



MAYOR

Dianne M. Keller

COUNCIL

Stephanie Massie, Seat A

Douglas W. Holler, Seat B

Steve Menard, Seat C

Marty Metiva, Seat D

Dianne Woodruff, Seat E

Kristofer Larson, Deputy Mayor, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

7 P.M.

JANUARY 14, 2008

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

A. Presentation of Colors by Boy Scout Troop 300

IV. APPROVAL OF AGENDA

V. SPECIAL ORDERS OF THE DAY

A. Proclamation Presentation: Maureen McCombs

B. Proclamation Presentation: Tesoro Iron Dog 25th Year

VI. COMMISSION AND AGENCY REPORTS

A. Planning Commission

B. Matanuska-Susitna Borough

C. Friends of Wasilla Public Library

VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 08-01:** Amending The FY-08 Police Department Budget By Accepting And Appropriating Funds From The Edward Byrne Memorial Justice Assistance Grant (JAG) In The Amount Of \$32,178 To Cover Equipment And Overtime For The Cities Of Wasilla And Palmer Investigators Assigned To The Alaska Bureau Of Alcohol And Drug Enforcement (ABADE) Mat-Su Unit.

B. Persons to be Heard

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: December 10, 2007
2. Special Meetings: December 3, 10, and 12, 2007

B. Introduction of Ordinances: Recommended for Public Hearing on January 28, 2008:

1. **Ordinance Serial No. 08-02:** Approving A Planned Unit Development (PUD) For Primrose Retirement Community On An Approximately 9.9 Acre Tract In The Rural Residential (RR) Zoning District, On Property Known As Proposed Tract B-1B Of Emerald Estates, Phase 1, Subdivision, All Within Section 04, Township 17 North, Range 01 West, Seward Meridian, Alaska.
2. **Ordinance Serial No. 08-03:** Amending The FY-08 Police Department Budget By Accepting And Appropriating Funds From The State Of Alaska, Department Of Public Safety, Division Of Alaska State Troopers, Alaska Bureau Of Alcohol And Drug Enforcement In The Amount Of \$62,500 From Federal Forfeiture.

3. **Ordinance Serial No. 08-04:** Amending The FY-08 Police Department Budget By Accepting And Appropriating Funds From The State Of Alaska Department Of Transportation And Public Facilities Highway Safety Office In The Amount Of \$13,358 For The Law Enforcement Liaison (LEL) Program.
4. **Ordinance Serial No. 08-05:** Amending WMC 13.04.020 Required Connection-Charge For Failure To Make Required Connection-Segregation Of Other Water Sources-Private System Prohibition-Notice, To Provide For Exceptions To Required Connections.
5. **Ordinance Serial No. 08-06:** Amending WMC 13.08.030, Use Of Public Sewer Required, To Provide For Exemptions To Required Connections.
6. **Ordinance Serial No. 08-07:** Amending The FY-08 Budget By Reducing Matanuska-Susitna Borough Funding For Lucille Street Improvements In The Amount Of \$230,000.

C. Resolutions

1. **Resolution Serial No. 08-03:** Urging the State to Adopt a Sustainable Revenue Sharing Program For All Alaskan Communities (Sponsored by Deputy Mayor Larson).
2. **Resolution Serial No. 08-04:** Directing The State Lobbyist For The City Of Wasilla To Lobby The Governor And The Alaska State Legislature For Funding For The Wasilla Area Seniors, Incorporated (WASI). (Sponsored By Council Member Menard)

D. Action Memorandums

1. **AM No. 08-02:** Award Of Contract In The Amount Of \$31,736 To Pritchards Cleaning Service For Janitorial Services.
2. **AM No. 08-03:** Award Of Contract In The Amount Of \$1,280,431 To Howdie, Inc., For General Construction Contractor Services For The New Wasilla Multi-Use Sports Complex Emergency Kitchen.

3. **AM No. 08-04:** Renewal of Alaska Municipal League Membership Dues for 2008.
4. **AM No. 08-05:** Contract Amendment For Hattenburg, Dilley, And Linnell In The Amount Of \$145,995 For 2008 Wasilla Airport Improvements Engineering Services.
5. **AM No. 08-06:** Authorizing The Purchasing Officer To Issue An Engineering Request For Proposals For Knik-Goose Bay Road Traffic Improvements At Fern Street.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. **Resolution Serial No. 08-01:** Supporting The Fiscal Year 2009 Capital Improvement Program Federal Funding Requests.
- B. **Resolution Serial No. 08-02:** Supporting The Fiscal Year 2009 Capital Improvement Program Legislative Funding Requests.
- C. **AM No. 08-01:** Council Is Requested To Review The Attached Tourism/Visitors Bureau Funding Progress Report To Ensure It Meets The Requirements Of Action Memorandum 07-21 And Contract 0643-0-2007. If The Council Determines That It Meets The Requirements, Council Is Requested To Award Payment As Stated In The Contract With The Wasilla Chamber Of Commerce In The Amount Of \$35,000 For The Development Of A Wasilla Visitor And Tourism Bureau.
- D. **AM No. 08-07:** City Employee Appeal Of Public Records Request For Personnel File Information (WMC 3.90.020.A.4.b).

XI. COMMUNICATIONS

A. Information Memorandums

1. **IM No. 08-01:** Report of Expenses From Wasilla Area Seniors, Inc.

B. Commission Minutes

1. Planning Commission: November 13 and 27, 2007 and December 11, 2007.
2. Parks and Recreation Commission: December 12, 2007
3. Airport Advisory Commission: November 20, 2007 and December 18, 2007.

XII. AUDIENCE COMMENTS

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

XIV. COUNCIL COMMENTS

XV. EXECUTIVE SESSION

- A. Subjects That Tend To Prejudice The Reputation And Character Of Any Person--City Employee Appeal Of Public Records Request For Personnel File Information (WMC 3.90.020.A.4.b)

XVI. ADJOURNMENT



I. CALL TO ORDER

The Regular Meeting of the Wasilla City Council was held on Monday, January 14, 2008, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Dianne M. Keller called the meeting to order at 7 p.m.

II. ROLL CALL

Council Members present and establishing a quorum were:

- Ms. Stephanie Massie, Seat A
- Mr. Doug Holler, Seat B
- Mr. Steve Menard, Seat C
- Mr. Marty Metiva, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Kristofer Larson, Deputy Mayor, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Jamie Newman, Deputy Clerk
- Mr. Tom Klinkner, City Attorney
- Ms. Sandra Garley, Deputy Administrator
- Mr. Archie Giddings, Director of Public Works
- Ms. Angella Long, Police Chief
- Mr. Bruce Urban, Recreation and Cultural Services Manager

III. PLEDGE OF ALLEGIANCE

A. Presentation of Colors by Boy Scout Troop 300

Boy Scout Troop 300 led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Mayor Keller asked if there were changes to the agenda, hearing none, the agenda was approved as presented.

Mayor Keller requested to read the proclamation for the Tesoro Iron Dog 25th Year when a representative from the Iron Dog arrives and is in attendance.

No objection was noted.

V. SPECIAL ORDERS OF THE DAY

- A. Proclamation Presentation: Maureen McCombs, Commissioner, Parks and Recreation Commission

Mayor Keller presented a proclamation to Commissioner McCombs recognizing and extending appreciation for her accomplishments and contributions to the community during her tenure on the Parks and Recreation Commission.

- B. Proclamation Presentation: Tesoro Iron Dog 25th Year

(Clerk note: see page 11 of the Meeting Minutes for the proclamation presentation.)

VI. COMMISSION AND AGENCY REPORTS

- A. Planning Commission

Commissioner Jessie Elkins:

- reported on the recent actions of the Planning Commission to include the approval of a Planned Unit Development for Primrose Retirement Community and the adoption of a resolution in support of the Southwest Trails Group Southwest Wasilla Trails Plan; and
- noted the Commission is reviewing the Alaska Planning Commission Handbook.

- B. Matanuska-Susitna Borough

No report was presented.

- C. Friends of Wasilla Public Library

Ms. Jeanne Troshynski, President:

- expressed concern with Mayor Keller's decision to temporarily suspend the purchase of new material at the Wasilla Public Library due to a budget shortfall;
- encouraged the Council to come up with a funding solution to the budget shortfall;
- reported on the success of the second biannual book sale; and
- reported letters have been sent requesting support of the 2008 summer reading program.

VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 08-01:** Amending The FY-08 Police Department Budget By Accepting And Appropriating Funds From The Edward Byrne Memorial Justice Assistance Grant (JAG) In The Amount Of \$32,178 To Cover Equipment And Overtime For The Cities Of Wasilla And Palmer Investigators Assigned To The Alaska Bureau Of Alcohol And Drug Enforcement (ABADE) Mat-Su Unit.

Mayor Keller opened the public hearing on Ordinance Serial No. 08-01 and there being no one who wished to present testimony the public hearing closed.

MOTION: Council Member Metiva moved to adopt Ordinance Serial No. 08-01.

VOTE: The motion to adopt Ordinance Serial No. 08-01 passed unanimously with Deputy Mayor Larson, Council Members Holler, Massie, Menard, Metiva, and Woodruff voting in favor.

B. Persons to be Heard

1. Ms. Julia Ede:

Ms. Ede:

- thanked the Council for defeating Resolution Serial No. 07-34, Establishing Library fees for non-City Borough residents at the Wasilla Library;
- encouraged the Council to solve the funding shortfall at the Wasilla Public Library so the temporary ban on material purchases may be revoked; and
- talked about how libraries enrich communities.

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B. Introduction of Ordinances: Recommended for Public Hearing on January 28, 2008:

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3. **AM No. 08-04:** Renewal of Alaska Municipal League Membership Dues for 2008.
4. **AM No. 08-05:** Contract Amendment For Hattenburg, Dilley, And Linnell In The Amount Of \$145,995 For 2008 Wasilla Airport Improvements Engineering Services.
5. **AM No. 08-06:** Authorizing The Purchasing Officer To Issue An Engineering Request For Proposals For Knik-Goose Bay Road Traffic Improvements At Fern Street.

The City Clerk read the Consent Agenda into the record.

MOTION: Deputy Mayor Larson moved to adopt the Consent Agenda as read by the City Clerk.

GENERAL CONSENT: The motion to adopt the Consent Agenda passed without objection by Deputy Mayor Larson, Council Members Holler, Massie, Menard, Metiva, and Woodruff.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

- A. **Resolution Serial No. 08-01:** Supporting The Fiscal Year 2009 Capital Improvement Program Federal Funding Requests.

MOTION: Council Member Metiva moved to adopt Resolution Serial No. 08-01.

GENERAL CONSENT: The motion to adopt Resolution Serial No. 08-01 passed without objection by Deputy Mayor Larson, Council Members Holler, Massie, Menard, Metiva, and Woodruff.

- B. **Resolution Serial No. 08-02:** Supporting The Fiscal Year 2009 Capital Improvement Program Legislative Funding Requests.

MOTION: Council Member Woodruff moved to adopt Resolution Serial No. 08-02.

GENERAL CONSENT: The motion to adopt Resolution Serial No. 08-02 passed without objection by Deputy Mayor Larson, Council Members Holler, Massie, Menard, Metiva, and Woodruff.

- C. **AM No. 08-01:** Council Is Requested To Review The Attached Tourism/Visitors Bureau Funding Progress Report To Ensure It Meets The Requirements Of Action Memorandum 07-21 And Contract 0643-0-2007. If The Council Determines That It Meets The Requirements, Council Is Requested To Award Payment As Stated In The Contract With The Wasilla Chamber Of Commerce In The Amount Of \$35,000 For The Development Of A Wasilla Visitor And Tourism Bureau.

Council Member Metiva declared a conflict of interest and requested to be excused from voting on AM No. 08-01. He stated that although he has no direct financial interest in the Wasilla Visitor and Tourism Bureau, a perceived conflict may exist as his wife is the Executive Director of the Greater Wasilla Chamber of Commerce.

Mayor Keller ruled that Council Member Metiva does have a conflict of interest.

Council Member Metiva left the council table and abstained from discussion or action on AM No. 08-01.

MOTION: Council Member Woodruff moved to adopt AM No. 08-01.

Discussion followed.

VOTE: The motion to adopt AM No. 08-01 passed unanimously with Deputy Mayor Larson, Council Members Holler, Massie, Menard, and Woodruff in favor. *(Clerk note: Council Member Metiva abstained from discussion and action on AM No. 08-01.)*

Council Member Metiva returned to the council table and resumed participation in the meeting.

- D. **AM No. 08-07:** City Employee Appeal Of Public Records Request For Personnel File Information (WMC 3.90.020.A.4.b).

MOTION: Deputy Mayor Larson moved to approve AM No. 08-07.

MOTION: Deputy Mayor Larson moved to postpone AM No. 08-07 until after the Executive Session.

GENERAL CONSENT: The motion to postpone passed without objection by Deputy Mayor Larson, Council Members Holler, Massie, Menard, Metiva, and Woodruff.

(Clerk note: See page 10 of the Meeting Minutes for action on AM No. 08-07.)

XI. COMMUNICATIONS

A. Information Memorandums

1. **IM No. 08-01:** Report of Expenses From Wasilla Area Seniors, Inc.

B. Commission Minutes

1. Planning Commission: November 13 and 27, 2007 and December 11, 2007.
2. Parks and Recreation Commission: December 12, 2007
3. Airport Advisory Commission: November 20, 2007 and December 18, 2007.

No comments were made on the communication items.

XII. AUDIENCE COMMENTS

Ms. Cheryl Metiva, Executive Director, Greater Wasilla Chamber of Commerce:

- thanked the Council for adopting AM No. 08-01;
- invited Council Members to contact her with questions or concerns; and
- thanked Sandra Garley, Deputy Administrator, for her contributions to the community and wished her well in her new position with the City of Palmer.

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

Mr. Tom Klinkner, City Attorney:

- reported that his colleague Gregory Fisher has been working with administration on unionization issues;
- reported that the Luper Kennel Land Use Case continues; and
- reported that work continues on the eminent domain case.

Deputy Mayor Larson asked questions about property description for the Multi-Use Sports Complex.

The City Attorney noted he will bring back information on the property description to the Council.

Ms. Kristie Smithers, City Clerk:

- reported she continues to work on the budget to see exactly how much funds remain in the Council's FY-08 budget;
- noted the Joint Tri-Cities/Borough meeting has been confirmed for February 6, 2008;
- reported on the upcoming council meeting schedule; and
- asked the Council if they would like to schedule a special meeting with the Friends of Wasilla Public Library on February 4, 2008.

The Council directed the Clerk to schedule a Special Meeting on February 4, 2008, at 6 p.m. with the Friends of Wasilla Public Library.

Mayor Keller:

- noted she distributed a written report, which contained information on unionization activities;
- reported she accepted the resignation of Sandra Garley, Deputy Administrator;
- thanked Ms. Garley for her mentorship and dedication to the community; and
- talked about inaccurate information published in the Frontiersman regarding the temporary ban on material purchases at the Wasilla Public Library due to a funding shortfall.

XIV. COUNCIL COMMENTS

Council Member Menard:

- wished everyone a Happy New Year;
- talked about a telephone call he received from a local small business regarding non-payment of landscaping work done for the Meritage Development Group;
- talked about the need to protect small businesses;
- expressed disappointment with the decision made by the Iditarod Trail Committee to cancel the restart of the Iditarod Sled Dog Race in Wasilla; and
- thanked the Deputy Administrator for her work for the City of Wasilla.

Mayor Keller talked about negative comments she received from various elected officials at the Alaska Municipal League Local Government Conference, regarding funding received by the City of Wasilla from the State of Alaska and asked Council Member Menard if he was employed with the Office of the Governor.

Council Member Menard noted he is no longer employed by the Office of the Governor.

Council Member Metiva:

- noted the Council needs to solve the library funding shortfall;
- spoke in support of long term funding for the library as libraries are economic drivers and essential infrastructure;
- spoke about the need to move forward by adopting a code of ethics and procedures for liquor licenses to transfer into the City of Wasilla that are subject to city approval under AS 04.11.400(n);
- noted his support for continued funding of the Iditarod Sled Dog Race and the Iron Dog; and
- thanked the Deputy Administrator for her service to the community.

Council Member Woodruff:

- spoke in support of solving the library funding shortfall;
- spoke in opposition to Mayor Keller's decision to temporarily suspend material purchases at the library due to the funding shortfall; and
- raised issues with the development of Creekside Town Square by the Meritage Development Group.

Council Member Massie:

- noted she is unable to attend the January 21, 2008, Special Meeting, as she will be out of State; and
- requested that the Council excuse her absence.

No objection was noted.

Deputy Mayor Larson:

- talked about ways to fund the Wasilla Library;
- talked about the role of government in private sector development;
- talked about the role of the Council and their legislative function versus administrative; and
- talked about how the actions of the Council affect staff in terms of time management.

Special Orders of the Day *(continued)*

A. Proclamation Presentation: Tesoro Iron Dog 25th Year

Mayor Keller read a proclamation recognizing and commending all participants in the Tesoro Iron Dog for their sportsmanship and teamwork and also the organizers and sponsors for bringing this world class event to communities.

Mayor Keller requested a recess prior to the Executive Session.

No objection was noted.

The Council recessed at 8:15 p.m. and reconvened 8:27 p.m.

XV. EXECUTIVE SESSION

- A. Subjects That Tend To Prejudice The Reputation And Character Of Any Person--City Employee Appeal Of Public Records Request For Personnel File Information (WMC 3.90.020.A.4.b)

MOTION: Council Member Metiva moved to enter into executive session for subjects that tend to prejudice the reputation and character of any person - city employee appeal of public records request for personnel file information.

The following entered executive session in the Council Conference room at 8:27 p.m.: The entire Council, Mayor Keller, Deputy Administrator, City Attorney, and Mr. Casey Reynolds, Economic Development Planner. The executive session exited at 9:21 p.m.

POSTPONEMENT *(see page 6 of the meeting minutes.)*

- A. **AM No. 08-07:** City Employee Appeal Of Public Records Request For Personnel File Information (WMC 3.90.020.A.4.b).

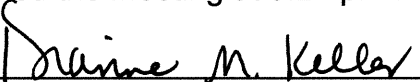
PREVIOUS MOTION: Deputy Mayor Larson moved to approve AM No. 08-07. (Motion on the floor, see page 6 of the meeting minutes.)

MOTION: Council Member Menard moved to postpone AM No. 08-07 indefinitely as the request has been withdrawn.

GENERAL CONSENT: The motion to postpone AM No. 08-07 indefinitely as the request has been withdrawn passed without objection by Deputy Mayor Larson, Council Members Holler, Massie, Menard, Metiva, and Woodruff.

XVI. ADJOURNMENT

With no further business at hand, Mayor Keller, adjourned the meeting at 9:21 p.m.


DIANNE M. KELLER
Mayor

ATTEST:


KRISTIE SMITHERS, MMC
City Clerk

Adopted by the Wasilla City Council on January 28, 2008