



	Approved	Denied
Date Action Taken:	4/13/09	
Other:		
Verified by:	K.M. Smithers	

WASILLA CITY COUNCIL ACTION MEMORANDUM

AM No. 09-18

TITLE: INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS REGION IX DIRECTOR ENDORSEMENT

Agenda of: April 13, 2009
 Originator: Kristie Smithers, City Clerk

Date: April 2, 2009

Route to:	Department	Signature/Date
X	Chief Financial Officer	[Signature] 4/2/09
X	Deputy Administrator	[Signature]
X	City Clerk	[Signature]

REVIEWED BY VERNE E. RUPRIGHT: Marvin L. Yoder for Mayor Rupright

FISCAL IMPACT: yes \$ _____ or no Funds Available yes no
 Account name/number:
 Attachments:

SUMMARY STATEMENT:

Over the past several years the City Council has encouraged the City Clerk to apply for the International Institute of Municipal Clerks (IIMC) Region IX Director's position the next time the position is available. Nominations for candidacy for this position are currently being accepted by the Alaska Association of Municipal Clerks (AAMC). The nomination and candidacy process for this position includes several steps with the endorsement by the City Council being the first and the end result of candidate selection in November.

The IIMC Region IX Director position is a three-year position which will serve from May 2010 to May 2013. The position represents Alaska, Washington, Oregon, and California as one seat on a 26 member Board of Directors representing over 10,000 members world wide.

The position will require travel; the clerk's associations of Alaska, Washington, Oregon, and California appropriate money to a Region IX Director's Travel fund which covers the cost of attending state conferences in Washington, Oregon and California. IIMC covers

the costs of travel for the Mid-Year Board Meeting, which is usually held in November. Due to the fact that these travel items are covered, the City's budget will be minimally impacted. Additionally, AAMC and IIMC annual conference travel is required. These conferences are included in the City Clerk's Office travel budget each year, so there will be no additional expense to the City for travel as a result of holding this position.

In the past, the City has encouraged employees to participate in state and national board of director roles such as this. Positions like these allow employees to expand their knowledge in leadership positions, which in-turn offers a variety of benefits to the City. It also places Alaska and our City on the map!

ACTION:

Approval of AM No. 09-18, endorsing Kristie Smithers, MMC, City Clerk, for the position of International Institute of Municipal Clerk's Region IX Director.