WASILLA

· ALASKA •

Date of Action: 4	12/17
Approved	Denied
By MUU	

# CITY COUNCIL ACTION MEMORANDUM

AM No. 17-21: Authorizing a contract extension to Tew's, Inc. in the amount of \$532,000 for the City's Fiscal Year 2018 Equipment Rental with Operator Services.

Originator: Public Works Director

Date: May 30, 2017 Agenda of: June 12, 2017

Route to:	Department Head	Signature	Date <sub>(</sub>
X	Public Works Director	6	5(31/1)
X	Finance Director	fran for till on beho	P 5/31/17
X	Recreation & Cultural Services Director	Sun Sharain	5/3/17
X	Deputy Administrator	/ac	5/31/17
X	City Clerk	Mull	5/31/1

Reviewed by Mayor Bert L. Cottle: -

Fiscal Impact: ⊠yes \$532,000 Funds Available: ⊠yes in FY2018

#### Account name/number:

Road Maintenance	001-4320-432-40-91	160,000
Septic Tank Replacement	310-4359-435-45-02	35,000
Sewer Repairs	310-4359-435-45-20	25,000
Water Repairs	320-4369-436-45-39	50,000
Airport Maintenance	330-4370-437-40-91	7,000
Airport Apron Improvements	330-4379-437-45-05	100,000
Menard Center Maintenance	340-4530-453-40-91	5,000
Train Station Improvements	110-4330-433-45-xx	50,000
Riley Ave Extension	160-4320-432-45-71	100,000

Attachments: Capital Improvement Project Detail Sheets (6 pages)

**Summary Statement:** This multi-year contract was advertised on July 12, 2013 through ITB No. 0712-0-2013/AG and awarded to Tew's, Inc. for the initial year of the contract on August 12, 2013. This is the final year of a 5 year contract for on-call equipment rental contract with operator for road maintenance and water/sewer repairs and other work where the work is paid by the hour as directed by the public works department.

The Road Maintenance portion of the contract is part of the City's routine road maintenance program for grading, sweeping, ditching, and snow removal. The water and sewer utility work is described in the attached project detail sheets.

The Airport Maintenance portion of the contract is for apron maintenance and other services on airport property, which this year includes cleaning up a some trash and debris that have been dumped outside the fence line.

The Airport Apron Improvements portion of the contract will provide excavation services to construct a new gravel access road to the gravel apron area at the north east portion of the runway.

The Menard Center portion of the contract provided for on-call parking lot maintenance for snow removal, sanding and sweeping.

The Train Station improvements portion of the contract will be for initial grading of the property for parking and road improvements.

The Riley Avenue Extension portion of the contract will provide excavating services to continue construction efforts on connecting Riley Avenue to Endeavor Street.

**Staff Recommendation:** Adopt AM No. 17-21.

Project Title: Project Description: Department/Div.: Project Narrative: The sewer utility relys collection system. The	Septic Tank Re Replace failing Public Works/S	septic tanks ewer Utility eptic tanks as part	of the sewage	1	je!	1 2 1-4	Ranking:	ber: d By Finance Dep		]
rusted throúgh or coll tanks as needed for r  Impact on Operating None	esidential and co	n annual program	to replace septic connections.							
			Proje	ect C	ost Sun	nmary		Wind.	**	
Expenditure Categor	y:						Additions			
Administration/OH Land Design Services Engineering Construction Equipment Other Services Contingency Totals	Prior Budget  \$	Project Expenditures To Date  \$	Project Balance	Fi \$	scal YR 2017 - - - 15,000 - - - 15,000	Fiscal YR 2018 \$ 35,000 - \$ 35,000	Fiscal YR 2019 \$ 35,000 - \$ 35,000	Fiscal YR 2020 \$ 35,000 - \$ 35,000	Fiscal YR 2021 \$ 35,000 - \$ 35,000	Total CIP Cost \$ - - 155,000
Totals								<u> </u>		<u> </u>
			Fundir	ıg So	ource Su	ımmary				
Funding Sources:							Additions			
Local:	Prior Budget	Project Revenue To Date	Project Balance	Fi	scal YR 2017	Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	Total CIP Funding
Operating Transfers Enterprise Fund	\$ -	\$ -	\$ -	\$	15,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 155,000
Totals	\$ -	\$ -	\$ -	\$	15,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 155,000

Cost Beyond 5-Year Program:

Project Title:	Sewer	Repairs									Project Num					
Project Description:	Repair	of mair	lines an	d manho	les						(Assigne	ed By Finance	Departme	ent)		
Department/Div.:	Public	Works/\$	Sewer Uti	lity							Ranking:				7	
Project Narrative:											(As	signed By Adn	ninistratio	n)	_	
To repair sewer main leaks and to make of collection system that	ther prev the extend	entive m the life	naintenar	ice repa	rs on the											
						Proje	oct C	ost Sun	ımarv			-				
						rioj		ost oun	iiiiai y							
Expenditure Catego	ry:										Additions					
		ior dget	Expen	ject ditures Date		ject ance	Fi	scal YR 2017	Fisca		Fiscal YR 2019	Fiscal YI 2020	R F	iscal YR 2021		otal CIP Cost
Administration/OH Land	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$	- \$	-	\$	-
Design Services		-		-		-		-		-	-		-	-		-
Engineering Construction		-		-		-		10,000	25	,000	25,000	25,00	0	25,000		110,000
Equipment		-		-		-		-		-	,		-	-		-
Other Services Contingency		1 1		-		-		-		-	-		-	-		-
Totals	\$		\$	-	\$	-	\$	10,000	\$ 25	,000	\$ 25,000	\$ 25,00	0 \$	25,000	\$	110,000
					1	Fundiı	ng So	ource Su	ımma	ry						
Funding Sources:																
			Pro	ject							Additions					
		ior dget	Rev	enue Date		ject ance	Fi	scal YR 2017	Fisca 20		Fiscal YR 2019	Fiscal YI 2020	R F	iscal YR 2021		otal CIP unding
Local: Operating Transfers Enterprise Fund	\$	-	\$	_	\$	-	\$	10,000	\$ 25	,000	\$ 25,000	\$ 25,00	0 \$	25,000	\$	110,000

10,000

Totals

Cost Beyond 5-Year Program: \$ 25,000

\$ 25,000

\$ 25,000

\$ 25,000

\$ 110,000

Project Title:	Water	Repairs									Project Num	ber: ed By Finance De		
Project Description:	Repair	of main	lines and	d valves							(Assigne	d by Fillalice De	epartment)	
Department/Div.:	Public '	Works/\	Water Utili	ity							Ranking:			
Project Narrative:											(Ass	signed By Admin	istration)	
To repair water main preventive repairs for					water lea	ks and/o	or	rint	20E	55 WM 52				
Impact on Operating	Budget	t:						631			100	A S	HS T	
None	-							20 Miles				W		
						Proje	ect Co	st Sun	nmary					
Expenditure Catego	ry:													
			-								Additions			
	Pri Bud	ior	Proj Expend To D	ditures	Pro	ject ance		al YR 017	Fiscal \		Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	Total CIP Cost
Administration/OH	\$	iget -	\$	-	\$	-	\$	-	\$	_	\$ -	\$ -	\$ -	\$ -
Land	*	-	*	-	*	-	*	-	*	-	-	-	-	-
Design Services		-		-		-		-		-	-	-	-	-
Engineering		-		-		-		-	CE O	-	- CE 000	CE 000	-	- 000 000
Construction Equipment		-		-		-		-	65,0	-	65,000	65,000	65,000	260,000
Other Services		-		-		-		-		-	-	-	-	_
Contingency		_		-		_		-		-	-	-	-	-
Totals	\$		\$		\$		\$		\$ 65,0	00	\$ 65,000	\$ 65,000	\$ 65,000	\$ 260,000
					1	Fundii	ng Sou	ırce Sı	ımmary	,				
Funding Sources:														
			_								Additions			
		ior dget	Proj Reve To D	enue		ject ance		al YR 017	Fiscal \		Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	Total CIP Funding
Local: Operating Transfers Enterprise Fund	\$	-	\$	_	\$	_	\$	-	\$ 65,0	100	\$ 65,000	\$ 65,000	\$ 65,000	\$ 260,000

Totals

Cost Beyond 5-Year Program: \$ 65,000

\$ 65,000

\$ 65,000

\$ 65,000

\$ 260,000

Project Title:	Apron Improvements	Project Number:
Project Description:	Improve Airport Apron and Access	(Assigned By Fina
Department/Div.:	Public Works/Airport	Ranking:
Project Narrative:		(Assigned By

FY 2017 improvements include constructing an access road to the northeast apron area, and gas and electrical services to new lease lots in the southwest apron area. FY2018 work will include improvements to the northeast apron arrea to run power and paving the access road. FY2019 -2021 funding will be used to continue incremental improvements to the apron areas to support the development of lease lots and aircraft tie

# Impact on Operating Budget:

Fiscal impacts for this project is already encompassed within budget. The expansion for utilities is directly offset by the lease holders paying for the utility cost. Any paving or road upgrades is already budgeted for within the fund and should not change.

# ance Department)

Administration)



# **Project Cost Summary**

#### **Expenditure Category:**

										Addition	าร						
	Project Prior Expenditures Project Budget To Date Balance					F	iscal YR 2017					Fisca 20		Fisca 20		Т	otal CIP Cost
Administration/OH	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Land	-		-		-		-		-		-		-		-		-
Design Services	-		-		-		-		-		-		=		-		-
Engineering			-		-		-		-		-		-		-		-
Construction	-		-		-		200,000		100,000	100	,000	200	,000	200	,000		800,000
Equipment	-		-		-		-		-		-		-		-		-
Other Services	-		-		-		-		-		-		-		-		-
Contingency	-		-		-		-		-		-		-		-		-
Totals	\$ -	\$	-	\$	-	\$	200,000	\$	100,000	\$ 100	,000	\$ 200	,000	\$ 200	,000	\$	800,000

# **Funding Source Summary**

#### **Funding Sources:**

		Additions													
	Prior Budget		Re	roject evenue o Date		Project Balance	Fiscal YR 2017		Fiscal YR 2018		Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021		Γotal CIP Funding
Local: Operating Transfers General Fund	\$	-	\$	-	\$	-	\$	200,000	\$	100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$	800,000
Totals	\$	-	\$	-	\$	•	\$	200,000	\$	100,000	\$100,000	\$ 200,000	\$ 200,000	\$	800,000

Cost Beyond 5-Year Program:

Proj	ect	Tit	e:
	COL		

Train Station Improvements

Project Description: Relocate train stop in Wasilla

Department/Div.:

Public Works/Properties

Project Narrative:

This project is necessary for the Main Street Couplet project to move forward, to provide a new location for the train stop that will not block downtown streets. Phase 1 land acquisition of old Wasilla Concrete property has been completed. Phase 2 will be regrading the gravel pit to allow for parking and passenger loading and off loading. Phase 3 will be the development of a boarding area and paved parking.

Impact on Operating Budget:

Fiscal impact to operating budget to be determined in FY2017 or FY2018.

Project Number:

(Assigned By Finance Department)

Ranking:

(Assigned By Administration)



### **Project Cost Summary**

# **Expenditure Category:**

										Additio	ons						
	rior dget	Exper	Project xpenditures Project To Date Balance				al YR 017	Fi	scal YR 2018		al YR 019		al YR )20		al YR 21	Т	otal CIP Cost
Administration/OH	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Land	-		-		-		-				-		-		-		-
Design Services	-		-		-		-		-		-		-		-		-
Engineering	-		-		-		-		-		-		-		-		-
Construction	-		-		-		-		75,000	7	75,000	7	5,000	15	0,000		375,000
Equipment	-		-		-		-		-		-		-		-		-
Other Services	-		-		-		-		-		-		-		-		-
Contingency	-		-		-		-		-		-		-		-		-
Totals	\$ -	\$	-	\$	-	\$	-	\$	75,000	\$ 7	5,000	\$ 7	5,000	\$ 15	0,000	\$	375,000

## **Funding Source Summary**

### **Funding Sources:**

									Additions			
	Pri Bud		Rev	oject renue Date	roject alance	cal YR 2017	Fi	iscal YR 2018	Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	Total CIP Funding
Local: Operating Transfers General Fund State Grant	\$	-	\$	-	\$ -	\$ -	\$	75,000	\$ 75,000	\$ 75,000	\$ 150,000	\$ 375,000
Totals	\$		\$		\$ 	\$ 	\$	75,000	\$ 75,000	\$ 75,000	\$ 150,000	\$ 375,000

Cost Beyond 5-Year

Program:

Project Title:	Riley Avenue Extension	
Project Description:	Construct new section of road	
Department/Div :	Public Works/Roads	

Project Narrative:

The City received authorization from the Alaska Department of Natural Resources to extend Riley Avenue across state land next to Lake Lucile Park. This extension will connect Riley Avenue to Endeavor Street and be the first phase of developing an road network around the south side of Lake Lucile. FY2016 funding has been used for tree clearing and FY2017- FY2021 funding will be for excavating and constructing the gravel road, and then paving in the final phase.

Impact on Operating Budget:

An increase for road maintenance to maintain a 2-lane gravel road 3/4mile in length for grading and snow removal estimated at \$3,600 annually.

Project Number: (Assigned By Finance Department)

Ranking:

(Assigned By Administration)



# **Project Cost Summary**

#### **Expenditure Category:**

							Additions											
	Prior Budget		Project Expenditures To Date		Project Balance		Fiscal YR 2017		Fiscal YR 2018		Fiscal YR 2019		Fiscal YR 2020		Fiscal YR 2021		T	otal CIP Cost
Administration/OH	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Land		-		-		-		-		-		-		-		-		-
Design Services		-		-		-		-		-		-		-		-		-
Engineering		-		-		-		-		-		-		-		-		-
Construction		-		-		-		200,000	100,0	000	200,000		-		200,000			700,000
Equipment		-		-		-		-		-		-		-		-		1-1
Other Services		-		-		-		-		-		-		-		-		-
Contingency		-		-		-		-		-		-		-		-		-
Totals	\$	-	\$	-	\$	-	\$	200,000	\$ 100,0	000	\$ 200	,000	\$	-	\$ 200	,000	\$	700,000

# **Funding Source Summary**

#### **Funding Sources:**

		Additions													
	Prior Budget		Project Revenue To Date		Project Balance		Fiscal YR 2017		Fiscal YR 2018	Fiscal YR 2019	Fiscal YR 2020		Fiscal YR 2021	Total CIP Funding	
Local: Operating Transfers General Fund	\$	-	\$	-	\$	-	\$	200,000	\$ 100,000	\$ 200,000	\$	-	\$ 200,000	\$	700,000
Totals	\$	-	\$	-	\$	-	\$	200,000	\$ 100,000	\$ 200,000	\$	-	\$ 200,000	\$	700,000

Cost Beyond 5-Year Program: