

**CITY OF WASILLA
ORDINANCE SERIAL NO. 09-39**

AN ORDINANCE OF THE WASILLA CITY COUNCIL AMENDING THE FISCAL YEAR 2009 BUDGET BY APPROPRIATING \$2,000,000 IN STATE OF ALASKA GRANT FUNDING FOR SOUTH MACK DRIVE EXTENSION.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To amend the FY09 budget by appropriating State of Alaska Grant funds for South Mack Drive Extension to Knik-Goose Bay Road.

Section 3. Appropriation. Funds are appropriated to the following account:

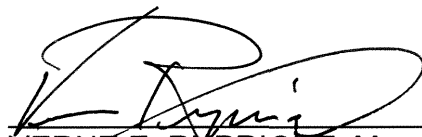
160-4320-432.45-52 S. Mack Drive FY09 State \$2,000,000

Section 4. Sources of funds.

160-4300-432.45-76 State DCCED FY09 Mack Dr \$2,000,000

Section 5. Effective date. This ordinance shall take effect upon adoption by the Wasilla City Council.

ADOPTED by the Wasilla City Council on May 11, 2009.



VERNE E. RUPRIGHT, Mayor

ATTEST:



KRISTIE L. SMITHERS, MMC, City Clerk

[SEAL]

VOTE: Cox, Hall, Harris, Holler, and Woodruff in favor.





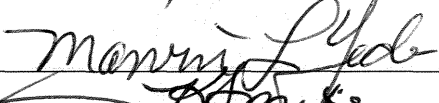

**CITY OF WASILLA
LEGISLATION STAFF REPORT**

RE: ORDINANCE SERIAL NO. 09-39

AN ORDINANCE OF THE WASILLA CITY COUNCIL AMENDING THE FY09 BUDGET BY APPROPRIATING \$2,000,000 IN STATE OF ALASKA GRANT FUNDING FOR SOUTH MACK DRIVE EXTENSION.

Agenda of: April 27, 2009 Introduction
Originator: Public Works Director

Date: March 27, 2009

Route to:	Department	Signature/Date
	Police Chief Youth Court, Dispatch, Code Compliance	
	Culture and Recreation Services Director Library, Museum, Sports Complex	
X	Public Works Director Facility Maintenance, Utility, Roads & Airport	 4/14/09
X	Finance Director Finance, Risk Management, Purchasing & MIS	 4.14.09
X	Deputy Administrator Planning, Economic Development, Human Resources	 4/15/09
X	City Clerk	

REVIEWED BY MAYOR VERNE E. RUPRIGHT: 

FISCAL IMPACT: yes or no Funds Available yes no
Account number/name: 160-4300-432.45-76/State DCCED FY09
Attachments: DCCED Grant Agreement

SUMMARY STATEMENT: This ordinance amends the FY09 budget by appropriating Alaska Department of Commerce, Community & Economic Development grant funding in the amount of \$2 million for S. Mack Drive Extension. The grant was received last year, but the funding was not appropriated. This project will be under way this year with engineering services and the funds now need to be appropriated.

RECOMMENDED ACTION: To adopt Ordinance Serial No. 09-39 that amends the FY09 budget by appropriating \$2 million for S. Mack Drive Extension.



DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT
DIVISION OF COMMUNITY & REGIONAL AFFAIRS

Designated Legislative Grant Program
Grant Agreement

Grant Agreement Number 09-DC-539		Amount of State Funds \$2,000,000	
Collocation Code(s) 21753849	Encumbrance Number/AR/Lapse Date 5273 / 6/30/2013	Project Title South Mack Drive Extension	
Grantee		Department Contact Person	
Name City of Wasilla		Name Jean Mason	
Street/PO Box 290 East Herring Ave.		Title Grants Administrator	
City/State/Zip Wasilla, AK 99654		Street/PO Box PO Box 110809	
Contact Person Dianne M. Keller, Mayor		City/State/Zip Juneau, AK 99811-0809	
Phone 907-373-9055	Fax 907-373-9096	Phone 465-5647	Fax 465-5867

AGREEMENT

The Alaska Department of Commerce, Community and Economic Development, Division of Community & Regional Affairs (hereinafter 'Department') and City of Wasilla (hereinafter 'Grantee') agree as set forth herein.

Section I. The Department shall pay the Grantee for the performance of the project work under the terms outlined in this agreement. The amount of the payment is based upon project expenses incurred, which are authorized under this Agreement. In no event shall the payment exceed **\$2,000,000**.

Section II. The Grantee shall perform all of the work required by this Agreement.

Section III. The work to be performed under this agreement begins 7/1/08 and shall be completed no later than 6/30/13.

Section IV. The agreement consists of this page and the following:

ATTACHMENTS

- Attachment A: Scope of Work
 1. Project Description
 2. Project Budget
 3. Project Narrative
 4. Project Management/Reporting
 5. Forms Packet
- Attachment B: Payment Method
- Attachment C: Standard Provisions

APPENDICES

- Appendix A: Audit Regulations
- Appendix B: Audit Compliance Supplement
- Appendix B2: Indemnity and Insurance
- Appendix C: State Laws and Regulations
- Appendix D: Special Requirements and Assurances for Federally Funded Projects (if applicable)
- Appendix E: Site Control
- Appendix F: State Fire Marshal Review

AMENDMENTS: Any fully executed amendments to this Agreement

Grantee		Department	
Signature <i>Dianne M. Keller</i>		Signature	
Printed Name and Title Dianne M. Keller, Mayor		Printed Name and Title Gail Dabaluz, Grants Administrator III	
Date 10/30/08		Date	

Attachment A Scope of Work

1. Project Description

The purpose of this FY 2009 Designated Legislative Grant in the amount of \$2,000,000 [*pursuant to the provisions of AS 37.05.315, SLA 2008, Chapter 29, Section 13, Page 133, and Line(s) 20-21*] is to provide funding to the City of Wasilla for use towards the South Mack Drive Extension. This project will complete the South Mack Drive Extension. Grant funds may be utilized for, but not limited to, design and engineering, contractual, labor, equipment, and materials and supplies.

No more than five percent (5%) of the total grant award may be reimbursed for Administrative expenses for projects involving equipment purchase or repairs and no more than ten percent (10%) of the total grant award may be reimbursed for Administrative expenses for all other projects. To be reimbursed for eligible administrative costs, expenses must be reported on the Designated Legislative Grant Financial/Progress Report form.

2. Project Budget

Cost Category	Grant Funds	Total Project Cost
Program Funds	\$2,000,000	\$2,000,000

3. Budget Narrative

The Grant Funds identified above will be used to complete the project described in the above Project Description.

4. Project Management/Reporting

This project will be managed by the Grantee.

If the Grantee is a City, signatory authority for execution of the Grant Agreement and subsequent amendments is granted to the Mayor. The Mayor may delegate signatory authority for executing the Grant Agreement and amendments to others within the City government via the Signatory Authority Form. The Mayor may also designate financial and progress reporting authority via the Signatory Authority Form. Such delegation is limited to others within the City government, unless otherwise approved by the Department.

If the Grantee is not a City, signatory authority for execution of the Grant Agreement and subsequent amendments is granted to the Chief Executive Officer (CEO). The CEO may delegate authority for executing the Grant Agreement and amendments to others within the Grantee's organization via the Signatory Authority Form. The CEO may also designate financial and performance progress reporting authority via the Signatory Authority Form. Such delegation is limited to others within the Grantee's organization unless otherwise approved by the Department.

The Grantee must establish and maintain separate accounting for the use of this Grant. The use of Grant funds in any manner contrary to the terms and conditions of this Grant Agreement may result in the subsequent revocation of the grant and any balance of funds under the grant. It may also result in the Grantee being required to return such amounts to the State.

The Grantee shall submit a **Designated Legislative Grant Financial/Progress Report Form** (see attached) each month, or quarterly, with the concurrence of the Department, during the life of the Grant Agreement. Grant Financial/Progress Report Forms are **due fifteen (15) days** after the end of the month or quarter being reported. The report period is the first of the month through the last day of the month. If quarterly reporting is approved, the report period is the first day of the first month through the last day of the third month of the quarter. The final Financial/Progress Reports must be submitted within thirty (30) days following completion of the project. Under no circumstances will the Department release funds to the Grantee unless all required reporting is current.

5. Grant Forms Packet

The following page, which includes the Designated Legislative Grant Financial/Progress Report Form, is to be used by the Grantee for monthly/quarterly reporting. Additional copies of this form are available from the Department, electronically or in hard copy.