

- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Permit Information
 - B. Enforcement Log
 - C. Matanuska-Susitna Borough Planning Commission agenda
- XI. AUDIENCE COMMENTS (*three minutes per person*)
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:02 PM on Tuesday, October 11, 2016, in Council Chambers of City Hall, Wasilla, Alaska by Jessica Dean, Chair.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Jessica Dean, Seat C
Loren Means, Seat D
Brian Mayer, Seat E

Commissioners absent and excused were:

Debra Barrett, Seat B

Commissioners absent and unexcused were:

Claudia Pinard, Seat A

Staff in attendance were:

Ms. Lyn Carden, City Deputy Administrator
Mr. Archie Giddings, Public Works Director
Ms. Tina Crawford, City Planner
Ms. Tahirih DesJardin, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Mr. Giddings led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator

Ms. Carden provided an update on proposed revisions to Alaska Statutes, Title 4, which regulates alcohol licenses.

B. City Public Works Director

No report given.

C. City Attorney

No report given.

D. City Planner

No report given.

VI. PUBLIC PARTICIPATION (*Three minutes per person for items not on agenda*)

Mr. Stu Graham commented on the landscape regulation revisions that are currently being discussed by the Planning Commission under the Committee of the Whole and provided some ideas regarding code enforcement inspections. He also inquired about the permit status for the used car sales structure at Kendall Ford.

Ms. Crawford stated that a permit application has been received by Kendall Ford and is currently under review to determine whether the structure may permanently remain on site.

VII. CONSENT AGENDA

A. Minutes of September 27, 2016, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

IX. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. Resolution Serial No. 16-13: Supporting the goals and initiatives for the annual Capital Improvement Program (CIP).

a. City Staff

Mr. Giddings provided a brief summary of the CIP for Fiscal Year 2018-2021.

b. Private Person supporting or opposing the proposal

Chair Dean opened the public comment portion of the public hearing.

With no others stepping forward, Chair Dean closed the public hearing.

MOTION: Commissioner Mayer moved to approve Resolution Serial #16-13, as presented.

Discussion moved to the Commission.

MOTION: Commissioner Mayer moved to amend Resolution Serial #16-13 to add item #8 under FY2018 to read as follows:

8) Park Improvements

VOTE: The motion to amend Resolution Serial #16-13 to add item #8 under FY2018, passed unanimously.

VOTE: The motion to approved Resolution Serial #16-13 as amended, passed unanimously.

B. Committee of the Whole

MOTION: Commissioner Mayer moved to enter into the Committee of the Whole at 6:36 PM.

Entered into the Committee of the Whole for the following item:

1. Discussion regarding possible revisions to Title 16 to establish a minimum square footage for single family residential homes.
2. Discussion regarding possible revisions to the landscaping and land clearing requirements in Title 16.

MOTION: Commissioner Means moved to exit the Committee of the Whole at 7:52 PM.

X. UNFINISHED BUSINESS

No unfinished business.

XI. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log
- C. Matanuska-Susitna Borough Planning Commission agenda

XII. AUDIENCE COMMENTS (*three minutes per person*)

Mr. Graham stated that he is a city resident and on the City Council but is not representing the Council at this time. He also stated that he was the one that asked for the Council to consider amending the code to prohibit homes smaller than 700 square feet.

XIII. STAFF COMMENTS

Ms. Carden stated that she is a city employee and resident and thanked the Commissioners for the time and effort to discuss items brought forward to them tonight.

Ms. Crawford provided an overview of the items that will be on the November agenda.

XIV. COMMISSION COMMENTS

Commissioner Means stated that he appreciates the information that was provided regarding the small homes.

Commissioner Mayer stated he appreciates the information provided by the City Planner and the discussion regarding small homes will be very interesting.

Commissioner Dean stated that she appreciated the discussion regarding small homes and appreciates the time the Commission and City staff has given to the items that were on the agenda.

XV. ADJOURNMENT

The regular meeting adjourned at 8:06 PM.


JESSICA DEAN, Chair

11/23/16
Date

ATTEST:


TAHIRIH DESJARDIN, Planning Clerk

Adopted by the Wasilla Planning Commission November 15, 2016.