



- a. City Staff
- b. Applicant
- c. Private person supporting or opposing the proposal
- d. Applicant

2. **Resolution Serial No. 17-25:** Supporting the goals and initiatives for the annual Wasilla Capital Improvement Program.

B. Committee of the Whole

1. Discussion regarding requirement to provide foundation/footer as-built surveys as a permit requirement.
2. Discussion regarding food trucks regulations in WMC Title 16.
3. Discussion regarding revisions to the farm animal regulations in WMC Title 16.
4. Review of Comprehensive Plan, Chapter 4 – Land Use

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. 2018 Planning Commission meeting calendar
- B. Permit Information
- C. Enforcement Log
- D. Matanuska-Susitna Borough Planning Commission agenda

XI. AUDIENCE COMMENTS (*three minutes per person*)

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

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**REGULAR MEETING**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 6:03 PM on Tuesday, November 14, 2017, in Council Chambers of City Hall, Wasilla, Alaska by Jessica Dean, Chair.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Eric Bushnell, Seat A  
Darrell Breese, Seat B  
Jessica Dean, Seat C  
Simon Brown, Seat D  
Brian Mayer, Seat E

Staff in attendance were:

Archie Giddings, Public Works Director  
Tina Crawford, City Planner  
Leslie Need, City Attorney (via teleconference)  
Tahirih DesJardin, Planning Clerk

**III. PLEDGE OF ALLEGIANCE**

A. Commissioner Brown led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as amended.

**V. REPORTS**

A. City Deputy Administrator  
No report given.

B. City Public Works Director  
No report given.

C. City Attorney  
Ms. Need stated there not pending comments.

D. City Planner  
No report given.

**VI. PUBLIC PARTICIPATION** (*Three minutes per person for items not on agenda*)

Ms. Nancy Racek stated that she is speaking for a neighbor who is at work and can't attend tonight's meeting. She discussed concerns regarding the need to rezone Utopia

Meadows from RR to R-1 for Utopia Meadows and her frustration with the misinformation provided by homeowners.

Ms. Betty Spealman stated she is in favor of rezoning the Utopia Meadows Subdivision to R-1 from RR.

## VII. CONSENT AGENDA

A. Minutes of October 10, 2017, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

## VIII. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. ~~Item: Design Exception #17-02 (Reso. #17-24)~~

~~Applicants: Kids Kupboard/City of Wasilla~~

~~Request: Design exception to the Downtown Overlay District Design Standards to allow an 8'x40' connex used by Kids Kupboard as a location to provide meals to hungry children.~~

~~Location: Leo M. Nunley Park (SE Corner Swanson and Willow) — immediately south of the restrooms within the platted alley.~~

~~Zoning: Commercial — Downtown Overlay District~~

Item moved to December 12, 2017 regular meeting.

2. **Resolution Serial No. 17-25:** Supporting the goals and initiatives for the annual Wasilla Capital Improvement Program.

Commissioner Breese disclosed he works with a State Legislature that votes on items that go in front of the state for funding requests.

a. City Staff

Mr. Giddings provided a brief summary of the proposed CIP for Fiscal Year 2020-23.

b. Private Person supporting or opposing the proposal

Chair Dean opened the public comment portion of the public hearing.

With no one stepping forward, Chair Dean closed the public hearing.

MOTION: Commissioner Bushnell moved to approve Resolution Serial #17-25, as presented.

VOTE: The motion to approved Resolution Serial #17-25 as presented, passed unanimously.

- B. Committee of the Whole
1. Discussion regarding a requirement to provide foundation/footer as-built surveys as a permit requirement.
  2. Discussion regarding food trucks regulations in WMC Title 16.
  3. Discussion regarding revisions to the farm animal regulations in WMC Title 16.
  4. Review of Comprehensive Plan, Chapter 4 – Land Use

MOTION: Commissioner Mayer moved to enter into the Committee of the Whole at to discuss Title 16 revisions at 6:33 PM.

Discussion moved to the Commission.

MOTION: Commissioner Mayer moved to exit the Committee of the Whole at 8:31 PM.

**X. UNFINISHED BUSINESS**

No unfinished business.

**XI. COMMUNICATIONS**

No statements made regarding the following items.

- A. 2018 Planning Commission meeting calendar
- B. Permit Information
- C. Enforcement Log
- D. Matanuska-Susitna Borough Planning Commission agenda

**XII. AUDIENCE COMMENTS** (*three minutes per person*)

No comments.

**XIII. STAFF COMMENTS**

Ms. Crawford stated that election of officers will be on the agenda for the December 12, 2017 meeting along with the Downtown Overlay design exception request.

**XIV. COMMISSION COMMENTS**

Commissioner Bushnell stated the portion of the Planning Commissioner training he attended was informative.


Commissioner Breese wished everyone a happy Thanksgiving.

Commissioner Brown stated he thought the Planning Commissioner training was good and wished everyone a happy Thanksgiving.

Commissioner Dean wished everyone a happy Thanksgiving.

**XV. ADJOURNMENT**

The regular meeting adjourned at 8:34 PM.

  
JESSICA DEAN, Chair      Date 12/12/17

ATTEST:

  
TAHIRIH DESJARDIN, Planning Clerk

December 12

Adopted by the Wasilla Planning Commission, 2017.