

Non-Code Ordinance

By: Public Works Department  
Introduced: May 10, 2021  
Public Hearing: May 24, 2021  
Adopted: May 24, 2021  
Yes: Brown, Burney, Harvey, Johnson, Rausa, Velock  
No: None  
Absent: None

**City of Wasilla  
Ordinance Serial No. 21-12**

**An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2021 Budget By Appropriating A \$72,200 From The General Fund, Fund Balance For City Hall Remodel Professional Services.**

**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** To amend the fiscal year 2021 budget by appropriating \$72,200 for City Hall Remodel professional services.

**Section 3. Appropriation of Funds.** The funds are appropriated to the following:

City Hall Remodel	110-4330-433.45-78	\$72,200
Transfer/General Fund	001-4990-499.99-11	\$72,200

**Section 4. Source of Funds.**

General Fund, Fund Balance	001-000-253.20-10	\$72,000
Transfer/Capital Fund	110-000-391.10-01	\$72,200

**Section 5. Effective Date.** This ordinance shall take effect upon adoption.

ADOPTED by the Wasilla City Council on May 24, 2021.

  
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Glenda D. Ledford, Mayor

ATTEST:

  
\_\_\_\_\_  
Jamie Newman, MMC, City Clerk




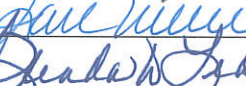

[SEAL]

**City of Wasilla**  
**Legislative Staff Report**  
**Ordinance Serial No. 21-12**  
 (Non-Code Ordinance)

**Amending The Fiscal Year 2021 Budget By Appropriating \$72,200 From The General Fund, Fund Balance For City Hall Remodel Professional Services.**

Originator: Public Works Director  
 Date: 4/28/2021

Agenda of: 5/10/2021

Route to:	Department Head	Signature	Date
X	Public Works Director		4/28/21
X	Finance Director		4/28/21
X	Deputy Administrator		4/28/21
X	City Clerk		4/28/2021
X	Mayor		4/28/2021

**Fiscal Impact:**  yes or  no **Funds Available:**  yes \$72,200

**Account name/number:** City Hall Remodel/110-4330-433.45-78

**Attachments:** Ordinance Serial No. 21-12 (1 page)  
 Architects Alaska Proposal (2 pages)

**Summary Statement:** This ordinance is proposed to amend the fiscal year 2021 budget by appropriating \$72,200 from the general fund, fund balance for City Hall Remodel professional services. The scope of work for this project is to remodel the south portion of city hall with the primary purpose of improving public interactions as is relates to COVID-19. In addition to this objective, other spaces, offices, and workstations will be evaluated for existing and future needs. The attached floor plan shows the south portion of city hall as of 2000 with highlighted areas where the remodel is to occur with the following objectives:

- The public counter within the finance department will be expanded to provide greater spacing for customer service.
- The open space west of the finance department will be converted into multiple office space.
- The main hallway and bathrooms will remain the same.
- Some office space will be converted into cubicles, and some cubicles will be converted into office space.
- A key card system for some of the doors will be considered.
- Asbestos abatement will be part of the project.

**Proposed Action:** Introduce and set the ordinance for public hearing.



00/00/2021

**Wasilla Public Works Remodel 2021**

TBD

City of Wasilla  
 290 E. Herning Ave.  
 Wasilla, AK 99654-7091

Design Services (Lump Sum)	ARCH	MECH	ELECT	COST	HAZMAT	TOTALS
Hazmat Inspection & Survey	\$ -	\$ -	\$ -	\$ -	\$ 10,439	\$ 10,439
35% Design	\$ 5,430	\$ 1,496	\$ 1,958	\$ 3,685	\$ 7,005	\$ 19,574
Final Design	\$ 7,630	\$ 858	\$ 4,681	\$ 4,341	\$ 4,804	\$ 22,313
<b>Subtotal Design Services (Lump Sum)</b>	<b>\$ 13,060</b>	<b>\$ 2,354</b>	<b>\$ 6,639</b>	<b>\$ 8,026</b>	<b>\$ 22,248</b>	<b>\$ 52,326</b>

Construction Services (Lump Sum)	ARCH	MECH	ELECT	COST	HAZMAT	TOTALS
Permitting	\$ 1,010	\$ -	\$ -	\$ -	\$ -	\$ 1,010
Bidding	\$ 1,190	\$ -	\$ 550	\$ -	\$ 1,540	\$ 3,280
Contract Administration	\$ 4,200	\$ 1,958	\$ 2,365	\$ -	\$ 5,793	\$ 14,316
<b>Subtotal Construction Services (Lump Sum)</b>	<b>\$ 6,400</b>	<b>\$ 1,958</b>	<b>\$ 2,915</b>	<b>\$ -</b>	<b>\$ 7,333</b>	<b>\$ 18,606</b>

**SUBTOTAL** \$ 19,460 \$ 4,312 \$ 9,554 \$ 8,026 \$ 29,580

**TOTAL PROFESSIONAL SERVICES FEE (LUMP SUM)** (excludes Allowances and Additional Services) **\$ 70,931**

**Allowances**

(Amount shown is the estimated actual cost plus 10%. Allowances are billed at cost plus 10%.)

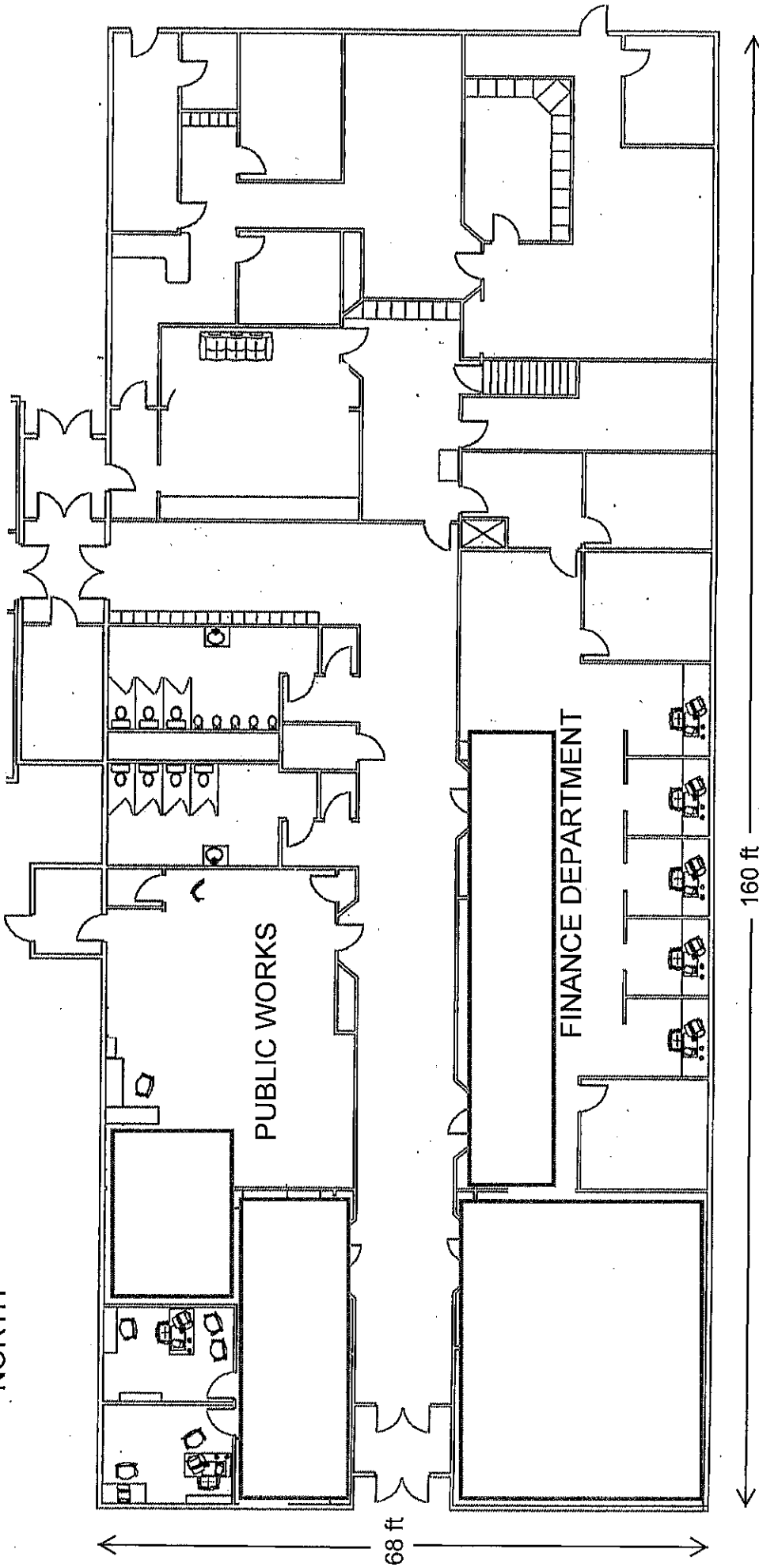
CMSFD Plan Review Fee:	\$ 941
City of Wasilla Use Permit (UP) Fee:	\$ 275
<b>SUBTOTAL</b>	<b>\$ 1,216</b>

**TOTAL CONTRACT AMOUNT (NTE)** **\$ 72,147**

**Design Team**

ARCH	Architects Alaska, Inc.
MECH	Jernstrom Engineering
ELECT	BR Engineering
COST	HMS, Inc.
HAZMAT	EHS, Inc.

NORTH  
↑



68 ft

160 ft

