



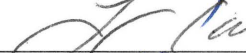

Date of Action: <u>6.22.15</u>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: <u>Tomix</u>	


**CITY COUNCIL ACTION MEMORANDUM**

**AM No. 15-22: Authorizing a contract extension to Tew's, Inc. in the amount of \$345,000 for the City's Fiscal Year 2016 Equipment Rental with Operator Contract.**

Originator: Public Works Director  
 Date: June 10, 2015

Agenda of: June 22, 2015

Route to:	Department Head	Signature	Date
X	Public Works Director		6/9/15
X	Finance Director		6/9/15
X	Deputy Administrator		6/10/15
X	City Clerk		6.10.15

Reviewed by Mayor Bert L. Cottle:  06/10/2015

**Fiscal Impact:**  yes \$345,000

**Funds Available:**  yes in FY2016

**Account name/number:**

Road Maintenance	001-4320-432-40-91	140,000
Menard Center	340-4530-453-40-91	5,000
Septic Tank Replacement	310-4359-435-45-02	20,000
Sewer Repairs	310-4359-435-45-20	25,000
Water Repairs	320-4369-436-45-39	65,000
Lake Lucile Water Quality	110-4520-452-45-48	25,000
New Maintenance Shop	110-4330-433-45-04	30,000
Riley Ave Pathway	160-4320-432-45-70	35,000

**Attachments:** Capital Improvement Project Detail Sheets (6 pages)

**Summary Statement:** This multi-year contract was advertised on July 12, 2013 through ITB No. 0712-0-2013/AG and awarded to Tew's, Inc. for the initial year of the contract on August 12, 2013. This is the third year of a 5 year contract for on-call equipment rental contract with operator for road maintenance and water/sewer repairs and other work where the work is paid by the hour as directed by public works department.

The Road Maintenance portion of the contract is part of the City's routine road maintenance program for grading, sweeping, ditching, and snow removal. The water and sewer utility work is described in the attached project detail sheets.

The Menard Center portion of the contract provides for on-call parking lot maintenance for snow removal, sanding and sweeping.

The Lake Lucile Water Quality portion of the contract will construct approximately 400 feet of access road to the lake from Lake Lucile Park for truck access to remove weeds harvested from the new aquatic weed harvester expected to arrive in August 2016.

The New Maintenance Shop portion of the contract will provide for hauling gravel and paving an area for sand storage at the new shop. This area will be used for storing road sand that is used for winter road maintenance.

The Riley Avenue Pathway portion of the contract will provide excavating and paving for the new pathway. Concrete curb work will be performed by others.

**Staff Recommendation:** Adopt AM No. 15-22.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2016  
Through Fiscal Year 2020

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

The sewer utility relies on individual septic tanks as part of the sewage collection system. These tanks need to be replaced when they have rusted through or collapsed. This is an annual program to replace septic tanks as needed for residential and commercial sewer connections.



**Impact on Operating Budget:**

None

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	148,875	2,560	146,315	35,000	35,000	35,000	35,000	35,000	323,875
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 148,875</b>	<b>\$ 2,560</b>	<b>\$ 146,315</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 323,875</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Local:									
Operating Transfers									
Enterprise Fund	\$ 148,875	\$ 148,875	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 323,875
<b>Totals</b>	<b>\$ 148,875</b>	<b>\$ 148,875</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 323,875</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2016  
Through Fiscal Year 2020

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

To repair sewer main lines and manholes that fail and cause sewage leaks and to make other preventive maintenance repairs on the sewage collection system that extend the life of the infrastructure.



**Impact on Operating Budget:**

None

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2016	Fiscal YR 2015	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	131,297	-	131,297	25,000	25,000	25,000	25,000	25,000	256,297
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 131,297</b>	<b>\$ -</b>	<b>\$ 131,297</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 256,297</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2016	Fiscal YR 2015	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Local:									
Operating Transfers									
Enterprise Fund	\$ 131,297	\$ 131,297	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 256,297
<b>Totals</b>	<b>\$ 131,297</b>	<b>\$ 131,297</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 256,297</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2016  
Through Fiscal Year 2020

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

To repair water main lines and valves that fail and cause water leaks and to make other preventive maintenance repairs on the water distribution system that extend the life of the infrastructure.



**Impact on Operating Budget:**

None

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	105,360	15,807	89,553	65,000	65,000	65,000	65,000	65,000	430,360
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 105,360</b>	<b>\$ 15,807</b>	<b>\$ 89,553</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 430,360</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Local:									
Operating Transfers									
Enterprise Fund	\$ 105,360	\$ 105,360	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 430,360
<b>Totals</b>	<b>\$ 105,360</b>	<b>\$ 105,360</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 430,360</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2015  
Through Fiscal Year 2019

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

This funding will be combined with an existing state grant to purchase a weed harvester, approximately \$200,000. The weed harvester will be operated one month per year in Lake Lucile to control excessive weed growth that is detrimental to the water quality of the lake.



**Impact on Operating Budget:**

15,000 annually to operate one month per year for wages and fuel.

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2015	Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	50,000	-	-	-	-	50,000
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2015	Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	
Local:									
Operating Transfers									
General Fund	\$ -	\$ -	\$ -	\$ 50,000	-	\$ -	\$ -	\$ -	\$ 50,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2016  
Through Fiscal Year 2020

Project Title:

Project Number:   
(Assigned By Finance Department)

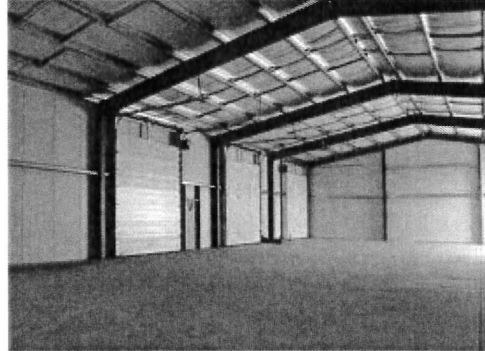
Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Continuation of ongoing project to construct 7,000 square foot maintenance building on Centaur Avenue next to City Green House. The foundation was completed 2 years ago and the metal building was erected last year. This building will add to the indoor equipment storage area for roads and parks to supplement the existing shop on Blind Nick Drive. Insulation, heating and lighting have been completed. Office and restroom facilities are planned over the next 2 years with this funding.



**Impact on Operating Budget:**

\$1,200 per month for utilities beginning in the second quarter of FY2015.

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	125,638	113,727	11,911	100,000	50,000	50,000	50,000	-	375,638
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 125,638</b>	<b>\$ 113,727</b>	<b>\$ 11,911</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 375,638</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Local:									
Operating Transfers									
General Fund	\$ 125,638	\$ 113,727	\$ 11,911	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 375,638
<b>Totals</b>	<b>\$ 125,638</b>	<b>\$ 113,727</b>	<b>\$ 11,911</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 375,638</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2016  
Through Fiscal Year 2020

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
To construct a pathway along the south side of Riley Avenue to improve pedestrian access for the Senior Center.



**Impact on Operating Budget:**  
Additional cost for pathway snow removal (minimal impact on budget)

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	50,000	-	-	-	-	50,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2016	Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	
Local:									
Operating Transfers									
General Fund	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
State Grant									
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

Cost Beyond 5-Year Program:



Date of Action: <i>6.8.15</i>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

By: *Armit - Graham + Bureau no O'Barry, Sullivan-Leonard, Waki + Wilson YLS.*

**CITY COUNCIL ACTION MEMORANDUM**

**AM No. 15-21: Authorizing the administration to proceed with the sale of the Meta-Rose Square property located on Lot 5A, Block 1, Fred Nelson Subdivision.**

Originator: Public Works Director

Date: May 22, 2015

Agenda of: June 8, 2015

Route to:	Department Head	Signature	Date
X	Public Works Director	<i>David Mulroy for Archie Goodings</i>	<i>5/27/15</i>
X	Finance Director	<i>[Signature]</i>	<i>5/27/15</i>
X	Deputy Administrator	<i>[Signature]</i>	<i>5/27/15</i>
X	City Clerk	<i>Armit</i>	<i>5.27.15</i>

Reviewed by Mayor Bert L. Cottle: *[Signature]* *05:27:2015*

**Fiscal Impact:**  yes  no Loss of Annual Revenue vs. Sale Income

**Account name/number:** 001-4332: Public Works-Meta Rose

**Attachments:** None

**Summary Statement:** Upon the adoption of this action memorandum, the administration will proceed with the sale of the Meta-Rose Square building and prepare an ordinance for public hearing in accordance with Wasilla Municipal Code 5.32.060.B. The ordinance will identify the parcel for sale, the manner of disposition and any special terms and conditions of the sale. The public hearing will provide an opportunity for public comment on the sale prior to advertising for proposals to purchase the building. The minimum sale price will be determined within an adopted ordinance after public comment.

Once an ordinance is adopted, the parcel will be advertised for 30 days through a sealed bid process in accordance with Wasilla Municipal Code 5.32.040. A successful bid will need to be ratified by the City Council in accordance with Wasilla Municipal Code 5.32.080.E for the sale to proceed.

**Proposed Action:** Adopt AM No. 15-21.