

Date of Action: 6/12/17	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: <i>[Signature]</i>	

## CITY COUNCIL ACTION MEMORANDUM

**AM No. 17-21: Authorizing a contract extension to Tew's, Inc. in the amount of \$532,000 for the City's Fiscal Year 2018 Equipment Rental with Operator Services.**

Originator: Public Works Director

Date: May 30, 2017

Agenda of: June 12, 2017

Route to:	Department Head	Signature	Date
X	Public Works Director	<i>[Signature]</i>	5/31/17
X	Finance Director	<i>[Signature]</i>	5/31/17
X	Recreation & Cultural Services Director	<i>[Signature]</i>	5/31/17
X	Deputy Administrator	<i>[Signature]</i>	5/31/17
X	City Clerk	<i>[Signature]</i>	5/31/17

Reviewed by Mayor Bert L. Cottle: *[Signature]* 5/31/2017

**Fiscal Impact:**  yes \$532,000

**Funds Available:**  yes in FY2018

**Account name/number:**

Road Maintenance	001-4320-432-40-91	160,000
Septic Tank Replacement	310-4359-435-45-02	35,000
Sewer Repairs	310-4359-435-45-20	25,000
Water Repairs	320-4369-436-45-39	50,000
Airport Maintenance	330-4370-437-40-91	7,000
Airport Apron Improvements	330-4379-437-45-05	100,000
Menard Center Maintenance	340-4530-453-40-91	5,000
Train Station Improvements	110-4330-433-45-xx	50,000
Riley Ave Extension	160-4320-432-45-71	100,000

**Attachments:** Capital Improvement Project Detail Sheets (6 pages)

**Summary Statement:** This multi-year contract was advertised on July 12, 2013 through ITB No. 0712-0-2013/AG and awarded to Tew's, Inc. for the initial year of the contract on August 12, 2013. This is the final year of a 5 year contract for on-call equipment rental contract with operator for road maintenance and water/sewer repairs and other work where the work is paid by the hour as directed by the public works department.

The Road Maintenance portion of the contract is part of the City's routine road maintenance program for grading, sweeping, ditching, and snow removal. The water and sewer utility work is described in the attached project detail sheets.

The Airport Maintenance portion of the contract is for apron maintenance and other services on airport property, which this year includes cleaning up a some trash and debris that have been dumped outside the fence line.

The Airport Apron Improvements portion of the contract will provide excavation services to construct a new gravel access road to the gravel apron area at the north east portion of the runway.

The Menard Center portion of the contract provided for on-call parking lot maintenance for snow removal, sanding and sweeping.

The Train Station improvements portion of the contract will be for initial grading of the property for parking and road improvements.

The Riley Avenue Extension portion of the contract will provide excavating services to continue construction efforts on connecting Riley Avenue to Endeavor Street.

**Staff Recommendation:** Adopt AM No. 17-21.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2017  
Through Fiscal Year 2021

Project Title:

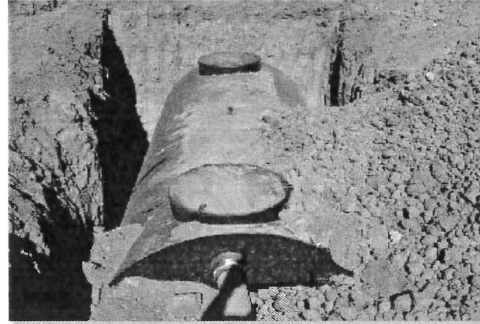
Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
The sewer utility relies on individual septic tanks as part of the sewage collection system. These tanks need to be replaced when they have rusted through or collapsed. This is an annual program to replace septic tanks as needed for residential and commercial sewer connections.



**Impact on Operating Budget:**

**Project Cost Summary**

Expenditure Category:

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	15,000	35,000	35,000	35,000	35,000	155,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 155,000</b>

**Funding Source Summary**

Funding Sources:

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Local:									
Operating Transfers									
Enterprise Fund	\$ -	\$ -	\$ -	\$ 15,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 155,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 155,000</b>

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2017  
Through Fiscal Year 2021

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
To repair sewer main lines and manholes that fail and cause sewage leaks and to make other preventive maintenance repairs on the sewage collection system that extend the life of the infrastructure.



**Impact on Operating Budget:**

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	10,000	25,000	25,000	25,000	25,000	110,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 110,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Local:									
Operating Transfers									
Enterprise Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 110,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 110,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2017  
Through Fiscal Year 2021

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Ranking:   
(Assigned By Administration)

Department/Div.:

**Project Narrative:**  
To repair water main lines and valves that fail causing water leaks and/or preventive repairs for the water distribution system.



**Impact on Operating Budget:**

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	65,000	65,000	65,000	65,000	260,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 260,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Local:									
Operating Transfers									
Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 260,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 260,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2017  
Through Fiscal Year 2021

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

FY 2017 improvements include constructing an access road to the northeast apron area, and gas and electrical services to new lease lots in the southwest apron area. FY2018 work will include improvements to the northeast apron area to run power and paving the access road. FY2019 -2021 funding will be used to continue incremental improvements to the apron areas to support the development of lease lots and aircraft tie downs.



**Impact on Operating Budget:**

Fiscal impacts for this project is already encompassed within budget. The expansion for utilities is directly offset by the lease holders paying for the utility cost. Any paving or road upgrades is already budgeted for within the fund and should not change.

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	200,000	100,000	100,000	200,000	200,000	800,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 800,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Local:									
Operating Transfers									
General Fund	\$ -	\$ -	\$ -	\$ 200,000	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 800,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 800,000</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2017  
Through Fiscal Year 2021

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
This project is necessary for the Main Street Couplet project to move forward, to provide a new location for the train stop that will not block downtown streets. Phase 1 land acquisition of old Wasilla Concrete property has been completed. Phase 2 will be regrading the gravel pit to allow for parking and passenger loading and off loading. Phase 3 will be the development of a boarding area and paved parking.



**Impact on Operating Budget:**  
Fiscal impact to operating budget to be determined in FY2017 or FY2018.

**Project Cost Summary**

Expenditure Category:

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	75,000	75,000	75,000	150,000	375,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 150,000</b>	<b>\$ 375,000</b>

**Funding Source Summary**

Funding Sources:

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Local:									
Operating Transfers									
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 150,000	\$ 375,000
State Grant									
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 150,000</b>	<b>\$ 375,000</b>

Cost Beyond 5-Year Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2017  
Through Fiscal Year 2021

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
The City received authorization from the Alaska Department of Natural Resources to extend Riley Avenue across state land next to Lake Lucile Park. This extension will connect Riley Avenue to Endeavor Street and be the first phase of developing a road network around the south side of Lake Lucile. FY2016 funding has been used for tree clearing and FY2017- FY2021 funding will be for excavating and constructing the gravel road, and then paving in the final phase.



**Impact on Operating Budget:**  
An increase for road maintenance to maintain a 2-lane gravel road 3/4-mile in length for grading and snow removal estimated at \$3,600 annually.

**Project Cost Summary**

Expenditure Category:

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	200,000	100,000	200,000	-	200,000	700,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 700,000</b>

**Funding Source Summary**

Funding Sources:

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	
Local:									
Operating Transfers									
General Fund	\$ -	\$ -	\$ -	\$ 200,000	\$ 100,000	\$ 200,000	\$ -	\$ 200,000	\$ 700,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 700,000</b>

Cost Beyond 5-Year

Program: