

Vote: Burney, Dryden, Graham, Harvey, Ledford, O’Barr in favor

**City of Wasilla
Ordinance Serial No. 17-01(AM)**

An Ordinance Of The Wasilla City Council Accepting A \$8,637,761, Five Year And Three-Month Contract From The Matanuska-Susitna Borough For E-911 And Dispatch Services And Amending The Fiscal Year (FY) 2017 Budget By Accepting \$898,576 To The Wasilla Police Department (\$325,576) And The Capital Improvement Fund, E911 Hardware Upgrade, CAD-CAD Interface Projects, CAD System Upgrade, And Priority Dispatch Project (\$573,000); And Appropriating From The General Fund, Wasilla Police Department, Dispatch (\$325,576) And The Capital Improvement Fund, E911 Hardware Upgrade (\$225,000), CAD-CAD Interface (\$48,000), CAD System Upgrade (\$232,553), And Priority Dispatch Project (\$67,447) To Carry Out The Terms Of The Contract For The Initial Term Of April 1, 2017 Through June 30, 2017 And Extending Through June 30, 2022.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To amend the FY2017 budget by appropriating funding of \$325,576 within the General Fund, Wasilla Police Department, Dispatch for wage and benefit costs; and \$573,000 within the Capital Improvement Fund for capital expenses necessary to carry out the terms of the E-911 and dispatch services contract with the Matanuska-Susitna Borough for the initial startup and transition period of April 1, 2017 through June 30, 2017, and extending through June 30, 2022.

Section 3. Appropriation of Funds. The funds are appropriated to the following:

Personnel Services/Regular	001-4240-420.10-10	\$177,766
Personnel Services/Overtime	001-4240-420-10-30	15,785
Personnel Services/Group Insurance	001-4240-420-20-10	50,400
Personnel Services/FICA	001-4240-420-20-20	2,671
Personnel Services/PERS	001-4240-420-20-30	40,517
Personnel Services/SBS	001-4240-420-20-40	11,290
Personnel Services/ESC	001-4240-420-20-50	1,839
Personnel Services/Workers’ Comp.	001-4240-420-20-60	824
Repair & Maintenance	001-4240-420-40-30	16,484
Staff Development	001-4240-420-50-82	4,500

General Supplies	001-4240-420-60-10	1,000
Small Tools & Equipment	001-4240-420-60-15	<u>2,500</u>
	Total:	\$325,576

MSB-CAPEX-E911 Upgrade	110-4210-420-45-28	\$225,000
MSB-CAPEX-CAD Interface	110-4210-420-45-30	\$ 48,000
MSB-CAPEX-CAD System	110-4210-420-45-xx	\$232,553
MSB-CAPEX-Priority Dispatch	110-4210-420-45-xx	<u>\$ 67,447</u>
	Total:	\$573,000

FY2017 Total: \$898,576

Section 4. Source of Funds. The funds are available to be appropriated from the following:

Special Police Services Dispatch Contract-MSB	001-4200-342.10-15	<u>\$325,576</u>
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MSB-CAPEX-E911 Upgrade	110-4200-337-11-01	\$225,000
MSB-CAPEX-CAD Interface	110-4200-337-11-03	\$ 48,000
MSB-CAPEX-CAD System	110-4200-337-45-xx	\$232,553
MSB-CAPEX-Priority Dispatch	110-4200-337-45-xx	<u>\$ 67,447</u>
	Total:	\$573,000

FY2017 Total: \$898,576

Section 5. Effective date. This ordinance shall take effect upon adoption by the Wasilla City Council.

ADOPTED by the Wasilla City Council on January 23, 2017.


 BERT L. COTTLE, Mayor

ATTEST:

 JAMIE NEWMAN, MMC, City Clerk

[SEAL]

WASILLA

• ALASKA •

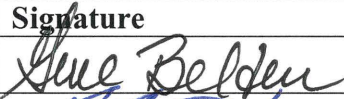



CITY COUNCIL LEGISLATION STAFF REPORT

Ordinance Serial No. 17-01: An ordinance of the Wasilla City Council accepting a \$8,637,761, five year and three-month contract from the Matanuska-Susitna Borough for E-911 and dispatch services and amending the fiscal year 2017 budget by accepting \$898,576 to the Wasilla Police Department (\$325,576) and the Capital Improvement Fund, E911 hardware upgrade, reverse 911 and CAD-CAD interface projects (\$573,000); and appropriating from the General Fund, Wasilla Police Department, Dispatch (\$325,576) and the Capital Improvement Fund, E911 hardware upgrade (\$225,000), reverse 911 (\$300,000) and CAD-CAD interface (\$48,000) to carry out the terms of the contract for the initial term of April 1, 2017 through June 30, 2017 and extending through June 30, 2022.

Originator: Troy Tankersley, Finance Director
Gene Belden, Police Chief

Date: 12/21/2016

Agenda of: 1/9/2017

Route to:	Department Head	Signature	Date
X	Police Chief		12-27-16
X	Finance Director		12-22-16
X	Deputy Administrator		12/27/16
X	City Clerk		12/27/16

Reviewed by Mayor Bert L. Cottle:

 12/28/2016

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number:

		<u>FY2017</u>
Various	001-4240-420.xx-xx	\$325,576
MSB-CAPEX-E911 Upgrade	110-4210-420-45-28	\$225,000
MSB-CAPEX-Reverse 911	110-4210-420-45-29	\$300,000
MSB-CAPEX-CAD Interface	110-4210-420-45-30	<u>\$ 48,000</u>
		\$898,576

Attachments: Ordinance Serial No. 17-01 (2 pages)

Mat-Su Borough AM No. 16-086 (3 pages)

Addendum to proposal RFP 16-100p E911 and Dispatch Services (2 pages)

Summary Statement:

On March 11, 2016, the Matanuska-Susitna Borough issued solicitation 16-100P seeking proposals from qualified organizations to provide 911 call-taking and dispatch services for emergency fire, EMS and rescue services in the Borough. The City of Wasilla, Wasilla Police Department responded to this solicitation by submitting a proposal and after being evaluated by the Borough, the City was selected as the firm with the best combination of price and experience.

The contract term is from April 1, 2017 through June 30, 2022 with the following budget:

	FY2019 –			
	FY2017	FY2018	FY2022	Total
Capital expenses	\$ 573,000	\$ 245,534	\$ 245,534	\$ 1,800,670
Operational expenses	325,576	1,302,303	1,302,303	6,837,091
Annual Totals:	<u>\$ 898,576</u>	<u>\$ 1,547,837</u>	<u>\$ 1,547,837</u>	<u>\$ 8,637,761</u>

- The contract has cost-of-living escalators of an estimated 5% for year(s) 3 through 5 not included in above amounts.

Ordinance No. 17-01 appropriates funding to be received from the Borough for FY2017, specifically for the term period of April 1, 2017 through June 30, 2017. Revenue and expenditure appropriations shall be made in accordance with the City's normal budget process for the fiscal year(s) 2018 – 2022.

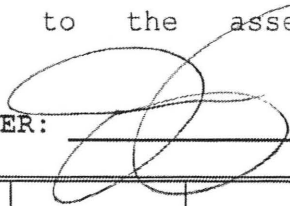
Staff Recommendation: Introduce and set for public hearing Ordinance Serial No. 17-01 and contingent upon the Matanuska-Susitna Borough Assembly action on AM No. 16-086 introduced December 20, 2016 with final action on January 10, 2017.

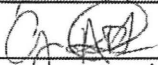
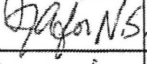
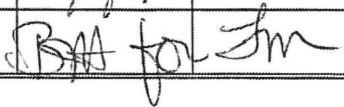
SUBJECT: Award of Proposal 16-100P, E-911 and Dispatch Services to the City of Wasilla in the contract amount of \$8,833,107 over a five year and three-month period.

AGENDA OF: December 20, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	JW	12-6-16
	Information Technology Director	JW	12-6-16
	Emergency Services Director	BG	12/6/16
	Finance Director		
	Borough Attorney		
	Borough Clerk		

ATTACHMENT(S): Fiscal Note: Yes X No

SUMMARY STATEMENT: On March 11, 2016, in accordance with MSB Resolution 13-139, the Matanuska-Susitna Borough issued solicitation 16-100P seeking proposals from qualified organizations to provide 911 call-taking and dispatch services for emergency fire, EMS and rescue services in the Borough. The Purchasing Division held two pre-bid meetings to answer questions and convey information to potential proposers. As a result of the advertising, three firms submitted proposals for these services. Proposals were evaluated by a team of seven individuals made up of Borough Department Directors, emergency managers, and State of Alaska employees. The City of Wasilla was selected as the firm submitting the proposal with the best combination of price and experience.

This contract will be administered and directed by the Department of Emergency Services. Services under this contract are expected to begin in April 1, 2017 and run through June 30, 2022. April 2017 through June 2017 will be considered a start-up and transition period and is in addition to the 5 year operational period. During this initial 3 month period, the City of Wasilla will be testing the operation of their facility in order to be ready to go live on July 1, 2017. This testing is critical and required to ensure reliability once they take over live dispatch operations.

The \$898,576 cost for the April 2017 through June 2017 transition period will be paid from FY17 funds currently available from 911 funding and Area-wide funding. The \$1,547,837 annual cost for the remainder of the contract will be split between 911 and area-wide funding, subject to annual appropriation.

The contract has cost-of-living escalators which have been factored into the contract for award purposes only at an estimated five percent per year for year 3 through 5 of the contract. Any adjustment will reflect the actual cost of living increase/decrease as computed by the U.S. Department of Labor statistics for Anchorage, Alaska.

In accordance with MSB Code 3.08.170(C)(4), Administration seeks five percent change order authority.

RECOMMENDATION OF ADMINISTRATION: Award of **PROPOSAL 16-100P, E-911 AND DISPATCH SERVICES**, to the **CITY OF WASILLA** in the contract amount of **EIGHT MILLION EIGHT HUNDRED THIRTY THREE THOUSAND ONE HUNDRED SEVEN DOLLARS (\$8,833,107)** FOR THE PERIOD OF **APRIL 1, 2017 THROUGH JUNE 30, 2022, A PERIOD OF FIVE YEARS AND THREE MONTHS.**

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: December 20, 2016

ORIGINATOR: Information Technology/Emergency Services

SUBJECT: Award of Proposal 16-100P, E-911 and Dispatch Services to the City of Wasilla in the contract amount of \$9,833,107 over a five year and three-month period.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>9,833,107</u> *	FUNDING SOURCE <u>E911 Budget Approp F. 202</u> <u>IT Operating Budget</u>
FROM ACCOUNT # <u>100.115.122.4XX, XX</u> <u>430.000.000.4XX, XX</u>	PROJECT # <u>45184/45283</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Baenigton</u>	CERTIFIED BY:
DATE: <u>12/7/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>898.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u> →
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other		<u>898.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u> →
TOTAL		<u>898.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u> →

POSITIONS:

Full-Time						
Part-Time						
Temporary						

*TO BE PAID OVER A 5 YEAR PERIOD ENDING IN 2022

ANALYSIS: (Attach a separate page if necessary)

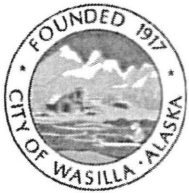
PREPARED BY: _____
DEPARTMENT: _____
APPROVED BY: [Signature]

Phone: _____
Date: 12-6-16
Date: 12-7-16

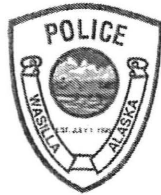
**WASILLA
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City of Wasilla

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Bert L. Cottle
Mayor



Gene Belden
Chief of Police

MatCom Public Safety
Dispatch



Ruthan Josten
Lieutenant

Addendum to proposal RFP 16-100p E911 and Dispatch Services
FY17 Contract Award to City of Wasilla

December 2, 2016

This addendum to the E911 and Dispatch Services Proposal outlines a payment schedule for the contract award amount. This will allow the Mat-Su Borough (MSB) to award the contract to the City of Wasilla (COW) within Fiscal Year 17 and establish a budget baseline for the remaining years of the contract.

The proposal budget amounts include:

- \$1,800,668 one time Capitol Expense (CAPEX)
- \$1,302,303 annual Operating Expense (OPEX)

The award of the contract in FY17 will include services from April 1, 2017 to June 30, 2017. This will be considered a startup and transition period. A portion of the CAPEX, \$573,000, and OPEX, \$325,576, will be included in the initial payment of \$898,576. The \$573,000 represents the specific projects indicated in Table 1 below. These projects are outlined in the proposal and e911 funding has been scoped in for these projects. It is understood that this money can only be used for these specific projects.

The \$325,576 represent 3 months (or ¼ of) the annual OPEX.

Table 1

CAPEX Project	e911 Fund Monies Available	COW Proposal Monies Requested
e911 hardware Upgrade	\$ 240,729	\$ 225,000
Reverse 911	\$ 450,000	\$ 300,000
CAD-CAD interface	\$ 150,000	\$ 48,000
Total:	\$ 840,729	\$ 573,000

The remainder of the CAPEX will be amortized across the remainder of the 5 year contract. See Table 2.

Table 2

		FY17	FY18	FY19-FY22
COW CAPEX	\$ 1,800,668	\$ 573,000	\$ 245,534	\$ 245,534
COW Annual OPEX	\$ 1,302,303	\$ 325,576	\$ 1,302,303	\$ 1,302,303
Totals:		\$ 898,576	\$ 1,547,837	\$ 1,547,837

As indicated in the proposal, annual OPEX is subject to a 5% increase in years 3, 4, and 5 of the contract.

It is agreed that MSB and the e911 Advisory Council will work to allocate funds from the e911 fund for CAPEX projects on this proposal's CAPEX list and distribute those funds to COW. These efforts can begin as early as January 2017. As CAPEX funds are distributed to COW, the CAPEX balance of the proposal will be reduced and the annual amortized amount will be recalculated. An example is listed in Table 3.


Table 3

		FY17	Additional CAPEX	FY18-FY22
COW CAPEX	\$1,800,668	\$573,000	\$240,000	\$197,534
COW Annual OPEX	\$1,302,303	\$325,576		\$1,302,303
Totals:		\$898,576		\$1,547,837

It is understood that FY18 and subsequent years will have to be budgeted and appropriated by both the e911 Advisory Council and the Borough Assembly.



 Gene Belden 12-2-16
 Chief of Police



 Bert Cottle 12/2/2016
 Mayor