

By: Public Works
Adopted: July 24, 2017
Yes: Burney, Dryden, Graham, Harvey, Ledford, O'Barr
No: None
Absent: None

**City of Wasilla
Resolution Serial No. 17-22**

A Resolution Of The Wasilla City Council Transferring Funds Within An Accounting Fund In The Amount Of \$8,000 For The Subdivision Land At The Sewer Treatment Plant.

WHEREAS, the City purchased a 77-acre parcel of land adjacent to the sewer treatment plant in 2014 for future expansion of the treatment plant; and

WHEREAS, there is a portion of the 77-acre parcel that is not needed for the expansion of the sewer treatment plant; and

WHEREAS, the portion not needed for the treatment plant is 1.3 acres of land located on Broadview Avenue with an estimated Borough appraised value of \$70,700; and

WHEREAS, the portion not needed for the sewer treatment plant is proposed to be sold for development by the private sector through a bidding process; and

WHEREAS, funding is needed for the subdivision process to create the 1.3 acre lot on Broadview Avenue in the amount of \$8,000; and

WHEREAS, funding is available in the sewer enterprise fund for this subdivision.

NOW, THEREFORE, BE IT RESOLVED, that the Wasilla City Council authorizes the transfer of funds for the subdivision of land at the sewer treatment plant to the following account:

310-4359-435.45-32	Sewer Property Acquisition	\$8,000
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BE IT FURTHER RESOLVED, that the source of funding is as follows:

310-4359-435.45-20	Sewer Repairs	\$8,000
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ADOPTED by the Wasilla City Council on July 24, 2017.


BERT L. COTTLE, Mayor

ATTEST:


JAMIE NEWMAN, MMC, City Clerk

[SEAL]

CITY COUNCIL LEGISLATION STAFF REPORT

Resolution Serial No. 17-22: Transferring funds within an accounting fund in the amount of \$8,000 for the subdivision of land at the sewer treatment plant.

Originator: Public Works Director

Date: July 12, 2017

Agenda of: July 24, 2017

Route to:	Department Head	Signature	Date
X	Public Works Director		7/12/17
X	Finance Director		7/12/17
X	Deputy Administrator		7/12/17
X	City Clerk		7/13/17

Reviewed by Mayor Bert L. Cottle:

 7/18/2017

Fiscal Impact: yes or no \$8,000

Account name/number: Sewer Property Acquisition/310-4359-435.45-32

Attachments: Surveying Proposal (3 pages)

RS 17-22 (2 pp)

Summary Statement: The city purchased a 77-acre parcel of land adjacent to the sewer treatment plant in 2014 for future expansion of the treatment plant. There is 1.3 acres of the parcel that is not needed for the sewer treatment plant. There is public interest in acquiring the 1.3 acre parcel of land which is located on Broadview Avenue. The estimated Borough Assessed value for 1.3 acres of land on Broadview Avenue is \$70,700.

The 77-acre parcel was purchased with a State Grant from the legislature for sewer treatment plant improvements. Any proceeds from the sale of a portion of the parcel are required to fund sewer treatment plant improvements. This resolution transfers funds within the sewer enterprise fund in the amount of \$8,000 for surveying services to subdivide the subject parcel.

Recommended Action: Adopt resolution.

To: **Archie Giddings, P.E.** Date: **5/22/2017**
City of Wasilla Public Works
290 E. Herning Ave
Wasilla, AK 99654 Job: **17-94 COW B1 Broadview**

Subject: **Proposal for City of Wasilla, Broadview Tax Lot B1**

PROPOSAL FOR PROFESSIONAL SERVICES

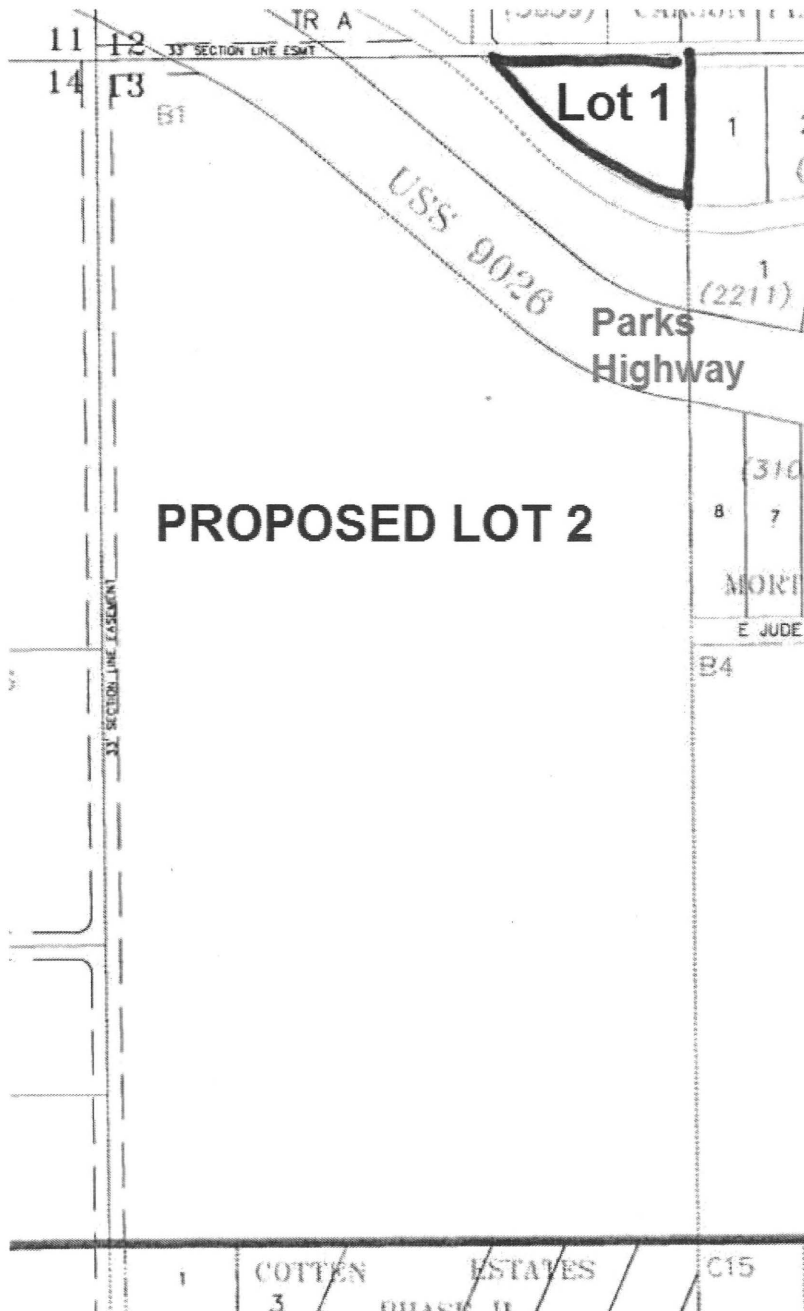
Mr. Giddings,
I have received your request for a proposal for surveying services for a proposed subdivision shown on the following page. As the project involves creating two lots that are already bisected by the Parks Highway, a standard MSB Subdivision process is required. Please provide a suggested subdivision submittal name.

SCOPE OF SERVICES AND DELIVERABLES

Furnish all required surveying services for the proposed subdivision, as required by MSB, in three phases specifically as follows:

- 1. Pre-App Conference and Project Preparation:**
MSB Pre App conference will be scheduled. The conference request will yield the MSB subdivision requirements for the project. Records research and preparation for fieldwork will also occur in this phase.
- 2. Preliminary Platting:**
APN will survey the affected lots, and generate a preliminary plat showing the proposed platting actions, adjoiners, topographical information, and all other required items by MSB.
- 3. Final Platting:**
APN will set all monuments, and generate a final plat and deliverable packet including lot closure sheets and record data. The final plat will be filed in the Palmer Recording district.

PROPOSED SUBDIVISION ON E BROADVIEW AVE, WASILLA:



Schedule

The pre-app conference application for M.S.B. subdivision can commence immediately. APN can commence work for the preliminary plat as soon as it is authorized to do so by the City. If work is authorized this week, APN anticipates preliminary plat completion mid June.

Compensation

Anticipated for this project is the following time and costs:

Pre App Conference, review conditions, prep for field	1/2 day
Preliminary Plat Fieldwork	1 day
Preliminary Plat Officework	2 days
Final Plat Fieldwork	1 day
Final Plat Officework	<u>2 days</u>
	6.5 days

Cost: \$141/hour * 8hrs. * 6.5 =

Total APN Compensation \$7332

Note: all non-APN expenses (MSB fees, other agency costs) will be paid by the City of Wasilla to the recipients directly. Anticipated for this project are a minimum of: \$50 MSB pre app fee, \$1500 MSB prelim and final plat application fees, \$250 misc. MSB hearing mailing costs, \$20 recorders office filing cost, \$375 title company certificate to plat cost.

Please let me know if you have any questions about this proposal. We look forward to providing these services to the City of Wasilla.



Max Schillinger, P.E., P.L.S.