

By: Public Works Department
Adopted: November 8, 2021
Yes: Brown, Graham, Harvey, Johnson, Sullivan-Leonard, Velock
No: None
Absent: None

**City of Wasilla
Resolution Serial No. 21-25**

**A Resolution Of The Wasilla City Council Transferring Funds Within An Accounting Fund
In The Amount Of \$3,600 For The City Hall Remodel Project.**

WHEREAS, the City Hall Remodel project is underway and additional project scope is being requested by the Administration; and

WHEREAS, the additional scope consists of designing a secure entry lobby in the Public Works/Finance wing of City Hall; and

WHEREAS, the purpose of this additional scope is to increase security for City Hall by limiting random access to the building; and

WHEREAS, there is a balance of funding available from the Jake Wright Parking Lot project that was recently completed on Main Street.

NOW, THEREFORE BE IT RESOLVED, that the Wasilla City Council authorizes the transfer of funds within an accounting fund to the following account:

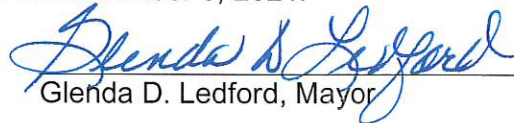
110-4330-433.45-78	City Hall Remodel	\$3,600
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BE IT FURTHER RESOLVED, that the source of funds is as follows:

110-4330-433.45-74	Jake Wright Parking Lot	\$3,600
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Effective Date. This resolution takes effect upon adoption.

ADOPTED by the Wasilla City Council on November 8, 2021.



Glenda D. Ledford, Mayor

ATTEST:



Jamie Newman, MMC, City Clerk

**City of Wasilla
Legislative Staff Report
Resolution Serial No. 21-25**

Transferring Funds Within An Accounting Fund In The Amount Of \$3,600 For The City Hall Remodel Project.

Originator: Public Works Director
Date: 10/27/2021

Agenda of: 11/8/2021

Route to:	Department Head	Signature	Date
X	Public Works Director		10/26/21
X	Finance Director		10-27-21
X	Deputy Administrator		10/27/21
X	City Clerk		10/26/21
X	Mayor		10/27/21

Fiscal Impact: yes or no

Funds Available: yes \$3,600

Account name/number: City Hall Remodel/110-4330-433.45-78

Attachments: Resolution Serial No. 21-25 (1 page)
Architects Alaska Proposal (1 page)

Summary Statement: This resolution authorizes the transfer of funds within an accounting fund for the city hall remodel project design services that was approved through Action Memorandum No. 21-25 on May 24, 2021. This is for additional architect services to design a secure lobby within the hallway at the entrance to city hall at the Public Works/Finance Department wing of the building. The source of funds is from the Jake Wright Parking Lot project that was recently completed on Main Street and has an account balance of \$4,577.

Proposed Action: Adopt the Resolution.



10/14/21

Wasilla City Hall PW Remodel 2021 DCO 01

21039.01

City of Wasilla
 290 E. Herning Avenue
 Wasilla, AK 99654-7091

The following to be exercised only upon written authorization from the Owner

Design Change Order	ARCH	MECH	ELECT	Total
DCO 01	\$ 1,610	\$ 963	\$ 990	3,563

Design Team	
ARCH	Architects Alaska, Inc.
MECH	Jernstrom Engineering
ELECT	BR Engineering

Scope of Work

- Provide a secure entry lobby and receptionist space to control access into the Public Works/Financial Office Wing from the west entry door.
- New door from secure lobby to have access control from the reception desk for people w/o FOBs. FOB hardware to allow access through secure door. Door is always available for exiting.
- The two existing doors under the current design to remain as scheduled with new FOB access.
- Mechanical design to include heating and ventilation as required for the new space.
- The electrical work will include new lighting, power and data receptacles, door power, and new power connections for mechanical equipment.
- An additional site visit will be necessary to determine the existing conditions of the lobby/corridor.