

By: Administration  
Adopted: December 14, 2015  
Vote: Burney, Graham, O'Barr, Sullivan-Leonard, Wall, Wilson in favor

**City of Wasilla  
Resolution Serial No. 15-37**

**A resolution of the Wasilla City Council accepting a Mat-Su Health Foundation grant in the amount of \$25,000 for the new Wasilla Public Library.**

WHEREAS, the Mat-Su Health Foundation is offering a grant in the amount of \$25,000 for the new Wasilla Public Library; and

WHEREAS, the grant is intended to be used to purchase health related materials for the new library; and

WHEREAS, visible recognition will be provided for the Mat-Su Health Foundation within the new library for this contribution and the contributions from others donors and granting agencies.

NOW, THEREFORE, BE IT RESOLVED, the Wasilla City Council hereby accepts the Mat-Su Health Foundation grant in the amount \$25,000 to be used to purchase health related materials for the new library.

ADOPTED by the Wasilla City Council on December 14, 2015.

  
BERT L. COTTLE, Mayor

ATTEST:

  
JAMIE NEWMAN, MMC, City Clerk

[SEAL]

**WASILLA**

• ALASKA •

**CITY COUNCIL LEGISLATION STAFF REPORT****Resolution Serial No. 15-37: Accepting a Mat-Su Health Foundation grant in the amount of \$25,000 for the new Wasilla Public Library.**

Originator: Mayor Bert L. Cottle

Date: December 2, 2015

Agenda of: December 14, 2015

Route to:	Department Head	Signature	Date
X	Recreation & Cultural Services Director		12/2/15
X	Public Works Director		12/1/15
X	Finance Director		12/2/15
X	Deputy Administrator		12/3/15
X	City Clerk		12/2/15

Reviewed by Mayor Bert L. Cottle:

 12-02-2015**Fiscal Impact:**  yes \$25,000**Account name/number:** Mat-Su Health Foundation/110-4500-364.**Attachments:** Grant Agreement (5 pages)

**Summary Statement:** The Mat-Su Health Foundation is offering a grant in the amount of \$25,000 for the new Wasilla Public Library. The grant is intended to be used to purchase health related materials for the new library. Visible recognition will be provided for the Mat-Su Health Foundation within the new library for this contribution and the contributions from others donors and granting agencies.

**Staff Recommendation:** Adopt Resolution Serial No. 15-37.

Agreement

Grant Information

Grant Number Assigned by Funder

HI201500015-C2

Federal Tax ID #

926010143

Organizational Information

Organization's Legal Name

City of Wasilla

Mailing Address

290 East Hering

City

Wasilla

State

AK

Postal Code

99654

Grant Amount

25000

Project Title

New Wasilla Public Library

Type of Support

Capital/Equipment Fund Support

#### Award Details and Conditions

##### Grant Requirements

The information below reflects how the funds are to be used and outlines any restrictions and/or requirements associated with this grant award:

Visible recognition of the Mat-Su Health Foundation within the new library. Grant funds must be used to purchase health related materials.

#### Use of Foundation Funds

Grantee represents and warrants that Grantee shall use any funds distributed to Grantee related to the Grant ("Foundation Funds") only for the purposes set forth in the Proposal. Title to all tangible personal property, fixtures or equipment purchased with Foundation funds ("Grant Funded Property"), shall be vested in Grantee. However, Foundation shall have a purchase money security interest in the Grant Funded Property until the Final Project Status Report has been accepted by Foundation. Grant Funded Property must be used for carrying out the Project as set forth in the Proposal. Any real property purchased with Foundation funds ("Grant Funded Real Property) shall be vested in Grantee and Grantee covenants it will use the Grant Funded Real Property only for the purposes set forth in the Proposal.

Any Foundation Funds not used by Grantee for the purposes of the Project as approved in the Project Budget remain the property of Foundation and shall be promptly returned to the Foundation at the conclusion of the Project Period. As security for the performance of the representations and warranties made in this Agreement, Grantee hereby pledges, assigns, transfers, and sets over to the Foundation, its successors and assigns, and grants to the Foundation, its successors and assigns, a security interest in all of Grantee's right, title and interest in and to the Grant Funded Property, whether now existing or owned or hereafter acquired or arising. Grantee authorizes the Foundation to make all necessary filings to perfect its security interest in the Grant Funded Property.

If at any time during a Grant Funded Property's useful life, a Grantee fails to use the Grant Funded Property for the purposes set forth in the Proposal, Grantee shall repay to Foundation an amount equal to the Foundation Funds used to purchase the Grant Funded Property. If Grantee fails to make timely repayment of the Grant, Foundation may take possession of the Grant Funded Property and exercise any remedies available to it under the Uniform Commercial Code. Nothing contained in this paragraph shall limit or prevent Foundation from taking legal action to seek repayment of unexpended Foundation Funds or Foundation Funds which were not applied in accordance with the terms of this Agreement.

If at any time during a Grant Funded Property's useful life, a Grantee fails to use the Grant Funded Real Property for the purposes set forth in the Proposal, Grantee shall repay to Foundation an amount equal to the Foundation funds used to purchase the Grant Funded Real Property. If Grantee fails to make timely repayment of the Grant, Foundation may exercise any and all remedies available to it by law or equity. Nothing contained in this paragraph shall limit or prevent Foundation from taking legal action to seek repayment of unexpended Foundation Funds or Foundation Funds which were not applied in accordance with the terms of this Agreement.

## Conditions and Requirements

### **Grant Payments**

Grant payments require receipt of a Payment Request Form from the grantee. Payments are made a minimum of 30 days after the receipt of the Payment Request Form. No payments are mailed until the Foundation receives and approves the form. Grant reporting for all MSHF grants received by the grantee must be current before a funding request will be processed.

Capital project grants and health fair grants awarded by the Foundation will be paid in full upon submission of the initial Payment Request Form unless grant conditions have been placed on the grant funds. Funds upon which conditions have been placed will be paid only when those conditions have been met.

Initial payment for capacity building, evaluation, planning and seed money, program cost, technical assistance, start-up, short-term operating funding, and policy change grants will be dispersed upon receipt of the signed grant agreement. Payment Request Forms for ongoing fund disbursements should be submitted biannually with the biannual reporting document unless grant conditions have been placed on the grant funds or a different payout schedule is required for the grant's success. Funds upon which conditions have been placed will be paid only when those conditions have been met. If a different payment schedule is required for the grant's success that payment schedule must be approved by Foundation staff before funds will be dispersed. All reports must be current before a payment request can be honored.

### **Payment Schedule**

Payments will be made following the receipt of the initial Payment Request Form for capital project grants and health fair grants.

Initial payments for capacity building, evaluation, planning and seed money, program cost, technical assistance, start-up, short-term operating funding, and policy change grants will be dispersed upon receipt of the signed grant agreement. Ongoing payment will be made following receipt of the biannual Payment Request Forms unless grant conditions have been placed on the grant funds or a different payout schedule has been approved by Foundation staff.

### **Expenditure of Funds**

This grant is made based upon a specific proposal that contains a project budget. It is expected

that the entire amount of this grant will be applied to the budget and not used for any other purposes. Should it become advantageous to the grantee to slightly modify the project and/or make any changes to the project budget or time frame, permission to do so must first be requested from the Mat-Su Health Foundation. Approval by the Foundation in writing must be received prior to making any revisions or incurring any expenses.

### **Reporting Requirements/Outcome Measures**

Progress reports are required biannually or when otherwise requested. A final report is due within 30 days after the grant end date.

Payment Request and Progress Report Forms are available by logging into your account. Reports for all MSHF grants received by the grantee must be current before a payment request can be honored.

#### **Schedule Date**

Please indicate the date your initial drawdown can be expected.

03/01/2016

### **Publicity**

Publicity regarding a grant and the dissemination of project results is generally left to the discretion of the grantee. Such publicity can be helpful by increasing the public's awareness of the grantee's organization and its work. The Foundation requests that press releases, publications, and public addresses, resulting from a grant, include acknowledgement of support by the Mat-Su Health Foundation. The Foundation would appreciate receiving a copy of any such materials. The MSHF appreciates acknowledgement of its contributions which assist the grantee in achieving objectives. The Foundation's web site provides information on the Foundation, which may be useful in these preparations. While we appreciate receiving unframed or electronic photographs of Foundation funded projects that may be included on our web site, plaques or other gifts are discouraged.

### **Certification of IRS Status**

By checking the certification, the grantee certifies that it is a tax-exempt agency under Section 501(c)(3) of the Internal Revenue Code or, in selected cases, units of government, if the project has a broad community impact, and is classified as not a private foundation under Section 509 (a) of the Code.

Any change in IRS status must be promptly reported to the Foundation.

### **Change in Key Personnel**

Please notify the Foundation in writing if the officials who sign this document leave office, and provide the new names and titles of their replacements.

Any change in key personnel must be reported to the Foundation.

#### Eligibility and Certification

Eligible applicants include 501(c)(3) organizations classified as "not a private foundation" under section 509(a) of the Code. Other eligible organizations engaged in health-related projects may include religious, governmental, educational, or tribal agencies. Individuals, regular governmental or tribal programs, and for-profit agencies are not eligible for funding. I certify that this applicant organization meets the specified eligibility criteria for funding under the Healthy Impact grant funding.

Check the boxes if you certify the above statements to be true.

Name and Title of Person Authorized to Sign Contracts on Behalf of this Organization

Mayor Bert L. Cottle

Date

12/01/2015

Acceptance Flag

By checking this box, I certify that I am authorized to sign contracts on behalf of the organization. This organization is a 501(c)(3) organization classified as "not a private foundation" under section 509(a) of the Code or other eligible organization engaged in a health-related project such as a religious, governmental, educational, or tribal agency. I understand that individuals, regular governmental or tribal programs, and for-profit agencies are not eligible for funding. I certify that this organization meets the specified eligibility criteria for funding under the Healthy Impact grant funding.

Yes

Please provide the name of an official who is authorized to sign contracts on behalf of the organization, i.e., the Executive Director and Chair of the Board of Directors.

Name and Title of Person Authorized to Sign Contracts on Behalf of this Organization

Mayor Bert L. Cottle

Date

12/01/2015

Acceptance Flag

By checking this box, I certify that I am authorized to sign contracts on behalf of the organization and further agree to abide by the terms of the grant agreement as indicated in this documentation.

Yes

To review a list of grants and or reports previously submitted, click the url below.