

Date of Action: <u>5/14/18</u>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>
By: <u>[Signature]</u>	

CITY COUNCIL ACTION MEMORANDUM

AM No. 18-13: Awarding A One (1) Year Contract Extension To Alaska Communications In The Amount Of \$105,000 For Information Technology Support Services.

Originator: April Dwyer, Purchasing
 Date: 4/24/2018

Agenda of: 5/14/2018

Route to:	Department Head	Signature	Date
X	Chief of Police	<u>[Signature]</u>	5/2/18
	Public Works Director		
	Recreation Services Director		
X	Finance Director	<u>[Signature]</u>	5-2-18
X	Deputy Administrator	<u>[Signature]</u>	5/2/18
X	City Clerk	<u>[Signature]</u>	5/2/18

Reviewed by Mayor Bert L. Cottle: [Signature] 05/04/2018

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number/amount:

Purchased Services – MIS	001.4192.416.30.34	\$ 26,250
Purchased Services – WPD	001.4210.420.30.34	\$ 78,750
		\$105,000

Attachments: Alaska Communications Letter of Intent (1 page)

Summary Statement: In accordance with WMC 5.08.120, on February 14, 2014, the City of Wasilla issued Request for Proposals 0214-0-2014/AD for Information Technology Support Services. The objective was to secure a three (3) year contract with two (2) optional one (1) year renewals with a stable, reputable, and experienced firm. Tekmate, LLC was awarded the contract. Alaska Communications bought Tekmate, LLC during the initial contract.

The current contract ends on June 15, 2018. Alaska Communications has expressed their interest in renewing for the final option year beginning June 16, 2018 and ending June 15, 2019 with no changes to the current contract terms or rates.

Staff Recommendation: Adopt AM No. 18-13 by awarding contract to Alaska Communications for Information Technology Support Services.



City of Wasilla
c/o April Dwer
Purchasing Contracts Officer
290 Herning Avenue
Wasilla, AK 99654

RE: CONTRACT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES – OPTIONAL ONE (1)
YEAR EXTENSION

Ms. Dwyer,

This request is in relation to Contract for Information Technology Support Services dated June 16, 2014 through June 15, 2017, with optional one (1) year extension (Section 3) between Alaska Communications and the City of Wasilla. Alaska Communications values our business partnership with City of Wasilla and desires to continue this partnership per the terms outlined in the current contract.

This letter serves as intent that Alaska Communications is requesting to exercise the optional one (1) year extension and extend the above referenced contract, as allowed in Section 3, for an additional period of June 16, 2018 through June 15, 2019. There are no changes requested to the existing contract pricing or terms for this requested extension period through June 15, 2019.

Regards,

A handwritten signature in cursive script that reads 'Cindy Christopher'.

Cindy Christopher

Sr. Manager, Alaska Communications

cc: Bruce Witt
