

Non-Code Ordinance

By: Public Works Department

Introduced: December 11, 2017

Public Hearing: January 8, 2018

Adopted: January 8, 2018

Yes: Burney, Dryden, Graham, Harvey, Ledford, O'Barr

No: None

Absent: None

**City of Wasilla
Ordinance Serial No. 18-03**

An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2018 Budget By Appropriating \$15,000 From the Miscellaneous Capital Projects Fund, Fund Balance for New Library Equipment.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To appropriate \$15,000 from the Miscellaneous Capital Projects Fund, Fund Balance for new library equipment.

Section 3. Appropriation of Funds. The funds are appropriated to the following:

Wasilla Public Library	110-4550-455.45-03	\$15,000
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Section 4. Source of Funds.

Miscellaneous Capital Projects Fund, Fund Balance:

	110-0000-253.10-00	\$15,000
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Section 5. Effective date. This ordinance shall take effect upon adoption by the Wasilla City Council.

ADOPTED by the Wasilla City Council on January 8, 2018.


BERT L. COTTLE, Mayor

ATTEST:


JAMIE NEWMAN, MMC, City Clerk

[SEAL]



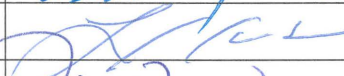

CITY COUNCIL LEGISLATION STAFF REPORT

Ordinance Serial No. 18-03: Amending the Fiscal Year 2018 Budget by Appropriating \$15,000 from the Miscellaneous Capital Projects Fund, Fund Balance for New Library Equipment.

Originator: Public Works Director

Date: November 27, 2017

Agenda of: December 11, 2017

Route to:	Department Head	Signature	Date
X	Public Works Director		11/29/17
X	Finance Director		11.29.17
X	Deputy Administrator		11/29/17
X	City Clerk		12/1/17

Reviewed by Mayor Bert L. Cottle:  11/30/2017

Fiscal Impact: yes or no \$15,000

Account name/number: Wasilla Public Library/110-4550-455.45.03

Attachments: Ordinance Serial No. 18-03 (1 page)
Equipment Descriptions (5 pages)

Summary Statement: The library has been open and operating for over a year now and additional equipment and furniture has been identified as needed by the staff for improved service. These items are as follows:

Larger Cart for Book Drop- After closing on a Saturday night, the existing book drop cart becomes filled or overflowing by Monday morning and on all holidays. Cost is \$2,600

Eight (8) Additional Book Trucks- During busy times there are not enough book trucks to hold items waiting to be re-shelved. Cost is \$4,000

Recycling/waste containers- A second set is needed for the meeting room(s), so there is a set in each room when the partition is closed. Cost is \$2,700

Youth Services Desk Stool- This was missed in original furniture order. Cost is \$1,100

Flat File Drawer- A flat file cabinet is needed to store posters and story time literacy boards that need to lay flat while not in use. Cost is \$2,100

A 20 percent contingency is included for pricing adjustments that may occur at time of order.

Recommended Action: Adopt ordinance.



KINGSLEY COMPANIES

Voice: 909-445-1240
Fax: 909-980-1253
E-Mail: sales@kingsley.com

Quotation

5525 E. Gibraltar Street
Ontario, CA 91764

Quote Number:
1005.61

Quote Date:
Oct 5, 2017

Page:
1

We are pleased to provide the following quote to:

WASILLA PUBLIC LIBRARY
CITY OF WASILLA
290 E. HERNING AVE
WASILLA, AK 99654

Ship To:

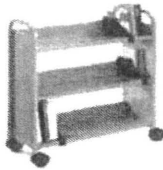
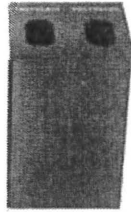

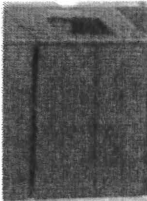

WASILLA PUBLIC LIBRARY
KATHRYN MARTIN-ALBRIGHT
500 N CRUSEY ST
WASILLA, AK 99654
907.830.2053

Customer ID	Good Thru	Payment Terms	Sales Rep
WPL5913	11/30/17	2% 10, Net 30 Days	DIRECT

Quantity	Item	Description	Unit Price	Extension
1.00	30-9060	60 SERIES ALUM CART	1,499.00	1,499.00
1.00	DLVCH1	LIFT GATE DELIVERY	70.00	70.00
1.00	DLVCH2	INSIDE DELIVERY	153.00	153.00
1.00	DLVCH4	24-HOUR CALL AHEAD/ARRIVAL NOTIFICATION	15.00	15.00

	Subtotal	1,737.00
CA Base Rate State, Local, County Sales Tax @ 7.25%		
	Est. Freight	832.65
	Total	2,569.65

Thank you!

	SMITH SYSTEMS Booktruck Model: #21094 Size: W: 16" L: 14" H: 48"	2 APPLE (no substitutions)	\$485.00	970.00
	Description: Three sloping shelf booktruck constructed of 18 and 20 gauge steel welded to 18 gauge steel tubing that also forms the handles. Designed to carry loads up to 400 pounds with 4" soft-tread dual wheel casters. 3 Model #21105 dividers included.	2 PURPLE (no substitutions)	\$485.00	970.00
		2 PERSIAN BLUE (no substitutions)	\$485.00	970.00
		2 RED (no substitutions)	\$485.00	970.00
		10 MANDARIN (no substitutions)	SEPARATE QUOTE PLEASE	
	MAGNUSON GROUP Slope Recycling Center Model: #SLP-01L-DBL Size: W 16-7/8" D 18-18" H38" Description: 38 Gallon Waste Bin with double top opening, internal rigid lines, integrated bag arms and non skid glides.	QUANTITY: 1 BODY COLOR: Brushed Stainless Steel COLOR: Capri Blue SLOPE TOP OPENING: Recycling/Recycling 9-16" x 4-1/2" LABEL: MULTI-LINGUAL PICTOGRAMS; CANS-LEFT and PLASTICS-RIGHT *no substitutions	\$1032.00	1032.00
	MAGNUSON GROUP Slope Recycling Center Model #SLP-01L Size: W 16-7/8" D 18-1/8" H 38" Description: 38 Gallon Waste Bin with single top opening, internal rigid lines, integrated bag arms and non skid glides.	QUANTITY: 1 BODY COLOR: Brushed Stainless Steel COLOR: Fern Green SLOPE TOP OPENING: PAPER 2" X 12" LABEL: PAPER with MULTI-LINGUAL PICTOGRAM *no substitutions	\$832.00	832.00
	MAGNUSON GROUP Slope Recycling Center Model: #SLP-01L Size: W 16 7/8" D 18-1/8" H 38" Description: 38 Gallon Waste Bin with single top opening, internal rigid lines, integrated bag arms and non skid glides.	QUANTITY: 1 BODY COLOR: Brushed Stainless Steel COLOR: Copper Brown SLOPE TOP OPENING: WASTE 8"H X 9" W LABEL: WASTE with MULTI-LINGUAL PICTOGRAM *no substitutions	\$832.00	832.00
	MAYLINE C-Files – Five Drawer, 40LB Capacity per drawer Model #7867C Size: W 40-3/4" D 28-3/8" H 15-3/8" Description: for 24"x36" sheets	QUANTITY: 2 BODY COLOR: Textured Gray Paint preferred but open to any color SUBSTITUTIONS ACCEPTED: however, dimensions cannot exceed the following: W 43-3/4" D 29" H 36-5/16" where height is two units stacked together	SEPARATE QUOTE PLEASE	

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
56205	9/15/2017	KJ - THINK STOOL	COD001	DAVID AUMAN	

Quote To

CAPITAL PREFERRED CUSTOMER
Anchorage, AK 99508-4257

Ship To

CAPITAL PREFERRED CUSTOMER
Anchorage, AK 99508-4257

Terms C.O.D.

Sales Location ANCHORAGE

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
<p>*PRICES ARE FOB ANCHORAGE, UNLESS OTHERWISE NOTED. *IF REQUIRED, DELIVERY/INSTALLATION TO BE SCHEDULED DURING NORMAL BUSINESS HOURS (8-5/M-F). *ALLOW APPROX. 8-10 WEEKS FOR DELIVERY FROM RECEIPT OF PO. *A DEPOSIT MAY BE REQUIRED TO PROCESS ORDER.</p>				
1	1	465B300 S/C: ANCH THINK; STOOL, 3D KNIT FRAME FINISH: TEXTURED PAINT 7243 - SEAGULL FOOTRING FINISH: SMOOTH METALLIC 4799 - PLATINUM METALLIC BACK FINISH: 3D KNIT 5090 - WASABI SEAT FINISH: COGENT: CONNECT 5S23 - WASABI ARM TYPE: HEIGHT,WIDTH,PIVOT,DEPTH ARM LUMBAR OPTION: ADJUSTABLE LUMBAR BASE TYPE: POLISHED ALUMINUM BASE CASTER OR GLIDE TYPE: HARD CASTERS SOIL RETARDANT OPTION: NO SOIL RETARDANT FIRE CODE TYPE: NO FIRE CODE	831.65	831.65

Accepted by _____ Title _____ Date _____

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
56205	9/15/2017	KJ - THINK STOOL	COD001	DAVID AUMAN	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
QUOTATION TOTALS				
			Sub Total	831.65
			CAPITAL INSTALLATION	130.00
			CAPITAL SHIPPING/HANDLING	53.14
			ALASKA NON-TAXABLE	0.00
			Grand Total	1,014.79

End of Quotation

Accepted by _____ Title _____ Date _____

Price Quote

Quoted to: **WASILLA PUBLIC LIBRARY**
500 N CRUSEY ST
WASILLA, AK 99654
Contact: K J MARTIN ALBRIGHT (Acct# 899598)

Date: 10/5/2017

Phone: 907-864-9170
Fax: 907-376-2347
E-mail: KMARTIN-ALBRIGHT@CI.WASILLA.AK.US

Gaylord Archival
P.O. Box 4901
Syracuse, NY 13221-4901
Sales: 800-345-5330
Sales Fax: 800-891-5280
Email: bids@gaylord.com

To receive pricing when ordering reference Gaylord Priority Code: 169466F

MPC	Product #	Description	Qty	Unit Price	Subtotal
WW	7867C	Mayline C Files Horizontal 5 Drawer Flat File 24 x 36" {Each}	2	\$899.10	\$1,798.20
		Inside Delivery {ODC}	1	\$0.00	\$0.00
		Power Tailgate {ODC}	1	\$0.00	\$0.00

Product Sub-Total	\$1,798.20
Shipping and Processing	\$283.00
Estimated Tax	
Other	
Grand Total	\$2,081.20

Sales tax extra if applicable
Please state color choice when ordering

FOB Destination (Pre-Paid & Added)

Shipment: 4 - 5 Weeks ARO
Price Guaranteed Until: 11/15/2017
Prepared By: Maryellen Dodge

Comments:
ITEMS SHIP PALLETIZED VIA MOTOR FREIGHT.

Terms & Conditions

All orders resulting from this proposal are subject to Credit Approval

Except for manufacturing defects, all custom and non-stock items are non-cancelable and non-returnable.

Shipping: Items too heavy or too large to ship by a parcel carrier will be shipped LTL common carrier. Shipping charges quoted are based on a dock delivery. In those instances, if large trucks cannot back up to a raised dock at your delivery location, then you may