



	Approved	Denied
Date Action Taken:	8/25/08	
Other:		
Verified by:	[Signature]	

**WASILLA CITY COUNCIL ACTION MEMORANDUM**

**AM No. 08-51**

**TITLE: AWARD OF CONTRACT FOR SODIUM CHLORIDE FOR ROAD ICE CONTROL TO BRENNTAG PACIFIC IN THE AMOUNT OF \$57,766.**

Agenda of: August 25, 2008

Date: August 12, 2008

Originator: William A. Miller, Purchasing Officer [Signature]

Route to:	Department	Signature/Date
	Police Chief Youth Court, Dispatch, Code Compliance	
	Culture and Recreation Services Director Library, Museum, Sports Complex	
X	Public Works & Recreation Facility Maintenance Director	[Signature] 8/13/08
X	Chief Financial Officer	[Signature] 8/12/08
X	Deputy Administrator Planning, Economic Development, Human Resources	[Signature]
X	City Clerk	[Signature]

**REVIEWED BY MAYOR DIANNE M. KELLER:** [Signature] 8/15/08

**FISCAL IMPACT:**  yes \$57,766 or  no Funds Available  yes  no  
 Account name/number:  
 001-4320-432.60-10 Public Works Roads – General Supplies  
 Attachments: Bid Abstract

**SUMMARY STATEMENT:** In accordance with WMC 5.08.120, on July 21, 2008, the City of Wasilla issued Invitation to Bid 0699-0-2008/WM for 340,000 pounds (170 tons) of sodium chloride for ice control for the Department of Public Works, Roads Maintenance Division.

One bid was received in response to the solicitation and it was from Brenntag Pacific in the amount of \$339.80 per ton FOB Wasilla. In response to this ITB, a bid was received from Brenntag Pacific of Anchorage. On August 12, 2008 at 2:01 p.m., the single bid received was opened and read aloud per the process outlined in WMC 5.08.110. Following a thorough review of the Brenntag Pacific bid, the Purchasing/Contracting Officer confirmed that Brenntag Pacific's bid conformed in all material respects to the solicitation.

## SPECIFICATIONS FOR SODIUM CHLORIDE FOR ICE CONTROL

The City of Wasilla is seeking to secure 170 tons (340,000 pounds) of bulk sodium chloride for ice control during the winter of 2008/2009. Deliveries are to be via end dump transport, F.O.B. Destination with Freight Charges Prepaid and Added to the invoice. As an alternate, the City also requires a bid be included that is FOB Anchorage in which case the City would arrange for transport from Anchorage to Wasilla. The final destination of the load will be 835 Blind Nick, Wasilla, Alaska 99654. Delivery shall be by no later than October, 1 2008. The City will mix the product with sand and stored outside.

Sodium chloride provided under this contract shall conform to the following requirements:

### **SODIUM CHLORIDE (Road Salt Crystals)**

Salt shall be in a free-flowing condition when received at the City of Wasilla delivery location with a moisture content not to exceed 0.5%. Salt shall be loose and free of lumps and shall contain not less than 20ppm of pure anti-caking agent. All bidders are required to identify type of anti-cake additive used in their product. Bids shall be accompanied with the most recent detailed product specification sheet and Material Safety Data Sheet (MSDS). All documents must be clearly legible.

### **Specifications**

Total Chloride (expressed as NaCl)	- 95.0% minimum
Sodium Chloride	- 97.0% - 99.0%
Total magnesium as MgCl <sub>2</sub>	- 0.5% maximum
Other impurities (not including water)	- 1.0% maximum

<b>Sieve Size</b>	<b>Percent Passing (by weight)</b>
½" (12.50mm)	- 100%
9.5 mm (3/8")	- 95% - 100%
4.75 mm (No. 4)	- 20% - 80%
2.36 mm (No. 8)	- 10% - 50%
0.600 mm (No. 30)	- 0% - 10%

1. MEASUREMENTS: The term 'Ton' shall mean the short ton consisting of 2,000 pounds avoirdupois.
2. WEIGH SLIPS: Each truck delivery shall be accompanied by a weigh slip, which shall be left with a City employee at the delivery point of load. City employee will sign a copy of the weigh slip to acknowledge the receipt of the load. Contractor shall provide numbered weigh slips, which show the following information:
  - a. Name and address of the contractor
  - b. Name and address of the owner of the scales
  - c. Location of the scales
  - d. Consignee and destination

- e. Date of delivery
- f. Order number
- g. Gross, tare and net weights
- h. Signature of scale owner/operator
- i. Current vehicle registration number and/or other legible identification mark and signature of vehicle operator.
- j. Space for signature of the department employee accepting the shipment
- k. The City reserves the right to weigh any truck at a designated location before or after delivery to any particular storage site.

3. **DELIVERY REQUIREMENTS:** All truck deliveries shall be dumped at a specific outside location as directed by a City of Wasilla employee at the delivery location. Deliveries of trucked bulk mined rock salt shall be protected in transit by tight coverings to avoid spillage. The covering shall be placed on the load to prevent additional accumulation of moisture during transit and to insure the least possible moisture content upon delivery. Torn, ripped or permeable load covers are unacceptable and may be considered cause for rejection of load. The City of Wasilla requires that all deliveries of salt be made in complete compliance with existing national, state, borough, and city laws and regulations. Violation of any laws or regulations, including but not limited to weight limitations, shall be considered as grounds for disqualification of the supplier, hauler or both.
4. **NOTICE OF DELIVERY:** The contractor must provide a minimum twenty-four (24) hour notice prior to any delivery. Notice must include scheduled delivery date, estimated time and quantity of salt to be delivered.
5. **DELIVERY TIMES:** Truck deliveries will be accepted only during the hours of 8:00 am to 3:00 pm Monday through Friday, unless otherwise arranged with the City Roads Supervisor prior to each delivery. Delivery times outside of the normal working hours noted above may require the contractor to reimburse the City for the actual cost of the department personnel brought in for the delivery.
6. **CITY HOLIDAYS:** Deliveries will not be arranged or accepted on any official City of Wasilla holiday. City of Wasilla holidays are as follows:

New Year's Day	January 1st
Washington's Birthday	Third Monday in February
Seward's Day	Last Monday in March
Memorial Day	Last Monday in May
Fourth of July	July 4 <sup>th</sup>
Labor Day	First Monday in September
Alaska Day	October 18 <sup>th</sup>
Veteran's Day	November 11 <sup>th</sup>
Thanksgiving Day	Fourth Thursday in November
Friday after Thanksgiving	Fourth Friday in November
Christmas	December 25 <sup>th</sup>

7. The bidder of any product that is delivered and/or applied, which is found to be contaminated and is cause for environmental concerns, shall be responsible for all clean up expenses. This includes but is not limited to clean up measures as needed for the following: storage facility, yard, equipment, and roadside.

**ACTION:** Council is requested to authorize a contract for sodium chloride to Brenntag Pacific in the amount of \$57,766. The City may terminate this Contract, and Brenntag Pacific waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the funding from City, State, and/or federal sources is not appropriated or is withdrawn, limited, or impaired.



# CITY OF WASILLA

• Purchasing •  
**290 East Herning Avenue • Wasilla • Alaska • 99654-7091**  
**• Telephone 907-373-9047 • Fax 907-373-9011 •**

**Abstract of Bids Received**  
**Bid #ITB-0699-0-2008/WM Title: Sodium Chloride for Ice Control**  
**Date: August 12, 2008 Time: 2:01 p.m. Location: Wasilla City Hall**

Vendor Name	Belle Acquisitions	Brenntag Pacific	Univar USA
Date Received		8/12/2008	
Bid Amount	No Bid Received	\$310.00 per ton FOB Anchorage \$339.80 per ton FOB Wasilla	No Bid Received
Award Bid to:		X	

## ITB Opening Attendance Record

Company Name	Company Representative	Telephone Number	Fax Number
City of Wasilla	Toni Bluel	907-373-9015	907-373-9011
City of Wasilla	William Miller	907-373-9047	907-373-9011
Brenntag Pacific	Haley Ragsdale	907-244-0423	907-696-8255