

By: Public Works Department  
Adopted: November 27, 2017  
Yes: Burney, Dryden, Graham, Ledford, O'Barr  
No: None  
Absent: Harvey

**City of Wasilla  
Resolution Serial No. 17-34**

**A Resolution Of The Wasilla City Council Authorizing The Mayor To Execute A Memorandum of Understanding With The Alaska Department Of Administration For The Reimbursement Of Microwave Communication Equipment In The Amount Of \$35,441 For The Wasilla Police Department.**

WHEREAS, the microwave communication link between the Wasilla Police Department and Cottonwood Public Safety Building needs to be upgraded to carry new traffic anticipated by the Wasilla dispatch console upgrade project; and

WHEREAS, the Alaska Department of Administration is proposing to purchase the microwave communication equipment for this project subject to reimbursement by the City; and

WHEREAS, the microwave equipment upgrade is a component of the Wasilla Wireless Communication Network project being funding through a federal grant for the dispatch center upgrades.

NOW, THEREFORE BE IT RESOLVED, that the Wasilla City Council authorizes the Mayor to execute a memorandum of understanding with the Alaska Department of Administration for the reimbursement of microwave communication equipment in the amount of \$35,441 for the Wasilla Police Department.

ADOPTED by the Wasilla City Council on November 27, 2017.

  
BERT L. COTTLE, Mayor

ATTEST:  
  
JAMIE NEWMAN, MMC, City Clerk

[SEAL]



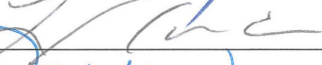

## CITY COUNCIL LEGISLATION STAFF REPORT

**Resolution Serial No. 17-34: A Resolution Of The Wasilla City Council Authorizing The Mayor To Execute A Memorandum of Understanding With The Alaska Department Of Administration For The Reimbursement Of Microwave Communication Equipment In The Amount Of \$35,441 For The Wasilla Police Department.**

Originator: Public Works Director

Date: October 31, 2017

Agenda of: November 27, 2017

Route to:	Department Head	Signature	Date
X	Public Works Director		11/1/17
X	Finance Director		11-1-17
X	Deputy Administrator		11/1/17
X	City Clerk		11/1/17

Reviewed by Mayor Bert L. Cottle:  11/02/2017

**Fiscal Impact:**  yes or  no \$35,441

**Account name/number:** WWCN Project-Federal/110-4210-420.45-38 \$32,241  
 WWCN Project-Match/110-4210-420.45-39 \$3,200

**Attachments:** MOU (3 pages)  
 Resolution Serial No. 17-34 (1 page)

**Summary Statement:** The microwave communication link between the Wasilla Police Department and Cottonwood Public Safety Building needs to be upgraded to carry new traffic anticipated by the Wasilla dispatch console upgrade project. The Alaska Department of Administration is proposing to purchase the microwave communication equipment through existing State of Alaska contracts and include shipping, installation, warranty, and maintenance on the equipment. The equipment will become the property of the City of Wasilla until such time as it is deemed to be obsolete or damaged beyond repair.

The upgrade of this microwave communication link is a component of the Wasilla Wireless Communications Network Project (WWCN) under which the city is receiving funding through a federal grant. The federal grant will reimburse the city 90.97 percent of costs described in the Memorandum of Understanding.

**Recommended Action:** Adopt resolution.

**Memorandum of Understanding Between  
Wasilla Police Department (COW) and State of Alaska, Department of Administration**

October 30, 2017

The purpose of this agreement is to memorialize the terms of a project to purchase, install and maintain a microwave link between the Wasilla Police Department Dispatch (MatCom) and the State of Alaska, Department of Administration (SOA).

The upgrade of the current microwave link between MatCom and the SOA site at Cottonwood is insufficient to carry new traffic anticipated by the Motorola console upgrade project currently underway. The existing microwave equipment is end of life and owned by the SOA. SOA has notified MatCom that due to budgetary issues, they will no longer provide replacement equipment to sites that do not belong to the SOA.

The SOA has proposed the following:

- A) The SOA will purchase the microwave equipment as per the attached proposal under existing SOA contracts or government purchasing agreements.
- B) The SOA will cover all shipping, installation, warranty, and maintenance on the equipment for the serviceable life of the equipment.
- C) The SOA will reuse the existing antenna/dish and cabling to the extent of its serviceability.
- D) The SOA will bill MatCom for the cost of the microwave packet radio(s), accessories, spares, frequency coordination, and program management in the amount of \$35,441.00.

It is mutually understood that

The equipment will remain the property of the City of Wasilla until such time as it is deemed to be obsolete, damaged beyond repair or is no longer of use to MatCom. At such time it will be disposed of according to COW Policy relating to the disposal of surplus property.

The equipment will be inventoried, tagged or tracked according to COW policy relating to equipment procured through/with grant funding.

Any additional equipment determined to be necessary to meet the objectives and goals will necessitate prior approval from all parties to be considered by this agreement.

Therefore,

The SOA will purchase the equipment through its normal purchasing processes.  
The COW will reimburse the SOA in the amount of \$35,441.00 through its normal accounts payable processes.

It is understood that this is good faith agreement, in that all parties understand, the roles and fiduciary responsibility of each entity for the timely procurement and reimbursement process necessary for the acquisition and funding of this necessary equipment.

Attachment A -- proposal for replacement equipment  
Attachment B -- SOA purchasing contract or government purchasing agreement used for procurement.

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Gene Belden, Chief  
Wasilla Police Department

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State of Alaska, DOA

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Bert Cottle, Mayor  
City of Wasilla



Detailed Pricing Summary



Alaska Dept of Administration  
 Cottonwood to Wasilla PD -NS  
 Proposal #

17.US.650661.02

March 15, 2017

Item	Category	Item Description	Extended Price
<b>1.00 HARDWARE/SOFTWARE and SPARES</b>			
1.01	9500MPR Radio	Microwave Packet Radio	\$25,186.00
1.02	Racks and Accessories	Accessories	\$1,802.00
1.03	SPARES	Spares	\$5,200.00
<b>HARDWARE/SOFTWARE and SPARES SubTotal:</b>			<b>\$32,188.00</b>

<b>2.00 TRANSMISSION ENGINEERING SERVICES</b>			
2.03	FREQUENCY COORDINATION	Coordination	\$2,090.00
<b>TRANSMISSION ENGINEERING SERVICES SubTotal:</b>			<b>\$2,090.00</b>

<b>3.00 ENGINEERING SERVICES</b>			
#REF!	PROGRAM MANAGEMENT	PMO	\$1,163.00
<b>ENGINEERING SERVICES SubTotal:</b>			<b>\$1,163.00</b>

**Project Total: \$35,441.00**

<b>4.00 OPTIONS</b>			
4.01	Warranty/Maintenance Service	Year 1	\$0.00
4.02	Warranty/Maintenance Service	Year 2	\$1,194.00
4.03	Antenna Materials	Antenna Materials	\$18,176.01
4.04	RADIO INSTALLATION	Installation, Test, and Turn Up	\$53,810.37
4.05	ANTENNA INSTALLATION	Installation and Alignment	\$28,870.33
4.06	PROGRAM MANAGEMENT	PMO - Optional Installation & Materials	\$3,026.00

E-Mail PO to [Ordernow@Alcatel-Lucent.com](mailto:Ordernow@Alcatel-Lucent.com) and reference the ALU Proposal # on cover sheet.

**Pricing Notes:**

- The budgetary planning pricing included above provided by Nokia is indicative only, solely to inform Alaska Dept of Administration of Nokia's current estimate of prices for the relevant item(s) to enable Alaska Dept of Administration to evaluate its potential interest.
- The terms and conditions, including planning pricing, of the items provided under this Proposal or subsequent agreements are subject to future negotiations and future agreement on the terms and conditions which would any sale. *There are no penalties, liquidated damages or other remedies associated with changes to the pricing.*
- Prices are valid for 60 days.
- This pricing is valid only for the equipment, equipment features, and services explicitly described within this proposal. *Any equipment item, equipment feature, installation item, or service not explicitly described in this bid is not included in this pricing, and any addition of such will require a revised proposal with modified pricing. Please review all sections of this bid carefully for details as to what this proposal includes, and what assumptions have been made.*
- Pricing is based on attached Scope Of Work, Assumptions, Detailed Equipment List and/or Design Configurations.
- Taxes, transportation, ancillary material, travel and living expenses are excluded.