



MAYOR
Bert L. Cottle

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION
Claudia Pinard, Seat A
Debra Barrett, Seat B
Jessica Dean, Seat C
Loren Means, Seat D
Brian Mayer, Seat E

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

6 P.M.

DECEMBER 13, 2016

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of November 15, 2016 regular meeting
- VIII. ELECTION OF OFFICERS
- IX. NEW BUSINESS (*five minutes per person*)
 - A. Public Hearing
 1. **Resolution Serial No. 16-16:** Recommending that the Wasilla City Council take no action to adopt minimum size standards for single-family homes within city limits.
 - a. City Staff
 - b. Private Person supporting or opposing the proposal

- B. Committee of the Whole
 - 1. Discussion regarding possible revisions to Title 16 sign regulations.
 - 2. Discuss the establishment of an enforcement priority for code violations.
 - 3. Discussion regarding possible revisions to the landscaping and land clearing requirements in Title 16.

X. UNFINISHED BUSINESS

XI. COMMUNICATIONS

- A. Permit Information
- B. Enforcement Log
- C. Matanuska-Susitna Borough Planning Commission agenda

XII. AUDIENCE COMMENTS *(three minutes per person)*

XIII. STAFF COMMENTS

XIV. COMMISSION COMMENTS

XV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:19 PM on Tuesday, December 13, 2016, in Council Chambers of City Hall, Wasilla, Alaska by Jessica Dean, Chair.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Jessica Dean, Seat C
Loren Means, Seat D
Brian Mayer, Seat E

Commissioners absent and unexcused were:

Claudia Pinard, Seat A absent
Debra Barrett, Seat B absent

Staff in attendance were:

Mr. Archie Giddings, Public Works Director
Ms. Tina Crawford, City Planner
Ms. Sandi Connolly, Public Works Clerk
Ms. Leslie Need, City Attorney (via teleconference)

III. PLEDGE OF ALLEGIANCE

A. Commissioner Means led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator
No report given.

B. City Public Works Director
No report given.

C. City Attorney
No report given.

D. City Planner
No report given.

VI. PUBLIC PARTICIPATION (*Three minutes per person for items not on agenda*)

No public comments.

VII. CONSENT AGENDA

A. Minutes of November 15, 2016, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

VIII. ELECTION OF OFFICERS

Chair Dean opened nominations for Chairman.

MOTION: Commissioner Means moved to postpone Election of Officers until January 10, 2017.

VOTE: The motion to postpone Election of Officers until January 10, 2107, passed unanimously

IX. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 16-16:** Recommending that the Wasilla City Council take no action to adopt minimum size standards for single-family homes within city limits.

a. City Staff

Ms. Crawford gave a brief overview of the resolution.

b. Private Person supporting or opposing the proposal

No one came forward.

MOTION: Commissioner Mayer moved to approve Resolution Serial No. 16-16, as presented.

Discussion moved to the Commission

VOTE: The motion to approved Resolution Serial No. 16-16 as presented, passed unanimously.

B. Committee of the Whole

MOTION: Commissioner Mayer moved to enter into the Committee of the Whole at 6:35 PM.

Entered into the Committee of the Whole for the following items:

1. Discussion regarding possible revisions to Title 16 sign regulations.
2. Discuss the establishment of an enforcement priority for code violations.
3. Discussion regarding possible revisions to the landscaping and land clearing requirements in Title 16.

[CLERK'S NOTE: At 6:41 PM, the City Attorney stated that she was on the phone for the public hearing portion of the meeting and would be hanging up now that the Commission was working on Committee of the Whole items.]

MOTION: Commissioner Mayer moved to exit the Committee of the Whole at 7:26 PM.

X. UNFINISHED BUSINESS

No unfinished business.

XI. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log
- C. Matanuska-Susitna Borough Planning Commission agenda

XII. AUDIENCE COMMENTS (*three minutes per person*)

No comments.

XIII. STAFF COMMENTS

Ms. Crawford stated that the content from tonight's meeting will be scheduled for additional discussion on the January agenda and that no new permit submittals had been received that require review by the Planning Commission.

XIV. COMMISSION COMMENTS

Commissioner Means stated he would like a reminder from the staff regarding the availability of the packet and the meeting date and that he supports having a Commissioner attend the City Council meeting to provide an update on their activities.

Commissioner Mayer stated his support for attending a City Council meeting and volunteered to attend the January 23, 2017 City Council meeting.


Commissioner Dean stated that she would like to still be on the Commission but that she would be unable to attend meeting during February, March, and April unless the meetings were rescheduled to another day of the week.

XV. ADJOURNMENT

The regular meeting adjourned at 7:36 PM.


JESSICA DEAN, Chair 2/13/17 Date

ATTEST:


TAHIRIH DESJARDIN, Planning Clerk

Adopted by the Wasilla Planning Commission February 9, 2017.

