



MAYOR
Bert L. Cottle

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION
Claudia Pinard, Seat A
Debra Barrett, Seat B
Jessica Dean, Seat C
Loren Means, Seat D
Brian Mayer, Seat E

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

6 P.M.

JUNE 14, 2016

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of May 24, 2016 special meeting
- VIII. NEW BUSINESS (*five minutes per person*)
 - A. Committee of the Whole
 1. Discussion regarding possible revisions to the landscaping and land clearing requirements in Title 16.
- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Permit Information
 - B. Enforcement Log
 - C. Matanuska-Susitna Borough Planning Commission agenda

- XI. AUDIENCE COMMENTS (*three minutes per person*)
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:01 PM on Tuesday, June 14, 2016, in Council Chambers of City Hall, Wasilla, Alaska by Jessica Dean, Chair.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Claudia Pinard, Seat A
Debra Barrett, Seat B
Jessica Dean, Seat C
Loren Means, Seat D
Brian Mayer, Seat E

Staff in attendance were:

Ms. Tina Crawford, City Planner
Mr. Archie Giddings, Public Works Director
Ms. Tahirih DesJardin, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Crawford led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator
No Report Given.

B. City Public Works Director
Mr. Giddings stated that and the City has developed a trail from the parking lot on the Palmer-Wasilla Highway to Cottonwood Creek and that there will be a crossing to access the park area on the other side of the creek (below Sportsman's Warehouse.)

C. City Attorney
No Report Given.

D. City Planner
Ms. Crawford stated currently there no applications have been submitted for July 12, 2016 meeting but a development on Foundry Way may request a meeting on July 29 or 26 for the Planning Commission to consider a request for a conditional use to construct a building greater than 10,000 square feet. If they are unable to meet the deadline for those dates, the meeting will remain as scheduled on July 12 and a Committee of the

Whole discussion will be added to the agenda to allow further discussion regarding revisions to the landscaping chapter of Title 16 of the City code.

VI. PUBLIC PARTICIPATION (*Three minutes per person for items not on agenda*)

No one stepped forward to make a comment.

VII. CONSENT AGENDA

A. Minutes of May 24, 2016, regular meeting

IX. NEW BUSINESS (*five minutes per person*)

A. Committee of the Whole

MOTION: Commissioner Means moved to enter into the Committee of the Whole at 6:06 PM.

Entered into the Committee of the Whole for the following item:

1. Discussion regarding possible revisions to the landscaping and land clearing requirements in Title 16.

Discussion ensued between the Commissioners and staff.

MOTION: Commissioner Means moved to exit the Committee of the Whole at 7:11 PM.

X. UNFINISHED BUSINESS

No unfinished business.

XI. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log
- C. Matanuska-Susitna Borough Planning Commission agenda

XII. AUDIENCE COMMENTS (*three minutes per person*)

Ms. Gretchen O'Barr stated her concerns regarding right-of-way clearing and that she is in favor in keeping trees when a right-of-way is being developed.

Mr. Stu Graham stated that he is on the City Council but that he is not representing the City Council and that he is in favor of updating the City landscaping regulations. He also stated that the Alaska Journal of Commerce magazine will publish a story stating that the City of Wasilla is the #1 place to build your business since the Planning Commission and City staff are user friendly and easy to work with.

XIII. STAFF COMMENTS

Mr. Giddings stated that developers prefer to clear cut the area for development and then install the required landscaping.

XIV. COMMISSION COMMENTS

Commissioner Pinard stated that she hopes that they can change the landscape code where it only requires ground cover when a lot is cleared contrary to the code.

Commissioner Means stated that he would like the Commission to assist Commissioner Pinard in make amendments to proposed landscaping and how that could be a part of the approval for the development.

Commissioner Mayer stated that he believes the current landscape code should be updated and appreciates the City Planner's efforts and all her help.

Chair Dean stated that she agrees with Mr. Giddings but hopes the end product will be great.

XV. ADJOURNMENT

The regular meeting adjourned at 7:23 PM.


JESSICA DEAN, Chair Date

ATTEST:


TAHIRIH DESJARDIN, Planning Clerk

Adopted by the Wasilla Planning Commission July 12, 2016.