



	Approved	Denied
Date Action Taken:	8/24/09	
Other:		
Verified by:	<i>[Signature]</i>	

**WASILLA CITY COUNCIL ACTION MEMORANDUM**

**AM No. 09-41**

**TITLE: CONTRACT AWARD TO USKH, Inc. IN THE AMOUNT OF \$40,000 FOR LUCILLE STREET CONSTRUCTION ENGINEERING SERVICES.**

**Agenda of:** August 24, 2009

**Date:** August 12, 2009

**Originator:** Public Works Director

Route to:	Department	Signature/Date
	Chief of Police	
	Recreational and Cultural Services Manager	
X	Director of Public Works	<i>[Signature]</i> 8/14/09
X	Director of Finance	<i>[Signature]</i> 8.14.09
X	Deputy Administrator	<i>[Signature]</i>
X	City Clerk	<i>[Signature]</i>

**REVIEWED BY MAYOR VERNE E. RUPRIGHT:** *[Signature]*

**FISCAL IMPACT:**  yes \$40,000 or  no Funds Available  yes  no

**Account name/number:** Lucille Street/160-4320-432.45-37

**Attachments:** AM 09-22

**SUMMARY STATEMENT:** The original contract award for this project was in the amount of \$62,000 for USKH, Inc. engineering design and bidding services in accordance with AM 09-22. The project has been bid and is ready for construction.

This Action Memorandum adds to the engineering contract to oversee construction that includes tracking quantities and reviewing contractor pay estimates, providing inspections for quality control, and adjusting the plans if differing field conditions are found. The budget for this project is \$1.5 million. The combined engineering contract is 6.8 percent of the budget with this contract amendment, well below the average of 10-15 percent for similar projects.

**STAFF RECOMMENDATION:** Authorize the Mayor to execute a contract with USKH, Inc. in the amount of \$40,000 for Lucille Street repaving construction engineering services.

## INVITATION TO BID

Sealed bids in single copy for furnishing all labor, equipment, materials, and performing all work for the construction of the:

### 2009 LUCILLE STREET REHABILITATION

will be received at the office of the Department of Public Works, 290 E. Herning Avenue, Wasilla, AK 99654 until **2:00 p.m.**, prevailing time, on **Friday, August 14, 2009**, and then at said office publicly opened and read aloud.

This project will rehabilitate approximately 1.25 miles of asphalt pavement for Lucille Street and consists of approximately 2466 tons of A.C. pavement and 375 tons of D-1 base course, 5300 linear feet of concrete curb and gutter, and 12000 square yards of topsoil.

The BID DOCUMENTS will be available at **9:00 a.m.** on **Friday July 31, 2009**, and may be examined by prospective bidders at the following address:

City of Wasilla  
Department of Public Works  
290 E. Herning Avenue  
Wasilla, AK 99654

Copies may be obtained at the Department of Public Works upon payment of fifty dollars (\$50.00) for each set, NONREFUNDABLE. There will be an additional \$10.00 fee for any plans and specifications that requested to be mailed. All mailings shall be First Class mail. Call 907-373-9010 to order.

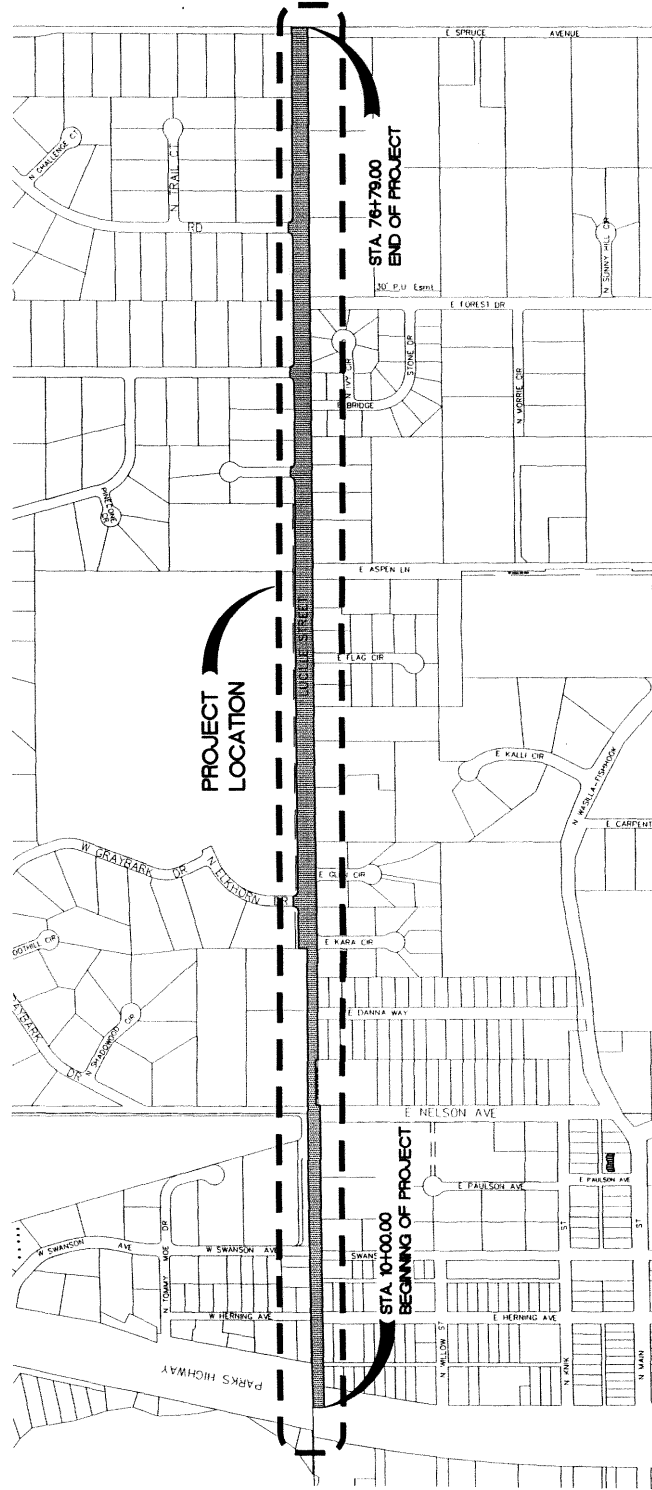
A Bid Bond will be required. State of Alaska, Department of Labor, Title 36 wage rates will apply. Project is subject to the Equal Employment Opportunity requirements. Performance and Payment Bonds will be required. No bid will be accepted from any contractor to whom bid documents have not been issued by the City of Wasilla.

*The City of Wasilla reserves the right to reject any and all bids and to waive any informalities and irregularities in Bidding or award of the Contract.*

Date: July 30,2009  
Archie Giddings, P.E.  
Public Works Director



# 2009 LUCILLE STREET REHABILITATION



PREPARED BY:

**USKH** ARCHITECTURE • ENGINEERING  
 LAND SURVEYING • PLANNING  
 MICHIGAN • WISCONSIN • ILLINOIS • MINNESOTA  
 290 N. Willow Street • Wasilla, Alaska 99654  
 Phone (907) 376-7815 FAX (907) 376-7819

APPROVED BY:

ARCHIE GIDDINGS, P.E.  
 DIRECTOR OF PUBLIC WORKS

VICINITY MAP



	Approved	Denied
Date Action Taken:	6/8/09	
Other:		
Verified by:	<i>[Signature]</i>	

**WASILLA CITY COUNCIL ACTION MEMORANDUM**

**AM No. 09-22**

**TITLE:** CONTRACT AWARD TO USKH, INC. IN THE AMOUNT OF \$62,000 FOR LUCILLE STREET REPAVING ENGINEERING SERVICES.

**Agenda of:** June 8, 2009  
**Originator:** Public Works Director

**Date:** May 26, 2009

Route to:	Department	Signature/Date
	Chief of Police	
	Recreational and Cultural Services Manager	
X	Director of Public Works	<i>[Signature]</i> 5/26/09
X	Director of Finance	<i>[Signature]</i> 5-29-09
X	Deputy Administrator	<i>[Signature]</i>
X	City Clerk	<i>[Signature]</i>

**REVIEWED BY MAYOR VERNE E. RUPRIGHT:** *[Signature]*

**FISCAL IMPACT:**  yes \$62,000 or  no Funds Available  yes  no

**Account name/number:** Road Paving-City/160-4320-432.45-21 \$32,000  
Purchase Order No. 18147 (IP) \$30,000

**Attachments:**

**SUMMARY STATEMENT:** The City will be receiving a grant in July, 2009 to repave Lucille Street in the amount of \$1.5 million. An initial Purchase Order was issued under the Mayor's authority on May 4, 2009 to begin engineering services with USKH, Inc. for this project. This action memorandum will add \$32,000 to the purchase order bringing the total contract amount to \$62,000.

USKH, Inc. was selected for this work based on the City's January 2007 Request for Proposal, for Wasilla Gravel Road Paving. USKH, Inc. was selected as the number one ranked firm for the Wasilla Gravel Road Paving contract, however, the City was not able to award the contract due to changes in the ADOT funding. The Lucille Street Repaving project is essentially the same type of engineering work as described in the 2007 RFP. The administration is seeking to use the results of the 2007 RFP for the basis of this contract.

**STAFF RECOMMENDATION:** Authorize contract to USKH, Inc. in the amount of \$62,000 for Lucille Street Repaving Engineering Services.

# PURCHASE ORDER

## CITY OF WASILLA

290 E. HERNING AVE.  
WASILLA, AK 99654

DEPARTMENT CIP - Roads  
ACCOUNT # ~~160-4520-432-45-21~~  
4320-432

VENDOR #

222

DATE

5/4/09

P.O. No.

18147

Please show this P.O. # on all invoices

TO USKH  
2515 A St.  
Anchorage AK 99503

SHIP TO City of  
290 E. I  
Wasilla

PO ROUTING SLIP

Archie 5/4/09

Purchasing [Signature]

Troy [Signature]

Mayor 5/5/09

P. 276-4245 F. 258-4653

DELIVERY DATE	SHIP VIA	F.O.B.	TERMS OF PAYMENT
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ITEM	QTY.	DESCRIPTION	PR
		Lucille Street re-paving, surveying and ENGINEERING SERVICES FOR MATERIAL QUANTITIES and cost estimates. FEES BASED ON cost estimate, Task estimate and Task Summary date 5/1/09 with FEE PROPOSAL letter. Insurance liability & workers comp. insurance to remain in effect for Project.	30,000.00

Faxed 5/5/09

FINANCE DEPARTMENT  
FUNDS VERIFIED 13,493  
ACT # 14043204324521  
BY: [Signature] DATE: 5-5-09

AUTHORIZED BY [Signature]  
RECEIVED BY [Signature]

TAX

SHIPPING & HANDLING

TOTAL 30,000.00