

Date of Action: 5/8/17	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: <i>[Signature]</i>	

CITY COUNCIL ACTION MEMORANDUM

AM No. 17-19: Awarding a one (1) year contract to Alaska Communications System (ACS) in the amount of \$110,000 for Information Technology Support Services.

Originator: April Dwyer, Purchasing
 Date: 4/21/2017

Agenda of: 5/8/2017

Route to:	Department Head	Signature	Date
X	Chief of Police	<i>[Signature]</i>	4/27/17
X	Public Works Director	<i>[Signature]</i>	4-27-17
X	Recreation Services Director	<i>[Signature]</i>	4-27-17
X	Finance Director	<i>[Signature]</i>	4-27-17
X	Deputy Administrator	<i>[Signature]</i>	4/27/17
X	City Clerk	<i>[Signature]</i>	4/27/17

Reviewed by Mayor Bert L. Cottle: *[Signature]* 4/28/2017

Fiscal Impact: yes or no **Funds Available:** yes or no

Account name/number/amount:

Purchased Services – MIS	001.4192.416.30.34	\$31,250
Purchased Services – WPD	001.4210.420.30.34	\$78,750

Attachments: Email acceptance by Tekmate (1 page)
 Tekmate Cost Proposal dated March 27, 2014 (1 page)

Summary Statement: In accordance with WMC 5.08.120, on February 14, 2014, The City of Wasilla issued a Request for Proposal 0214-0-2014/AD for Information Technology Support Services. The objective was to secure a three (3) year contract with two (2) additional one (1) year optional renewals with a stable, reputable, and experienced firm. Tekmate was awarded the contract. Alaska Communications System bought Tekmate, LLC during the initial contract.

The current contract ends on June 15, 2017. ACS has agreed to extend the contract for one-year beginning June 16, 2017 and ending June 15, 2018 with no changes.

Staff Recommendation: Adopt AM No. 17-19 and award a one (1) year contract to Alaska Communications System in the amount of \$110,000 for Information Technology Support Services.

Troy Tankersley

From: April Dwyer
Sent: Tuesday, April 25, 2017 1:08 PM
To: Troy Tankersley
Subject: FW: Contract renewal

From: McDonald, Dylan [mailto:Dylan.McDonald@acsalaska.com]
Sent: Friday, April 21, 2017 3:37 PM
To: April Dwyer <adwyer@ci.wasilla.ak.us>
Subject: Contract renewal

Hello April,

In response to your email sent to Michael Akers on April 14th. In regards to an extension of IT, support services to the City of Wasilla Alaska Communications would like to extend services under the contract in place. Please let me know if you require any additional information or documentation.

Thank you

Dylan McDonald
Technical Account Manager
Managed IT Services
600 Telephone Ave., Anchorage, AK 99503
Main: (907) 564-7324 Cell: (907) 782-9878 | Dylan.McDonald@ACSAAlaska.com



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6. Cost:

Regular hours: \$50.00/hr.
Over-time hours: \$75.00/hr.
Travel: \$50.00
Training: Depends on the training
Telephone Support: \$50.00 / hr.
Service level of technician: Project Engineer \$125.00

7. Payments:

Payment terms for services are negotiable and TekMate does accept payments utilizing electronic transfers, checks or credit card transactions.