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Agenda of:	August 24, 2009	Date: August 11, 2009
Originator:	Amanda E. Charles, Deputy City Clerk	
Route to:	Department	Signature/Date
x	Director of Finance	Monthing Siz 29
x	Deputy Administrator	Money Llace

TITLE: MONTHLY FUNDING PROGRESS REPORT FOR JULY 2009, SUBMITTED

WASILLA CITY COUNCIL INFORMATION MEMORANDUM

BY THE WASILLA AREA SENIORS. INC.

Route to:	Department	_Signature/Date
x	Director of Finance	Monter Stre og
х	Deputy Administrator	Monen Lyce
х	City Clerk	Fromitis
REVIEWED	BY MAYOR VERNE E. RUPRIGI	IT: La Jana
FISCAL IM	PACT: 🗌 yes\$ <i>or</i> 🛛 no	Funds Available 🗍 yes 🔲 no
Account na	me/number:	
Attachment	s: Funding Progress Report	(18 pp)

SUMMARY STATEMENT:

During the FY10 budget meetings the City Council approved funding for the Wasilla Area Seniors, Inc., with the condition that they provide monthly reporting.

The attached report is being submitted to the Council for their review.



		Presented
Comment:	.0	8/24/09
Verified by:	#omix	в

IM No. 09-14



City of Wasilla

Funding Progress Report

The information provided will be used by the City to monitor cash flow to ensure proper use of taxpayer funds. No further monies or benefits may be paid out unless this report is completed and filed as required.

1. NAME AND ADDRESS	2. CONTRACT NUMBER	3. REPORT NO.
	City Council Grant #411	One
Wasilla Area Seniors, Inc. 1301 Century Circle	4. REPORTING PERIOD (Dates)	
1301 Century Circle Wasilla, AK 99654	July 1, 2009 through June 30 2010	
5. SHORT TITLE OF PROJECT:	6. YTD FUNDING AMOUNT	7. TYPE OF REPORT
Nutrition Program Services	0 -	✓ Regular□ Final Report
8. NAME (EXECUTIVE DIRECTOR)	9. DIRECTOR SIGNATURE	10. DATE OF REPORT
Sondra Kaplan	Sondra L. Kaplan	July 31, 2009 for Due date of Aug 11, 09
11 COMMENCE NARRATIVE REPORT	HERE (Continue on plain paper)	

on plain paper.)

July expenditures related to the Nutrition Program and funded by the City of Wasilla grant are itemized below. FSA, FBA, Arctic Sun, and Sysco invoices are for food and meal packaging products. West Coast Paper supplies paper products and cleaning supplies. Crowley fuel is the vendor for fuel for the vehicles that delivery the meals to seniors that are homebound (Meals on Wheels) and for the vehicle that picks up food/supplies at the Food Bank or from local grocery stores that donate food to WASI. One of the HDM vehicles recieved maintanance and repairs this month from Mr. Lube. Invoices are attached to this report.

WASI is requesting a grant disbursement of \$3000.00 for July expenditures.

12. COMMENCE EXPENDITURE REPORT HERE (Continue on plain paper.)

Vendor Name	Purpose	Date Paid	Check Amount
Food Services of America	Nutrtion Program Services	7/9 through 7/24/09	967.4
Food Bank of Alaska	Nutrtion Program Services	7/7/ through 7/24/09	167.76
Arctic Sun Distributors, Inc.	Nutrtion Program Services	7/7 thrugh 7/21/09	449.3
Crowley Fuel (for home delivery)	Nutrtion Program Services	7/ through 7/15/09	272.05
Sysco	Nutrtion Program Services	7/3/2009	292.21
West Coast Paper	Nutrtion Program Services	7/13 through 7/24/09	543.49
Mr. Lube (repair to meal vehicle)	Nutrtion Program Services	7/21/2009	1082
Total			\$3,774.21

13. CERTIFICATION BY REPRESENTATIVE (Official Signature)

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REP			THE PERISHABLE AGRIC AGRICULTURAL COMMO	L CULTURAL COMMODITIE DITIES ACT, 1930 (7 U.S.	S LISTED ON C. 499e(c)). THE	LINVOICE ARE SOLD SUBJECT TO THE STATUTORY TRU SELLER OF THESE COMMODITIES RETAINS A TRUST CLAIM O NY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE	UST AUTHORIZE	D BY SECTIO	N 5(C) OF THE PERIS	SHABLE DOD OR FREIGI	⊣⊤ ►	. 00
	STOP	Barret 27	- 5180	NO. OF PI	ECES 1. 5	NY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE Q % PER MONTH OR 2 PER ANNUM SERVIC ALL PAST DUE ACCOUNTS. RETURNED CHECKS	CE CHARGE WIL	L BE CHARG	ED	TAX	•	. 00
ν			Pa Pa		DRY	4 FROZEN O CH MAT EMRG #: CHEMTREC 1-		9 1		THIS AMOUN	⊺ ▶	502.99
) www.fs	afood co	111	35.21 4 ⁰⁰	te gate gates and the and the attention	F1P44	THE ALL TRANSPORT AND THE TRANSPORT				CUST	OME	R'S COPY



2121 Spar Avenue Anchorage, AK 99501 907.272.3663

BILL TO: Wasilla Area Seniors, Inc. 1301 Century Circle Wasilla, AK 99654 SHIP TO: Wasilla Area Seniors, Inc. 1301 Century Circle Wasilla, AK 99652-8387

Program No.9105AConfirm ToJames FielderDue Date08/31/09Referencelee

Invoice Number AO-42328 Shipment Date 07/24/09 Shipment Method

				Casa	Total	Eas nor	
ltem No.	Description	Shipped	Unit	Case Weight	Total Weight	Fee per Lb	Total Fee
1000	Frozen Food - Assorted (391 lbs)	391	Lbs	1.00	391.00	0.18	70.38
1000	Canned & Dry Goods	36	Lbs	1.00	36.00	0.18	6.48
1001	Produce	183	Lbs	1.00	183.00		
1002	Dairy - (Yogurt,Cheese,Creamr) (58 bls)		Lbs	1.00	0.00		
1499	Milk (27 lbs)		Lbs	1.00	0.00		

Total	610.00 / Units	Total	610.00 / LBS	Net Order: Grant Allocations:	76.86 0.00
Signature:			Date:	Order Total:	76.86

NOTE: By signing the above, I certify that this food will not be sold, bartered or traded.



2121 Spar Avenue Anchorage, AK 99501 907.272.3663

0.00

BILL TO: Wasilla Area Seniors, Inc. 1301 Century Circle Wasilla, AK 99654

SHIP TO: Wasilla Area Seniors, Inc. 1301 Century Circle Wasilla, AK 99652-8387

Program No. 9105A Confirm To James Fielder Due Date 08/31/09 Reference lee

Invoice Number AO-42080 Shipment Date 07/10/09 Shipment Method

ltem No.	Description	Shipped	Unit	Case Weight	Total Weight	Fee per Lb	Total Fee
1499	Milk (65 lbs)		Lbs	1.00	0.00		
1001	Produce - Fresh Fruit	55	Lbs	1.00	55.00		
1020	Frozen Food - Assorted	67	Lbs	1.00	67.00	0.18	12.06
2025	Meat - Assorted Retail - Frozen	23	Lbs	1.00	23.00	0.18	4.14
1016	Bread/Pastries Assorted	13	Lbs	1.00	13.00		
4251	Drinks - Chai Tea concentrate, sugar-free	2	CASE	28.00	56.00	0.18	10.08
1002	Dairy - (Yogurt,Cheese,Creamr)	52	Lbs	1.00	52.00	The second s	
1000	Canned & Dry Goods	68	Lbs	1.00	68.00	0.18	12.24

Total 280.00 / Units Total 334.00 / LBS Net Order: 38.52 Grant Allocations: Order Total: Date: 38.52 Signature: NOTE: By signing the above, I certify that this food will not be sold, bartered or traded.

Food Bank of Alaska, Inc. 2121 Spar Avenue Anchorage, AK 99501

(40+) 5+5-01+0

AGENCY INVOICE

Agency Invoice Number: AO-42027-1

Agency Invoice Date: 07/07/09

Page: 1

Ship To: Wasilla Area Seniors, Inc. Sheila Walker 1301 Century Circle Wasilla, AK 99652-8387

Ship Via		Agency ID	9105
Ship Date	07/07/09	P.O. Number	jh/chg
Terms	Last day of next month	P.O. Date	07/07/09

∍m No.	Description	Unit	Quantity	Unit Fee	VAP Fee	Total Fee
)00	Canned & Dry Goods	Lbs	120	0.18		21.60
)76	Non-Food Salvage	Lbs	18	0.18		3.24
)25	Meat - Assorted Retail - Frozen	Lbs	153	0.18		27.54



Total of Items:	52.38
Grant Allocations:	0.00

Order Total: 52.38

 Bill
 To: Wasilla Area Seniors, Inc. Sondra Kaplan
 1301 Century Circle
 Wasilla, AK 99654

Ac Sun Distributors, Inc. 4721 East Bogard Road Dete luoice # Wasilla, Alaska 99654 907-376-8607 Fax 907-373-7283 7/7/2009 118319Bill To Wasilla Area Seniors, Inc. 1301 Century Circle Wasilla, Alaska 99654 Customer Total Balance \$589.06 PAD: \$ CASH CHECK# Del by Rhande P.O. Namber Accounter Tems Charge 7-7-0 Signatuk Flet 30 I-WAS Quarthy Price Each Amount Description 2 28.63 57.26 Lettuce With Colar 4/SIb (CS) 2 Gloves, Disp Latex Large PF 2/100ct (pkg) 13.95 27.90 2 Tray, To Go 3 Comp Small 200ct (CS) 38.06 76.12 -Tropical Finit 6/10 (CS) 43.41 43.41

ac Sun Distributors, Inc. 4721 East Bogard Road Wasilla Alaska 99654 907-376-8607 Fax 907-373-7283 7/21/2009 118830 Wasilla Area Seniors, Inc. 1301 Century Circle Wasilla, Alaska 99654 Customer Total Balance \$449.30 PAD: 5 CASH CHECK# Charge: Signature Net 30 LWAS Celery (EA) 14.30 10 1.43 Lettice With Color 4/SIB (CS) 1 28.63 28.63 1 Dressing, Bhue Cheese Girards 1 Gal (EA) 24.48 24.48 Tray, To Go 3 Comp Small 200ct (CS) 38.06 38.06 1

\$105.47

Arctic Sun Distributors, Inc.

4721 East Bogard Road ŢŢ Çı

Invoice

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Wasilla, Alaska 99654	The second states in the second		1. B	
907-376-8607 Fax 907-373-7283		1	17/2009	118674

BillTo

Wasilla Area Seniors, 1301 Century Circle Wasilla, Alaska 9965 Description		Custo	mer Total Balance	\$343.83
PAID: 5CASH_	CHECK#			
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Charge: Signatur	e: //km/C		Net 30	LULIS
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1 Eggs, Loos 1 Tomatoes H			21.44 10.68 28.32 28.63	42.88 10.68 28.32 57.26
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SILLA AREA SENIORS, INC. OI CENTURY CIR

907-376-3104

SILLA



SYSCO FOOD SERVICES OF SEATTLE P.O. BOX 97054 22820 54TH AVENUE SOUTH KENT, WASHINGTON 98064-9754 206-622-0261 OR 800-829-9061

DELV. DATE	CUSTOMER	INVOICE		PG.
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ROUTE	PURCHASE ORDE	R	······	
5786	7 DAYS	PAST DUE BALANCES ARE SUBJECT TO	ł.	
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WASILLA AREA SENIORS, INC. 1301 CENTURY CIR WASILLA AK

99654

Ω ΤΥ.		CONT	PACK	SIZE	DESCRIPTION	ITEM CODE		TAX AMOUNT	EXT	ENDED OUNT	T A X		JUSTMENT
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	2 K	36	12	i QT	DARIGLD MILK 2% LO FAT QUARTS-UP AKA	651158(17.46	3	1	34, 92			
	K	36	1	5 GAL	WHLFARM MILK 2% RDUC FAT AKA 2323608	6054430	3 23.68	ŝ	-é	23.68			
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				and a set of the set o	GROUF TOTAL****			Ę.	36	2. 86			
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· · ·		E.	MLY	4 L.B	SYS NAT SHALLOT PEELED FRSH AK 1821529 GROUP TOTAL****	2321321	13. 51		1	9.61			
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10		1	11			SEATTLE	, WASHI	NGTON 24-6207	S	UB		296	2. 21
DRIVER'S		3		5_	NO. PCS. / SIGNED INVOICE EVIDENCES RECEIPT OF ALL ITEMS.			na si	_ _	AX OTAL			
DRIVER'S SIGN	PACA	A PROA	VISION:	- 0	SIGN. A Servi OLAMCON / FEC.				li li	NVOICE		29	22, 21
THE PERISH AGRICULTUR	ABLE AL CC		CULTURAL DITIES ACT,	COMMODITIES L 1930 (7 U.S.C. 499	ISTED ON THIS INVOICE ARE SOLD SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5(c) OF THE PERISHABL h(c)). THE SELLER OF THESE COMMODITIES RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD O	E PAYABLE ON OR BE	FORE	my contract point		a the freed and a	ens a.	and here	All and a second

1NVOICE



P.O. Box 84145 Seattle, Washington 98124-5445 (907) 276-6191 Fax: (907) 258-4246

INVOICE/CREDIT	PACKING LIST/RETU	
6156806	6D524/0	0 AN
DATE ENTERED	DATE SHIPPED/PICKE	D UP
7/09/09	7/13/0	9
TERMS:		
NET 15th		
CONTACT PERSON		
SHIP-TO: Clay		
CUSTOMER PO#	ROUTE	SALES PERSON
	AN	80033
ORDER TYPE	PAGE	INSIDE SALES
RUSH IWG	1	CJAMIE

S			S		
0	8017911500		H	8017911500	907-376-3104
D	WASILLA AREA SENIORS	S, INC.	P	WASILLA AREA	SENIORS, INC.
	1301 CENTURY CIRCLE		_	1301 CENTURY	CIRCLE
T N	WASILLA	AK 99654-0000	T O	WASILLA	AK 99654-0000
U			•		

DE90	RIPTION	SHIPPED	B/0	U/M	ТΧ	ITEM NUMBER				、
057466 FAILSAFE HAZARDOUS MA CORROSIVE SO 8 UN 3 34.47 LB NO DELIVERIES A	4/8LB/CS TERIAL _ID,BASIC,INORGAN 262 PG II _24-HR.EMEI	1 IC.N.O.S. (CO NAERG 15- RGENCY RESPON	1	m hyd	ROXI		102	. 15000	CS	102.15
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SALES AMOUNT	MERCHANDISE	OTHER	FREIGH	IT	SA	LES TAX DISC	DUNT	IF PAID BY		TOTAL INVOICE

WE THANK YOU FOR YOUR ORDER

CUSTOMER ORIGINAL INVOICE



P.O. Box 84145 Seattle, Washington 98124-5445 (907) 276-6191 Fax: (907) 258-4246

INVOICE/CREDIT	PACKING LIST/RETU	RN		
6173129	61795/0	O AN		
DATE ENTERED	DATE SHIPPED/PICKED UP			
7/23/09	7/24/09			
TERMS:				
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CONTACT PERSON				
SHIP-TO: Clay				
CUSTOMER PO#	ROUTE	SALES PERSON		
	AN	80033		
ORDER TYPE	PAGE	INSIDE SALES		
IWG	1	CJAMIE		

S O L D	8017911500 WASILLA AREA SENIORS, INC.	S H I P
T O	1301 CENTURY CIRCLE WASILLA AK 9965	4-0000 TD

8017911500 907-376-3104 WASILLA AREA SENIORS, INC. 1301 CENTURY CIRCLE WASILLA AK 99654-0000

									Der
DESCR	IPTION	SHIPPED	B/0	U/M	тх	ITEM NUMBER			on Kutan
8.5 X 11 20# WHIT DP GL #3R2047	TE XEROX 4200	400	0	RM	N	X3R2047	3.99000	RM	20 - 319.2 C 1596.00
ONE PRODUCT ARSEN DISPENSER SYSTEM		1	0	EA	N	HIL99602AG	61.00000	EA	61.00
A937114 #20 4PLY END WET MOP 1.25		2	0	EA	N	COA937114	3.35000	EA	6.70
CARPET SPOTTER (L 4GL/CS	IQUID) 910G	1	0	GAL	N	HIL910G	15.05000	GAL	15.05
SANITIZER, DISHES ARSENAL JR 6/.5GL		1	0	EA	N .	HIL82522	18.20000	EA	18.20
SUPROX FOR ARSENA 6/ NO DELIVERIES AFT	/.5GL/CS 83322	1	0	EA	N	HIL83322	21.19000	EA	21.19
	1 		IPPED WEIGH	1		031.0			
			-						
SALES AMOUNT	MERCHANDISE	OTHER	FREIG	-1 IT	S	ALES TAX DISCOU	NT IF PAID BY		TOTAL INVOICE
1718.14	1718.14	. 00		. 00		.00			1718.14
	SERVICE CHARGE R	AN		ORTUI	VITY	S - DISCOUNT ON I	MERCHANDISE OI		CUSTOMER

ORIGINAL

Budget Expenditure Request

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Note: Expenditures without Management authorization will not be paid.

Today's Date		Department	Maintenance
7-15-09		Requested By	Brian
Description of Expense: Attach invoices to back of this form with paper clip DO NOT STAPLE	Crowley - Bas For H Planu's ro	1/D truck oute	
Total Dollar Amt.	48 01	Amount Attributed to Each Building	
Budget Name	M WASI	\$ 48.01	
	🗆 Knik Manor	\$	
	🗆 Susitna Place	\$	
	Raven Tree	\$	
	Eagle's Nest	\$	
	□ Alder View	\$	
		\$	WELCOME TO CROWLEY SALES RECEIPT 57 442 565008
Approved By: Program Supervisor Signature & Date			SHELL 6090 PARKS HWY Wasilla Ak 99654
Approved By: Executive Director Signature & Date			DATE07/15/09 12:19PM REF# 11100150595 CROWLEY ACCOUNT NUMBER -013529
Comments			PUMP PRODUCT \$/G PUMP PRODUCT \$/G
Amount Approved Check here when			02 REGR #2.5
FAXED to Jennifer			16.169 \$ 48.81
			ONETOUCH POWERED
			COME BACK SOON

Budget Expenditure Request

-

Note: Expenditures without Management authorization will not be paid.

Today's Date	7-09-09	Department	Maintenance
	•	Requested By	Brian
Description of Expense: Attach invoices to back of this form with paper clip DO NOT STAPLE	Gas for B For Food	lue senio OBank T	
Total Dollar Amt.	\$ 72 00	Amount Attributed to Each Building	1
Budget Name	-	\$ 72.00	WELCOME
TIII-		\$	TO CROWLEY PALMER Sales Receipt 57 442 564902 Shell 485 e outer springer
	🗆 Susitna Place	\$	PALMER AK 99645
	 Raven Tree Eagle's Nest 	\$	DATE07/09/09 9:31AM REF# 11100307062 CROWLEY ACCOUNT NUMBER -012299
		۴،	PUMP PRODUCT \$∕G
	Alder View	\$	0 4 REG \$2.969
		\$	GALLONS FUEL TOTAL 24.251 \$ 72.00 ©ONETOUCH POWERED
			THANK YOU Come Back Soon
Approved By: Program Supervisor Signature & Date	4120	7-10-	
Approved By: Executive Director Signature & Date		_	
Comments			
Amount Approved			
Check here when FAXED to Jennifer			

Budget Expenditure Request

Note: Expenditures without Management authorization will not be paid.

10/09 Date Department Nutrition Program **Requested By** See attached invoices; Transp **Description of** Expense 86 Total Dollar Amt. Approved By & **Budget Name** Date -10-29 Program Supervisor Signaturo L. nn WELCOME WELCOME TO CROWLEY WELCOME WELCOME TO CROWLEY SALES RECEIPT TO CROWLE Sales Rece TO CROWLEY SALES RECEIPT 57 442 564803 SALES RECEIPT 57 442 564803 SHELL 57 442 56500 442 565008 2450 PALMER WASILLA SHELL SHELL 2450 PALMER WASILLA WASILLA 6090 PARKS HWY AK 99654 **090 PARKS HWY** WĀŠĪLLA AK 99654 AK 99654 K 99654 DATE06/29/09 10:44AM DATE07/06/09 11:23AM REF# 11101191424 DATE07/09/09 ATE07/06/09 12:01PM REF# 11101236195 CROWLEY REF# 111001177 CROWLEY EF# 11100085932 CROWLEY ACCOUNT NUMBER -012298CROWLEY ACCOUNT NUMBER ACCOUNT NUMBE ACCOUNT NUMBER -012298 59,13 -013529PUMP PRODUCT \$/G \$43.23 \$/G \$2,919 PRODUCT 05 UNLD PUMP \$2.969 UNLD 05 PUMP PRODUCT GALLONS TOTAL 'UMP PRODUCT \$/G FUEL 03 REGR TOTAL 18.095 \$2.969 GALLONS FUEL \$ 52.82 REGR 59.1 19.917 GALLONS FUE ONETOUCH POWERED FUEL TOTAL 14.561 ONETOUCH POWERED \$ 49.68 THANK YOU ONETOUCH POW THANK YOU COME BACK SOON **ONETOUCH POWERED** COME BACK SOON THANK YO THANK YOU COME BACK COME BACK SOON

1

57

HELL

ASILLA

013529

ALLONS

16.732

82



721 WESTPOINT DR WASILLA, AK 99654

Wasilla Area Seniors 1301 Century Circle Wasilla, AK 99654

Wasilla, AK 99654							
LICENSE YEAR	MAKE	MODEL	VIN	MILEAGE DATE		TIME	
YYR380 2000	CHEVROLET	ASTRO	1GNEL19W9YB204197	114454 7	/21/2009	06:28pm	
PECOMME	NDED SERVIC		SED///CI	ES COMPLETE	n		
				LO COMILLIE		1	
SERVICE SCHEDULE	DATE DI	JE MILEAGE DUE	631-2025- MATTHEW	т. У			
23 P. FLEET 4WD	10/22/20	117454.00	23 P. FLEET 4WD	1	42.25	42.25	
			4.50 - 5W30PZ Bulk Pennzoil	0	42.25	42.20	
			1.00 - PZ29 Oil Filter	0	0.00		
			Prepaid Coupon Silver Wash	1	11.71	11.71	
			FLEET Discount	1	-2.00	-2.00	
			Mechanic Labor	1.50	75.00	112.50	
			R&R OIL COOLER LINES				
CHI	ECK LIST		Mechanic Labor	1.20	75.00	90.00	
CHECKLIST ITEM		STATUS	R&R ALT. BELT				
	4/0.07		Mechanic Labor	1	75.00	75.00	
Oil Level Before Service Air Filter	1/2 QT Check		R&R LEFT & RIGHT IDLER ARI	MS			
Breather Element	N/A	50	Alignment	1	69.95	69.95	
Belts	Check	ed	25-060956 SERP BELT	1	37.84	37.84	
Lights	Check		15764375 COOLER LINES	1	146.42	146.42	
Wiper Blades Transmission Fluid	Check		8231-5A ALTERNATOR	1	167.83	167.83	
Final Drive	N/A	50	268-3690 IDLER ARMS	2	163.21	326.42	
Front Diff Oil	Check	ed		1			
Rear Diff Oil	Filled		Shop Supplies			2.78	
Transfer Case Fluid Antifreeze Overflow	Check						
Clutch Fluid	N/A	50	SUBTOTAL			1080.70	
Brake Fluid	Check	ed	SALES TAX			1.30	
Power Steering Fluid	Check	ed					
Windshield Washer Fluid Chassis Lube	Filled	A (1 A)					
Front Tire PSI	Grease						
Rear Tire PSI	Check						
Battery Connection	Check	ed					
Vacuum Interior Front	Compl						
W Wash, Sticker. Reset Oil L	ight Compl	eted					
×							
SERVICE REMARKS:	I						
			TOTAL DUE			1082.00	
NOTE: RF, LF, LR SHOCKS LEA	KING, REAR PING	DIN SEAL IS				*	
SEEPING, cw#28492		TERMS	D	ATE DUI	Ξ		
		NET 30	8/	23/2009			
Our personnel perform a number of safety	checks No warranty	is either expressed or					
implied that all safety repairs or defective j	parts will be identified	by our visual inspection.	V				
When repairs are recommended please re convenience.	equest an appointmer	t at your earliest	<u>X</u>				
			CUSTOMER SIGNATURE				

CUSTOMER SIGNATURE