

Date of Action: 3/13/17	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: <i>[Signature]</i>	

CITY COUNCIL ACTION MEMORANDUM

AM No. 17-09: Awarding a one (1) year contract extension to Wasilla Chevron for the purchase of unleaded gasoline.

Originator: April Dwyer, Purchasing
 Date: 2/24/2017

Agenda of: 3/13/2017

Route to:	Department Head	Signature	Date
X	Chief of Police	<i>[Signature]</i>	3/1/17
X	Public Works Director	<i>[Signature]</i>	3/1/17
X	Recreation Services Director	<i>[Signature]</i>	3-1-17
X	Finance Director	<i>[Signature]</i>	3-1-17
X	Deputy Administrator	<i>[Signature]</i>	3-1-17
X	City Clerk	<i>[Signature]</i>	3/1/17

Reviewed by Mayor Bert L. Cottle: *[Signature]* 3/12/2017

Fiscal Impact: yes or no **Funds Available:** yes or no

Account name/number/amount:

Estimated expenditure/expense for FY2017:
 Future budget appropriations to be done through normal budget process.

Administration – Gasoline	001.4130.413.60.25	\$730
General Admin – Gasoline	001.4134.414.60.25	\$276
Finance - Gasoline	001.4138.414.60.25	\$128
Public Safety Admin – Gasoline	001.4210.420.60.25	\$938
Public Safety Investigations – Gas	001.4224.420.60.25	\$1,907
Public Safety Patrol – Gasoline	001.4230.420.60.25	\$21,994
Public Safety SRO – Gasoline	001.4233.420.60.25	\$934
Public Safety Dispatch – Gasoline	001.4240.420.60.25	\$255
Public Safety Code Comp – Gasoline	001.4260.420.60.25	\$1,237
Public Works Administration – Gas	001.4310.431.60.25	\$240
Public Works Roads - Gasoline	001.4320.432.60.25	\$16,844
Public Works Properties – Gasoline	001.4330.433.60.25	\$3,204
Public Works Parks – Gasoline	001.4520.452.60.25	\$6,124
Sewer Admin – Gasoline	310.4351.435.60.25	\$7,624
Water Admin – Gasoline	320.4361.436.60.25	\$3,718
Airport Admin – Gasoline	330.4370.437.60.25	\$5,000
Sports Complex – Gasoline	340.4530.453.60.25	\$5,247
		<u>\$76,400</u>

Attachments: GBW, Inc. DBA Wasilla Chevron Bid (2 pages)

Summary Statement: In accordance with WMC 5.08.120, on January 11, 2013, the City of Wasilla issued Invitation to Bid 0111-0-2013AD for a Fleet Fuel Card Program Services for unleaded fuel. The contract was awarded to Wasilla Chevron with a three (3) year term and two (2) optional (1) one year extensions. This will be the final contract extension, set to expire March 2018.

Staff Recommendation: Adopt AM No. 17-09 by awarding contract to Wasilla Chevron for the purchase of unleaded gasoline.

ADDENDUM #1
FLEET FUEL CARD PROGRAM
ITB# 0111-0-2013/AD

The City of Wasilla is issuing this addendum to address the way discount pricing is submitted for the Fleet Fuel Card Program Bid. Any pricing structure other than the discount per gallon will not be considered a responsive bid.

DISCOUNT PER GALLON: Bidders shall submit the amount of discount offered per gallon. If the discount is tiered based on number of gallons purchased per month, Bidder shall attach the tier schedule;

DISCOUNT PER GALLON		
Bid Item	Annual Estimated Gallons	Discount (If tiered, attach schedule).
Unleaded gasoline 87 Octane per ASTM Standards	48,000	\$ <u>.10</u> per gallon

This pricing information is hereby provided in accordance with the terms and conditions of this Invitation to Bid. I have read, understand, and agree to all terms and conditions herein.

Company Name: GBW, INC.
Contact Name: Tony Kim E-Mail Address: tonykim@gei.net
Address: 601 W. Parks Hwy Wasilla AK 99654
City: Wasilla State: AK Zip: 99654
Telephone (907) 376-5900 Fax (907) 373-0605
Federal Tax ID No.: 92-0077083
Payment Terms CHEVRON FLEET CARD
Signed Lu Kang
Print Name & Title LON KANG PRESIDENT
Date 1-28-13

I have read, understand and agree to comply with the terms and conditions specified in this Invitation to Bid. Checking "YES" indicates acceptance, while checking "NO" denotes non-acceptance and should be detailed below. Any exceptions must be documented.

YES NO SIGNATURE Lu Kang

EXCEPTIONS: Attached additional sheets if necessary.

