CITY OF
WASILLA
• ALASKA •

CITY COUNCIL ACTION MEMORANDUM

AM No. 18-22: Contract Award to Alder Architecture and Design in the amount of $16,095 for the Veterans Wall of Honor Relocation Project Construction Administration Services.

Originator: Public Works Director
Date: June 27, 2018   Agenda of: July 9, 2018

Route to:	Department Head	Signature	Date
X	Public Works Director	_(signature)_	6/27/18
X	Finance Director	_(signature)_	6-27-18
X	Deputy Administrator	_(signature)_	6/27/18
X	City Clerk	_(signature)_	6/28/18

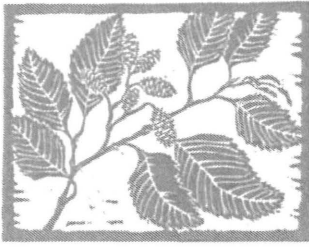Reviewed by Mayor Bert L. Cottle: _(signature)_ 6/28/2018

Fiscal Impact: ☒ yes $16,095   **Funds Available**: ☒ yes

Account name/number: Veterans Wall of Honor MSB/110-4330-433.45-71
Attachments: Alder Architecture & Design Proposal (2 pages)

Summary Statement: The Mat-Su Borough solicited design services for this project in January of this year. Alder Architecture and Design was awarded the design contract through the Mat-Su Borough and the design was completed. The project was bid based on this design through the Mat-Su Borough and the bids came in over budget for Phase 1. The scope of work was reduced for Phase 1 and a Request for Proposal was issued by the City of Wasilla to the bidders of record in accordance with Wasilla Municipal Code 5.08.110.F for the reduced scope.

Axys, LLC provided the low bid in response to the City's RFP and the Veterans Wall of Honor Project is ready to move forward. This Action Memorandum authorizes the design team to provide Construction Administration Services to oversee construction of the project which will be performed by Axys, LLC.

Staff Recommendation: Adopt AM No.18-22.

Alder

Architecture and Design

701 E. Parks Highway, Suite 212
Wasilla, Alaska 99654
907-357-8505
AlderArchitecture@gmail.com

Revised Fee Proposal

February 14, 2018

To: Matanuska-Susitna Borough
       c/o Brad Sworts
       Purchasing Division
       350 E. Dahlia Avenue
       Palmer, Alaska 99645

Re: Revised Fee Proposal to MSB #18-069P Veterans Wall of Honor Relocation

Dear Mr. Sworts,

Thank you for the opportunity for Alder Architecture & Design (AAD) along with Coffman Engineering to propose.

This proposal is based on the previous Scope of Work from the Proposal Submitted to you on February 11, 2018, minus the items deducted per your instruction via email.

Those deductions of items from the project are as follows:
1. Storage Building for chairs & equipment
2. Electrical (only install conduit as needed to pull future wire)
3. Sound system (can use portable)
4. Irrigation
5. Monument sign

Reduced Scope of work:
1. Landscaping to the minimum needed to meet City of Wasilla permit requirements
2. Reduce pavilion size to seat 250 people with the ability to expand in the future
3. Only take pavilion to concept level design – provide enough design to determine how big the concrete foundation pad should be.

Proposed fees based on scope deduction above are as follows:
Design thru 60% (includes Charrette):

Survey of new location	$ 6,500.00
Landscape Architect, Structural, Civil, Electrical	$ 24,300.00
Cost Estimations	$ 1,500.00
Subtotal	$ 32,300.00
10% Administration fee of consultant fees	$ 3,230.00
Architectural	$ 10,000.00
Design thru 60% Submittal	**$ 45,530.00**

95% to Final 100% bid documents, bidding and Plan Reviews:

Landscape Architect, Structural, Civil, Electrical	$ 16,200.00
Cost Estimations	$ 1,300.00
Subtotal	$ 17,500.00
10% Administration fee of consultant fees	$ 1,750.00
Architectural	$ 6,000.00
Design thru 100% Submittal and Bidding	**$ 25,250.00**

Construction Administration:

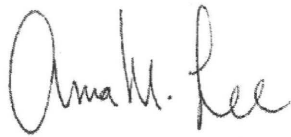|	
Landscape Architect, Structural, Civil, Electrical	$ 8,100.00
10% Administration fee of consultant fees	$ 810.00
Architectural	$ 7,185.00
Construction Administration through Construction Closeout	**$ 16,095.00**
Total Fees	**$ 86,875.00**

Invoices will be submitted at the end of each phase through Bidding then at various increments through construction phase.

Thank you again for this opportunity. If you have any questions or comments, do not hesitate to contact me.

Sincerely,

Anna M. Lee. AIA, LEED AP, Owner/Principal

Alder
Architecture & Design