

Non-Code Ordinance

By: Clerk's Office
Introduced: February 14, 2022
Public Hearing: February 28, 2022
Amended: February 28, 2022
Adopted: February 28, 2022
Yes: Brown, Graham, Johnson, Sullivan-Leonard, Velock
No: None
Absent: None
Clerk's Note: Council Seat F Vacant

**City of Wasilla
Ordinance Serial No. 22-06 (AM)**

An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2022 Budget By Appropriating \$21,360 From The Miscellaneous Capital Projects Fund, Fund Balance, For The Purpose Of Acquiring Optical Scan Ballot Tabulators And Related Equipment For Use In City Elections.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To amend the fiscal year 2022 budget by appropriating \$21,360 for the purpose of acquiring ballot tabulators and related equipment for use in City elections.

Section 3. Appropriation of Funds. The funds are appropriated to the following:

Election Equipment	110.4181.499.45-21	\$21,360
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Section 4. Source of Funds.

Miscellaneous Capital Project, Fund Balance	110.0000.253.20-00	\$21,360
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Section 5. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Wasilla City Council on February 28, 2022.



Glenda D. Ledford, Mayor

ATTEST:



Jamie Newman, MMC, City Clerk

[SEAL]

City of Wasilla
Legislative Staff Report
Ordinance Serial No. 22-06
(Non-Code Ordinance)

Amending The Fiscal Year 2022 Budget By Appropriating \$18,610 From The Miscellaneous Capital Projects Fund, Fund Balance, For The Purpose Of Acquiring Optical Scan Ballot Tabulators And Related Equipment For Use In City Elections.

Originator: Jamie Newman, City Clerk
Date: 1/31/2022

Agenda of: 2/14/2022

Route to:	Department Head	Signature	Date
X	Finance Director		1-31-22
X	Deputy Administrator		
X	City Clerk		1/31/2022
X	Mayor		1/31/2022

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number:

Misc. Capital Project, Fund Balance 110.4181.499.45-21 \$18,610
Election Equipment 110.0000.253.20-00 \$18,610

Attachments: Ordinance Serial No. 22-06 (1 page)
Quote from Dominion Voting (1 page)

Summary Statement: On January 14, the City Clerk was notified by the Alaska State Division of Elections (DOE) that they will no longer lend vote tabulation equipment to local governments effective this year.

This Ordinance seeks to purchase and ship three ImageCast Precinct 2 Tabulators (ICP tabulators) and related election equipment from Dominion Voting since the voting equipment is no longer available for loan to the City. The ICP tabulators selected by the Clerk for purchase have been used in previous City elections and are currently used by DOE, the Matanuska-Susitna Borough, the cities of Palmer and Houston, and in municipalities across Alaska.

If approved, the funding appropriated through this Ordinance will cover:

Item	Cost
Ballot Tabulators and Associated Equipment	\$15,918
Estimated Shipping	\$1,603
Annual Firmware License Fee	\$684
Annual Hardware Warranty	\$405
Total:	18,610

Because of disruptions in the supply chain caused by COVID-19 and the rigorous testing of the election equipment upon receipt, the City Clerk recommends that the Council appropriate funds for the acquisition of the equipment in the current fiscal year.

About the Tabulators: The ICP tabulation system digitally stores an image of every ballot cast along with a clear record of how the tabulator interpreted each vote to ensure a completely transparent and auditable election. All results and ballot images are stored on encrypted memory cards. No identifying information about the voter is taken by the tabulator. In addition to the images, the City retains the voted paper ballots (source documents) from all voting locations. The election results from these ballot tabulators are never transmitted wirelessly, rather two copies of the results tape are printed on paper and retained by the Clerk's Office. This ballot tabulation system has been tested and certified by the U.S. Election Assistance Commission in accordance with federal Voluntary Voting Systems.

Annual Fees: The City can expect an annual reoccurring firmware license fee of \$684 and an annual hardware warranty fee of \$405, beginning in fiscal year 2024.

Proposed Action: Introduce and set the Ordinance for public hearing.



January 25, 2022

Wasilla City, AK

Q00007340

Prepared by:
Dana LaTour
dana.latour@dominionvoting.com

Budgetary Quote

Product/Service	Description	Qty	Unit Price	Extension
In-Person Voting: Polling Location Hardware				
ImageCast Precinct 2 Tabulator (330A)		3	\$4,500.00	\$13,500.00
ICE / ICP Power Cord - 15'		3	\$11.00	\$33.00
Power Supply - ICP2 (90W)		3	\$31.00	\$93.00
			Sub-Total	\$13,626.00
Accessories				
ImageCast Precinct Ballot Box - Plastic Collapsible		2	\$1,000.00	\$2,000.00
ImageCast Precinct Transport Bag		3	\$75.00	\$225.00
ICP Plastic Ballot Box Adapter Kit		3	\$13.50	\$40.50
			Sub-Total	\$2,265.50
Consumables/Parts				
SDHC Memory Card 8GB		2	\$13.25	\$26.50
			Sub-Total	\$26.50

Total Purchase Sub-Total **\$15,918.00**

Year 1 Purchase Total **\$15,918.00**

Annual Licenses				
ImageCast Precinct Annual Firmware License - ICP2		3	\$228.00	\$684.00
			Sub-Total	\$684.00

Annual Warranties				
ImageCast Precinct Annual Hardware Warranty - ICP2		3	\$135.00	\$405.00
			Sub-Total	\$405.00

Annual Fees **\$1,089.00**

Terms and Conditions

This quote is valid for 90 days and subject to change for scope and configuration updates. All Shipping costs to be invoiced separately to customer. All pricing is subject to standard terms and conditions. Amounts due in years 2 and thereafter are subject to annual increases reflective of inflation. Annual warranties are optional.

Signatures

Customer Name (printed)	Title	Signature	Date (MM/DD/YYYY)