



MAYOR
Bert L. Cottle

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION
Claudia Pinard, Seat A
Debra Barrett, Seat B
Jessica Dean, Seat C
Loren Means, Seat D
Brian Mayer, Seat E

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

6 P.M.

FEBRUARY 9, 2016

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of November 19, 2015 special meeting
Minutes of January 12, 2016 meeting
- VIII. NEW BUSINESS (*five minutes per person*)
 - A. Public Hearing
 - 1. **Resolution Serial No. 16-03:** Supporting Matanuska-Susitna Borough planning efforts to develop a regional transportation planning partnership process to ensure better communication and collaboration between the Alaska Department of Transportation and Public Facilities, the Borough, and the cities of Palmer, Wasilla, and Houston.

- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Updated Planning Commission meeting calendar for 2016
 - B. Permit Information
 - C. Enforcement Log
 - D. Matanuska-Susitna Borough Planning Commission agenda
- XI. AUDIENCE COMMENTS (*three minutes per person*)
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:00 PM on Tuesday, February 9, 2016, in Council Chambers of City Hall, Wasilla, Alaska by Jessica Dean, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Debra Barrett, Seat B
Jessica Dean, Seat C
Brian Mayer, Seat E

Commissioners absent and excused:

Claudia Pinard, Seat A

Commissioners absent and not excused:

Loren Means, Seat D

Staff in attendance were:

Mr. Archie Giddings, Public Works Director
Ms. Tina Crawford, City Planner
Ms. Lyn Carden, Deputy Administrator
Ms. Tahirih DesJardin, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Barrett led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator

Ms. Carden stated that she and the Mayor will be traveling to Juneau to talk with legislators regarding funding and that Title 4 is up for a rewrite in regards to licensing of alcohol.

B. City Public Works Director

Mr. Giddings stated that the company clearing the right-of-way for Riley Road started last week, they should be done next week and the wood will be available to the public after that.

C. City Attorney

No report given.

D. City Planner

Ms. Crawford stated that the City Clerk would like to remind the Commissioners to submit their APOC information. She also let them know that the Downtown Overlay District will be on the March 8, 2016 Planning Commission agenda and then on the next two City Council meeting agendas for introduction and the public hearing.

VI. PUBLIC PARTICIPATION (*Three minutes per person for items not on agenda*)

No one present.

VII. CONSENT AGENDA

A. Minutes of February 9, 2016, special meeting

VIII. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 15-03:** Supporting Matanuska-Susitna Borough planning efforts to develop a regional transportation planning partnership process to ensure better communication and collaboration between the Alaska Department of Transportation and Public Facilities, the Borough, and the cities of Palmer, Wasilla, and Houston.

a. City Staff

Ms. Crawford provided a brief summary of the request for support of a regional transportation planning partnership.

b. Applicant

Ms. Jessica Smith, Matanuska-Susitna Borough Transportation Planner, provided an overview of the proposed regional transportation planning partnership.

c. Private person supporting or opposing the proposal

Chair Dean opened the public hearing.

With no one present, Chair Dean closed the public hearing.

d. Applicant

No other comments.

MOTION: Commissioner Mayer moved to approve Resolution Serial No. 16-03, as presented.

VOTE: The motion to approve Resolution Serial No. 16-03, passed unanimously.

IX. UNFINISHED BUSINESS

No unfinished business.

X. COMMUNICATIONS

No statements made regarding the following items.

- A. Updated Planning Commission meeting calendar for 2016
- B. Permit Information
- C. Enforcement Log
- D. Matanuska-Susitna Borough Planning Commission agenda

XI. AUDIENCE COMMENTS *(three minutes per person)*

No comments.

XII. STAFF COMMENTS

No comments.

XIII. COMMISSION COMMENTS

Commissioner Mayer stated that he is happy to be here.

Commissioner Barrett thanked Ms. Smith for her presentation.

Chair Dean thanked Ms. Smith for her presentation.

XIV. ADJOURNMENT

The regular meeting adjourned at 6:31 PM.



 JESSICA DEAN, Chairman Date 3/24/16

ATTEST:



 TAHIRIH DESJARDIN, Planning Clerk

Adopted by the Wasilla Planning Commission March 8, 2016.

