

By: Library  
Adopted: April 23, 2018  
Yes: Burney, Dryden, Graham, Harvey, Ledford, O'Barr  
No: None  
Absent: None

**City of Wasilla  
Resolution Serial No. 18-11**

**A Resolution Of The Wasilla City Council Accepting A Grant In The Amount Of \$1,365 From The Alaska Library Network To Purchase A Patron Printer Through The Online With Libraries (OWL) Technology Equipment Purchase Reimbursement Program**

WHEREAS, the Alaska Online With Libraries (OWL) Program announced that one-time funding is available to reimburse purchases of technology equipment by public and combined school/public libraries wishing to refresh computers, computer peripherals or software at their locations; and

WHEREAS, each library may spend up to \$1,500 including shipping, on technology equipment as long as the equipment is for the use of the public in the public areas of the library and approval is received from the OWL program before making a purchase; and

WHEREAS, the Wasilla Public Library submitted an application to purchase a printer for patron use as well an extended warranty, additional memory, and an additional ink cartridge; and

WHEREAS, the Library's application was formally approved by the OWL Technology Equipment Purchase Reimbursement Program; and

WHEREAS, instructions from the program are to send the invoices along with a "payable to" and payment address to the OWL Technology Equipment Purchase Reimbursement Program; and

WHEREAS, upon receipt of these documents the OWL Technology Equipment Purchase Reimbursement Program will instruct the Alaska Library Network to write the "payable to" a reimbursement check for \$1,365.

NOW, THEREFORE, BE IT RESOLVED, that the Wasilla City Council accepts the grant of \$1,365 from the Alaska Library Network to purchase a patron printer through the Alaska Online With Libraries (OWL) Technology Equipment Purchase Reimbursement Program.

ADOPTED by the Wasilla City Council on April 23, 2018.

  
BERT L. COTTLE, Mayor

ATTEST:

  
JAMIE NEWMAN, MMC, City Clerk

[SEAL]

**CITY COUNCIL LEGISLATION STAFF REPORT**

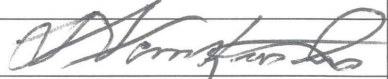


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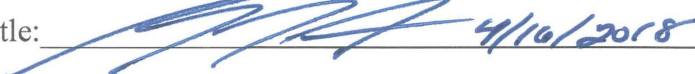
**Resolution Serial No. 18-11: Accepting A Grant In The Amount Of \$1,365 From The Alaska Library Network To Purchase A Patron Printer Through The Online With Libraries (OWL) Technology Equipment Purchase Reimbursement Program.**

Originator: KJ Martin-Albright, Library Director

Date: April 9, 2018

Agenda of: April 23, 2018

Route to:	Department Head	Signature	Date
	Chief of Police		
	Public Works Director		
	Recreation Services Director		
X	Finance Director		4.11.18
X	Deputy Administrator		4/13/18
X	City Clerk		4/12/18

Reviewed by Mayor Bert L. Cottle:  4/16/2018

**Fiscal Impact:** \$1,365 In-kind

**Account name/number:** None

- Attachments:** Resolution Serial No. 18-11 (2 pages)  
 OWL Technology Equipment Purchase Approval (1 page)  
 OWL Technology Equipment Reimbursement Application (3 pages)

**Summary Statement:** The Library applied for funding from the Alaska OWL (Online With Libraries) Program to replace the patron printer, which was several years old and continuing to have an increasing number of technical issues. The conditions of the program were that the technology equipment must be for the use of the public in the public areas of the library and approval had to be received before making the purchase. The Library was approved for funds in the amount of \$1,365.69 to purchase an HP LJ Enterprise M506dn with added memory, a 4-year warranty, and an extra toner cartridge. As per the terms of the funding, once received, the invoice will be sent to the Alaska Library Network who will in turn issue HP a reimbursement check for \$1,365.69.

**Recommended Action:** Adopt resolution.

## Kathy Martin-Albright

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**From:** Cornwall, Daniel D (EED) <daniel.cornwall@alaska.gov>  
**Sent:** Tuesday, March 20, 2018 1:43 PM  
**To:** Kathy Martin-Albright  
**Subject:** Wasilla OWL Tech Purchase Reimbursement - Approved for \$1365.69  
**Attachments:** Scan\_20180319\_134445.pdf

Hi KJ,

I am formally approving your library's OWL Technology Equipment Purchase application for the items on your attached list. You may go ahead and make this equipment purchase. Once you have received your equipment, send me your receipts along with a "payable to" and payment address. Then I will have the Alaska Library Network write your payee a reimbursement check for \$1365.69.

Thanks for participating in the OWL Technology Equipment Purchase Reimbursement program.

Sincerely, Daniel

=====  
Daniel Cornwall  
OWL Program Manager / Internet and Technology Consultant  
Alaska State Library  
<http://lam.alaska.gov/owl>

Ph: 907-465-6332  
Toll Free: dial 1-888-820-4525 and press 3  
Email: [daniel.cornwall@alaska.gov](mailto:daniel.cornwall@alaska.gov)

-----Original Message-----

From: Kathy Martin-Albright <[kmartin-albright@ci.wasilla.ak.us](mailto:kmartin-albright@ci.wasilla.ak.us)>  
Sent: Monday, March 19, 2018 1:48 PM  
To: Cornwall, Daniel D (EED) <[daniel.cornwall@alaska.gov](mailto:daniel.cornwall@alaska.gov)>  
Subject: FW: Scanned image from MX-2640N

Hi, Daniel -

Attached please find an OWL Technology Equipment Reimbursement Application with a quote from HP. This is to purchase a new patron printer to replace the one we've had for many years - it's not keeping up with its new workload of serving 20 desktop and 23 laptop computers.

Look forward to hearing from you!

Take care,  
KJ



# OWL Technology Equipment Purchase Reimbursement Application

Apply by March 30, 2018, Reimbursements begin April 2, 2018

Use this form to apply for reimbursement for up to \$1500 (including shipping) for the purchase of computers (desktops, laptops, or tablets), computer peripherals or software to be used by the public in public areas of your library. Reimbursements will be paid via the Alaska Library Network.

DO NOT PURCHASE EQUIPMENT UNDER THIS PROGRAM UNTIL YOU HAVE BEEN GIVEN WRITTEN APPROVAL FROM THE OWL PROGRAM.

Library Name: Wasilla Public Library

Library Director: KJ Martin Albright

Library Address: 500 N Crusey St Wasilla AK 99654

Library Phone Number: 907 864-9170

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On a separate page, provide a purchasing list listing the technology equipment you wish to purchase along with an estimate of shipping costs. The total, including shipping, should not exceed \$1500. A purchasing list can be a printout from an online store, a quote from a vendor, etc.

By signing this form, my library agrees to take the following steps:

1. Develop list of computers (desktops, laptops, or tablets), software, or computer peripherals needed for use by the public in public areas of the library;
2. Submit this form to Daniel Cornwall at daniel.cornwall@alaska.gov or faxed to 907-465-2151 with Attention Daniel on the fax.
3. Upon written OWL approval, place order for the materials listed on the purchasing list you submitted with application;
4. Upon receipt of materials, submit receipts for reimbursement for all purchases to Daniel Cornwall, Alaska OWL Program, P.O. Box 110571, Juneau, AK 99811;
5. Install and use these materials upon receipt. (Pictures of installed equipment sent to Daniel would be greatly appreciated.)

Signed: Kathryn J Martin-Albright

Date: 3/19/2018

Print Name: KJ MARTIN-ALBRIGHT

Title: Library Director



## ONLINE PRICE QUOTATION

Quote Number: 12120442

Quote Name: Library\_HP\_Printer

Today's Date : 3/16/2018 10:56:36 PM

Quote Created Date : 3/16/2018 10:55:27 PM

Created By: tgregory@cityofwasilla.com

Contract: AK - STATE OF ALASKA (NASPO VP PC) (2015PC0015A)

Product availability and product discontinuation are subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

items/description	part no	unit price	qty	ext price
HP LJ Enterprise M506dn F2A69A#BGJ	Base	\$569.00	1	\$569.00
HP LJ Enterprise M506dn	F2A69A#BGJ			

**TPR: Promotion pricing ends on 3/31/2018**

<b>In the box:</b> HP LaserJet M506 Printer; Introductory HP Black LaserJet Toner Cartridge (~6000 pages); CDs containing software and electronic documentation; Warranty Guides; HIGS; Erratas.	Included
<b>Cable included?</b> No, please purchase USB cable separately (On accessories below. Not available for Public Sector orders)	Included
<b>ePrint</b> Yes	Included
<b>Energy Star® Compliant</b> Yes	Included
<b>Print speed, black (normal)</b> Up to 45 ppm	Included
<b>Print quality, black</b> <b>Black:</b> 1200 x 1200 dpi <b>Color:</b> 1200 x 1200 dpi	Included
<b>Two-sided printing</b> Automatic (standard)	Included
<b>Duty cycle</b> Up to 150,000 pages per month.	Included
<b>Paper trays (std/max)</b> 2:Up to 5	Included
<b>Input capacity (std/max)</b> Up to 650 sheets / Up to 2300 sheets	Included
<b>Output capacity (std/max)</b> Up to 250 / Up to 250	Included
<b>Media sizes</b> Tray 1: A4, A5, A6, B5, 16k, 10 x 15 cm, post cards (JIS single and double), envelopes (DL, C5, C6, B5); Tray 2: A4, A5, B5, 16k, double postcard; Optional trays 3+: A4, B5, 16k, double postcard; Optional Automatic Duplexer: A4	Included

<b>Memory (std/max)</b> 512 MB / 1.5 GB	Included			
<b>Memory Slots</b> 1 slot, 90-pin, DDR3 SlimDIMM	Included			
<b>Connectivity, standard</b> Hi-Speed USB 2.0 port; built-in Fast Ethernet 10Base-T/100Base-Tx, Gigabit Ethernet 1000Base-T	Included			
<b>Standard paper handling accessories</b> <b>Input:</b> 100-sheet multipurpose Tray 1, 550-sheet input Tray 2, automatic duplex printing. <b>Output:</b> 250-sheet output bin.	Included			
<b>Optional paper input accessories</b> Up to 3 optional 550-sheet paper feeders	Included			
<b>Optional paper output accessories</b> N/A	Included			
<b>Operating systems</b> Current HP printer drivers and software can be obtained from the HP Customer Care Web site: In the US, go <a href="http://www.hp.com/support/ljm506">http://www.hp.com/support/ljm506</a>	Included			
<b>Warranty</b> One-year return-to-bench limited warranty	Included			
✓ HP 4y Nbd Exchange LaserJet M506 SVC	U8PK8E	\$174.04	1	\$174.04
✓ HP 87X Black LaserJet Toner Cartridge	CF287X	\$297.54	1	\$297.54
✓ HP 1 GB 90-Pin DDR3 DIMM - Non-TAA	G6W84A	\$355.11	1	\$355.11
				SubTotal: \$1,395.69
				Total : \$1,395.69

The terms and conditions of the AK - STATE OF ALASKA (NASPO VP PC) will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

To access the HP Public Sector Online Store where this quote was created, go to:  
<http://gem.compaq.com/gemstore/entry.asp?SiteID=14418>

\* HP is not liable for pricing errors. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently ship an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with return of the product. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

\* This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

\* Please contact HP Public Sector Sales with any questions or for additional information:

K12 Education:	800-888-3224	Higher Education:	877-480-4433
State Local Govt:	888-202-4682	Federal Govt:	800-727-5472
Fax:	800-825-2329	Returns:	800-888-3224

\* For detailed warranty information, please go to [www.hp.com/go/specificwarrantyinfo](http://www.hp.com/go/specificwarrantyinfo). Sales taxes added where applicable. Freight is FOB Destination.