



	Approved	Denied
Date Action Taken:	10/31/08	
Other:		
Verified by:	<i>Admikes</i>	

WASILLA CITY COUNCIL ACTION MEMORANDUM

AM No. 08-63

TITLE: CONFIRMING THE CITY CLERK'S APPOINTMENT OF A DEPUTY CITY CLERK.

Agenda of: October 31, 2008

Date: October 29, 2008

Originator: Kristie Smithers, MMC, City Clerk

Route to:	Department	Signature/Date
X	Finance, Risk Management & MIS Director Purchasing	<i>[Signature]</i> CFO
X	Deputy Administrator Planning, Economic Development, Human Resources	<i>[Signature]</i> Yoder
X	City Clerk	<i>[Signature]</i> Admikes

REVIEWED BY MAYOR DIANNE M. KELLER: *Dianne M. Keller*

FISCAL IMPACT: X yes\$ _____ or no Funds Available yes no
Account name/number:

SUMMARY STATEMENT:

Prior Deputy City Clerk, Jamie Newman, vacated her position with the City of Wasilla on October 24, 2008.

On October 27, 2008, the City Clerk conducted three interviews for the position of Deputy City Clerk along with an interview panel that consisted of Janette Bower, Palmer City Clerk; Angella Long, Police Chief; and Marvin Yoder, Interim Deputy Administrator.

On October 28, 2008, the City Clerk tentatively offered the position of Deputy City Clerk to Amanda Charles awaiting the confirmation of the Wasilla City Council.

Pursuant to WMC 2.20.020.B, confirmation of the City Clerk's appointment of Amanda Charles as the Deputy City Clerk is requested from the Council.

ACTION: To confirm the City Clerk's appointment of Amanda Charles as the Deputy City Clerk.