

Action: Approved | Denied | Other
 Date Action Taken: 6/14/2021
 Verified By: [Signature]
 Clerk's Note: N/A

**City of Wasilla
 Action Memorandum No. 21-27**

Awarding A Three (3) Year Contract To First National Bank Alaska For Banking Services In The Amount Of \$83,730.

Originator: April Dwyer, Purchasing
 Date: 6/2/2021
 Agenda of: 6/14/2021

Route to:	Department Head	Signature	Date
X	Chief of Police	[Signature]	6/3/21
X	Public Works Director	[Signature]	6/2/21
X	Recreational Services Director	[Signature]	6/2/21
X	Finance Director	[Signature]	6-2-21
X	Deputy Administrator	[Signature]	6/2/21
X	City Clerk	[Signature]	6/2/21
X	Mayor	[Signature]	6-2-21

Fiscal Impact: yes or no Funds Available: yes or no

Account name/number/amount:

Professional Services – Other 001.4150.415.30.34
 Other Purchased Services (various) xxx.xxxx.xxx.50.90

Attachments: Score Sheet (1 page)

Summary Statement: On April 2, 2021, the City issued RFP 0402-0-2021/AD for Banking Services. Three proposals were received from First National Bank of Alaska (FNBA), Keybank, and Wells Fargo.

Following a thorough review of the three proposals to ensure each was responsive and responsible, a committee of three scorers (Director of Finance, Controller, and Public Works Director) scored the proposals. Cost was scored by the Controller and Purchasing Officer.

FNBA received the highest score and is being recommended for contract award.

Staff Recommendation: Approve the Action Memorandum.

City of Wasilla
RFP Scoring Sheet
RFP No. 0402-0-2021/AD
Banking Services
Due: April 29, 2021 at 4pm

Proposals received from:	First National Bank		
	Wells Fargo	of Alaska	Keybank
1 Proposal received on time?	YES	YES	YES
2 Is there 1 original proposal?	YES	YES	YES
3 Is there 3 identical copies?	* SUBMITTED ELECTRONICALLY	YES	YES
4 Is the Cost Proposal separate from Narrative Proposal?	YES	YES	YES
5 Is the RFP completed and signed?	YES	YES	YES

Scoring for:	Wells Fargo	First National Bank of Alaska	Keybank
--------------	-------------	-------------------------------	---------

1 Approach and Methodology (25 points)

Evaluator 1	21	25	18
Evaluator 2	17	23	20
Evaluator 3	21	16	21

2 Experience and Qualifications (25 points)

Evaluator 1	22	25	20
Evaluator 2	22	24	23
Evaluator 3	20	17	22

3 References (10 points)

Evaluator 1	10	10	9
Evaluator 2	10	10	10
Evaluator 3	8	6	8

Total of all Scores Without Cost:

151	156	151
-----	-----	-----

4 Earnings Rate (10 points)

8	10	6
30	28	29

5 Cost (30 points)

The lowest total cost is assigned 30 points.

The fee points are awarded based on the following formula. $\text{Lowest Sum Proposal} / \text{Proposer's Sum Proposal}$

$\times 30 \text{ points} = \text{Fee Proposal Points}$

Total of all Scores With Cost:

189	194	186
-----	-----	-----