

By: Finance Department
Adopted: January 12, 2015

Vote: Buswell, Graham, O'Barr, Sullivan-Leonard, Wall, and Wilson in favor

**City of Wasilla
Resolution Serial No. 15-02**

A resolution of the Wasilla City Council accepting FY2015 grants from the State of Alaska, Department of Education & Early Development \$6,650; and the State of Alaska Department of Military and Veterans Affairs \$48,240.

WHEREAS, the City submitted grant applications to the State of Alaska, Department of Education & Early Development in the amount of \$6,650 for public library assistance and the State of Alaska Department of Military and Veterans Affairs in the amount of \$48,240 for after-hours answering point services; and

WHEREAS, the City approved and appropriated these grant monies through the FY2015 budget process.

NOW, THEREFORE, BE IT RESOLVED, by the Wasilla City Council that it hereby accepts the fiscal year 2015 grants and authorizes the Mayor to execute grant and contract agreements for the referenced programs.

ADOPTED by the Wasilla City Council on January 12, 2015.


BERT L. COTTLE, Mayor

ATTEST:


KRISTIE SMITHERS, MMC, City Clerk

[SEAL]







CITY OF
WASILLA
 • ALASKA •

CITY COUNCIL LEGISLATION STAFF REPORT

Resolution Serial No. 15-02: accepting FY2015 grants from the State of Alaska, Department of Education & Early Development \$6,650; and the State of Alaska Department of Military and Veterans Affairs \$48,240.

Originator: Troy Tankersley
 Date: 12/19/2014

Agenda of: 1/12/2015

Route to:	Department Head	Signature	Date
X	Chief of Police		12-29-14
	Public Works Director		12/29/14
X	Recreation & Cultural Services Director		12-29-14
X	Finance Director		12-29-14
X	Deputy Administrator		12/29/14
X	City Clerk		12.29.14

Reviewed by Mayor Bert L. Cottle:  12-29-2014

Fiscal Impact: yes or no **Funds Available:** yes or no

Account name/number:
 001-4200-331.12-33 SECC After-Hours Dispatch \$48,240
 001-4500-334.10-06 Public Library Assistance \$ 6,650

Attachments: State of Alaska, Department of Education & Early Development (4 pages)
 State of Alaska Department of Military and Veterans Affairs (2 pages)
 Resolution Serial No. 15-02 (1 page)

Summary Statement: This resolution accepts grants from the State of Alaska, Department of Education & Early Development in the amount of \$6,650; and from the State of Alaska Department of Military and Veterans Affairs in the amount of \$48,240.

Both grants were approved as appropriations within the FY2015 budget process.

Recommended Action: Adopt Resolution Serial No. 15-02.



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Education &
Early Development

Division of Libraries, Archives & Museums

344 West Third Avenue, Suite 125
Anchorage, Alaska 99501
Main: 907.269-6570
Fax: 907.269-6580

Linda S. Thibodeau, Director

July 2, 2014

Kathryn Martin-Albright
Wasilla Public Library
391 North Main Street
Wasilla, AK 99654

Dear K. J.,

The total Public Library Assistance grant for FY2015 for the Wasilla Public Library will be \$6,650. Although the State Library has reduced the grant, your library may NOT reduce the amount of local match, \$7,000.

The reason that we will not be able to fund grant requests at \$7,000 is that the grant line in the State Library's budget has not been fully funded for some years. Since the money appropriated is not sufficient to fully fund the grants, regulations require that we: "reduce each grant proportionally."

In order to receive your grant check as soon as possible, please:

- **Return the enclosed grant agreement and budget revision as soon as you can. Two different people (the librarian and the appropriate legal authority) must sign the grant agreement, since it is a legal document committing your library to certain obligations in return for receiving the public library assistance grant. Once we have your agreement and budget revision, we will start mailing out grant checks.**
- **Please review your original grant budget and revise that budget to show how you plan to spend the lower amount of the grant. For libraries without branches, show how you plan to spend \$6,650, rather than the \$7,000 you requested on the grant application. We have included a copy of the budget from your original grant application and a budget revision form. This budget revision form should be submitted with your grant agreement.**
- **As you fill out the budget revision form, please remember that the library MUST spend at least \$3,500 on the Collection (Library Materials). Of this \$3,500, each library may include UP TO a total of \$500 for Electronic Materials and Online Services. We have broadened the definition of Electronic Materials and Online Services to include: Internet Service Provider (ISP) fees, OCLC license fees, and database access or purchase fees.**

Alaska Public Library Assistance Grant Agreement FY2015

This agreement made and entered into this second day of July 2014, by and between the Alaska State Library, hereafter referred to as the Grantor; and the Wasilla Public Library, hereafter referred to as the Grantee.

Whereas, the State of Alaska has appropriated funds for public library assistance; and whereas, the application of the Grantee for a grant for public library assistance has been approved. NOW THEREFORE, for and in consideration of the mutual covenants herein contained the parties hereto agree as follows:

The Grantor will agree to:

1. Furnish funds in the amount of \$6,650.
2. Provide advisory services in furtherance of the grant project.

The Grantee will agree to:

1. Expend local funds of at least \$7,000 for project purposes. Funds may be expended only for public library purposes and must be clearly attributable to public library services and operations.
2. Provide at least the following services free to residents of the municipality or community:
 - Establish and maintain a collection of books and other materials for loan;
 - Provide access to interlibrary loans;
 - Provide reading or other educational programs for children; and
 - Provide reference information.
3. Abide by the conditions set forth in its application and approved by the Grantor, including:
 - The number and timing of open hours;
 - The existing and ongoing educational requirements for the library director.
4. Expend at least \$3,500 on library materials and online services for each outlet.
5. Have trained staff on duty in the library during the scheduled open hours.
6. Submit a Final Grant and Technology Report and Public Library Annual Report by September 1, 2015.
7. Maintain accurate records for auditing purposes.
8. Return any grant funds unexpended or unencumbered by June 30, 2015, and all funds for which there is no proper accounting.
9. Repay any portion of grant funds that have not actually been matched by local funds over the course of the grant period.
10. Receive prior approval from the Grantor for any line item change that exceeds 10% of the line item, except that no prior approval is required for:
 - Line item changes of less than \$100; or
 - Line item changes that add funds to library materials and online services.

The source of funding for this agreement is as follows:


State Sources

\$6,650

By accepting this award or agreement, the grantee may become subject to the audit requirements of State of Alaska Administrative code 2 AAC 45.010. As a result, the grantee may be required to provide for an audit and to permit independent auditors to have access to their records and financial statements. The grantee should consult with an independent auditor for assistance in determining audit requirements for each fiscal year.

The undersigned understands and agrees to the conditions of this agreement. Both signatures are required.

For the Library


Signature

Library Director
Title
7/25/2014
Date

For the Legal Entity


Signature

Mayor
Title
7-31-14
Date

PLEASE MAKE A PHOTOCOPY OF THE SIGNED AGREEMENT FOR YOUR RECORDS
RETURN BY SEPTEMBER 1, 2014 TO: GRANTS ADMINISTRATOR, ALASKA STATE LIBRARY,
344 WEST THIRD AVENUE, SUITE 125, ANCHORAGE, AK 99501



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Military and
Veterans Affairs

Division of Homeland Security and
Emergency Management

P.O. Box 5750
JBER, AK 99505-0800
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

May 30, 2014

The Honorable Verne Rupright, Mayor
City of Wasilla
290 East Herring Avenue
Wasilla, AK 99654

RE: 2015 General Fund SEOC After-Hours Answering Point

Certified Mail #: 9171 9690 0935 0073 0344 80

Dear Mayor Rupright:

The Alaska Division of Homeland Security and Emergency Management (DHS&EM) is pleased to award the City of Wasilla the amount of \$48,240.00 under the 2015 General Fund for the performance period of July 1, 2014 through June 30, 2015. These funds are awarded to the City of Wasilla to provide for State Emergency Operations Center (SEOC) After-Hours Answering Point services provided by the MatCom Dispatch Facility.

Attached are two pre-signed grant awards obligating document. Please review the information for accuracy. Sign and initial the obligating document, keep one original for your records, and return the other original within 30 days to: *mailed 6-2-14*

DMVA/DHS&EM
State Administrative Agency (SAA) Point of Contact
PO Box 5750
JBER, AK 99505

If you have questions, or need further assistance, you may contact Dale Crum at 907-428-7005, toll-free at 800-478-2337, or by email at dale.crum@alaska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "John W. Madden".

John W. Madden
Director

Enclosures: Obligating Document (2 originals)

CC: Gene Belden, Jurisdiction Project Manager
Troy Tankersley, Jurisdiction Chief Financial Officer



**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
DIVISION OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**

**Obligating Award Document for
State Emergency Operations Center (SEOC)
After-Hours Answering Point**

1. Agreement No. <i>GF2015001</i>		2. Recipient <i>City of Wasilla</i>		3. Award <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Amendment#		4. Employer Tax ID # <i>92-6010143</i>	
5. Jurisdiction Address <i>City of Wasilla 290 East Herring Avenue Wasilla, AK 99654</i>				6. Issuing Office and Address Department of Military and Veterans Affairs Division of Homeland Security and Emergency Management PO Box 5750 JBER, Alaska 99505-5750 www.ready.alaska.gov			
7. Jurisdiction Project Manager: <i>Gene Belden</i>		Phone: 352-5402 Fax: 357-7877 Email: gbelden@ci.wasilla.ak.us		8. DHS&EM Project Manager: <i>Mark Roberts</i>		Phone: 428-7016 Fax: 428-7009 Email: mark.roberts@alaska.gov	
9. Effective Date of This Action <i>July 1, 2014</i>				10. Method of Payment: Electronic			
11. Grant Award and Deliverables (continued on reverse side of Agreement) Total Awarded Amount: \$48,240.00 (State General Funds) Performance Period – July 1, 2014 to June 30, 2015 The City of Wasilla will provide a 24 hour capable after-hours answering point through their MatCom Dispatch facility. MatCom call takers will be provided training (as needed) and a Standard Operating Procedure (SOP) (previously provided) that outlines their duties by the Division of Homeland Security and Emergency Management (DHS&EM). MatCom call takers will provide a summary report of calls taken upon transfer of the answering point back to the State Emergency Operations Center (SEOC), daily and following weekends/holidays. The City of Wasilla will participate in meetings as needed and requested by either party, to discuss operational issues. By April 15, 2015, the City of Wasilla will provide a proposed budget for operational costs for MatCom services for State Fiscal Year 2016 (July 1, 2015 – June 30, 2016). DHS&EM will provide the City of Wasilla an acknowledgement of intent to award by May 15, 2015, with an award by July 31, 2015. State Information: CC # 09203133							
12. Special Conditions: Grant funds will not be reimbursed until these conditions have been met. See Attachment 1 if Applicable None							
13. Grant Requirements, Assurances and Agreements: (continued on reverse side of Agreement) <i>The acceptance of this award from the State of Alaska creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the award.</i>							
14. Recipient is required to sign and return an original copy of this document to the Issuing Address in block 6, within 30 days from the date the State signs in block 17.							
15. Signature of Director of Finance 						Date: Phone: 907-373-9080 Fax: 907-373-9085 Email: ttankersley@ci.wasilla.ak.us	
Printed Name: <i>Troy Tankersley</i>							
16. Signature of Local Jurisdiction's Signatory Official 						Date: <i>6-2-14</i> Phone: 907-373-9055 Fax: 907-373-9096 Email: mayor@ci.wasilla.ak.us	
Printed Name and Title: <i>Verne Rupright, Mayor</i>							
17. DHS&EM Signatory Official (Name and Title) 						Date <i>5/29/2014</i>	
John W. Madden, Director							