

Action:  Approved |  Denied |  Other  
 Date Action Taken: February 14, 2022  
 Verified By: [Signature]  
 Clerk's Note: [Signature]

**City of Wasilla  
 Action Memorandum No. 22-04**

**Contract Award To Wheaton Water Wells, Inc. In The Amount Of \$58,975 For The Spruce Avenue Well Upgrade Project.**

Originator: April Dwyer, Purchasing/Contracting  
 Date: 2/3/2022

Agenda of: 2/14/2022

Route to:	Department Head	Signature	Date
	Chief of Police		
X	Public Works Director	Robert J. Walsh for Danielle	2/3/22
	Recreational Services Director		
X	Finance Director	[Signature]	2-3-22
X	Deputy Administrator	[Signature]	2/3/22
X	City Clerk	[Signature]	2/3/2022
X	Mayor	[Signature]	2/3/22

**Fiscal Impact:**  yes or  no

**Funds Available:**  yes or  no

**Account name/number/amount:**

Spruce Ave Water Tank/Well Upgrade      320.4369.436.45.63      \$58,975

**Attachments:** Wheaton Water Wells Purchase Orders (2 pages)  
 TECPRO Purchase Order (1 page)  
 HDL Engineering Purchase Order (1 page)

**Summary Statement:** This Action Memorandum is presented in accordance with Wasilla Municipal Code 5.08.070, Approval of Contracts, subsection C, as an emergency procurement initiated by the Mayor through Purchase Order No. 23653.

The City's main water supply at Spruce Avenue had its main well pump fail during the summer of 2021. As a result of the failure, a rental pump was installed in the main well and the back-up well and pump were brought online. The new pump for the main well was installed in the fall and abruptly failed. The Spruce Avenue main well was then run by a rental pump and the 6" back-up pump; which also failed. Under an existing contract with HDL, it was determined that the City had outgrown the capabilities of the back-up pump because of the current demand on the water system. This determination triggered the Mayor's emergency procurement order authorized under WMC 5.08.150, and a change order (purchase order 23653) was issued to the City's current contract with HDL authorized by AM 21-19. Additionally, the Mayor authorized TEC Pro to provide programming services needed for the project (purchase order 23647).

Through the adoption of Ordinance Serial No. 22-05, on January 24, 2022, \$100,000 was appropriated to bring a new back-up well online at the Spruce Avenue Site.

**Staff Recommendation:** Approve the Action Memorandum 22-04

# PURCHASE ORDER

**CITY OF WASILLA**

290 E. HERNING AVE.  
WASILLA, AK 99654

DEPARTMENT Spice, Jewell  
ACCOUNT # 30043694344563

VENDOR #

282

DATE

2-1-2022

P.O. No.

23653

Please show this P.O. # on all correspondence & packages

**WHEATON WATER WELL INC**  
1190 WASILLA FISHHOOK RD  
WASILLA, AK 99654

BILL TO  SHIP TO

**CITY OF WASILLA**  
290 E. Herning Avenue  
Wasilla, AK 99654

DELIVERY DATE		SHIP VIA	E.O.B.	TERMS OF PAYMENT	PARTIAL SHIPMENT	
<u>Scheduled</u>				<u>Net 30</u>	<input type="checkbox"/> ALLOWED	<input type="checkbox"/> NOT ALLOWED
ITEM	QTY	DESCRIPTION		PRICE	AMOUNT	
<u>0001</u>	<u>01</u>	<u>8" Test Well / Standby Well per attached quote dated 2/1/2022</u>		<u>---</u>	<u>\$58,995<sup>00</sup></u>	
		<u>* Original AM # 21-19</u>				
		<u>DOL 2/1/04 - 31881A</u>				
		<u>Change Order # 24 +</u>				
		<u>AM # 22-01, not yet approved *</u>				
FINANCE DEPARTMENT						
FUNDS VERIFIED						
ACCT# <u>30043694344563</u>						
BY: <u>[Signature]</u> DATE: <u>2-2-2022</u>						

AUTHORIZED BY

[Signature] 2-3-22

RECEIVED BY \_\_\_\_\_

SUB-TOTAL

SHIPPING & HANDLING

TOTAL

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---  
\$58,995<sup>00</sup>

White Copy: Vendor

Yellow Copy: Department

Pink Copy: Finance



# WHEATON WELLS

Spence

City of Wasilla

## 8" Test Well/Standby Well

Mobilize equipment to job site. Drill 12" surface seal to 20'. This will also insure well bore starts off straight given the boulders and cobbles noted in other well log. Drill 8" test well not to exceed 240'. Install up to 25' of 8" telescoping well screen based on sieve analysis performed by HDL. Well screen will have to be ordered and airfreighted up after analysis. Screen needs to be set as quickly as possible after drilling to ensure casing will pull back easily. Develop well screen with air jetting. Set up a sump for development water and pump to waste not to exceed 200' from well site. After water quality (sediment) is accepted by HDL, grout annulus between 8" and 12" casing and remove 12" casing. Install test pump capable of 300 gpm. Pump well for 24 hours while logging water levels with transducer and measuring flow rates. Water is to be piped less than 200' away to a discharge point provided by others. At the end of test take water quality samples and deliver to a state certified laboratory. Install DEC approved well cap. All access for equipment provided by others.

All permitting by others.

Well location by others.

Wheaton to approve location.

Prevailing wages based on most current pamphlet.

Material prices valid for 24 hours. All other portions valid 90 days.

Surface seal, 8" drilled well, screen installation, water removal:	\$36,000.00
Provide 8" telescoping screen- \$ 325.00 per ft., Anticipate 25':	\$8,125.00
Develop well screen- \$300.00 per. hour, Anticipate 12 hours:	\$3,600.00
Flow test- \$375.00 per hour, Anticipate 6 hr. step & 24 hr. continuous:	\$11,250.00
DEC specified water samples:	<del>\$3,225.00</del> <i>Cost does that</i>

\$58,975

Wheaton Water Well Inc.  
 Brian R. Wille  
 02/01/2022

**CITY OF WASILLA**

290 E. HERNING AVE.  
WASILLA, AK 99654

DEPARTMENT *Spruce Ave Well*  
ACCOUNT # *300 43694364563*

**PURCHASE ORDER**

VENDOR #

*1018*

DATE

*1-20-2022*

P.O. No.

*23647*

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**TEC PRO**

**816 W WHITNEY ROAD  
ANCHORAGE, AK 99501**

BILL TO

SHIP TO

**CITY OF WASILLA  
290 E. Herning Avenue  
Wasilla, AK 99654**

DELIVERY DATE		SHIP VIA	E.O.B.	TERMS OF PAYMENT	PARTIAL SHIPMENT	
<i>As Scheduled</i>		<i>-</i>	<i>-</i>	<i>Net 30</i>	<input type="checkbox"/> ALLOWED	<input type="checkbox"/> NOT ALLOWED
ITEM	QTY	DESCRIPTION			PRICE	AMOUNT
<i>0001</i>	<i>01</i>	<i>Programming for controls of new station by well.</i>			<i>-</i>	<i>\$10,000</i>

FINANCE DEPARTMENT

FUNDS VERIFIED *4122X*

ACCT# *300 43694364563*

BY: *[Signature]* DATE: *2-2-2022*

SUB-TOTAL

SHIPPING & HANDLING

TOTAL

AUTHORIZED BY *[Signature]*

RECEIVED BY \_\_\_\_\_

*[Handwritten Total: \$10,000]*

White Copy: Vendor      Yellow Copy: Department      Pink Copy: Finance

**CITY OF WASILLA**

290 E. HERNING AVE.  
WASILLA, AK 99654

DEPARTMENT: Smart Well  
ACCOUNT #: 320 436 9436 4563

**PURCHASE ORDER**

VENDOR #

707

DATE 2-1-2022

P.O. No. 23654

Please show this P.O. # on all correspondence & packages

BILL TO

SHIP TO

CITY OF WASILLA  
290 E. Herning Avenue  
Wasilla, AK 99654

HDL ENGINEERING CONSULTANTS  
3335 ARCTIC BLVD, STE 100  
ANCHORAGE, AK 99503

DELIVERY DATE		SHIP VIA	R.O.B.	TERMS OF PAYMENT	PARTIAL SHIPMENT <input type="checkbox"/> ALLOWED <input type="checkbox"/> NOT ALLOWED	
<u>As Scheduled</u>		<u>---</u>	<u>---</u>	<u>Net 30</u>		
ITEM	QTY	DESCRIPTION			PRICE	AMOUNT
<u>0001</u>	<u>01</u>	<u>Additional Engineering Services for Smart Well Stand-by well.</u>			<u>---</u>	<u>\$70,000</u>

FINANCE DEPARTMENT  
FUNDS VERIFIED \$13M

ACCT# 320 436 9436 4563  
BY: [Signature] DATE: 2-2-2022

AUTHORIZED BY [Signature]  
RECEIVED BY \_\_\_\_\_

SUB-TOTAL \_\_\_\_\_  
SHIPPING & HANDLING \_\_\_\_\_  
TOTAL \$70,000