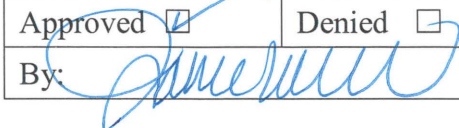





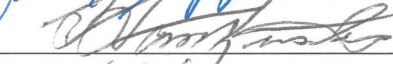


Date of Action: <u>3/12/18</u>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: 	

**CITY COUNCIL ACTION MEMORANDUM**

**AM No. 18-04: Contract Award To Holiday Stationstores In The Amount Of \$103,875 For The Purchase Of Unleaded Gasoline And Fleet Fuel Card Services For The Remainder Of FY2018 And \$134,500 Each Year For FY2019 And FY2020.**

Originator: April Dwyer, Purchasing  
 Date: 2/27/2018

Agenda of: 3/12/2018

Route to:	Department Head	Signature	Date
X	Chief of Police		2/28/18
X	Public Works Director		2/28/18
X	Recreation Services Director		2/28/18
X	Finance Director		2-27-18
X	Deputy Administrator		2/28/18
X	City Clerk		2/28/18

Reviewed by Mayor Bert L. Cottle:

  
 (acting)

Fiscal Impact:  yes or  no

Funds Available:  yes or  no

Account name/number/amount: Unencumbered Amounts are as of February 27, 2018

001.4130.413.60.25	ADMIN – GASOLINE	\$1,734
001.4134.414.60.25	GENERAL ADMIN GASOLINE	\$1,065
001.4150.415.60.25	FINANCE – GASOLINE	\$380
001.4210.420.60.25	WPD – ADMIN GASOLINE	\$1,685
001.4224.420.60.25	WPD – INVESTIGATIONS GASOLINE	\$1,518
001.4230.420.60.25	WPD – PATROL GASOLINE	\$38,043
001.4233.420.60.25	WPD – SRO GASOLINE	\$1,708
001.4240.420.60.25	WPD – DISPATCH	\$591
001.4260.420.60.25	WPD – CODE COMPLIANCE GASOLINE	\$3,851
001.4310.431.60.25	PW – ADMIN GASOLINE	\$879
001.4320.432.60.25	PW – ROADS GASOLINE	\$23,321
001.4330.433.60.25	PW – PROPERTIES GASOLINE	\$9,327
001.4520.452.60.25	PW – PARKS GASOLINE	\$7,447
310.4351.435.60.25	PW – SEWER GASOLINE	\$7,334
320.4361.436.60.25	PW – WATER GASOLINE	\$3,060
340.4530.453.60.25	CMMSC – GASOLINE	\$1,932
	TOTAL	\$103,875

**Attachments:** Bid Totals (1 page)

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**Summary Statement:** In accordance with WMC 5.08.120, on January 05, 2018, the City of Wasilla issued Invitation to Bid 0105-0-2018/AD for Fleet Fuel Card Services for unleaded fuel. The fuel is utilized for vehicles operated by the Wasilla Police Department, the Department of Public Works (Roads, Parks & Recreation and Sewer/Water), the Curtis Menard Memorial Sports Complex and City Hall.

Proposals were received from two firms: Holiday Stationstores and Wasilla Chevron. After reviewing the bids, Holiday Stationstores is deemed the apparent low, responsive bidder with a discount of eleven cents (.11) per gallon.

Council is requested to authorize the award of a three (3) year contract with two (2) optional one (1) year extensions effective April 1, 2018 for fleet fuel card services to Holiday Stationstores and in the amount of \$103,875 for the remainder of FY2018 and approximately \$134,500 each year for FY2019 and FY2020 pending budget approval. The City may terminate this contract, and Holiday Stationstores waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the funding from City, State, and or/federal sources is not appropriated or is withdrawn, limited, or impaired.

**Staff Recommendation:** Adopt AM No. 18-04 by awarding a contract to Holiday Stationstores

**BID TOTALS**

**FLEET FUEL CARD PROGRAM  
ITB: 0105-0-2018/AD**

**Bid Opening: February 9, 2018**

**Time of Opening: 3:00 p.m.**

<b>Bidder</b>	<b>Chevron</b>	<b>Holiday</b>		
DISCOUNT GIVEN	.10/gallon	.11/gallon		
TOTAL	<b>.10/GALLON</b>	<b>.11/GALLON</b>		