
REGULAR MEETING

1. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:05 PM on Tuesday, December 11, 2018, in Council Chambers of City Hall, Wasilla, Alaska by Brian Mayer, Vice-Chair.

2. ROLL CALL

Commissioners present and establishing a quorum were:

Eric Bushnell, Seat A
Jessica Dean, Seat C (via teleconference)
Brian Mayer, Seat E

Commissioners absent and excused are:

Darrell Breese, Seat B

Commissioners absent and unexcused are:

Simon Brown, Seat D

Staff in attendance were:

Archie Giddings, Public Works Director
Lyn Carden, Deputy Administrator
Tina Crawford, City Planner
Anna Crary, City Attorney (via teleconference)
Tahirih DesJardin, Planning Clerk

3. PLEDGE OF ALLEGIANCE

A. Commissioner Bushnell led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

5. REPORTS

A. City Deputy Administrator

Ms. Carden provided a brief regarding the City's emergency response efforts after the earthquake. She also provided information regarding City activities during the holiday season.

B. City Public Works Director

Mr. Giddings provided a summary of earthquake issues within the City and reported that a presentation was given at the City Council meeting regarding the proposed new police station.

C. City Attorney
No report given.

D. City Planner
Ms. Crawford provided information regarding upcoming commercial projects within the City.

6. PUBLIC PARTICIPATION (*Three minutes per person for items not on agenda*)
No comments.

7. CONSENT AGENDA

A. Minutes of October 30, 2018 special meeting

GENERAL CONSENT: Minutes were approved as presented.

8. ELECTION OF OFFICERS

MOTION: Commissioner Dean moved to postpone the Election of Officers to the January 8, 2019 regular meeting.

VOTE: The motion to postpone the Election of Officers to the January 8, 2019 regular meeting, passed unanimously.

9. NEW BUSINESS (*five minutes per person*)

9.1. Public Hearing

1. **Resolution Serial No. 18-19:** Supporting the goals and initiatives for the annual Wasilla Capital Improvement Program (CIP) for Fiscal Year 2020.

a. City Staff

Mr. Giddings provided an overview of the items listed for the CIP.

b. Private Person supporting or opposing the proposal

Vice-Chair Mayer opened the public comment portion of the public hearing.

With no one present to speak, Vice-Chair Mayer closed the public comment portion of the public hearing.

MOTION: Commissioner Bushnell moved to approve Resolution Serial #18-19, as presented.

Discussion moved to the Commission.

MOTION: Commissioner Bushnell moved to amend Resolution Serial #18-19 as follows (deleted language is ~~stricken~~ and new language is underlined):

WHEREAS, Section ~~2.60(A)~~ 2.60.010(B)(8) of the Wasilla Municipal Code requires the Planning Commission to annually make recommendations to the City Council regarding a capital improvement program which will guide the development and funding of projects within the City of Wasilla.

VOTE: The motion to amend Resolution Serial #18-19, passed unanimously.

VOTE: The motion to approve Resolution Serial #18-19, as amended, passed unanimously.

2. **Resolution Serial No. 18-20:** Approval of a 10-year lease renewal for the Alaska Live Steamers on Tract A, Riley Subdivision; generally located at the southwest corner of the W. Riley Avenue and S. Island Street intersection.

- a. City Staff
Mr. Giddings provided a brief report regarding the request for a 10-year lease renewal.
- b. Private Person supporting or opposing the proposal
Vice-Chair Mayer opened the public comment portion of the public hearing.

With no one present to speak, Vice-Chair Mayer closed the public comment portion of the public hearing.

MOTION: Commissioner Bushnell moved to approve Resolution Serial #18-20, as presented.

VOTE: The motion to approve Resolution Serial #18-20, as presented, passed unanimously.

10. UNFINISHED BUSINESS

No unfinished business.

11. COMMUNICATIONS

No statements made regarding the following items.

11.1 2019 Planning Commission meeting calendar

[CLERK'S NOTE: Error on the calendar for April. The meeting date is April 9.]

11.2 Permit Information

11.3 Enforcement Log

11.4 Matanuska-Susitna Borough Planning Commission agenda

12. AUDIENCE COMMENTS (*three minutes per person*)

No comments.

13. STAFF COMMENTS

No comments.

14. COMMISSION COMMENTS

Commissioner Dean will be done with school in two weeks and then will be returning home to Alaska.

Commissioner Bushnell thanked Commissioner Mayer for his time of service.

Commissioner Mayer thanked everyone and wished everyone a Merry Christmas

15. ADJOURNMENT

The regular meeting adjourned at 6:30 PM.


JESSICA DEAN, Chair 1/8/19
Date

ATTEST:


TAHIRIH REVET, Planning Clerk

Adopted by the Wasilla Planning Commission January 8, 2019.