

By: Office of the City Clerk  
Adopted: November 23, 2020  
Yes: Burney, Harvey, Johnson, Velock  
No: None  
Absent: Brown  
Clerk's Note: Seat A Vacant

**City of Wasilla  
Resolution Serial No. 20-41**

**A Resolution Of The Wasilla City Council Designating City Employees, In Order Of Succession, To Perform The Executive And Administrative Functions Of The Mayor During The Mayor's Temporary Absence Or Disability, And Designating City Emergency Management Coordinators, And Repealing Resolution Serial No. 15-31.**

WHEREAS, WMC 2.16.060, Temporary absence or disability, provides that the City Council approve a city employee, or a series of employees in order of succession, to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability.

NOW, THEREFORE, BE IT RESOLVED, that the Wasilla City Council repeals Resolution Serial No. 15-31, and designates the following series of employees to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability:

1. Deputy Administrator
2. Director of Public Works

BE IT FURTHER RESOLVED, pursuant to WMC 2.56.020, Emergency management coordinator designation, the following employees are designated as the City's Emergency Management Coordinators:

1. Chief of Police
2. Deputy Administrator

Effective Date. This resolution takes effect upon adoption.

ADOPTED by the Wasilla City Council on November 23, 2020.

  
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Glenda D. Ledford, Mayor *acting*

ATTEST:

  
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Sarah Stimpel, Deputy Clerk  
Jamie Newman, MMC, City Clerk

[SEAL]

**City of Wasilla  
Legislative Staff Report  
Resolution Serial No. 20-41**

**Designating City Employees, In Order Of Succession, To Perform The Executive And Administrative Functions Of The Mayor During The Mayor's Temporary Absence Or Disability, And Designating City Emergency Management Coordinators, And Repealing Resolution Serial No. 15-31.**

Originator: Jamie Newman, City Clerk  
Date: 11/2/2020

Agenda of: 11/23/2020

Route to:	Department Head	Signature	Date
X	Chief of Police		11/4/20
X	Public Works Director		11/4/20
X	Recreational Services Director		11/4/2020
X	Finance Director		11-2-20
X	Deputy Administrator		11/2/2020
X	City Clerk		11/2/2020
X	Mayor		11-2-2020

**Fiscal Impact:**  yes or  no

**Attachments:** Resolution Serial No. 20-41 (2 pages)

**Summary Statement:** This resolution designates City employees to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability, and designates the City's Emergency Management Coordinators. Additionally, the resolution repeals Resolution Serial No. 15-31, that designated the functions under the Cottle Administration.

**Proposed Action:** Adopt the Resolution.