



## PARKS AND RECREATION COMMISSION

Dave Tuttle, Chair  
Mary Shampine  
Andrew Chambers  
Randy Robinson  
Lee Mitchell

### **PARKS AND RECREATION COMMISSION | REGULAR MEETING AGENDA**

**SEPTEMBER 13, 2017 | 6 P.M.**

MENARD SPORTS CENTER | 1001 S. CLAPP STREET, WASILLA, AK | 907.357.9100

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**1. Call to Order**

**2. Roll Call | Determination of a Quorum**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Approval of Minutes**

A. August 9, 2017

**6. Staff Reports**

A. Parks and Recreation Action Log

**7. Public Comments (3-minutes per person)**

**8. Unfinished Business**

A. Committee of the Whole

1. Ongoing Projects – Discussion and/or Updates

- a. Public Lands within City Limits
- b. Parks Master Plan-Parks and Recreation Idea list
- c. Volunteer Program

2. Seasonal Projects and Events

- a. Clean-up Days
- b. 100<sup>th</sup> Anniversary of the City of Wasilla
- c. Other Special Events

**9. New Business**

**10. Audience Comments (3-minutes per person)**

**11. Staff and Commission Comments**

A. Next Meeting Date: October 11, 2017 at 6 p.m., Menard Sports Center

**12. Adjournment**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Parks and Recreation Commission was held on Wednesday, August 9, 2017, at Curtis D. Menard Memorial Sports Center, Wasilla, Alaska. Chairman Dave Tuttle called the meeting to order at 6:01 p.m.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Ms. Mary Shampine, Seat A  
Mr. Dave Tuttle, Seat B  
Mr. Andrew Chambers, Seat C  
Mr. Lee Mitchell, Seat D  
Ms. Randy Robinson, Seat E

Staff in attendance were:

Ms. Joan Klapperich, Director of Recreation Services  
Ms. Lyn Carden, Deputy Administrator  
Ms. Tammy Ostrom, Menard Center Secretary

**III. PLEDGE OF ALLEGIANCE**

Commissioner Robinson led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Chair Tuttle asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**V. APPROVAL OF MINUTES**

Chair Tuttle asked if there were any changes to the July 12, 2017 minutes.

GENERAL CONSENT: The minutes were approved as presented without objection.

**VI. STAFF REPORTS**

Ms. Klapperich:

- Centennial Valley Fitness Expo held at the Menard Center August 5<sup>th</sup> with over 100 in attendance for the event.
- Compete Hockey Camp at the Menard Center a success with 30 participants.

- Hockey tryouts first week in August for the new competitive hockey team Valley Thunder at the Menard Center.
- Alaska Goaltending Academy hosting a week long camp at the Menard Center August 7-11<sup>th</sup>.
- Summer Learn to Skate Program concludes on August 10<sup>th</sup> with 14 students participating in the program. Fall classes start September 5<sup>th</sup> for Tuesday morning, Tuesday evening, and Saturday classes.
- Upcoming events at the Menard Center: Alaska Military Youth Academy drill competition Saturday August 12<sup>th</sup>, and a senior lock in/overnight August 19<sup>th</sup>. Project AK 2 Music Fest Saturday August 26<sup>th</sup>. Alaska All-stars hockey team will have an overnight stay over Labor Day weekend.
- In the process of scheduling turf and ice for the upcoming season at the Menard.
- Garden of Reflection replacement pedestrian bridge completed at Iditapark.
- New benches installed last week at Carter Park.
- Parks Maintenance working on Lake Lucile Park boardwalk extensions.

Ms. Carden:

- Fence going up at Newcomb Park to keep drivers off of the grass.
- Entrance at Park will have a new barricade.

## **VII. PUBLIC COMMENTS (3-minutes per person)**

## **VIII. UNFINISHED BUSINESS**

### **A. Committee of the Whole**

**MOTION:** Commissioner Robinson moved to enter into Committee of the Whole for the discussion of Unfinished Business.

**GENERAL CONSENT:** No objection noted.

### **Parks Master Plan & Recreation Idea list:**

- Suggested visiting City parks and bring back suggestions or ideas.
- City Parks need soap in the restrooms.
- Suggested extending the paved bike path on southwest corner of Iditapark.

### **Volunteer Program:**

- Suggested adding to web site volunteer form: volunteers will be contacted by text for volunteer service.

### **100<sup>th</sup> Anniversary:**

- Discussed Centennial Fitness Expo.
- Discussed time capsule.
- October will be Centennial Autumn Fest.

Other Special Events:

- Volunteers are needed for the Parks and Recreation Halloween free Public Skate night.
- Suggested a Community skate night on Sunday nights with prizes for the community.
- Suggested contacting Knik Tribal Council for collaboration with Parks and Recreation.

The Parks and Recreation Commission exited Committee of the Whole.

**IX. NEW BUSINESS**

**XI. AUDIENCE COMMENTS (3-minutes per person)**

**XII. STAFF AND COMMISSION COMMENTS**

Commissioner Tuttle:

- Suggested finding an organization that would fund transportation for students from schools to Menard Center for activities.

Commissioner Robinson:

- Suggested attending Wasilla Chambers of Commerce meeting to present Parks and Recreation ideas and projects for possible collaboration.

Commissioner Chambers:

- Suggested outdoor gym equipment for city parks or trails.

**XIII. ADJOURNMENT**

Chairman Tuttle adjourned meeting at 7:17pm and noted that the next meeting is scheduled for September 13, 2017, 6:00pm at Menard Center.

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DAVE TUTTLE, Chair

ATTEST:

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TAMMY OSTROM, Commission Secretary  
Approved: September 13, 2017.



## **PARKS & RECREATION ACTION LOG**

### **PARKS AND RECREATION ACTION LOG AUGUST 9 2017**

- **ASKED WHY THE CITY PARKS HAD NO SOAP IN THE PUBLIC RESTROOMS.**
- **SUGGESTED ADDING TO CITY WEB SITE VOLUNTEER FORM: VOLUNTEERS WILL BE CONTACTED BY TEXT FOR VOLUNTEER SERVICE.**
- **SUGGESTED CONTACTING KNIK TRIBAL COUNCIL FOR COLLABORATION WITH PARKS AND RECREATION.**
- **SUGGESTED FINDING AN ORGANIZATION THAT WOULD FUND TRANSPORTATION FOR STUDENTS FROM SCHOOLS TO MENARD CENTER FOR ACTIVITIES.**
- **SUGGESTED ATTENDING WASILLA CHAMBER OF COMMERCE MEETING TO PRESENT PARKS AND RECREATION IDEAS AND PROJECTS FOR POSSIBLE COLLABORATION.**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Centennial Celebration Committee was called to order at 5:05 pm.

**II. ROLL CALL**

Committee Members present. Quorum was established

Ms. Kathy Hediger  
Ms. Randy Robinson  
Ms. Lyn Carden  
Ms. Bethany Buckingham Follett

**III. PLEDGE OF ALLEGIANCE**

Led by Ms. Lyn Carden

**IV. APPROVAL OF AGENDA**

The agenda was approved as presented. Moved by Ms. Robinson and seconded by Ms. Hediger.

**V. PUBLIC PARTICIPATION**

None

**VI. ITEMS OF BUSINESS**

- a. No minutes to be approved. Meeting of July 31, 2017 was cancelled due to lack of quorum.

MOTION: At 5:10 p.m. Ms. Hediger moved to enter into a Committee of the Whole to discuss the items of business. Ms. Robinson seconded.

GENERAL CONSENT: The motion passed without objection.

Discussion ensued regarding the items of business.

1. Review of Centennial Events 2017 up to August 2017.
2. Next Event will be Thursday, September 21, 2017 and is the Silverberry Beading event with Chickaloon Cultural Committee.
  - a. Attendees will be able to bead their own silverberry bracelet and will learn the Ahtna words for various techniques and items used.
3. Time Capsule is lacking donations at the moment. Committee Members will continue to solicit donations. Donations will be due by September 22<sup>nd</sup> but we will accept donations through October 13.

4. Next three major events are the Centennial Old Town Autumn Fest, Centennial Brassieres to Nowhere and the Centennial Wasilla Community Christmas Celebration.
  - a. Old Town Autumn Fest will include a pioneer recipes made in a dutch oven or crock pot. Drop off is at 10 am and judging will be at 11 am. Awards ceremony will be during old town autumn fest at 1:30 pm. Regular events will commence for Old Town Autumn Fest between 1 and 3:30 with the burial of the time capsule to occur at 3:45 pm in the town site.
  - b. Brassieres to Nowhere will have a retrospective theme this year. Past submissions will be entered again for auction along with new pieces.
  - c. Centennial Christmas Celebration will be on Saturday, December 2, 2017 and will feature the lighting of the Centennial Lamp Post.

MOTION: At 5:45 Ms. Carden asked to leave the meeting as she had to attend the Council Meeting at 6:00 pm in Council Chambers. 5:50 pm Ms. Hediger moved to exit the Committee of the Whole. Ms. Robinson seconded.

GENERAL CONSENT: Motion passed without objection.

**VII. AUDIENCE COMMENTS:** None

**VIII. COMMITTEE AND STAFF COMMENTS:** Staff and members will continue to ask for donations for the time capsule. Both Ms. Robinson and Ms. Hediger are excited to look through their own photos and memorabilia to include in the time capsule.

**IX. ADJOURNMENT – 5:55 pm**

Minutes Approved: \_\_\_\_\_

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Lyn Carden, Deputy Administrator