

Action: Approved | Denied | Other
 Date Action Taken: May 23, 2022
 Verified By: Janet Stewart
 Clerk's Note: N/A

**City of Wasilla
 Action Memorandum No. 22-11**

Confirming The Mayoral Appointments To The Landscape Standards Review Committee.

Originator: Tina Crawford, City Planner
 Date: 5/9/2022

Agenda of: 5/23/2022

Route to:	Department Head	Signature	Date
X	Finance Director		5-12-22
X	Deputy Administrator		5/13/22
X	City Clerk		5/13/2022
X	Mayor		5-13-22

Fiscal Impact: yes or no

Attachments: Resolution Serial No. 22-04 and supporting documents (13 pages)
 Applications for Appointment from Timothy Alley (4 pages); Peter Briggs (2 pages); Misty Holler (2 pages); Marie Hulse (2 pages); and Andrew Simasko (3 pages); Kristofer Larson (2 pages)

Summary Statement: The Landscape Standards Review Committee, a Special Purpose Committee, was established by Resolution Serial No. 22-04. The purpose of the Committee is to review and make recommendations to the Planning Commission on amendments and updates to the landscape standards in WMC Chapter 16.33.

Pursuant to WMC 2.44.030(A), appointments to the Landscape Review Committee are recommended by the Mayor and confirmed by the City Council. The following appointments are recommended for confirmation.

Name	Stakeholder Group
Timothy Alley	Engineer
Peter Briggs	Landscape Architect
Misty Holler	City Resident
Marie Ann Hulse	Landscape Architect
Andrew Simasko	Architect
Kristofer Larson, DC	Business Owner

The terms of appointment expire upon completion of the project but shall not exceed six months from the date of appointment.

Staff Recommendation: Approve the Action Memorandum.

By: Planning Department
Adopted: January 24, 2022
Yes: Brown, Graham, Johnson, Sullivan-Leonard, Velock
No: None
Absent: None

**City of Wasilla
Resolution Serial No. 22-04**

A Resolution Of The Wasilla City Council Establishing A Wasilla Landscape Standards Review Committee And Prescribing Its Duties.

WHEREAS, the Wasilla Planning Commission received a request from the Alaska Chapter of the American Society of Landscape Architects to establish a committee to review the landscape standards in Wasilla Municipal Code Chapter 16.33; and

WHEREAS, the purpose of the Wasilla Landscape Standards Review Committee will be to provide recommendations to the Wasilla Planning Commission regarding amendments to the landscape standards in Chapter 16.33 of the Wasilla Municipal Code that are consistent with the intent and purpose of the landscape standards and the 2011 City of Wasilla Comprehensive Plan; and

WHEREAS, the formation of the Wasilla Landscape Standards Review Committee is authorized under Wasilla Municipal Code 2.44.010(B); and

WHEREAS, the Wasilla Planning Commission approved Resolution Serial No. 21-18 recommending that the City Council establish the Wasilla Landscape Standards Review Committee with representatives from the following stakeholder groups: landscape architects, landscape contractors, developers/property owners, architects, engineers, and city residents; and

WHEREAS, meetings of the Wasilla Landscape Standards Review Committee will be open to the public and subject to the Alaska Open Meetings Act; and

WHEREAS, the city clerk, or designee, will advertise meetings of the Wasilla Landscape Standards Review Committee; and

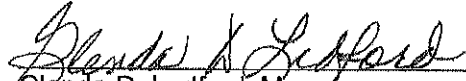
NOW, THEREFORE, BE IT RESOLVED, by the Wasilla City Council, that the Wasilla Landscape Standards Review Committee is established as follows:

1. **Name:** Wasilla Landscape Standards Review Committee
2. **Authority:** WMC 2.44.010(B)
3. **Term:** Terms of appointment shall expire upon completion of the special purpose but shall not exceed six months.
4. **Board Type:** Advisory. The committee has no authority to act on behalf of the City or communicate on the City's behalf other than to make recommendations to the Wasilla Planning Commission.
5. **Function:** To review and make recommendations regarding amendments/updates to the landscape standards in Wasilla Municipal Code Chapter 16.33.
6. **Composition and Quorum:** The committee will be comprised of up to 10 members and should include the following stakeholder groups: two landscape architects, a landscape contractor, an architect, an engineer, two property owners/developers (previously engaged in landscape review process), and two city residents. Once the initial authorized membership (composition) of the committee is established, the composition of the committee shall not be increased. Actions of the committee shall be adopted by a majority of the authorized membership of the committee.
7. **Residency Requirement:** Other than the city resident representative, committee members need not be residents of the city of Wasilla.
8. **Compensation:** None.
9. **Meetings:** A minimum of one regular meeting per month shall be held at Wasilla City Hall, Council Chambers. Actual meeting schedule to be approved by the committee at the first meeting.

10. Staff Support: The city planner, or designee, shall serve as staff support to the committee to include noticing meetings, preparing, and distributing meeting packets and minutes, and attendance and participation in meetings of the committee.

Effective Date. This resolution takes effect upon adoption.

ADOPTED by the Wasilla City Council on January 24, 2022.



Glenda D. Ledford, Mayor

ATTEST:



Jamie Newman, MMC, City Clerk

[SEAL]

**City of Wasilla
Legislative Staff Report
Resolution Serial No. 22-04**

Establishing A Wasilla Landscape Standards Review Committee And Prescribing Its Duties.

Originator: Tina Crawford, City Planner *TC*
Date: 1/11/2022

Agenda of: 1/24/2022

Route to:	Department Head	Signature	Date
	Chief of Police		
	Public Works Director		
	Recreational Services Director		
X	Finance Director	<i>[Signature]</i>	1-11-22
X	Deputy Administrator	<i>[Signature]</i>	1/11/2022
X	City Clerk	<i>[Signature]</i>	1/12/2022
X	Mayor	<i>[Signature]</i>	1/11/22

Fiscal Impact: yes or no

Attachments: Resolution Serial No. 22-04 (3 pages)
Wasilla Planning Commission Resolution Serial No. 21-18 (2 pages)
Wasilla Planning Commission Draft Meeting Minutes – 12/14/21 (4 pages)
Letter of Support and recommendation from Alaska Chapter of ASLA (3 pages)

Summary Statement: During 2021, the Wasilla Planning Commission (“Commission”) conducted five Committee of the Whole meetings to draft specific landscaping regulations for industrially zoned lots and identify any clarifications/revisions needed since the 2017 re-write of the landscape regulations.

At the November 9, 2021 public hearing to adopt Resolution Serial No. 21-14, comments were provided by the Alaska Chapter of the American Society of Landscape Architects (ASLA). They stated that additional revisions were needed and recommended that the Commission establish a diverse and inclusive committee to review Chapter 16.33, Landscaping Standards and provide recommended revisions.

The Commission agreed and subsequently adopted Resolution Serial No. 21-18 at their December 14, 2021 meeting. If the City Council approves establishment of the committee, the Mayor would then appoint members to be confirmed by the City Council. The first committee meeting would tentatively be scheduled in May 2022.

Proposed Action: Adopt the Resolution.

By: Planning
Public Hearing: 12/14/21
Adopted: 12/14/21

**WASILLA PLANNING COMMISSION
RESOLUTION SERIAL NO. 21-18**

A RESOLUTION OF THE WASILLA PLANNING COMMISSION RECOMMENDING THAT THE WASILLA CITY COUNCIL ESTABLISH/APPOINT A COMMITTEE/TASKFORCE TO REVIEW WASILLA MUNICIPAL CODE CHAPTER 16.33, LANDSCAPING STANDARDS, AND PROVIDE RECOMMENDED REVISIONS TO THE WASILLA PLANNING COMMISSION PURSUANT TO WMC CHAPTER 2.44.

WHEREAS, Section 2.60.010 of the Wasilla Municipal Code (WMC) directs the Planning Commission to periodically review WMC Title 16, Land Development Code and make recommendations to the City Council for amendments; and

WHEREAS, the Planning Commission recently completed a review of the industrial landscape regulations and determined that a thorough review of Chapter 16.33, Landscaping Standards; and

WHEREAS, in response to the most recent amendments, the Alaska Chapter of the American Society of Landscape Architects (ASLA) requested that a task force/committee be established to provide an inclusive and deliberate stakeholder process that would review, refine, and recommend amendments; and

WHEREAS, the Planning Commission determined that a task force/committee should be created that would include landscape architects, landscape contractors, developers, property owners, architects, engineers, and city residents to provide input to the Planning Commission regarding amendments that are consistent with the 2011 City of Wasilla Comprehensive Plan.

NOW, THEREFORE BE IT RESOLVED, the Wasilla Planning Commission recommends that the City Council establish/appoint a committee/taskforce to review and make recommendations to the Planning Commission for amendments to WMC Chapter 16.33, Landscaping Standards.

ADOPTED by the Wasilla Planning Commission on December 14, 2021.

APPROVED:


Eric Bushnell, Chair 12-16-2021
Date

ATTEST:


Tina Crawford, AICP, City Planner

VOTE: Passed Unanimously

REGULAR MEETING

1. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 6:00 PM on Tuesday, December 14, 2021, in Council Chambers of City Hall, Wasilla, Alaska by Eric Bushnell, Chair.

2. ROLL CALL

Commissioners present and establishing a quorum were:

Eric Bushnell, Seat A
David Seals, Seat B
Melvin Sage-EL, Seat C
Timothy Burney, Seat D
Alina Rubeco, Seat E (via teleconference)

Staff in attendance were:

Crystal Nygard, Deputy Administrator
Robert Walden, Public Works Deputy Director
Mike Schwarz, City Attorney (via teleconference)
Tahirih Revet, Planning Clerk

3. PLEDGE OF ALLEGIANCE

Mr. Burney led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

GENERAL CONSENT. The agenda was approved, as presented.

5. REPORTS

5.1 City Deputy Administrator

Ms. Nygard provided information on upcoming City activities and reported that Code Compliance and Planning are moving toward online application/complaint system.

5.2 City Public Works Deputy Director

No report given.

5.3 City Attorney

No report given.

5.4 City Planner

No report given.

6. PUBLIC PARTICIPATION (Three minutes per person for items not on agenda)

No one stepped up.

7. CONSENT AGENDA

7.1 Minutes of November 9, 2021, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

8. NEW BUSINESS (five minutes per person)

8.1 Public Hearing

1. Item: Conditional Use #21-09 (Reso. #21-15)
Applicant: Stephanie Martin, What Tattoo
Owner: Ruth Sanchez
Request: Approval to operate a tattoo and hair studio in an existing commercial building.
Lot Area: 0.48 +/- acres
Location: 260 E. Nelson Avenue
Lot 4, Block 2, Thomas Addition #2 RSB
Zoning: Commercial/Downtown Overlay District
 - a. City Staff
 - b. Applicant

Ms. Martin, owner of What Tattoo, provided information regarding the proposed shop at the requested location.

c. Private person supporting or opposing the proposal
Chair Bushnell opened the public comment portion of the public hearing.

Chair Bushnell closed the public comment portion of the public hearing as no one stepped forward.

d. Applicant
No other comments.

MOTION: Commissioner Burney moved to approve Conditional Use #21-09 (Reso. #21-15) as presented.

VOTE: The motion to approve Conditional Use #21-09 (Reso. #21-15) as presented, passed unanimously.

2. Resolution Serial No. 21-16: A resolution of Wasilla Planning Commission recommending approval of a 30-year lease to Michael Sandstrom, located at 4160 W. Aviation Avenue, Lot 18A, New Wasilla Airport Addition #2 Subdivision.

a. City Staff
Mr. Walden information regarding the request.

b. Applicant
c. Private person supporting or opposing the proposal
Chair Bushnell opened the public comment portion of the public hearing.

Chair Bushnell closed the public comment portion of the public hearing as no one stepped forward.

d. Applicant
No comments.

MOTION: Commissioner Seals moved to approve Resolution Serial No. 21-16, as presented.

VOTE: The motion to approve Resolution Serial No. 21-16 as presented, passed unanimously.

3. Resolution Serial No. 21-17: A Resolution of the Wasilla Planning Commission supporting the goals and initiatives for the Annual Capital Improvement Program.

a. City Staff

Mr. Walden provided a brief overview of the proposed annual Capital Improvement Program.

b. Applicant

c. Private person supporting or opposing the proposal

Chair Bushnell opened the public comment portion of the public hearing.

Mr. Stu Graham, city resident, stated that he is speaking as a city resident and not as a City Council member and is in support of the goals and initiatives for the annual Capital Improvement Program.

Chair Bushnell closed the public comment portion of the public hearing as no one else stepped forward.

d. Applicant
No comments.

MOTION: Commissioner Seals moved to approve Resolution Serial No. 21-17, as presented.

Discussion moved to the Commission.

VOTE: The motion to approve Resolution Serial No. 21-17 as presented, passed unanimously.

4. Resolution Serial No. 21-18: A Resolution of the Wasilla Planning Commission recommending that the Wasilla City Council establish a committee/task force to review Wasilla Municipal Code Chapter 16.33 and provide recommended revisions to the Wasilla Planning Commission pursuant to WMC Chapter 2.44.

a. City Staff

b. Applicant

c. Private person supporting or opposing the proposal

Chair Bushnell opened the public comment portion of the public hearing.

Mr. Graham, city resident, stated that he is stated he is speaking as a city resident and not as a City Council member and is in support of the proposed task force.

Chair Bushnell closed the public comment portion of the public hearing as no one else stepped forward.

d. Applicant
No comments.

MOTION: Commissioner Sage-EL moved to approve Resolution Serial No. 21-18, as presented.

Discussion moved to the Commission.

VOTE: The motion to approve Resolution Serial No. 21-18 as presented, passed unanimously.

9. UNFINISHED BUSINESS

No unfinished business.

10. COMMUNICATIONS

No statements made regarding the following items.

- 10.1 Permit Information
- 10.2 Enforcement Log
- 10.3 Matanuska-Susitna Borough Planning Commission agenda

11. AUDIENCE COMMENTS (three minutes per person)

No comments.

12. STAFF COMMENTS

Ms. Nygard provided information regarding the Wasilla Airport infrastructure.

Mr. Walden stated there are plans to upgrade city water and wastewater systems.

13. COMMISSION COMMENTS

14. ADJOURNMENT

The regular meeting adjourned at 7:05 PM.

ATTEST:

ERIC BUSHNELL, Chair Date

TAHIRIH REVET, Planning Clerk
Adopted by the Wasilla Planning Commission -, 2021.



Planning Commission
City of Wasilla
290 E. Herning Ave.
Wasilla, AK 99654

To: City of Wasilla Planning Commission (planning@ci.wasilla.ak.us)
CC: Eric Bushnell, Planning Commission Chair (bushnell@mtaonline.net)
Tina Crawford, AICP, City Planner (tcrawford@ci.wasilla.ak.us)

November 5, 2021

Re: Resolution Serial No. 21-14 (amendments to sections within Wasilla Municipal Code Title 15)

The American Society of Landscape Architects (ASLA) is the professional association for landscape architects in the United States, with the Alaska Chapter representing landscape architects in Alaska.

Regarding Resolution Serial No. 21-14, we recommend that you do not approve this resolution.

Our members believe that while the proposed code amendments do contain some improvements, many changes are not ready to be implemented into the code. Our concern is that these changes (and existing code items that remain unchanged) are generally not consistent with the intent of comments provided by our members, nor are they compatible with what we have heard within the community.

Our recommended action is to create an advisory group that reports to the planning commission. To our knowledge, the development of code amendments did not include significant direct interaction with landscape architects. Since the code is predicated on the preparation of plans by landscape architects, this is a notable omission. Before code amendments are reviewed, there should be an inclusive and deliberate stakeholder process that includes professionals responsible for permit preparation, landowners/developers, and local businesses that install and maintain code-required landscape.

Should such an advisory committee be of interest, we recommend this committee include two landscape architects, an architect, a civil engineer, a landscape contractor, and two owners/developers (including someone who is only expected to have gone through the permitting process once, and a developer who has engaged with this process multiple times). The professionals should be selected by their professional organizations. The group would be responsible for appointing a chair, confirming the group's terms of reference, establishing an understanding of code intent, and developing a strategy to review, refine, and recommend amendments.

We thank you in advance for your consideration. We feel that an advisory group will be an excellent way to help develop a solid code that the community supports as being in the best interest of the City of Wasilla for its aesthetic, functional, and economic development. This letter is accompanied with an initial list of possible code-related concerns that the Planning Commission could consider for an advisory group.

Sincerely,

A handwritten signature in black ink that reads "Melissa R.K. Babb".

Melissa Babb, Alaska Chapter ASLA President
907-360-1704

Attachments: Code Review Advisory Group Recommendations (2 pages)



RECOMMENDATION FOR THE CREATION OF A CODE REVIEW ADVISORY GROUP

This document is intended to support a letter provided by the Alaska Chapter of the American Society of Landscape Architects regarding Resolution Serial No. 21-14, dated November 5, 2021. We recommend that you do not approve this resolution, and we recommend that you defer consideration of code amendments pending the creation of a Code Review Advisory Group and receipt of code amendment recommendations from this group. Additional information regarding that request is provided within the letter referenced above.

PARTIAL LIST OF CODE ASPECTS FOR POSSIBLE REVIEW

Below is a partial list of items that we would recommend this advisory group review (with recommended actions) in order to brief the Planning Commission and the Wasilla City Council and make recommendations for their consideration.

1. The code and its amendments include a higher than typical economic burden when compared to other jurisdictions. Recommended actions include, but are not limited to:
 - a. ACTION: provide a comparative analysis of the cost of code implementation that includes similar Alaska codes (Anchorage likely) and perhaps other communities of a similar size to the City of Wasilla in the lower 48 (likely needing cost correction for location).
2. The code and its amendments include atypical requirements for plant sizing within the local market. 18" minimum is standard and available within our local market. There is a limited supply of Alaskan grown plant material, with most plant material shipped up from the lower 48 or Canada. Recommended actions include, but are not limited to:
 - a. ACTION: provide a review of the local capability to provide adequate species quantities, sizes, and varieties of plant material required by code.
3. Code that is long and complex may have unintentional consequences, including but not limited to internal conflict, inconsistencies, or loopholes. Recommended actions include, but are not limited to:
 - a. ACTION: review code to streamline and simplify where possible
 - b. ACTION: review the process and documentation required to create a permit set that illustrates code compliance, assessing the work needed to complete it.
4. While the code and amendments include a significant emphasis on maintenance, it explicitly excludes items that allow for easier/better maintenance, including the use of rock mulch within a very windy climate. Recommended actions include, but are not limited to:
 - a. ACTION: review maintenance strategies and how code affects landowner success
5. The existing and proposed codes are prescriptive in nature. Recommended actions include, but are not limited to:
 - a. ACTION: review code to determine where prescriptive standards should or should not be used. Assessment should include, but not be limited to:
 - i. Spatial standards for the placement of plant material
 - ii. Limitations on the uses of specific plant species
 - iii. Requirements for the use of specific plant types

(...continued next page...)

6. The existing code has resulted in a continually evolving process where it is difficult to predict outcomes. This impact on predictability has created a significant economic burden for those involved, with costs related to permitting effort and associated delays. Recommended actions include, but are not limited to:
 - a. ACTION: Review the code and process to create a more predictable outcome.
7. The code may benefit from a review of other approaches to achieve the same or better intent. Recommended actions include, but are not limited to:
 - a. ACTION: Review code intent and existing code requirements in light of alternative ways to achieve the same outcome. For example, the requirement of specific planting soil quality and quantities is one of the best ways to ensure plant establishment and long-term viability and growth.
8. Existing staffing may not be adequate to achieve code intent. Recommended actions include, but are not limited to:
 - a. ACTION: Review staffing to ensure that there is adequate time, personnel, and/or expertise to guide applicants, review permits, inspect installed projects for permit compliance, enforce guaranty-period maintenance requirements, complete an inspection at the end of the guaranty-period for release of bonding, and perform ongoing or complaint-driven enforcement actions.
9. The requirement that the project landscape architect certifies a project as complying with permit requirements has significant limitations and is worrisome. City of Wasilla inspection is necessary as the City of Wasilla is the permitting and enforcement body. The project landscape architect has no leverage with clients, except when enforced by the City of Wasilla. Recommended actions include, but are not limited to:
 - a. ACTION: Maintain the City of Wasilla as the inspecting entity.

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

www.cityofwasilla.com

FEB 28 2022

Office of the City Clerk
City of Wasilla

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

**Application for Appointment
Special Purpose Committee or Task Force**

Applications are Subject to Public Disclosure

Return completed applications to the City Clerk's Office, 290 E Herning Avenue. For information about special purpose committees and task forces, visit www.cityofwasilla.com or call 373-9090.

1. What is the name of the special purpose committee or task force you are applying for?

Landscape Standards Review Committee

2. Full Legal Name of Applicant: Timothy John Alley

3. Mailing Address: 5981 E. Fetlock Drive, Wasilla, AK 99654

4. Residence Address: 5981 E. Fetlock Drive, Wasilla, AK 99654

5. E-mail Address: talley@tbcak.com

Phone: (907) 357-6760

6. Employer: The Boutet Company, Inc

Occupation: Civil Engineer

7. Are you a resident of the City of Wasilla? Yes No If yes, how long? _____

8. Does your schedule permit you to attend meetings regularly? Yes No

9. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: The Boutet Company, Inc.

Location: 1508 E. Bogard Rd. #7, Wasilla, AK

10. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)


TBC, Inc. is a survey, civil engineering, landscape architecture and planning firm we have

completed design and engineering for several developments throughout the City of Wasilla.

11. Please provide a one-page resume to include education and experience, or a brief statement describing your interest in City government, and any relevant experience that would qualify you for the position or that would enhance your membership.

Please see attached resume. I have been working iwth TBC in our Wasilla office since 2014. For the past 8 years, I have provided cost effective designs to developers while working with local agencies to meet their expectations for developers and goals for development under their respective jurisdictions. I am interested in working with the City to provide an updated landscaping code that will be beneficial to the City of Wasilla, developers and residents.

12. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and in a newspaper or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant:  Date: 2/28/2022

For Office Use Only:		
RECEIVED FEB 28 2022 Office of the City Clerk City of Wasilla	Date Application Received:	
	Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Resume attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

TIM ALLEY, P.E.

CIVIL ENGINEER / PRINCIPAL / MAT-SU OFFICE MANAGER

REGISTRATION	Professional Engineer, Alaska No. 14368
EDUCATION	B.S., Engineering, Mechanical Specialty/Minor in Mathematics, University of Alaska Anchorage, 2009
PROFESSIONAL ACTIVITIES / AFFILIATIONS	Certified Erosion and Sediment Control Lead American Society of Civil Engineers, Alaska Chapter
EXPERIENCE	<p>Tim joined TBC in 2014 as a civil engineer and construction manager/administrator and has been managing TBC's Wasilla branch office since 2018. He is results-focused, highly analytical engineer with demonstrated success in a wide variety of site development, airport and road improvement projects for both public and private clients throughout Alaska. Tim has proven himself to be a very capable engineer that produces high-quality project deliverables that are completed on schedule and within budget. He has also demonstrated an ability and commitment in responding to short notice and accelerated projects.</p>

Tim's primary responsibilities include project management, project administration, utility design and construction, public water and wastewater system design and permitting, construction documents, specifications, engineer's estimates, bidding services, and construction administration.

PROJECT EXPERIENCE

Private & Commercial Development Design

- Hidden Ranch Subdivision Civil Site, Water and Sewer Improvements (Ongoing)
- Aspen Pines Civil Site, Water and Sewer Improvements (Ongoing)
- Bridgeway Permanent Supportive Housing (Ongoing)
- Shoppes at Sun Mountain Civil Site, Water and Sewer Improvements (Ongoing)
- Whispering Winds Senior Housing Development Site Civil (Ongoing)
- Old Matanuska Townhouse Apartments (Ongoing)
- Willow House 1 Senior Apartments
- Valley Country Store 3
- Yuyan Subdivision Public Water System
- Whispering Winds Senior Apartments Water and Sewer Improvements
- Lower Indian Creek Fish Passage Project
- True Value on Knik Goose Bay Road
- Bogard Commercial Development Public Water System
- Green Heart Subdivision Soils Investigation
- Knikatnu Knik Goose Bay Property Soils Investigation
- Weldin Residence Site Improvements
- Dina'ina Subdivision Platting and Lot Development
- Bogard Commercial Development
- Indian Creek Fish Passage Projects
- Crowley Palmer Fleet Maintenance Facility
- Uplands Subdivision: Street, Drainage, Water and Sewer Improvements

Matanuska-Susitna Borough (MSB) Design

- Bogard Road Extension, Phase III
- Plumley-Maud Trail Upgrades

- West Susitna Parkway Drainage Improvements and Slope Repair
- West Susitna Parkway/South Big Lake Road Intersection Sight Improvements
- Trunk Road Extension South, Phase II
- Jim Creek RV Campground
- Jim Creek Motorized Trails
- Don Young Road Feasibility and Design
- Port MacKenzie Rail Spur Access Road Feasibility Study

Municipality of Anchorage (MOA) Design

- Birchtree/Elmore LRSA Road, Drainage and Traffic Calming Improvements
- Campbell Creek Park Parking Lot Improvements
- Campbell Creek Trail Rehabilitation
- Chester Creek Trail Rehabilitation, Phase II
- West Chester Lagoon Nature Trails Rehabilitation
- South Anchorage Sports Park Seasonal Water and Sewer Services

MOA Construction

- Eklutna River Bridge Replacement at Old Glenn Hwy

MSB Construction

- Lake Louise Parking Lot and Boat Ramp Replacement
- Bogard Road Extension, Phase III
- Reddane Avenue Extension
- South Big Lake Road Realignment
- Trunk Road Extension South, Phase I
- Trunk Road Extension South, Phase II
- South Big Lake Road/Northshore Drive Intersection Improvements
- West Susitna Parkway/South Big Lake Road Intersection Sight Improvements
- Seldon Road Extension
- Knik River Road Improvements.
- Seldon Road and Lucille Street Upgrades
- S Lu young Lake Grading, Drainage and Surface Improvements
- Vine Road Upgrade, Hollywood Road to Parks Highway
- Clay Chapman Road/Knik Knack Mud Shack Road Improvements
- South Lu Young Lane Grading, Drainage and Surface Improvements
- Hawk Lane Upgrade
- Sutton Pathway - Glenn Highway to Sutton Elementary School

Alaska Department of Transportation Construction

- Jewel Lake Road Dimond Blvd to W 63rd Ave Pavement Rehabilitation
- TSAIA Lake Hood Air Strip Lighting Improvements
- TSAIA Lake Hood Bank Stabilization
- TSAIA Taxiway M, L and Taxilane E2 Reconstruction project
- TSAIA Remote Overnight Parking (RON) 12-14 Reconstruction
- TSAIA Concourse A Apron Reconstruction
- TSAIA Runway 7R/25L Reconstruction
- TSAIA Taxiway E, RON 2 Reconstruction
- TSAIA Forced Main Storm Water System
- Crusey Street: Parks Hwy to Bogard Rd Reconstruction
- Parks Highway: Lucus St to Big Lake Rd Pavement Rehabilitation
- Bogard Rd Pavement Reconstruction

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

www.cityofwasilla.com

FEB 25 2022

Office of the City Clerk
City of Wasilla

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

**Application for Appointment
Special Purpose Committee or Task Force**

Applications are Subject to Public Disclosure

Return completed applications to the City Clerk's Office, 290 E Herning Avenue. For information about special purpose committees and task forces, visit www.cityofwasilla.com or call 373-9090.

1. What is the name of the special purpose committee or task force you are applying for?

Wasilla Landscape Standards Review Committee

2. Full Legal Name of Applicant: Peter Briggs

3. Mailing Address: 2506-B Fairbanks St., Anchorage, AK, 99503

4. Residence Address: 3017 Sheldon Jackson St., Anchorage, AK, 99508

5. E-mail Address: pbriggs@corvus-design.com

Phone: (907) 222-2859

6. Employer: Corvus Design

Occupation: Landscape Architect

7. Are you a resident of the City of Wasilla? Yes No

If yes, how long? _____

8. Does your schedule permit you to attend meetings regularly? Yes No

9. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: _____ Location: _____

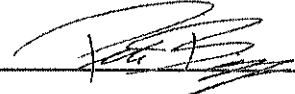
10. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

Corvus Design has provided services for City of Wasilla projects for permitting, development of construction drawings, and construction administration/observation services. These have included the City of Wasilla Police Station and Fire Station.

11. Please provide a one-page resume to include education and experience, or a brief statement describing your interest in City government, and any relevant experience that would qualify you for the position or that would enhance your membership.

I am the founder (2006) and owner of Corvus Design, a landscape architecture and planning company. Since 2012, I have overseen over 20 projects permitted within the City of Wasilla, with most of those falling under the most recent landscape code (Section 16.33 and associated relevant sections). These have included private commercial projects, and public projects including the new City of Wasilla Police and Fire Stations. I am very familiar with the current code, as well as the recent Council adopted amendments. Since 2018, I have been interested in the City of Wasilla making modifications to the code that would still achieve code intent, but streamline it to better align with the local market and to simplify its application. A key aspect of code is how it evolves to reduce the need for interpretation. I have kept detailed notes since 2018 related to specific actions that could be made to beneficially revise the code. Specific to the development of code, to do my job, I maintain expertise with the City of Anchorage Title 21 landscape code and am familiar with other Alaskan jurisdictions that have similar codes (City of Palmer & Fairbanks North Star Borough). When Anchorage re-wrote their code in the early 2010s, I participated on committees and provided significant input throughout the process. Being originally from Yellowknife (Northwest Territories, Canada) and providing occasional permit services there, I also have familiarity with their current code. My experience and expertise with code in northern climates is broad, and relevant to the City of Wasilla. Beyond my direct code experience, I have been practicing as a landscape architect for 24 years, and as owner of Corvus Design have overseen over 750 projects throughout Alaska for over 270 clients. In addition, I have been on many committees, and understand and respect committee processes. Helping to refine this code is of great interest to me, and I feel that my assistance could provide value.

12. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and in a newspaper or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant:  Date: 2/25/2022

For Office Use Only:		
Date Application Received: RECEIVED FEB 25 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	AM Confirming Appointment: _____
	Resume attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

Office of the City Clerk
City of Wasilla, Alaska

www.cityofwasilla.com

RECEIVED

MAR 01 2022

Office of the City Clerk
City of Wasilla

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

Application for Appointment to the Landscape Standards Review Committee

Applications are Subject to Public Disclosure

Return the completed application to the City Clerk's Office, 290 E Herning Avenue, by **March 1, 2022**.

1. Full Legal Name of Applicant: Misty K Holler
2. Mailing Address: 425 W Lake View Ave
3. Residence Address: 425 W Lake View Ave
4. E-mail Address: hollers@mtaonline.net Phone: 907 232 6478
5. Select the seat you are applying for:
 Landscape Architect Landscape Contractor Architect Engineer
 Property Owner/Developer Previously Engaged in Landscape Review Process City Resident
6. Employer: Mat Su School District Occupation: Teacher
7. If you are a resident of the City of Wasilla, how long have you been a resident? 50 Years
8. Does your schedule permit you to attend meetings regularly? Yes No
9. If you own or operate a business in the City of Wasilla, list the business name and physical location below:
Name: M and M Lawn Care Location: 425 W. Lake View Ave. Wasilla
10. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)
na

na

11. Please provide a resume to include education and experience; or a brief statement describing your interest in serving on the Committee, and any relevant experience that may be used as qualifying criteria.

I am interested in serving on the Landscape Review Committee to participate in my community.

I hope to be a part of increasing the aesthetic experience of Wasilla for our residents and visitors.

12. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant: Misty K. Holler Date: March 1, 2022

For Office Use Only:		
Date Application Received: RECEIVED MAR 01 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

FEB 24 2022

www.cityofwasilla.com

Office of the City Clerk
City of Wasilla

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

**Application for Appointment
Special Purpose Committee or Task Force**

Applications are Subject to Public Disclosure

Return completed applications to the City Clerk's Office, 290 E Herning Avenue. For information about special purpose committees and task forces, visit www.cityofwasilla.com or call 373-9090.

1. What is the name of the special purpose committee or task force you are applying for?

Landscape Standards Review Committee

2. Full Legal Name of Applicant: Marie Ann Hulse

3. Mailing Address: 6310 N Wildwood Drive, Wasilla, AK 99654

4. Residence Address: 6310 N Wildwood Drive, Wasilla, AK 99654

5. E-mail Address: marie04581@gmail.com

Phone: (775) 220-6046

6. Employer: Corvus Design

Occupation: Landscape Architect

7. Are you a resident of the City of Wasilla? Yes No

If yes, how long? _____

8. Does your schedule permit you to attend meetings regularly? Yes No

9. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: _____

Location: _____

10. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

No

11. Please provide a one-page resume to include education and experience, or a brief statement describing your interest in City government, and any relevant experience that would qualify you for the position or that would enhance your membership.

I am a practicing landscape architect with over 15 years of experience in the private design field.

I have been living and practicing in Alaska for the past 3 years, with most of my work conducted

within the City of Wasilla. I fully believe in the need for code and regulations, to ensure the health

safety and welfare of the public is upheld in our community. I believe my experience can help

refine current code to make it more successful for the City as well as it's people.

12. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and in a newspaper or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant: 

Date: 2/21/2022

For Office Use Only:		
Date Application Received: <div style="text-align: center; font-weight: bold; font-size: 1.2em;">RECEIVED</div> <div style="text-align: center; font-weight: bold; font-size: 1.2em;">FEB 24 2022</div> Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

www.cityofwasilla.com

MAR 01 2022

Office of the City Clerk
City of Wasilla

290 E Herring Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

Application for Appointment to the Landscape Standards Review Committee

Applications are Subject to Public Disclosure

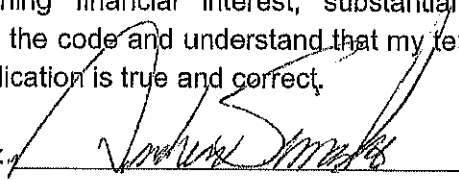
Return the completed application to the City Clerk's Office, 290 E Herring Avenue, by **March 1, 2022**.

1. Full Legal Name of Applicant: Andrew Charles Simasko
 2. Mailing Address: 19544 Ostovia Circle, Eagle River, AK 99577
 3. Residence Address: 19544 Ostovia Circle, Eagle River, AK 99577
 4. E-mail Address: asimasko@gci.net Phone: 907-301-9737
 5. Select the seat you are applying for:
 Landscape Architect Landscape Contractor Architect Engineer
 Property Owner/Developer Previously Engaged in Landscape Review Process City Resident
 6. Employer: Architects Alaska, Inc. Occupation: Architect
 7. If you are a resident of the City of Wasilla, how long have you been a resident? _____
 8. Does your schedule permit you to attend meetings regularly? Yes No
 9. If you own or operate a business in the City of Wasilla, list the business name and physical location below:
Name: Architects Alaska, Inc. Location: 191 E. Swanson Ave, Suite 203
 10. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)
Contractor providing profession design services. Currently under contract for a remodel project
for the public works department.
-

11. Please provide a resume to include education and experience; or a brief statement describing your interest in serving on the Committee, and any relevant experience that may be used as qualifying criteria.
 Please see attached resume.

12. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant: _____



Date: _____

3/1/2022

For Office Use Only:		
Date Application Received: RECEIVED MAR 01 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Resume attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

ANDREW SIMASKO, AIA, LEED AP

19544 Ostovia Circle
Eagle River, Alaska 99577
(907) 301-9737
Email: asimasko@gci.net

PROFESSION	Architect	
EDUCATION	West Anchorage High School, 1971 Montana State University, Bachelor of Architecture, 1976 University of Alaska, Arctic Engineering, 1979 Montana State University, Master of Architecture, 2009	
REGISTRATION	Alaska AELA4861 Architecture, 1980 Montana ARC-ARC-LIC-1851, 1993	
CERTIFICATIONS	LEED Accredited Professional, 2009	
AFFILIATIONS	American Institute of Architects National Ski Patrol Alyeska Ski Patrol	
AWARDS	Palmer Chamber of Commerce Pioneer Award, 1988 Alyeska Ski Patrol Outstanding Volunteer Patroller of the Year, 2008/2009 Alaska Division of the National Ski Patrol Instructor of the Year, 2009/2010 Alyeska Ski Patrol Outstanding Volunteer Patroller of the Year, 2012/2013	
EMPLOYMENT	CCC/HOK Architects and Planners Anchorage, Alaska Project Architect 1976 - 1982	Don Wycoff, Architects Wasilla, Alaska Project Architect 1982 - 1985
	Architects Ink Palmer, Alaska Owner 1985 - 1987	Architects Bissett/Simasko Palmer, Alaska Partner 1987 - 1991
	Schlenker & McKittrick, Architects Helena, Montana Senior Project Manager 1991 - 2001	Architects Alaska Wasilla, Alaska Principal 2001 - present

Andy Simasko is a firm principal and licensed architect with 40-plus years of experience. Andy grew up in Alaska, arriving with his parents in 1959. From 1979 to 1991 he and his family were residents of the Matanuska-Susitna Borough. Andy has been and continues to be active in many civic activities. He and his wife were co-honored along with the MSCVB with the 1988 Palmer Chamber of Commerce Pioneer Award. Andy has served as a board member of the Helena YMCA Board of Directors. He has coached youth soccer for over 12 years and is a senior ski patroller with the Alyeska Ski Patrol.

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Office of the City Clerk
City of Wasilla, Alaska

APR 20 2022

Office of the City Clerk
City of Wasilla

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

www.cityofwasilla.com

**Application for Appointment to the
Landscape Standards Review Committee**

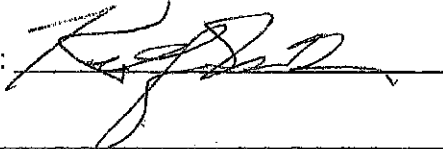
Applications are Subject to Public Disclosure

Return the completed application to the City Clerk's Office, 290 E Herning Avenue, by **March 1, 2022**.

1. Full Legal Name of Applicant: Kristofer D. Larson, DC
2. Mailing Address: 1001 E Bogard Rd, Wasilla AK 99654
3. Residence Address: 2708 N Azurite Cir, Wasilla AK 99654
4. E-mail Address: Dr.Larson@gmail.com Phone: 907-841-3268
5. Select the seat you are applying for:
 Landscape Architect Landscape Contractor Architect Engineer
 Property Owner/Developer Previously Engaged in Landscape Review Process City Resident
6. Employer: Spine & Sports Injury Center, LLC Occupation: Chiropractor, Owner
7. If you are a resident of the City of Wasilla, how long have you been a resident? _____
8. Does your schedule permit you to attend meetings regularly? Yes No
9. If you own or operate a business in the City of Wasilla, list the business name and physical location below:
Name: Spine & Sports Injury Center, LLC Location: 1001 E Bogard Rd
10. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)
None.

11. Please provide a resume to include education and experience; or a brief statement describing your interest in serving on the Committee, and any relevant experience that may be used as qualifying criteria.
+10 year business owner in the city, experience on the Wasilla City Council. Recent experience with landscape design, in the city, from the owner's perspective.

12. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant:  Date: 4/20/22

For Office Use Only:		
Date Application Received: RECEIVED APR 20 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes: