

By: Public Works
Adopted: May 14, 2018
Yes: Burney, Dryden, Graham, Harvey, Ledford, O'Barr
No: None
Absent: None

**City Of Wasilla
Resolution Serial No. 18-13**

A Resolution Of The Wasilla City Council Transferring Funds Within An Accounting Fund In The Amount Of \$25,000 For The Menard Center Storage Building Project.

WHEREAS, the fiscal year 2019 budget was recently adopted with a new capital project for the Menard Center that consists of a storage building for the facility; and

WHEREAS, funding is available that can be transferred to advance the storage building project prior to the commencement of the July 1, 2019 budget; and

WHEREAS, advancing the project with surveying, engineering and architectural services beginning prior to July 1, will allow more time for construction services to occur prior to winter.

NOW, THEREFORE, BE IT RESOLVED, that the Wasilla City Council authorizes the transfer of funds for the Menard Center Storage Building to the following account:

340-4539-453.45-34	Storage Building	\$25,000
--------------------	------------------	----------

BE IT FURTHER RESOLVED, that the source of funding is as follows:

340-4539-453.45-32	Track Loader w/Attachments	\$25,000
--------------------	----------------------------	----------

ADOPTED by the Wasilla City Council on May 14, 2018.


BERT L. COTTLE, Mayor

ATTEST:


JAMIE NEWMAN, MMC, City Clerk

[SEAL]


CITY COUNCIL LEGISLATION STAFF REPORT

Resolution Serial No. 18-13: Transferring Funds Within An Accounting Fund In The Amount Of \$25,000 For The Menard Center Storage Building Project.

Originator: Public Works Director

Date: May 2, 2018

Agenda of: May 14, 2018

Route to:	Department Head	Signature	Date
X	Public Works Director		5/2/18
X	Finance Director		5.2.18
X	Deputy Administrator		5/2/18
X	City Clerk		5/2/18

Reviewed by Mayor Bert L. Cottle:

 5/04/2018Fiscal Impact: yesFunds Available: yes \$25,000

Account name/number: Storage Building/340-4539-435.45-34

Attachments: Resolution Serial No. 18-13 (1 page)

CIP Project Detail Sheet (1 page)

Design Services Proposals (5 pages)

Summary Statement: This resolution is proposed to provide funding for the Menard Storage Building Project in advance of the July 1, 2019 budget. Proposed with this funding is to initiate the surveying, architectural and engineering services this fiscal year to maximize the 2018 construction season. The funding source for this transfer is from a Menard Center equipment purchase that came in under budget.

Recommended Action: Adopt resolution.

City Of Wasilla
Capital Improvement Project Detail
Fiscal Year 2019
Through Fiscal Year 2023

Project Title:

Project Number:
(Assigned By Finance Department)

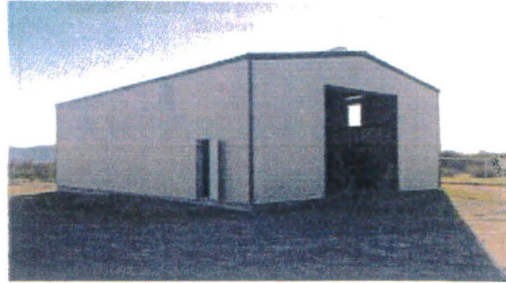
Project Description:

Department/Div.:

Ranking:
(Assigned By Administration)

Project Narrative:

This project will construct a new heated storage building for Menard Center equipment to support operations. The Menard Center currently uses indoor space and connexes for its storage needs. The floor system used to cover the ice or turf is currently stored inside the Menard Center in space that could be used for programs. The connex storage is not heated and has a limited ability to access stored items. The storage building is proposed to be constructed behind the Menard Center off the east parking lot.



Impact on Operating Budget:

Estimated gas and electric costs to operate a 2,000 square foot storage building is \$400 per month.

Project Cost Summary

Expenditure Category:

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	Fiscal YR 2022	Fiscal YR 2023	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	28,990	-	-	-	-	28,990
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	300,000	-	-	-	-	300,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
Totals	\$ -	\$ -	\$ -	\$ 328,990	\$ -	\$ -	\$ -	\$ -	\$ 328,990

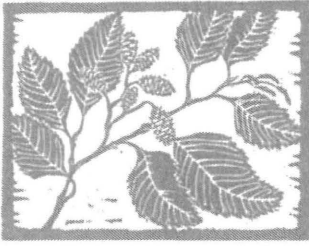
Funding Source Summary

Funding Sources:

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2019	Fiscal YR 2020	Fiscal YR 2021	Fiscal YR 2022	Fiscal YR 2023	
Local:									
Operating Transfers									
CMMSC Fund	\$ -	\$ -	\$ -	\$ 328,990	\$ -	\$ -	\$ -	\$ -	\$ 328,990
Totals	\$ -	\$ -	\$ -	\$ 328,990	\$ -	\$ -	\$ -	\$ -	\$ 328,990

Cost Beyond 5-Year Program:

Program:



Alder
Architecture and Design
701 E. Parks Highway, Suite 212
Wasilla, Alaska 99654
907-357-8505
AlderArchitecture@gmail.com

PROPOSAL

April 9, 2018

To: Archie Giddings, Public Works Director
City of Wasilla, Department of Public Works
290 E. Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9010

Re: Storage Building at Menards Sports Center, Wasilla, Alaska

Dear Mr. Giddings,

Thank you for giving Alder Architecture & Design (AAD) and our Engineering team this opportunity to present this proposal.

Scope of Work

This new facility is described as follows:

- A Storage Building at Menard Sports Center for the City of Wasilla
- Approximately 1500 sq. ft. – 2000 sq. ft, assumed per an estimated s.f. cost based on your budget number given
- One big open area, no toilet room or office
- Description provided:
 - Storage building at the Menard Center, to replace a series of connexs
 - Budget is \$310,000
 - COW will do the survey and land use permit, and have survey for Fire Marshall review
 - Scope is to design and obtain Matsu Fire Marshal permit and provide bid ready documents for the building
 - The City will provide CA services and distribute the Bid Package
 - Need structural design for the concrete foundation design (the city can excavate a test hole), and wood framing
 - (1) Overhead door and (1) man door
 - 12-16 foot wall plate height
 - Metal Siding to match Menard Center
 - Electrical Service
 - Natural gas unit heaters
- No vehicle maintenance or hazardous material storage that require special code provisions
- No bidding or CA services included.

This proposal is being submitted based on information provided by Plans North and the following Scope of Work:

- All drawings to be produced in Revit.
- **Architectural Construction Documents:**

- Drawings as follows:
 - Cover sheet
 - Schematic Site Plan based on as-built survey provided
 - Floor plan with code review
 - Roof Plan
 - (4) Exterior Elevations
 - Building Sections
 - Doors called out on plans
 - Window and Window schedule if owner wants windows
- **Structural Construction documents (By Andrew Adams, PE)**
 - Drawings as follows
 - Foundation/Slab Plan, Stem wall recommended
 - Shear Wall design
 - Roof Framing Plan
 - Structural Details as needed
- **Mechanical Scope Construction Documents (Q Engineers, Inc.)**
 - A new gas service or tapping from the existing gas service from the nearby building is included.
 - Heating will consist of a natural gas fired unit heaters.
 - There is no ventilation or plumbing requirements for the building since its use is limited to storage and will not involve any vehicle maintenance
- **Electrical Scope Construction Documents (Q Engineers, Inc.)**
 - The building will be equipped with a new electrical service or can be sub-fed by the nearby building, depending on owner preference.
 - Coordination with the utility company or the nearby building is included in this effort.
 - Interior lighting will be provided with high-efficient LED fixtures.
 - LED exterior lighting will be provided at the personnel and overhead doors.
 - General purpose receptacles will be provided in the building to meet the owner requirements.
 - Exit and emergency lighting will be provided as required by Code.
 - No data or fire alarm systems are included, nor believed to be required for the building.
- All specifications are sheet specs.
- Coordination and resolution of comments generated by regulatory agencies such as the City, State and utility companies.
- Initial kick off meeting on site for entire team to review site and existing conditions
- 2 weeks to complete 60% documents for owner review
- Receive owner comments within 2 weeks
- Final drawings to be completed within 2 weeks from owner comments
- This proposal assumes overall design effort will be completed within 60 days of NTP. Additional time beyond this period may result in additional fees.
- (2) Large format (22x34) Final drawings will be provided for this contract to the City and (1) to the Fire Marshal as the review set.
- All expenses with phone calls or mailings are covered under this fee proposal.
- Any 8 ½"x11" or 11"x17" printing required for this project. Any large format printing required will be billed directly to the owner on invoicing.
- Final Deliverables: PDF in 11x17 and 22x34 and any printing as described above.
- All drawings will be signed and sealed by the Architect and all Engineers.

- Any responses and coordination needed directly with the Fire Marshal to obtain the permit will be covered by this contract.

Not included in the Scope of Work of this contract:

- Any other disciplines such as Civil, Geotechnical or Environmental engineers.
- Additional requested Large Format printing will be invoiced to the owner as an expense.
- Construction administration or submittal reviews. However, clarifications of drawings will always be provided and addressed with any contractors as needed.
- No additional site visits have been included in our fees beyond the initial visit.
- The building will not require any plumbing or ventilation. There will be no maintenance or running of vehicles inside the building. There will be no stored materials that might require explosion-proof electrical equipment.
- This proposal is for a single, fast track design, and includes one review. Design will proceed after receiving a final floor plan, as-builts drawings of existing systems and final equipment specifications. This fast track scope will allow us to produce drawings as quickly and cost-effectively as possible. Additional fees may apply if more than one review is requested.
- City of Wasilla 3% sales tax is exempt for the City.

Proposed Architectural fee is based on the estimated time to complete the Scope of Work:

<u>Service</u>	<u>Quantity</u>	<u>Cost (\$) per Item</u>	<u>Amounts</u>
Structural Plans	1	4200	\$4,200.00
Mechanical	1	4000	\$4,000.00
Electrical	1	5000	\$5,000.00
Subtotal			\$13,200.00
Administration Fee	10%		\$1,320.00
Architectural Fee	1	5400	\$5,400.00
Total Architectural Fee			\$19,920.00

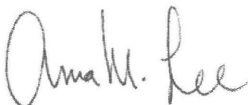
This fee will be billed out at phases 60% and 100%

Other Additional Services available by Alder Architecture & Design:

- High Quality 3D exterior and interior color renderings for display/advertising purposes.
- Interior Design
- Construction Administration

If you have any questions or comments, do not hesitate to contact me.

Sincerely,



Anna M. Lee, AIA, LEED AP, Owner/Principal

Alder Architecture & Design

To: **Archie Giddings, P.E.**
City of Wasilla Public Works
290 E. Herning Ave
Wasilla, AK 99654

Date: **4/12/2018**

Job: **18-21 Menard Asbuilt**

Subject: **Proposal for City of Wasilla, Menard Center Asbuilt and Site Survey**

PROPOSAL FOR PROFESSIONAL SERVICES

Mr. Giddings,

I have received your request for a proposal for asbuilt and topographic surveying at the Menard Center, Tax Parcel 5762000L001. The survey be performed utilizing the Alaska State Plane Zone 4 horizontal datum, and NAVD88 Geoid12B vertical datum to ensure accurate and easily repeatable results. The proposal for the project follows

SUMMARY SCOPE OF SERVICES and TIME ESTIMATE

All Points North (APN) proposes to:

- Perform a topographic survey of the site and set control to enable future work (2 day, one man crew). Extents of survey includes all roads, parking areas, buildings, light poles, and visible improvements, and log cabin outbuilding. Survey to not include at this time the trailhead and pathway.
- Prepare site survey and asbuilt, correspondence (2 days, office)



COMPENSATION

- 2 days, fieldwork, including all materials, \$2304
- 2 days, office and correspondence, \$2304
- Total NOT TO EXCEED \$4608

DELIVERABLES

- AutoCAD files
- Survey point files
- 2017 Imagery per MSB LIDAR
- Landxml surface of the existing ground per MSB LIDAR and topographic surveying
- PDF's of the site plan and asbuilt

DATE OF DELIVERY

The site plan and asbuilt, AutoCAD files, and other supporting information shall be delivered to the City of Wasilla no later than one month after approval to work.

Please contact me with any questions on this proposal, or to address alternate services requested.



Max Schillinger, P.E., P.L.S.