



## PARKS AND RECREATION COMMISSION

Dave Tuttle, Chair  
Mary Shampine  
Andrew Chambers  
Randy Robinson

### **PARKS AND RECREATION COMMISSION | REGULAR MEETING AGENDA MAY 9, 2018 | 6 P.M.**

MENARD SPORTS CENTER | 1001 S. CLAPP STREET, WASILLA, AK | 907.357.9100

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**1. Call to Order**

**2. Roll Call | Determination of a Quorum**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Approval of Minutes**

A. April 11, 2018

**6. Staff Reports**

A. Parks and Recreation Action Log

**7. Public Comments (3-minutes per person)**

**8. Unfinished Business**

A. Committee of the Whole

1. Ongoing Projects – Discussion and/or Updates

- a. Public Lands within City Limits
- b. Parks Master Plan-Parks and Recreation Idea list
- c. Volunteer Program

2. Seasonal Projects and Events

- a. Clean-up Days
- b. Other Special Events

**9. New Business**

**10. Audience Comments (3-minutes per person)**

**11. Staff and Commission Comments**

A. Next Meeting Date: June 13 2018 at 6 p.m., Menard Sports Center

**12. Adjournment**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Parks and Recreation Commission was held on Wednesday, April 11, 2018, at Curtis D. Menard Memorial Sports Center, Wasilla, Alaska. Chairman Dave Tuttle called the meeting to order at 6:05 p.m.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Ms. Mary Shampine, Seat A  
Mr. Dave Tuttle, Seat B  
Mr. Lee Mitchell, Seat D  
Ms. Randy Robinson, Seat E

Commissioner Andrew Chambers was excused.

Staff in attendance were:

Ms. Joan Klapperich, Director of Recreation Services  
Ms. Tammy Ostrom, Menard Center Secretary

**III. PLEDGE OF ALLEGIANCE**

Joan Klapperich led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Chair Tuttle asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**V. APPROVAL OF MINUTES**

Chair Tuttle asked if there were any changes to the March 14, 2018 minutes.

GENERAL CONSENT: The minutes were approved as presented without objection.

**VI. STAFF REPORTS**

Ms. Klapperich:

- Archie confirmed building a pavilion for Nunley Park this year, and Sunrise Rotary agreed to build a pavilion at Cottonwood Creek Park with the City purchasing the materials.

- Security camera design has been completed for Iditapark; final review this week with designer before project bids for work this summer.
- Upcoming events at the Menard Center: Wasilla Lake Christian School Wild Game Gala April 13<sup>th</sup>, Wasilla High Prom April 14<sup>th</sup>, Veterans Gathering April 17<sup>th</sup>, Tuesday Night Fights April 24<sup>th</sup>, Mat-Su Home Show April 27,28,29<sup>th</sup>, Alaska USA State Wrestling Tournament May 3<sup>rd</sup>-5<sup>th</sup>, High School Graduations May 7<sup>th</sup>-11<sup>th</sup>.
- Kids Golf classes for ages 9-13 April 10,17, 24<sup>th</sup> 3:30-4:30pm with Settlers Bay PGA Professional Golf Pro Becky Henderson.
- Annual Garage Sale with added Sports Swap Meet June 1<sup>st</sup> & 2<sup>nd</sup> at the Menard Center from 10am-5pm.
- Batting cage/pitching machine usage increased this year!
- Currently going through the Budget process with the City Council, and will be presenting the Recreation Budget on Monday.
- KNLT Hatcher Pass Radio will be hosting 'Pass at the Park' music series this summer in the month of June at the green pavilion at Iditapark starting June 1<sup>st</sup> for 5 weeks from 6-9pm.
- Wasilla Summerfest starts off with the Carnival June 30<sup>th</sup>, July 4<sup>th</sup>, and the 6,7,8<sup>th</sup> with Rodeo, Car Show, Entertainment, Carnival, and Barbeque throwdown.
- Park Ranger Starting May 1<sup>st</sup>.
- Commissioner Lee Mitchell is resigning from the Parks and Recreation Commission effective May 10<sup>th</sup>.

## **VII. PUBLIC COMMENTS (3-minutes per person)**

## **VIII. UNFINISHED BUSINESS**

### **A. Committee of the Whole**

**MOTION:** Commissioner Robinson moved to enter into Committee of the Whole for the discussion of Unfinished Business.

**GENERAL CONSENT:** No objection noted.

### **Parks Master Plan:**

- Recapped on land that is designated for football fields at the Bumpus Recreation area. Commission suggested that Archie be involved in project timeline.

### **Clean up Days:**

- Alaska Railroad donated two round trip railroad tickets on the Hurricane Turn Train for Clean-up Days.
- Suggested adding how to volunteer for Clean-up Days on Facebook.
- Suggested contacting King's Chapel or Knik Tribal Council for volunteer help with Clean up Days.
- Suggested purchasing two lock box keys for dumpster.
- Dates are being changed for Clean up Days banners and then will be placed around the city.

- Alaska Railroad District Road Master stated that trash can't be picked up within 20 feet of railroad tracks. Due to safety issues the railroad must be contacted first before clean up can happen on that side of the roadway.
- Clean up Days flyers/letter/brochure/banners finalized.
- Thank you to Commissioner Shampine for picking up donations for Clean Up Days.
- Suggested a list of items that are not allowed in the dumpster for volunteers.
- Joan will purchase items for volunteer picnic.
- Commissioner Robinson will purchase cookies for the picnic.
- Commissioner Shampine will bring table cloths for the picnic.
- Need two buckets for prizes, one for youth and one for adult prize.
- Pokemon Go organization maybe interested in helping volunteer for the event.

Other Special Events:

- Renee Clayton with Bicycle Shop is interested in a part sponsorship for bike rides in the park or the sponsor of a fun run.

**IX. NEW BUSINESS**

**XI. AUDIENCE COMMENTS (3-minutes per person)**

**XII. STAFF AND COMMISSION COMMENTS**

**XIII. ADJOURNMENT**

Chairman Tuttle adjourned meeting at 7:35pm and noted that the next meeting is scheduled for May 9, 2018, 6:00pm at Menard Center.

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DAVE TUTTLE, Chair

ATTEST:

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TAMMY OSTROM, Commission Secretary  
Approved: May 9, 2018



## PARKS & RECREATION ACTION LOG

### PARKS AND RECREATION ACTION LOG APRIL 11 2018

- ADD VOLUNTEER OPPORTUNITIES FOR CLEAN UP DAYS ON FACEBOOK.
- SUGGESTED CONTACTING KINGS CHAPEL AND KNIK TRIBAL COUNCIL FOR VOLUNTEER HELP FOR CLEAN UP DAYS.
- SUGGESTED PURCHASING TWO LOCK BOX KEYS FOR DUMPSTER.
- SUGGESTED A LIST OF ITEMS THAT ARE NOT ALLOWED IN THE DUMPSTER FOR VOLUNTEERS.
- JOAN WILL PURCHASE ITEMS FOR PICNIC.
- COMMISSIONER ROBINSON WILL PURCHASE COOKIES FOR THE PICNIC.
- COMMISSIONER SHAMPINE WILL BRING TABLE CLOTHS FOR THE PICNIC.
- PURCHASE TWO BUCKETS FOR THE CLEAN UP DAYS PRIZES.