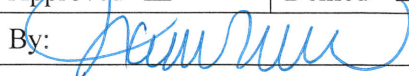



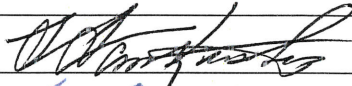
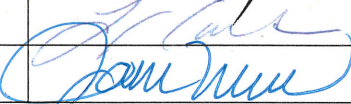
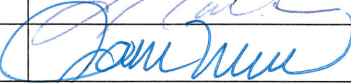
Date of Action: 5/9/16	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: 	

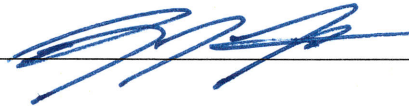
CITY COUNCIL ACTION MEMORANDUM

AM No. 16-16: Awarding a three (3) year contract to Alaska Waste Mat Su, LLC, in the amount of \$67,431 to provide solid waste disposal services.

Originator: April Dwyer, Purchasing
 Date: 4/22/2016

Agenda of: 5/9/2016

Route to:	Department Head	Signature	Date
	Chief of Police		
X	Public Works Director		4/27/16
	Recreation & Cultural Services Director		
X	Finance Director		4-27-16
X	Deputy Administrator		4/27/16
X	City Clerk		4/27/16

Reviewed by Mayor Bert L. Cottle:  05:02:2016

Fiscal Impact: yes or no

Funds Available: yes or no

Contingent upon passage of FY2017 Budget.

Account name/number/amount:

Properties Waste Disposal	001.4330.433.40.12	\$2,648
Parks Waste Disposal	001.4520.452.40.12	\$1,887
Sewer Waste Disposal	310.4351.435.40.12	\$1,794
Roads Waste Disposal	001.4520.452.40.12	\$2,385
Airport Waste Disposal	330.4370.437.40.12	\$2,977
CMMSC Waste Disposal	340.4530.453.40.12	\$1,320
WPD Waste Disposal	001.4210.420.40.12	\$2,648
Meta Rose Waste Disposal	001.4332.433.40.12	\$3,840
Library Waste Disposal	001.4550.455.40.12	\$1,489
Museum Waste Disposal	001.4510.451.40.12	\$1,489

Total: \$22,477

Attachments: Alaska Waste Cost Proposal (3 pages)
 ITB Specifications (1 page)

Summary Statement: On March 15, 2016 the City of Wasilla issued an Invitation to Bid, ITB 0315-0-2016/AD for Solid Waste Disposal Services. There were two bids received; one from Alaska Waste and one from Denali Refuse. Alaska Waste provided the lowest bid.

The services include container rental and ancillary equipment, refuse collection, refuse delivery to a State of Alaska Department of Environmental Conservation (SOA-DEC) approved site and the necessary permits/licenses to provide refuse services.

Cost for services at the Wasilla Police Department, Museum/Library, City Hall, City Roads Shop, Lake Lucile Campground, Wasilla Airport, and the Sewer Treatment Plant are all inclusive. Cost for services at Meta Rose Square, Menard Sports Complex, and the City Shop on Blind Nick will have the additional cost of landfill fees billed as a straight pass-thru fee from the Mat-Su Borough. Those fees are not included in the above calculations.

Staff Recommendation: It is recommended that Council adopt AM No. 16-16 and award a three (3) year contract to Alaska Waste Mat Su, LLC, in the amount of \$67,431 to provide solid waste disposal services..

SPECIFICATIONS & REQUIREMENTS FOR SOLID WASTE DISPOSAL SERVICES

1. The City of Wasilla is soliciting bids from qualified bidders to provide solid waste disposal services for City facilities. The services shall include rental containers and ancillary equipment, refuse collection, refuse disposal at a State of Alaska Department of Environmental Conservation (SOA-DEC) approved site, and necessary permits/licenses to provide refuse services. Rental will be inclusive of all necessary maintenance and repair to maintain all equipment in a fully functional status. The contract resulting from this solicitation shall be effective July 1, 2016 through June 30, 2019 with two (2) optional (1) year extensions.
2. The successful bidder shall provide the size container specified at each location outlined on the bid matrix on pages thirteen (13) and fourteen (14) at the stated frequency. The containers shall have split-opening-lids, that are solid (not mesh), and have the ability to be locked. The City reserves the right to request additional pickup service. Bidders are requested to quote a price for both the stated frequency and extra pickup.
 - a. Monthly Service Fee for Frontload Services shall include all fees/charges to perform waste disposal service at the stated frequency and container size specified.
 - b. Monthly Service Fee for Roll-off Services shall include all fees/charges to perform waste disposal service at the stated frequency and container size specified with the exception of actual disposal fees. Disposal fees will be billed as a pass-thru at the current landfill rate.
3. The City reserves the right to add or delete services at any time for any location or quantities of containers at the contracted unit prices during the contract period. The quantities and locations enumerated herein are intended to provide an overview as related to an estimated volume. The City reserves the right to vary both these quantities and locations at any given time. The quantities provided are estimates only and are in no way binding upon the City of Wasilla. The City reserves the right to increase or decrease quantities as needed.
4. Bidders shall submit with the bid response the current procedures used and/or the preferred method in which their fuel and disposal surcharges will be calculated. A detail of the calculation process must also be submitted.
5. Questions concerning this solicitation shall be sent, in writing, to City of Wasilla, ATTN: April Dwyer, 290 E Herning Avenue, Wasilla, AK 99654 or email to adwyer@ci.wasilla.ak.us.

REGULAR SERVICE						
Dumpster Service (Location)	Container Size	Number of Containers	Pick Up Frequency	Monthly Container Rental Free	Monthly Service Fee	Cost per Extra Call-out
Wasilla Police Department 1800 E Parks Hwy	6 Yard	1	Weekly	\$0.00 (waived)	\$220.69	\$113.79/trash \$101.30/recycle
Museum/Library 323 Main Street	6 Yard	1	Weekly	\$0.00 (waived)	\$248.08	\$113.79
City Hall 290 E Herning Ave	6 Yard	1	Weekly	\$0.00 (waived)	\$220.69	\$113.79/trash \$101.30/recycle
City Shop – Roads 191 E Centaur Ave	4 Yard	1	Weekly	\$0.00 (waived)	\$198.77	\$91.19
Lake Lucille Campground (May through September) 1401 S Endeavor Dr	2 Yard	1	Weekly	\$0.00 (waived)	\$149.48 (annual total only includes 5 mos of this service)	\$68.59
Sewer Treatment Plant 2900 E Jude Street	2 Yard	1	Weekly	\$0.00 (waived)	\$149.48	\$68.59
Airport 900 S Beacon Street	6 Yard	1	Weekly	\$0.00 (waived)	\$248.08	\$113.79
Meta Rose Square 290 N Yenlo Street	15 Yard	1	Weekly	\$0.00 (waived)	\$320.00 (\$80.00 per-haul fee est. 4 hauls per month)	\$80.00
Sports Complex (CMMSC) 1001 S Clapp Road	40 Yard	1	On Call	\$0.00 (waived)	\$110.00 (per-haul fee est. 1 haul per month)	\$110.00
City Shop - Parks 835 Blind Nick	40 Yard	1	On Call	\$0.00 (waived)	\$95.00 (per-haul fee est. 1 haul per month)	\$95.00
Total Monthly Cost				\$0.00	\$1960.27 May-Sept \$1810.79 Oct-Apr	
Total Annual Cost (Monthly Cost X 12 Months)				\$ 22,476.88		

EXTRA SERVICE for SPRING CLEANUP WEEK, 4TH OF JULY & MISC CLEAN UP
 (Citizens are allowed to bring garbage collected during the clean-up event, and dispose of it in containers attended by City personnel during the process.)

(Location)	Container Size	Number of Containers	Pick Up Frequency	Container Rental Fee	Service Fee
Spring Clean Up Week (a public location to be determined by the City – past locations have been Wonderland Park)	40 Yard	1	As notified by the City	\$0.00 (waived)	\$105.00 per haul if at Wonderland Park. Subject to adjustment if other location. Not to exceed \$130.00 if within city limits
Mayors Picnic 4 th of July Nelson/Lucille	6 Yard	1	One Time	\$0.00 (waived)	\$151.72 per empty
Miscellaneous Clean Up Projects in the City of Wasilla As scheduled.	6 Yard	1	As notified by the City	\$0.00 (waived)	\$151.72 per empty for each container

This pricing information is hereby provided in accordance with the terms and conditions of this Invitation to Bid. I have read, understand, and agree to all terms and conditions herein.

Company Name: Alaska Waste Mat Su LLC

Contact Name: Brad Kilger / Michelle Salzman E-Mail Address: bradleyk@wcnx.org michelles@wcnx.org

Address: Main Office: 6301 Rosewood St, Anchorage (MatSu Office: 2400 Polar Bear Dr, Wasilla AK 99564)

City: Anchorage State: AK Zip: 99518

Telephone: (907) 376-2158 Fax: (907) 376-1632 Federal Tax ID No.: 45-3624023

Signed *Craig Gales*

Print Name & Title CRAIG GALES SALES MANAGER

Date 4/15/16

I have read, understand and agree to comply with the terms and conditions specified in this Invitation to Bid. Checking "YES" indicates acceptance, while checking "NO" denotes non-acceptance and should be detailed below. Any exceptions must be documented.

YES NO SIGNATURE *Craig Gales*

EXCEPTIONS: Attached additional sheets if necessary.

-This bid includes supplementing trash service with recycle service at 2 locations (City Hall and Wasilla Police Dept). As part of starting up a recycle program, Alaska Waste will provide training and education to affected employees or contractors of the city. To include details on what material is acceptable in the dumpsters, helping determine best practices for diverting recyclable material out of waste stream, and benefits of recycling. Training will be provided as needed up to 3 times per year, to help keep new employees/contractors knowledgeable about program. Overall waste volume at these sites still meets bid specifications. Some trash service is lowered and replaced by added recycling service.

-In addition to 40yd Roll Off container, Alaska Waste will provide at no charge up to 6-96 gallon trash carts for use inside the Sports Complex. Alaska Waste will retain ownership of these carts, and containers will be replaced/repaired as needed by Alaska Waste. Containers are for on-site waste conveyance and will not be emptied by Alaska Waste.

-Service levels will occasionally be audited by Alaska Waste to ensure service levels are meeting the needs of each site. Any adjustment (increases or decreases to service frequency, container size, etc) will be advised to the city who may choose to accept or reject at their discretion.

-Prices include current surcharges as of bid date. Surcharges are regulated by the RCA and subject to occasional change as approved by the RCA. Prices adhere to our current publicly filed tariff and may change as our tariff filing changes (with proper RCA notification). Notice of changes to tariffs are published online and in local adverts 30 days prior to effective date.