

Council Action:	
Approved: <input checked="" type="checkbox"/>	Denied: <input type="checkbox"/>
Date of Action: 4/23/18	
Verified by: <i>[Signature]</i>	

CITY COUNCIL ACTION MEMORANDUM

AM No. 18-07: Awarding A Three (3) Year Contract To ARS Aleut Analytical, LLC. In The Amount of \$26,500 For Each Fiscal Year(s) 2019, 2020, And 2021 For Water and Wastewater Laboratory Testing Services.

Originator: April Dwyer, Purchasing
 Date: 4/5/2018

Agenda of: 4/23/2018

Route to:	Department Head	Signature	Date
	Chief of Police		
X	Public Works Director	<i>[Signature]</i>	4/11/18
	Recreation Services Director		
X	Finance Director	<i>[Signature]</i>	4.11.18
	Deputy Administrator		
X	City Clerk	<i>[Signature]</i>	4/12/18

Reviewed by Mayor Bert L. Cottle: *[Signature]* 4/11/2018

Fiscal Impact: yes or no **Funds Available:** yes or no

Account name/number/amount:

		FY19	FY20	FY21
Professional Services	320.4363.436.30.34	\$22,500	\$22,500	\$22,500
Professional Services	310.4353.435.30.34	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$4,000</u>
		\$26,500	\$26,500	\$26,500

Attachments: ARS Aleut Analytical, LLC. Bid (4 pages)

Summary Statement: On February 28, 2018 the City of Wasilla issued Invitation to Bid 0228-0-2018/AD for Water and Wastewater Laboratory Testing Services. Two bids were received; from Mat-Su Test Lab and ARS Aleut Analytical, LLC.

ARS Aleut Analytical, LLC submitted the lowest responsive bid and is being recommended for a three (3) year contract award beginning July 1, 2018. This contract is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available each fiscal year.

Staff Recommendation: Adopt AM No. 18-07 and award a three (3) year contract to ARS Aleut Analytical, LLC.



INVITATION TO BID (ITB) 0228-0-2018/AD

RETURN THIS BID TO THE ISSUING OFFICE AT:

City of Wasilla
Attn: Purchasing/Contracting Officer
290 E. Herning Avenue
Wasilla, AK 99654

THIS IS NOT AN

ITB TITLE: Water and Wastewater Laboratory Services DATE ITB ISSUED: February 28, 2018

ORDER

SEALED BIDS MUST BE SUBMITTED TO THE FINANCE DEPARTMENT AT THE ABOVE ADDRESS AND MUST BE TIME AND DATE STAMPED PRIOR TO THREE (3) PM ON MARCH 16, 2018 AT WHICH TIME THEY WILL BE PUBLICLY OPENED.

IMPORTANT NOTICE: A company or individual that submits a bid must be on the official City of Wasilla planholders list which is maintained at: <http://www.demandstar.com>. Failure to be on the list will be cause for the bid to be deemed non-responsive. In addition, any copies of this bid, attachments, or addendums obtained from any source other than Demandstar or the City of Wasilla Purchasing Officer are not valid.

BIDDER'S NOTICE: By signature on this form, the bidder certifies that:

- (1) the bidder has a valid City of Wasilla business license, or will obtain one prior to award of any contract resulting from this ITB.
- (2) the price(s) submitted was arrived at independently and without collusion and that the bidder is complying with:
 - the laws of the State of Alaska;
 - the applicable portion of the Federal Civil Rights Act of 1964;
 - the Equal Employment Opportunity Act and the regulations issued thereunder by the State and Federal Government; and
- (3) the bidder has read, understands, and agrees to comply with the terms and conditions specified in this Invitation to Bid.

If a bidder fails to comply with the bidders notice above, the city may reject the bid, terminate the contract, or consider the contractor in default.

ARS Aleut Analytical, LLC

46-3541428

3-15-18

COMPANY SUBMITTING BID

FEDERAL TAX ID NUMBER

DATE


AUTHORIZED SIGNATURE

Meghan N. Williams
PRINTED NAME

mwilliams@amrad.com

(907)841-9478

EMAIL ADDRESS

TELEPHONE NUMBER

CITY OF WASILLA ITB # 0228-0-2018/AD
Water and Wastewater Laboratory Services

PRICE

The bid price is to include the following components:

1. The Contractor will be responsible for supplying all coolers, ice packs, sample containers, labels, preservatives, equipment and sampling instructions needed to successfully complete each test report.;
2. The Contractor is responsible for all shipping fees, and/or any pick-up and delivery;
3. All labor, equipment, shipping, handling charges and supplies needed to fulfill the contract as described in this bid document.

	Frequency/Parameter	Method	# of Samples per Frequency	Price Each	Total Bid Price (# of Samples per Frequency x Price Each)
Water	Monthly				
	--- Total Coliform	9223.B	25	\$ 30	\$ 750
	--- Arsenic	200.8	5	\$ 15	\$ 75
	Quarterly				
	--- Combined TTHM & HAA5	524.21*/552.2	6	\$ 375	\$ 2,250
		*524.1		Trip blank included	
	Annual				
	--- Nitrate	4500	14	\$ 30	\$ 420
	--- CL2 DBP	4500-CL	6	\$ 28	\$ 168
	--- Combined TTHM & HAA5	524.21*/552.2	6	\$ 375	\$ 2,250
		*524.1		Trip blank included	
	Bi-annual				
	--- Arsenic	200.8	14	\$ 15	\$ 210
	--- Old Inorganics		14	\$ 152	\$ 2,128
	--- New Inorganics		14	\$ 124	\$ 1,736
	Tri-Annual				
	--- Lead & Copper	200.8	65	\$ 30	\$ 1,950
	Quadrennial				
	--- V O C's		14	\$ 180	\$ 2,520

CITY OF WASILLA ITB # 0228-0-2018/AD
Water and Wastewater Laboratory Services

Sewer	Monthly				
	--- BOD	5210.B	4	\$ 49	\$ 196
	--- Membrane Filter	922.D*9222.D	4	\$ 48	\$ 192
	--- Nitrate as Nitrogen	4500-No3E	6	\$ 30	\$ 180
	--- Ammonia		6	\$ 30	\$ 180
	Quarterly				
	--- Fecal Coliform	Membrane Filter	5	\$ 48	\$ 240
	--- Conductivity	2510.B	5	\$ 19	\$ 95
	--- pH	4500-HB	5	\$ 12	\$ 60
	Annual				
	--- Lead	200.8	4	\$ 15	\$ 60
	--- Chromium	200.9*200.8	4	\$ 15	\$ 60
	--- Cadmium	200.9*200.8	4	\$ 15	\$ 60
	--- Mercury	200.9	4	\$ 15	\$ 60
	--- Silver	200.9*200.8	4	\$ 15	\$ 60
	Special	Annual			
Field Sampling Charge (upon request)		\$55 per location		\$	\$
Expedite Lab Test Request Fee		24-48 Hr. 100% 3 B.Day 75% 5 B.Day 50%		\$	\$
Other Charge:		---		\$	\$
			Total	\$1,665	\$ 15,900

*Alternate methods run by our laboratories. All corrected methods are ADEC & EPA approved.

**YOU MUST ATTACH A COPY OF YOUR
OSHA 300 LOGS FOR 2015, 2016 and 2017.**

CITY OF WASILLA ITB # 0228-0-2018/AD
Water and Wastewater Laboratory Services

BIDDERS NAME: ARS Aleut Analytical, LLC

ADDRESS: 3710 Woodland Dr Suite 900
Anchorage, AK 99516

CONTACT NAME: Meghan Williams

PHONE: (907)841-9478

EMAIL: mwilliams@amrad.com
