAL TESTING

Dear Mr. Giddings:

Hattenburg Dilley & Linnell (HDL) is pleased to present this fee proposal for additional professional services on the South Mack Drive (Clapp Street) project. To date, HDL has provided the City of Wasilla (Wasilla) with final design of the Mack Drive Extension/Clapp Street Upgrade project. We are currently providing construction administration services for the Matanuska-Susitna Borough's (MSB) construction contract.

Recently, Wasilla and MSB discussed adding two additional elements to the project. This fee proposal is for professional services for the additional project scope:

- A center-left-turn lane into the northern entrance of the Menard Sports Center and a center left-turn lane at the intersection of the southern entrance to the Center and Aviation Avenue; and
- A northern extension of Mack Drive from the existing end near Mill Site Drive to the proposed Clapp Street.

HDL proposes to provide Wasilla with surveying, environmental review and permitting, design, a geotechnical investigation, and ROW acquisition services.

SCOPE OF SERVICES

HDL will provide professional services using the scope of services in our current contract with the following additional details and clarifications:

Task 1: Environmental Review and Permitting

The proposed turn lanes on Clapp Street project would not impact any protected environmental resources and would not require any permits or approvals prior to construction. The project would be constructed within the disturbed footprint of the existing roadway. However, for the Mack Drive Extension North, HDL proposes to complete the following:

- State Projects Environmental Checklist. HDL will prepare a State Projects Environmental Checklist to identify any permits and clearances necessary for construction and document due diligence.
- Wetlands Jurisdictional Determination and Permitting. The Mack Drive Extension North includes crossing of wetlands. HDL will consult with US Army Corps of Engineers (USACE) to request a jurisdictional determination (JD). If required, HDL will prepare and submit a Pre-Construction Notification to USACE requesting verification of permit coverage under a Nationwide Permit.
- Office of History and Archaeology Consultation. HDL will consult with the Alaska
 Office of History and Archaeology under the Alaska Historic Preservation Act,
 requesting OHA concur with a finding that no significant cultural resources affected
 by the project, and that the project may proceed without conducting an additional
 cultural resources survey.

Task 2: Surveying Services

HDL will expand our design survey in front of the Sports Center to include the west side of the roadway. For the Mack Extension North, we will expand our control network and perform a design survey at the north end of the existing roadway. We will utilize MSB LiDAR data for topographic information along the new roadway alignment. Under this task, we will also prepare easement graphics and provide support for easement acquisition.

Task 3: Traffic & Safety Analysis

We do not anticipate any additional effort for this task.

Task 4: Preliminary Engineering Report

We do not anticipate any additional effort for this task.

Task 5: Public Involvement

We do not anticipate any additional effort for this task.

Task 6: Utilities

We will coordinate with the utility companies to identify any necessary relocations. If any are required, we will amend the existing utility relocation agreements as necessary. We anticipate this work can be accomplished without any additional budget.

Task 7: Geotechnical Investigation

HDL will perform a geotechnical evaluation along the proposed alignment that will consist of a reconnaissance and advancing one (1) geotechnical boring or test pit to a depth of 15 feet. Following the site evaluation, laboratory samples will be tested in our accredited soils laboratory and a geotechnical memo will be provided summarizing the results, conclusions, and geotechnical recommendations for the project.

RE: Professional Services for Turn Lanes & Mack Drive Extension North February 13, 2015 Page 3 of 3

Task 8: Plans, Specifications & Estimate

HDL will prepare plans to be added to the existing construction contract by change order. We will modify specification sections as necessary and prepare a bid schedule.

Task 9: Construction Assistance

Additional construction assistance budget may be necessary to accommodate changes in the performance period, work schedule, and testing quantities. If necessary, we will submit a budget amendment request once the changes are known.

Task 10: Right of Way Acquisition

We anticipate up to three easements will be required for the Mack Drive Extension North. HDL will prepare easement documents and graphics and contact the landowners with offers to purchase the easements on behalf of Wasilla. We will review and update the previously determined values for two of the properties and determine a value for the third property. Based on our previous experience, we anticipate two of the owners will be willing sellers; however we have no experience with the third owner. We have prepared our estimate assuming negotiations will be minimal.

FEE PROPOSAL

Our estimated fee for the additional services included in this amendment request is \$99,315.00 as shown on the attached fee proposal worksheet. This work will be performed on the same terms as our current contract.

We look forward to continuing our work with the City on this project. If you have any questions, you can contact me at 746-5230.

Sincerely,

HATTENBURG DILLEY & LINNELL, LLC

David Lundin, P.E. Project Manager

Attach: Amendment 7 Fee Proposal Worksheet (6 pages)

FIRM:		urg Dilley & Linn		PROJECT TITL Amend. 7 Add'l	Services - Turn I	South Mack Exte -anes & Mack Dr	Extension North	DATE:	2/12/2015
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B7	1	\$13,980	\$0	\$0	\$13,980		\$13,980	\$0	\$13,980
B16	2	\$19,510	\$0	\$0	\$19,510		\$19,510	\$0	\$19,510
B9	3	\$0	\$0	\$0	\$0		\$0	\$0	\$0
B10	4	\$0	\$0	\$0	\$0		\$0	\$0	\$0
B11	5	\$0	\$0	\$0	\$0		\$0	\$0	\$0
B12	6	\$0	\$0	\$0	\$0		\$0	\$0	\$0
B13	7	\$5,620	\$0	\$385	\$6,005		\$6,005	\$3,410	\$9,415
B14	- 8	\$45,690	\$0	\$0	\$45,690		\$45,690	\$0	\$45,690
B15	9	\$0	\$0	\$0	\$0		\$0	\$0	\$0
B16	10	\$8,520	\$0	\$0	\$8,520		\$8,520	\$2,200	\$10,720
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ESTIMA TOTA	ATED	LABOR (or FP)	INDIRECT COST	EXPENSES	TOTAL COST	FEE	FIRM'S TOTAL PRICE	*SUB- CONTRACTS	PRICE PLUS SUBS
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FIRM:	Hattenburg	Dilley & Linnell			PROJEC	T TITLE:	Amend. 7 Ac	d'I Services	- Turn Lanes	& Mack Dr E	xtension Nor	th	
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GROUP:		METHOD OF PAYMENT:		FPPE L	T&E 🗹	CPFF L		PREPA	RED BY:	David Lundin			
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	- Wetland D	tal Analysis Site Visit			2	10	4		L	<u> </u>		ļ	
	2 - Fish Habitat 3 - Vegetation/Habitat					- '							
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B7.5	Public and A	Agency Coordination											
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^{*} Labor Rates shall be direct labor (base pay) only if Method of Payment is CPFF; otherwise, Labor Rates shall be total rates (i.e. base pay + benefits + overhead + profit.)

COST ESTIMATE PER TAS														
FIRM:	Hattenburg	Dilley & Linnell	PROJEC	T TITLE:	Amend. 7 Ac	Add'i Services - Turn Lanes & Mack Dr Extension North								
TASK NO:	2	TASK DESCRIPTION:	ervices							DATE:	2/12/2015			
GROUP:		METHOD OF PAYMENT:	FPPE L	T&E 🗹	CPFF 📙		PREPA	RED BY:	David Lundin					
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FIRM: Hattenburg Dilloy & Linnell
SUB-TASK NO. SUB-TASK DESCRIPTION Principal Pr
SUB-TASK DESCRIPTION Principal Principal Geotech Proj Mgr Engineer Geologist Lab Tech. Drafter Cierical
TASK NO. SUB-TASK DESCRIPTION Principal Principal Geotech Project Engineer Geologist Lab Tech. Drafter Clerical
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Bi3.2 Site visits 4
Bi3.2 Site visits 4
B16 Geotach fieldwork
B13.3 Engineering Analysis and Draft Report B13.3 Final Report 2 8 1 1
B13.3 Final Report 2 8 1 TOTAL LABOR HOURS 0 2 10 32 4 3 0 0 0 0 *LABOR RATES (\$\(\)/\(\) \\(\) \
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Markup at 10% \$35.00 IF CPFF, TOTAL INDIRECT COST @ 0.00%
TOTAL EXPENSES: \$385 FIRM'S TOTAL EXPENSES
SUB-CONTRACTORS: Firm Initials and Price Per Task FIRM'S TOTAL COST (no Subcontracts or Fee)
FIRM: Geotek Alaska Subtotal 10% Markup

^{*} Labor Rates shall be direct labor (base pay) only if Method of Payment is CPFF; otherwise, Labor Rates shall be total rates (i.e. base pay + benefits + overhead + profit.)

COST ESTIMATE PER TASK															
FIRM: Hattenburg Dilley & Linnell PROJECT TITLE: Amend. 7 A								Add'I Services - Turn Lanes & Mack Dr Extension North							
TASK NO:	TASK NO: 8 TASK DESCRIPTION: Plans, Specifications, and Estimate											DATE:	2/12/2015		
GROUP:		METHOD OF PAYMENT:	FPPE 📙	T&E 🗹	CPFF 📙		PREPA	RED BY:	David Lundin						
SUB-			r		LABOR HOL	IRS PER JOR	CLASSIFICA	TION							
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B14.1 Survey Control							-				-				
B14.1 Typical Sections 4						8 -							1		
B14.1 Estimate of Quantities 2						4	1						1		
B14.1 Summary Sheets 2						8							3		
	Detail Sheet			2	2	8							1		
B14.1 Erosion and Sediment Control												·			
B14.1 Plan and Profile - Roadway 16						32							4		
	Approach Pr		8 12	8							1				
B14.1 Signing & Striping B14.1 Illumination & Signalization none required B14.1 Traffic Control Plan B14.1 ROW Maps none required B14.1 Specifications 8						8							1		
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	Estimate & C		24	8											
B14.1	Cross Section	ins	24	12							12				
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B14.4	Final PS&E		16	16					 						
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LABOR COSTS (\$) \$4,950 \$8,280						\$10,400	J 4420								
			EXPENSES		*******	COMMENTS: Assumes 1) ROW illuminatio					tion and	Ŀ			
SUB-						UNIT PRICE	TOTAL	signalization are not included. 2) Plans will be added to							
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^{*} Labor Rates shall be direct labor (base pay) only if Method of Payment is CPFF; otherwise, Labor Rates shall be total rates (i.e. base pay + benefits + overhead + profit.)

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FIRM:	Hattenburg	Dilley & Linnell	PROJECT TITLE: Amend. 7 Add'l Services - Turn Lanes & Mack Dr Extension North										
TASK NO:	10	TASK DESCRIPTION:		Right of Way	Acquisition							DATE:	2/12/2015
GROUP:		METHOD OF PAYMENT:	FPPE L	T&E 🗹	CPFF L		PREPA	RED BY:	David Lundir	,			
SUB-				LABOR HOL	IRS PER JOB	CLASSIFICA	TION						
TASK NO.	SUB-	TASK DESCRIPTION	Engr Asst	Drafter	Clerical	ROW Manager	ROW Asst						
	General Mgr	nt & Coordination	8										
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B16	Design				-	-	-		1				
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LABOR CO	STS (\$)		\$1,320	\$0	\$0	\$0	\$0	\$5,760	\$1,440	\$0	\$0	\$0	\$0
			EXPENSES				•	COMMEN	TC: A				
SUB- TASK NO.				QUANTITY	QUANTITY UNIT PRICE PRICE PRICE								
	Reproductio	ns misc				 	\$0.00	Hextended	negotiatio	n or cond	emnation.		ŀ
	1.1001000000	110, 11100.					\$0.00	Ħ					ŧ
-				1	\$0.00	{							
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<u> </u>	<u> </u>			-	\$0.00	H					E		
							\$0.00						
L	ļ						\$0.00	FIRM'S TOT	AL COST OF	LABOR (or F	ixed Price):		\$8,520
	<u> </u>			Markup at 109					TAL INDIREC		•	0.00%	\$0
::::::::					TOTAL	EXPENSES:	\$0	FIRM'S TOT	AL EXPENSE	S			\$0
		SUB-CONTRACTORS: Fire	m Initials and	Price Per Ta	sk			FIRM'S TOT	AL COST (no	Subcontract	s or Fee)		\$8,520
FIRM:						Subtotal	10% Markup						
AMOUNT:	\$2,000					\$2,000	\$200	TOTAL SUB	CONTRACTO	R PRICES:			\$2,200

^{*} Labor Rates shall be direct labor (base pay) only if Method of Payment is CPFF; otherwise, Labor Rates shall be total rates (i.e. base pay + benefits + overhead + profit.)