



	Approved	Denied
Date Action Taken:	9/18/08	
Other:	Amended + Approved Option 1	
Verified by:	[Signature]	

**WASILLA CITY COUNCIL ACTION MEMORANDUM**

**AM No. 08-55**

**TITLE: REQUEST FOR PROTEST OF POLARIS DISTRIBUTORS LIQUOR LICENSE APPLICATION**

Agenda of: September 8, 2008

Date: August 25, 2008

Originator: Angella T. Long, Chief of Police

Route to:	Department	Signature/Date
X	Police Chief	[Signature] 8/25/08
X	Chief Financial Officer	
X	Deputy Administrator	[Signature] 8-26
X	City Clerk	[Signature]

**REVIEWED BY MAYOR DIANNE M. KELLER:** Dianne M. Keller 9/2/08

**FISCAL IMPACT:**  yes\$ \_\_\_\_\_ or  no Funds Available  yes  no

**SUMMARY STATEMENT:** The City of Wasilla received the attached application for a liquor license for Polaris Distributors, located at 601 W. Parks Highway Wasilla Alaska on June 12, 2008. After referrals to the City of Wasilla's finance, planning and police departments under WMC 6.16.020, the following facts and discrepancies were noted and compiled by city staff:

1. There is no State of Alaska business license on file for Polaris Distributors.
2. There is no Matanuska Susitna borough business license on file for Polaris Distributors.
3. There is no City of Wasilla business license on file for Polaris Distributors.
4. The current administrative approval of use for 601 W. Parks Highway is as a gasoline service station and would require approval from the city planner to either change or add to the existing use.
5. Mr. Chang Lee, owner of Polaris Distributors was notified of these discrepancies by letter dated July 3, 2008.
6. As of August 18, 2008 these discrepancies have not been resolved.

**ACTION:** Per WMC 6.16.040, the council may consider the application and decide on one of three options:

- The council may **protest** the application under AS 04.11.480(a).
- The council may **recommend conditions on which the application should be granted** under AS 04.11.480(c).
- The council may **take no action on the application**.

**Option 1:** If the council wishes to **protest** the application under AS 04.11.480(a), the following motion would need to be made from the floor:

**Option 1 Motion:** To approve AM No. 08-55 by **protesting** the application under AS 04.11.480(a) due to failure to:

- Obtain a State of Alaska business license for Polaris Distributors.
- Obtain a Matanuska-Susitna Borough business license for Polaris Distributors.
- Obtain a City of Wasilla business license for Polaris Distributors.
- Obtain and complete an Administrative Approval use permit from the City of Wasilla to change or add to the existing use of the permit granted to Polaris Distributors.

**Clerk note: Option 1 approved by City Council on September 8, 2008.**

**Option 2:** If the council wishes to **recommend conditions on which the application should be granted** under AS 04.11.480(c), the following motion would need to be made from the floor:

**Motion:** To approve AM No. 08-55 by **recommending the following conditions on which the application should be granted** under AS 04.11.480(c):

- Obtain a State of Alaska business license for Polaris Distributors.
- Obtain a Matanuska-Susitna Borough business license for Polaris Distributors.
- Obtain a City of Wasilla business license for Polaris Distributors.
- Obtain and complete an Administrative Approval use permit from the City of Wasilla to change or add to the existing use of the permit granted to Polaris Distributors.

All licenses and permits described above must be obtained by October 1, 2008 with copies delivered to the Planning Department.

**Option 3:** If the council wishes to take no action on the application, the following motion would need to be made from the floor:

**Motion:** To approve AM No. 08-55 by taking no action on the application.

State of Alaska  
**Alcoholic Beverage Control Board**

Date of Notice: June 12, 2008

Application Type: **NEW**  X

                     **TRANSFER**  
                     Ownership  
                     Location  
                     Name Change

Governing Body: **City of Wasilla**  
 Community Councils: None

License #: 4804  
 License Type: **Wholesale**  
 D.B.A.\*: Polaris Distributors  
 Licensee/Applicant: Chang Lee  
 Physical Location: 601 W Parks Hwy

Mail Address: 601 W Parks Hwy Wasilla AK 99654  
 Telephone #: 907-317-5133 No Fax  
 EIN: 574-92-4834

Corp/LLC Agent:	Address	Phone	Date and State of Limited Partnership/Corporation	Good standing?

*Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.*

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Chang Lee	2/25/69	2503 Winter Ridge Ct Anchorage AK 99507	907-317-5133	Owner 100%

If **transfer** application, current license information:

License #: N/A  
 Current D.B.A.: N/A  
 Current Licensee: N/A  
 Current Location: N/A

Additional comments: None.

*\*\*Date of Birth*  
*\* Doing Business As*  
 Cc: Matsu



# CITY OF WASILLA

290 East Hering Avenue • Wasilla • Alaska • 99654-7091  
• Telephone 907-373-9070 • Fax 907-373-9085

---

July 3, 2008

Polaris Distributors  
Chang Lee  
601 W Parks Hwy  
Wasilla, AK 99654

Re: Liquor License Review

Dear Business Owner:

Your liquor license has recently come up for review by the City of Wasilla. Per WMC 6.16.030 the city has 20 Business days to determine whether the applicant complies with the provisions of WMC 6.16.030. At this time you do not meet these provisions for the following reason(s)

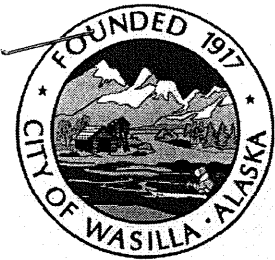
- No current business license on file.
- Sales Tax account # \_\_\_\_\_ is delinquent or not been filed for the period of \_\_\_\_\_.
- Utility account (sewer/water) is delinquent for the month (s) of \_\_\_\_\_.
- Special Assessment district \_\_\_\_\_ for \_\_\_\_\_ is delinquent in the amount of \_\_\_\_\_.
- Payment in lieu of Assessment (PILA) is due or delinquent in the amount of \_\_\_\_\_.

The Finance Department has recommended your application be denied until a business license is obtained.

If you have any questions, you can reach the Finance Department at 907-373-9088.

Sincerely,

Cheryl N. Deariso  
Chief Financial Officer



CODE COMPLIANCE

CITY OF WASILLA  
1800 E. PARKS HIGHWAY  
WASILLA, AK 99654-7091  
PHONE: (907) 352-5430 / FAX: (907) 357-7877  
[www.cityofwasilla.com](http://www.cityofwasilla.com)

DATE:

Press this button to email!

TO: Chief Finance Officer or Designee  
Planning Director or Designee  
Police Chief or Designee

Application Type:

License Type:

Liquor License Number:

Licensee/Applicant Name:

Business Name:

Business' Physical Location:   
Wasilla, AK 99654

The above referenced liquor license application was received by Code Compliance on

(Pursuant to WMC 6.16.030, staff must determine within 20 business days or by ,

whether the applicant complies with the provision of WMC 6.16.030).

The application was reviewed in accordance with WMC 6.16.030, Liquor License and the following findings are reported:

Department Name	Recommend Approval	Recommend Denial (Please provide written statement under separate cover)	Authorized Signature
Finance	<input type="radio"/>	<input checked="" type="radio"/>	Troy Tankersley, Controller <small>Digitally signed by Troy Tankersley, Controller DN: cn=Troy Tankersley, Controller, ou=Finance Department, ou=City of Wasilla, email=tankersley@wasilla.ak.us, c=US Date: 2008.07.02 11:38:59 -0800</small>
Planning Office	<input type="radio"/>	<input type="radio"/>	
Police Department	<input type="radio"/>	<input type="radio"/>	