



**MAYOR**

Dianne M. Keller

**COUNCIL**

Stephanie Massie, Seat A

Douglas W. Holler, Seat B

Steve Menard, Seat C

Marty Metiva, Seat D

Dianne Woodruff, Seat E

Kristofer Larson, Deputy Mayor, Seat F

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**WASILLA CITY COUNCIL  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

**REGULAR MEETING**

**7 P.M.**

**MARCH 24, 2008**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

A. Presentation of Colors by Boy Scout Troop 300

**IV. APPROVAL OF AGENDA**

**V. SPECIAL ORDERS OF THE DAY**

**VI. COMMISSION AND AGENCY REPORTS**

A. Airport Advisory Commission

B. Parks and Recreation Commission

C. Planning Commission

D. Matanuska-Susitna Borough

E. Friends of Wasilla Public Library

F. Greater Wasilla Chamber of Commerce

- G. Conceptual Library Design Presentation
  - 1. Mr. Ron Bissett, Project Manager, ASCG, Inc.
  - 2. Mr. Isaac Benton, Lead Architect, Integrated Design and Architecture

## VII. PUBLIC PARTICIPATION

- A. Public Hearings
  - 1. **Ordinance Serial No. 08-15:** Amending WMC 6.16.010, Definitions, WMC 6.16.020, Review Of Liquor License Applications, WMC 6.16.030, Waiver Of Protest, And WMC 6.16.040, Consideration By Council, To Provide For City Action On Applications To Relocate A Liquor License Into The City That Are Subject To City Approval Under AS 04.11.400(m). (Sponsored by Council Member Metiva)
  - 2. **Ordinance Serial No. 08-16(SUB):** Amending WMC 5.32.110 Concerning Negotiated Leases Of City Land.
- B. Persons to be Heard

## VIII. CONSENT AGENDA

- A. Minutes of Preceding Meetings:
  - 1. Regular Meeting: March 10, 2008
- B. Introduction of Ordinances: Recommended for Public Hearing on April 14, 2008:
  - 1. **Ordinance Serial No. 08-18:** Amending WMC 2.60.010.C, Establishment, Duties, And Compensation, WMC 2.64.010.D, Establishment, Purpose, Duties And Compensation, And WMC 2.68.010.C, Establishment, Purpose, Duties And Compensation, To Increase The Compensation For Members Of The Planning Commission, Parks And Recreation Commission, And Airport Advisory Commission From \$50 To \$75 Per Meeting Attended. (Sponsored by Mayor Keller)

C. Resolutions

1. **Resolution Serial No. 08-10:** Transferring Funds Within An Accounting Fund In The Amount Of \$52,850 For The Wasilla Airport Maintenance Building.
  - a. **AM No. 08-18:** Contract Amendment For Hattenburg, Dilley, And Linnell In The Amount Of \$52,850 For The Wasilla Airport Maintenance Building Engineering Services.

D. Action Memorandums

1. **AM No. 08-16:** Award Of Contract To Tiburon, Inc., In The Amount Of \$43,952 For A One (1) Year Software Maintenance And Upgrade Agreement.
2. **AM No. 08-17:** Award Of A Five (5) Year Contract To Wasilla Chevron And Chevron USA, Inc. For Gasoline In The Amount Of \$190,000 Per Year.

**IX. UNFINISHED BUSINESS**

- A. **AM No. 08-14(SUB):** Review Of Dittman Survey To Be Mailed Out To The Residents And Business Owners Of The City Of Wasilla. *(Postponed from March 10, 2008, City Council Meeting; motion on floor to adopt.)*

**X. NEW BUSINESS**

**XI. COMMUNICATIONS**

A. Information Memorandums

1. **IM No. 08-09:** Expenses Greater Than \$5,000 For February 2008.
2. **IM No. 08-10:** Expenditure Report: February 2008.
3. **IM No. 08-11:** Planning Department Permit Log For February 2008.

B. Commission Minutes

1. Planning Commission: February 26, 2008

- XII. AUDIENCE COMMENTS**
- XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**
- XIV. COUNCIL COMMENTS**
- XV. EXECUTIVE SESSION**
- XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, March 24, 2008, at the Wasilla City Council Chambers, Wasilla, Alaska. Deputy Mayor Kristofer Larson, called the meeting to order at 7 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Stephanie Massie, Seat A
- Mr. Doug Holler, Seat B
- Mr. Steve Menard, Seat C
- Mr. Marty Metiva, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Kristofer Larson, Deputy Mayor, Seat F

Deputy Mayor Larson noted that Mayor Dianne M. Keller was absent and asked if there was objection to excusing her absence.

No objection was noted.

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Jamie Newman, Deputy Clerk
- Mr. Tom Klinkner, City Attorney
- Mr. Archie Giddings, Director of Public Works
- Ms. Angella Long, Police Chief
- Ms. Cheryl Deariso, Chief Financial Officer
- Mr. Bruce Urban, Recreation and Cultural Services Manager
- Mr. Marvin Yoder, Interim Deputy Administrator

**III. PLEDGE OF ALLEGIANCE**

- A. Presentation of Colors by Boy Scout Troop 300

Boy Scout Troop 300 led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

The City Clerk requested that the Council remove Ordinance Serial No. 08-17, from the agenda, noting that after further review the Ordinance was found to conflict with State law.

No objection was noted.

Deputy Mayor Larson, requested to postpone the proclamation presentation to Mr. Curt Menard to April 14, 2008.

No objection was noted.

Deputy Mayor Larson asked if there were further adjustments to the agenda as presented, hearing none, the agenda was approved as amended, by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

## **V. SPECIAL ORDERS OF THE DAY**

Proclamation Presentation Honoring Curt Menard

*(Clerk note: the Proclamation presentation was postponed to April 14, 2008, as Mr. Menard, was unable to attend the meeting as scheduled.)*

## **VI. COMMISSION AND AGENCY REPORTS**

### **A. Airport Advisory Commission**

Mr. Archie Giddings, Public Works Director:

- reported on items discussed at the last Airport Advisory Commission Meeting.

### **B. Parks and Recreation Commission**

Commissioner Joan Matthews:

- reported the Commission is working on the Independence Day celebration;
- noted the Commission is reviewing future budget requests; and
- talked about program development at the Multi-Use Sports Complex.

Questions were asked of Commissioner Matthews regarding recycling and the "senior walk" program at the Multi-Use Sports Complex.

### **C. Planning Commission**

Mr. Marvin Yoder, Interim Deputy Administrator:

- reported that the Commission had to cancel their last meeting due to a lack of a quorum.

D. Matanuska-Susitna Borough

Assembly Member Mary Kvalheim:

- reported the Assembly is in the middle of their budget process; and
- reported a route was selected to extend Bogard Road.

E. Friends of Wasilla Public Library

Ms. Jeanne Troshynski, President:

- reported the summer reading program campaign is underway;
- reported over \$2,000 in donations have been received to date for the summer reading program;
- noted Senate Bill 119 appears to be stalled in Committee; and
- encouraged support of Senate Bill 119.

F. Greater Wasilla Chamber of Commerce

Ms. Cheryl Metiva, Executive Director:

- reported on the success of the Iditarod Days festival;
- noted plans are underway for the Mat-Su King Salmon Derby; and
- reported on facility upgrades to the Wasilla Depot.

G. Conceptual Library Design Presentation

1. Mr. Ron Bissett, Project Manager, WHPacific, Inc.
2. Mr. Isaac Benton, Lead Architect, Integrated Design and Architecture

Mr. Bissett and Mr. Benton gave a power point presentation on the conceptual design of a new library to include site location and floor plan.

Mr. Benton answered questions from the Council.

Deputy Mayor Larson requested a recess.

No objection was noted.

The Council recessed at 7:53 p.m. and reconvened at 8:03 p.m.

## VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 08-15:** Amending WMC 6.16.010, Definitions, WMC 6.16.020, Review Of Liquor License Applications, WMC 6.16.030, Waiver Of Protest, And WMC 6.16.040,

Consideration By Council, To Provide For City Action On Applications To Relocate A Liquor License Into The City That Are Subject To City Approval Under AS 04.11.400(m). (Sponsored by Council Member Metiva)

Deputy Mayor Larson opened the public hearing on Ordinance Serial No. 08-15.

The following spoke in favor of Ordinance Serial No. 08-15: Mr. Evangelo Lambornakis, K&G Enterprise.

There being no others who wished to present testimony the public hearing closed.

MOTION: Council Member Menard moved to adopt Ordinance Serial No. 08-15.

Discussion moved to the Council.

MOTION: Council Member Menard moved the previous question. *(Clerk note: the effect of this motion is to immediately end debate.)*

VOTE: The motion to move the previous question passed with Council Members Holler, Massie, Menard, Metiva, and Woodruff voting in favor and Deputy Mayor Larson opposed.

VOTE: The motion to adopt Ordinance Serial No. 08-15 passed with Council Members Holler, Massie, Menard, Metiva, and Woodruff voting in favor and Deputy Mayor Larson opposed.

2. **Ordinance Serial No. 08-16(SUB):** Amending WMC 5.32.110 Concerning Negotiated Leases Of City Land.

Deputy Mayor Larson opened the public hearing on Ordinance Serial No. 08-16(SUB) and there being no one who came forward to present testimony the public hearing closed.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 08-16(SUB).

Discussion followed.

VOTE: The motion to adopt Ordinance Serial No. 08-16(SUB), passed unanimously, with Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff voting in favor.



B. Persons to be Heard

1. Mr. Dan Kennedy

Mr. Kennedy:

- reported he served on the Wasilla Visioning Committee (a sub-committee of the Wasilla Planning Commission);
- requested that the Visioning Committee be reinstated to complete their work; and
- expressed support for co-locating the Wasilla Public Library and Valley Performing Arts.

2. Richard Webb, Board Member, Valley Performing Arts

Mr. Webb:

- reported Valley Performing Arts passed a resolution of support to enter into dialogue concerning cooperation towards the planning, development, and eventual construction of a new library/theater complex.

3. Mr. Larry Bottjen, Artistic Director, Valley Performing Arts

Mr. Bottjen:

- expressed gratitude to the City of Wasilla for leasing building space to Valley Performing Arts; and
- expressed support for exploring the idea of co-locating the Wasilla Public Library and Valley Performing Arts.

4. Kevin Cochran, Board Member, Valley Performing Arts

Mr. Cochran:

- talked about the success of Valley Performing Arts;
- talked about community support for Valley Performing Arts; and
- spoke about the financial stability of Valley Performing Arts.

5. Ms. Janet Kennedy, Board Member, Valley Performing Arts

Ms. Kennedy:

- talked about the large volunteer base for Valley Performing Arts; and
- expressed support for co-locating the Wasilla Public Library and Valley Performing Arts.

6. Ms. Collen Cottle

Ms. Cottle:

- expressed concern with the concept of co-locating Valley Performing Arts and the Wasilla Public Library.

7. Ms. Cheryl Metiva, Greater Wasilla Chamber of Commerce

Ms. Metiva:

- expresses support for Valley Performing Arts and the Wasilla Public Library; and
- talked about the need to revitalize the downtown area of Wasilla.

8. Ms. Annette Andres, Owner, Windbreak Café

Ms. Andres:

- expressed opposition to the installation of a traffic signal at the intersection of Maney Drive and the Parks Highway;
- requested that the street light on E. Sun Mountain Avenue be fixed;
- asked when E. Sun Mountain Avenue will be repaired and paved;
- expressed support for library expansion; and
- talked about creating a cultural center in Wasilla.

## VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: March 10, 2008

B. Introduction of Ordinances: Recommended for Public Hearing on April 14, 2008:

Ordinance Serial No. 08-17: Amending WMC 2.16.040, Election And Term Of Office Of Mayor, In Regard To When A Candidate Succeeds To The Office Of Mayor. **(Clerk note: Ordinance Serial No. 08-17, was removed from the Agenda, see Page 1, Approval of Agenda.)**

1. **Ordinance Serial No. 08-18:** Amending WMC 2.60.010.C, Establishment, Duties, And Compensation, WMC 2.64.010.D, Establishment, Purpose, Duties And Compensation, And WMC 2.68.010.C, Establishment, Purpose, Duties And Compensation, To Increase The Compensation For Members Of The Planning Commission, Parks And Recreation Commission, And Airport Advisory Commission From \$50 To \$75 Per Meeting Attended. (Sponsored by Mayor Keller)

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2. **AM No. 08-17:** Award Of A Five (5) Year Contract To Wasilla Chevron And Chevron USA, Inc. For Gasoline In The Amount Of \$190,000 Per Year.

The City Clerk read the Consent Agenda into the record.

**MOTION:** Council Member Menard moved to adopt the Consent Agenda as read by the City Clerk.

**GENERAL CONSENT:** The motion to adopt the Consent Agenda, passed without objection, by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

**IX. UNFINISHED BUSINESS**

- A. **AM No. 08-14(SUB):** Review Of Dittman Survey To Be Mailed Out To The Residents And Business Owners Of The City Of Wasilla. *(Postponed from March 10, 2008, City Council Meeting; motion on floor to adopt.)*

**MOTION:** Council Member Menard moved to adopt AM No. 08-14 by Substitution. *(Clerk note: AM No. 08-14(SUB) incorporates amendments made to AM No. 08-14 on March 10, 2008.)*

No objection was noted.

Discussion moved to the Council and debate ensued.

**MOTION:** Council Member Woodruff moved a primary amendment to adjust the total amount of the authorized expenditure in AM No. 08-14(SUB) from \$4,675.17 to \$1,500, without reducing the content of the survey, with the \$1,500 to be split between the Council, Public Works, and Library budgets (\$500 per department).

**GENERAL CONSENT:** The primary amendment passed without objection by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

**MOTION:** Council Member Holler moved the previous question. (*Clerk note: the effect of this motion is to immediately end debate.*)

**GENERAL CONSENT:** The motion to move the previous question passed without objection by Deputy Mayor Larson and Council Members Holler, Massie, Menard, Metiva, and Woodruff.

**VOTE:** The motion to adopt AM No. 08-14(SUB), as amended, passed with Deputy Mayor Larson and Council Members Massie, Metiva, and Woodruff voting in favor and Council Members Holler and Menard opposed. (*Clerk note: the motion adopted is as follows: Approval of Community Survey questions to be mailed out to residents and business owners of the City of Wasilla and authorization to expend an additional \$1,500 (total of \$14,731) to cover the cost of the survey.*)

## **X. NEW BUSINESS**

*There was no New Business scheduled.*

## **XI. COMMUNICATIONS**

### **A. Information Memorandums**

- IM No. 08-09:** Expenses Greater Than \$5,000 For February 2008.
- IM No. 08-10:** Expenditure Report: February 2008.
- IM No. 08-11:** Planning Department Permit Log For February 2008.

### **B. Commission Minutes**

- Planning Commission: February 26, 2008.

*No action was taken on the Communication items.*

## **XII. AUDIENCE COMMENTS**

Ms. Colleen Cottle:

- expressed concern with non-profit entities being funded with tax dollars; and
- expressed concern that the Community Survey will be used for political gain.

Mr. Kevin Cochran, Board Member, Valley Performing Arts:

- stated Valley Performing Arts continues to operate in the black;
- noted Valley Performing Arts does not receive funding from the City of Wasilla; and
- noted Valley Performing Arts is funded through ticket sales and donations.

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Mr. Tom Klinkner, City Attorney:

- reported he has been working on routine matters.

Ms. Kristie Smithers, City Clerk:

- asked about attendance at the upcoming Joint Tri-Cities and Borough Assembly meeting, scheduled for March 27, 2008;
- reviewed the upcoming meeting schedule; and
- inquired about scheduling a special meeting on June 9, 2008, at 6 p.m. to review the draft ethics ordinance. (*No objection was noted.*)

## **XIV. COUNCIL COMMENTS**

Council Member Holler:

- thanked the public for attending the meeting.

Council Member Menard:

- noted the City contributes greatly to Valley Performing Arts by providing a facility to the organization for a nominal fee;
- asked the Public Works Director to clarify issues raised by Ms. Annette Andres under Persons to be Heard.

Council Member Woodruff:

- asked for a copy of the fire station lease on Main Street; and
- asked questions about future improvements to E. Sun Mountain Avenue.

Council Member Metiva:

- suggested that the City begin recycling;
- requested that the Code Compliance Officer bring forward the liquor license transfer application filed with the Alcoholic Beverage Control Board by K&G Enterprises to the next regular council meeting for consideration.
- requested that administration investigate purchasing 371 N. Boundary Street;
- noted he plans to sponsor a resolution of support of Senate Bill 119;
- asked about the progress of annexation petitions as referenced in the March 24, 2008, Mayor's Report; and
- requested a revenue report from the Chief Financial Officer.

Council Member Larson:

- spoke about economic benefits gained through the construction of a co-location facility for Valley Performing Arts and the Wasilla Public Library; and
- talked about the need to annex areas appropriately by considering all annexation methods provided in State law.

#### **XV. EXECUTIVE SESSION**

No executive session was held.

#### **XVI. ADJOURNMENT**

With no further business at hand, Mayor Keller, adjourned the meeting at 10:03 p.m.

  
\_\_\_\_\_  
DIANNE M. KELLER  
Mayor

ATTEST:

  
\_\_\_\_\_  
KRISTIE SMITHERS, MMC  
City Clerk

Adopted by the Wasilla City Council on April 14, 2008.