

Non-Code Ordinance

By: Finance Department
Introduced: October 23, 2017
Public Hearing: November 27, 2017
Amended: November 27, 2017
Adopted: November 27, 2017
Yes: Burney, Dryden, Graham, Ledford, O'Barr
No: None
Absent: Harvey

**City of Wasilla
Ordinance Serial No. 17-23 (AM)**

An Ordinance Of The Wasilla City Council Accepting A Planning Block Grant From The Matanuska-Susitna Borough In The Amount Of \$225,000 And Appropriating Funds To Fiscal Year 2018 Budgets For Youth Court, Public Safety, And Non-Departmental Pass Through To The Palmer Police Department In The Amount Of \$25,000, \$75,000 And, \$75,000, Respectively, And Assigning General Fund Balance of \$50,000 For The Sexual Assault Response Team (SART).

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To accept a planning block grant from the Matanuska-Susitna Borough in the amount of \$225,000 and to amend the fiscal year 2018 budget by appropriating funds to Youth Court, Public Safety, and Non-Departmental Pass Through to the Palmer Police Department in the amount of \$25,000, \$75,000, and \$75,000, respectively and assign general fund balance for \$50,000 for SART.

Section 3. Acceptance of Funds. The Matanuska-Susitna Borough Planning Block Grant funds are accepted to the following:

Local Operating Grants/Mat-Su Borough 001-0000-337.10-01 (\$225,000.00)

Section 4. Appropriation of Funds. The funds are appropriated to the following:

Personnel Services 001-4222-420.10-10 \$ 75,000.00

Other Expenditures/Opiate Task Force 001-4990-499.80-XX \$ 75,000.00

Personnel Services 220-4270-427.10-10 \$ 25,000.00

Transfers/General Fund 001-4990-499.99-22 \$ 25,000.00

Section 5. Source of Funds.

Transfers/General Fund	220-0000-391.10-01	(\$ 25,000.00)
General Fund, Fund Balance	001-0000-253.20-00	\$175,000.00

Section 6. Effective date. This ordinance shall take effect upon adoption by the Wasilla City Council.

ADOPTED by the Wasilla City Council on November 27, 2017.



BERT L. COTTLE, Mayor

ATTEST:



JAMIE NEWMAN, MMC, City Clerk

[SEAL]

CITY OF
WASILLA
 • ALASKA •

CITY COUNCIL LEGISLATION STAFF

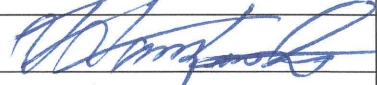
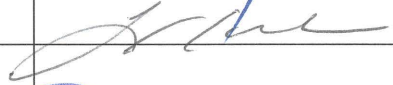
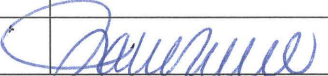
REPORT

Ordinance Serial No. 17-23: An Ordinance Of The Wasilla City Council Accepting A Planning Block Grant From The Matanuska Susitna Borough In The Amount Of \$225,000 And Appropriating Funds To Fiscal Year 2018 Budgets For Youth Court, Public Safety, And Non-Departmental Pass Through To The Palmer Police Department In The Amount Of \$25,000, \$75,000 And, \$75,000, Respectively, And Assigning General Fund Balance of \$50,000 For The Sexual Assault Response Team (SART).

Originator: Troy Tankersley, Finance Director

Date: 10/10/2017

Agenda of: 10/23/2017

Route to:	Department Head	Signature	Date
X	Chief of Police		10/12/17
	Public Works Director		
	Recreation Services Director		
X	Finance Director		10-10-17
X	Deputy Administrator		10/10/17
	City Attorney		
X	City Clerk		10/12/17

Reviewed by Mayor Bert L. Cottle:  10/11/2017

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number:

Local Operating Grants/ Mat-Su Borough	001-0000-337.10-01	(\$225,000.00)
Personnel Services	001-4230-420.10-10	\$ 75,000.00
Other Expenditures/ Opiate Task Force	001-4990-499.80-XX	\$ 75,000.00
Personnel Services	220-4270-427.10-10	\$ 25,000.00
General Fund, Fund Balance	001-0000-253.20-00	\$175,000.00
Transfers/General Fund	001-4990-499.99-22	\$ 25,000.00
Transfers/General Fund	220-0000-391.10-01	(\$ 25,000.00)

Attachments: Matanuska Susitna Borough, Planning Block Grant (7 pages)
 Ordinance Serial No. 17-23 (2 pages)

Summary Statement: The Matanuska Susitna Borough has provided the City a planning block grant for \$225,000 that can be used for any planning, zoning, land use or other measures to further the goals of the Wasilla Comprehensive Plan. The planning department's FY2018 budget of approximately \$304,000 was originally funded through fund balance reserve. No additional appropriations to the planning department are necessary to meet the conditions of the grant, so the \$225,000 in grant funds would naturally provide an increase to fund balance. Rather than increase fund balance, the same amount of funding is requested to be appropriated to the Youth Court Program (\$25,000) and Public Safety – Opiate Task Force (\$75,000 to WPD/\$75,000 to PPD). Additionally, \$50,000 is requested for assignment to SART.

Staff Recommendation: Introduce and set the ordinance for public hearing.

Matanuska-Susitna Borough
Planning Block Grant
Agreement Number: 2017-001
With the
City of Wasilla

THIS AGREEMENT is made between the MATANUSKA-SUSITNA BOROUGH, a municipal corporation (hereinafter the BOROUGH) and the CITY OF WASILLA, a municipal corporation (hereinafter the CITY) for providing a block grant.

Section 1. Definitions. In this Agreement:

- A. The term BOROUGH means the Matanuska-Susitna Borough.
- B. The term CITY means the City of Wasilla.
- C. The term BOROUGH MANAGER means the manager of the Matanuska-Susitna Borough or his authorized representative.
- D. The term CITY MAYOR means the mayor of the City of Wasilla or his authorized representative.

Section 2. Grant Scope. The city may use this planning block grant for any planning, zoning, land use or other measures to further the goals of the Wasilla Comprehensive Plan.

Section 3. Term. This Agreement shall become effective on July 1, 2017 and shall expire on June 30, 2018.

Section 4. Payment.

A. The Grantee is hereby awarded a grant in the total amount of Two Hundred Twenty-Five Thousand Dollars and no cents (\$225,000.00). Payments under this Grant Agreement will be made as 2 advances; \$112,500 will be advanced once the agreement is fully executed; the remaining \$112,500 will be advanced in February 2018, based on the timely submission of a report detailing the expenditures of the original advance payment.

B. This grant is awarded and may only be accepted subject to each and every covenant, term and condition set forth in this agreement. Unless the Grantee is in default of any provision of this agreement, funds shall be paid as indicated in this section. The Borough may, as a condition of releasing any funds under this agreement, require the Grantee to submit to the State of Alaska, through the Borough, any reports, records, audits or other materials required by the State. Failure to submit reports required under this agreement may result in the Borough withholding scheduled payments. The Borough may suspend payments to an agency for instances of non-compliance with

the terms of the grant agreement. Payments may be suspended until the agency rectifies all issues of non-compliance and is no longer in default of the grant terms. If any payment is withheld because the Grantee's performance is unsatisfactory, the Borough must within 14 working days of the payment denial, notify the Grantee of the payment denial and set forth, with reasonable specificity, what was unsatisfactory and why.

C. As a condition of payment, the Grantee shall have paid all Borough taxes currently due and owing by the Grantee.

D. The Grantee acknowledges that the Borough has no obligation to continue funding the services described herein beyond the term of this agreement regardless of the degree to which the Grantee's program is successful, and the Grantee accepts the compensation described in this Section as full consideration for all costs it incurs in performing under this grant.

E. This agreement is subject to the availability of funds lawfully appropriated by the Matanuska-Susitna Borough Assembly for its performance.

Section 5. Relationship of Parties. The CITY shall perform its obligations under this Agreement as an independent contractor of the BOROUGH. The BOROUGH may administer the contract and monitor the CITY'S performance of its obligations under this Agreement. The BOROUGH may not supervise or direct the CITY other than as provided in this section.

Section 6. Reconciliation of Accounting/Funding. The CITY shall separately account for the expenditures of this planning block grant, and provide the BOROUGH a copy of its annual audit on these expenditures. Any funding furnished by the BOROUGH through this planning block grant and not expended by the CITY shall be returned to the BOROUGH within thirty days of completion of the CITY'S fiscal year audit. Any expenditures made or incurred by the CITY in excess of the block grant amount shall be the sole responsibility of the CITY.

Section 7. Termination of Agreement for Cause. If, through any cause, either party shall fail to fulfill in a timely and proper manner its material obligations under this agreement, or if either party shall violate any of the material covenants, agreements, or stipulations of this agreement, the other party shall thereupon have the right to terminate this agreement by giving written notice to the breaching party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. Such termination shall not eliminate any claim for damages for past breach.

Section 8. Causes Beyond Control. In the event the CITY is prevented by a cause or causes beyond control of the CITY from performing any obligation of this Agreement, non-performance resulting from such cause or causes shall not be deemed to be a breach of this Agreement which will render the CITY liable for damages or give rights to the cancellation of the Agreement for cause. However, if and when such cause or causes cease to prevent performance, the CITY shall exercise all reasonable diligence to resume and complete performance of the obligation with the least possible delay. The phrase "cause or causes beyond control," as used in this section, means any one or more of the following causes which are not attributable to the fault or negligence of the CITY and which prevent the performance of the CITY: fire, explosions, acts of God, war, orders or law of duly constituted public authorities, and other major uncontrollable and unavoidable events, all of the foregoing which must actually prevent the CITY from performing the terms of the Agreement as set forth herein. The BOROUGH will determine whether the event preventing the CITY from performing is a cause beyond the CITY'S control.

Section 9. Payment Upon Termination. If this contract is ended before term, for reasons stated in Section 7 or Section 8, payment pursuant to Section 4 will be prorated to date of termination.

Section 10. Modifications. The parties may mutually agree to modify the terms of the Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments executed by both parties.

Section 11. Equal Employment Opportunity.

(A) The CITY will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical handicap, age, status as a disabled veteran, or veteran of the Vietnam era. The CITY shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, physical handicap, age, status as a disabled veteran, or veteran of the Vietnam era. Such actions shall include, but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or termination's; rates of pay or other forms of compensation; selection for training, including apprenticeship; and participation in recreational and educational activities. The CITY agrees to post in conspicuous places available for employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause. The CITY will, in all

solicitations or advertisements for employees placed by or on behalf of the CITY, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, physical handicap, age, status as a disabled veteran, or veteran of the Vietnam era. The CITY will cause the foregoing provisions to be inserted in all subagreements for any work covered by this contract.

(B) The CITY shall keep records and submit reports concerning the racial and ethnic origin of applicants for employment and employees as the BOROUGH may require.

Section 12. Assignability

(A) The CITY shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the BOROUGH, thereto; provided, however that claims for money due or to become due to the City from the BOROUGH under this Agreement may be assigned by court order or to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the BOROUGH, or the CITY shall be responsible to the BOROUGH for any moneys due the assignee of this Agreement which are paid directly to the CITY.

Section 13. Officials Not to Benefit. No member of the legislature or officer of the state of Alaska or the BOROUGH or the CITY shall be admitted to any share or part hereof or to any benefit to arise from this Agreement.

Section 14. Audits and Inspections. At any time during normal business hours and as often as the BOROUGH may deem necessary, there shall be made available for examination all of its records with respect to all matters covered by this Agreement and will permit representatives of the BOROUGH to audit, examine, and make excerpts or transcripts from such records, and to make audits of all Agreements, invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to all matters covered by this Agreement.

Section 15. Jurisdiction; Choice of Law. Any civil action arising from this Agreement shall be brought in the superior court for the third judicial district of the state of Alaska at Palmer. The law of the state of Alaska shall govern the rights and obligations of the parties.

Section 16. Non-Waiver. The failure of the BOROUGH at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the BOROUGH thereafter to enforce each and every protection hereof.

Section 17. Permits, Laws and Taxes. The CITY shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to the performance under this Agreement. All actions taken by the CITY under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. All taxes required to be paid by law shall be paid by the city, including federal withholding taxes for employees.

Section 18. Agreement Administration.

(A) The Borough Manager, or his designee, will be the representative of the BOROUGH administering this Agreement.

(B) The services to be furnished by the CITY shall be administered, supervised, and directed by the City Mayor. In the event that the individual named above is unable to serve for any reason, the CITY shall appoint a successor and advise the BOROUGH in writing of the successor's name.

Section 19. Interpretation and Enforcement. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.

Section 20. Severability. If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

Section 21. City Insurance.

(A) The City will, at its own expense, secure, maintain, and file with the Borough, proper and acceptable insurance coverage, including defense and indemnification of the Borough. The insurance coverage will be secured with an insurance market acceptable to the Borough and shall be primary to any coverage carried by the City which may cover the work specified in this Agreement.

(1) Worker's Compensation Insurance in compliance with the laws of the state of Alaska, AS 23.30, et.seq., and federal jurisdiction where the work is being performed, covering all employees engaged in the performance of the work specified in this Agreement. Employer's Liability limits shall be: \$100,000 each accident; \$500,000 disease--policy limit; \$100,000 disease--each employee.

(2) *Comprehensive General Liability: Limit \$300,000 Bodily Injury and Property Damage, Combined Single Limit. Coverage to be at least as broad as Insurance Service Office (ISO) form CG00 01 Edition 11/88.*

(3) *Comprehensive Automobile Liability: Limit \$100,000 Bodily Injury and Property Damage, Combined Single Limit. Coverage to be at least as broad as Insurance Service Office (ISO) form CA00 01 Edition 6/92.*

(4) Unemployment Insurance by payment of employment security taxes for all library employees hired by the City. In the event of the City's failure to pay such taxes, the Borough will withhold an amount sufficient to pay such taxes from any payments owed to the City by the Borough. The Borough also reserves the right to contact the Alaska State Department of Labor, in order to determine whether unemployment security taxes have been paid by the City. The Borough further reserves the right to withhold that portion of unemployment security taxes owed to any employees pending notification of the City's unemployment security tax clearance from the Alaska State Department of Labor.

(B) A lapse in insurance coverage is a material breach of this contract which shall result in immediate termination of the contract, pursuant to Section 9.

(C) Each policy of insurance required by this section shall provide for no less than 30 days' advance notice to the Borough prior to cancellation. Each policy shall name the Borough as an additional insured. Each policy shall be endorsed to waive all rights of subrogation against the Borough by reason of any payment made for claims under the above coverage.

Section 22. Notices. Any notice required pertaining to the subject matter of the Agreement shall be personally delivered or mailed by prepaid registered or certified mail to the following address:

Borough: Matanuska-Susitna Borough
Planning Department
350 E Dahlia Avenue
Palmer, AK 99645-6488

City: City of Wasilla
290 E Herning Avenue
Wasilla, AK 99654

Section 23. Financial Records.

A. Expenditures of funds under this Agreement shall be made by the CITY solely for the purpose of fulfilling the CITY'S duties described in **Section 2** above.

B. Expenditures and revenues to the same extent as may be required by law governing all other expenditures and revenues of the CITY, shall be independently audited annually.

C. The CITY shall furnish the BOROUGH a copy of the annual audit of these funds within thirty days of receipt of the CITY'S annual audit.

Section 24. Integration. This written Agreement and any attachments embody the entire Agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this instrument shall supersede all previous communications, representations or Agreements, either oral or written between the parties.

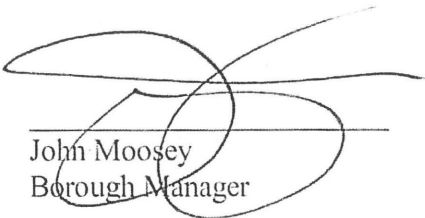
Section 25. Understanding. The CITY MAYOR acknowledges that he has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of the city's choice, and is executing this Agreement of his own free will.


Dated: 8.3.17

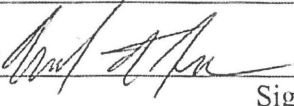
Dated: July 25th 2017

MATANUSKA-SUSITNA BOROUGH

CITY OF WASILLA

By: 
John Moosey
Borough Manager

By: 
Bert Cottle
City Mayor

Fund Verified: 100-000-000-449-200-205  Signature 8-3-17 Date