

Non-Code Ordinance

By: Public Works Department  
Introduced: September 27, 2021  
Public Hearing: October 11, 2021  
Adopted: October 11, 2021  
Yes: Burney, Harvey, Johnson, Rausa, Velock  
No: None  
Absent: Brown

**City of Wasilla  
Ordinance Serial No. 21-16**

**An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2022 Budget By Appropriating \$74,904 In Federal Aviation Administration Grant Funding For The Wasilla Municipal Airport Pavement Maintenance Project.**

---

**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** To appropriate funding from the Federal Aviation Administration for the Wasilla Municipal Airport Pavement Maintenance project.

**Section 3. Appropriation of Funds.** The funds are appropriated to the following:

Runway Maintenance - FAA	330-4379-437.45-86	\$74,904
--------------------------	--------------------	----------

**Section 4. Source of Funds.**

Runway Maintenance - FAA	330-4300-331.31-51	\$74,904
--------------------------	--------------------	----------

**Section 5. Effective Date.** This ordinance shall take effect upon adoption.

ADOPTED by the Wasilla City Council on October 11, 2021.

  
\_\_\_\_\_  
Glenda D. Ledford, Mayor

ATTEST:

  
\_\_\_\_\_  
Jamie Newman, MMC, City Clerk



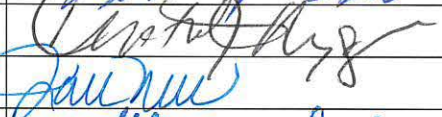
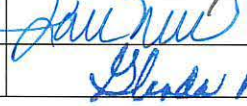
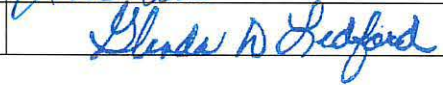
[SEAL]

**City of Wasilla**  
**Legislative Staff Report**  
**Ordinance Serial No. 21-16**  
 (Non-Code Ordinance)

**Amending The Fiscal Year 2022 Budget By Appropriating \$74,904 In Federal Aviation Administration Grant Funding For The Wasilla Municipal Airport Pavement Maintenance Project.**

Originator: Public Works Director  
 Date: 9/15/2021

Agenda of: 9/27/2021

Route to:	Department Head	Signature	Date
X	Public Works Director		9/15/21
X	Finance Director		9.15.21
X	Deputy Administrator		9/15/2021
X	City Clerk		9/15/2021
X	Mayor		9/16/2021

**Fiscal Impact:**  yes or  no **Funds Available:**  yes \$74,904

**Account name/number:** Runway Maintenance-FAA/330-4379-437.45-86

**Attachments:** Ordinance Serial No. 21-16 (1 page)  
 FAA Grant Offer (4 pages)

**Summary Statement:** This ordinance is proposed to amend the fiscal year 2022 budget by appropriating \$74,904 in Federal Aviation Administration grant funding for the airport pavement maintenance project. The original budget for the project was \$300,000 in grant funding. The final grant amount from the FAA is \$374,904. This ordinance appropriates the balance of grant funding that will be used next year for pavement maintenance.

**Proposed Action:** Introduce and set the ordinance for public hearing.



U.S. Department  
of Transportation  
Federal Aviation  
Administration

Airports Division  
Alaskan Region  
Alaska

222 West 7th ave, #14  
Anchorage, AK 99513

June 21, 2021

The Honorable Glenda D. Ledford  
Mayor, City of Wasilla  
290 East Herning Ave  
Wasilla, AK 99654-7091

Dear Mayor Ledford:

We are transmitting to you for execution the Grant Offer for Airport Improvement Program (AIP) Project No. **3-02-0417-024-2021** at the **Wasilla Airport, Wasilla, Alaska**. This letter outlines expectations for success. Please read the conditions and assurances carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant by providing their electronic signature.
- c. Once the sponsor's authorized representative has electronically signed the grant, the sponsor's attorney will automatically be sent via email the grant to provide their electronic signature.
- d. You may not make any modification to the text, terms or conditions of the grant offer.
- e. Following the attorney's action, the executed grant will be automatically sent to all parties as an attachment to an email.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi Invoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

The terms and conditions of this agreement require you to complete the project without undue delay. We will be monitoring your progress to ensure proper stewardship of these Federal funds. **We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress.** Should you fail to make draws on a regular basis, your grant may be placed in "inactive" status, which will affect your ability to receive future grant offers.

Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- A signed/dated SF-270 (non-construction projects) or SF-271 or equivalent (construction projects) and SF-425 annually, due 90 days after the end of each federal fiscal year in which this grant is open (due December 31 of each year this grant is open); and
- Performance Reports, which are due within 30 days of the end of a reporting period as follows:
  1. Non-construction project: Due annually at end of the Federal fiscal year.
  2. Construction project: Submit FAA form 5370-1, Construction Progress and Inspection Report at the end of each fiscal quarter.

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100 percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

### CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$374,904.**

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$ 0 for planning

\$ 374,904 airport development or noise program implementation; and,

\$ 0 for land acquisition.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:

- a. Period of Performance:

1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).

- b. Budget Period:

1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the period of performance provided in Paragraph a.1. Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.

- c. Close Out and Termination

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344).



U.S. Department  
of Transportation  
Federal Aviation  
Administration

**FAA Airport Improvement Program (AIP)**

**GRANT AGREEMENT**

**Part I - Offer**

Federal Award Offer Date	<u>June 21, 2021</u>
Airport/Planning Area	<u>Wasilla Airport</u>
FY2021 AIP Grant Number	<u>3-02-0417-024-2021</u>
Unique Entity Identifier	<u>002188548</u>
TO:	<u>City of Wasilla</u>
	(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated April 30, 2021, for a grant of Federal funds for a project at or associated with the Wasilla Airport, Wasilla, Alaska, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Wasilla Airport (herein called the "Project") consisting of the following:

**Seal Runway 4/22 Pavement Surface/Pavement Joints; Seal Taxiway A, B, D and H Pavement Surface/Pavement Joints**

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out the FAA Reauthorization Act of 2018 (Public Law Number 115-254); Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L), as further amended by the American Rescue Plan Act of 2021 (Public Law 117-2); and the representations contained in the Project Application; and in consideration of: (a) the Sponsor's adoption and ratification of the Grant Assurances attached hereto (b) the Sponsor's acceptance of this Offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurance and conditions as herein provided;

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

Once the project(s) is completed and all costs are determined, we ask that you close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

Patrick Zettler, (907) 271-5446, is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

Kristi A. Warden

Kristi A. Warden (Jun 21, 2021 16:36 AKDT)

Kristi A. Warden, Director  
Airports Division