

Non-Code Ordinance

By: Public Works  
Introduced: May 23, 2022  
Public Hearing: June 13, 2022  
Adopted: June 13, 2022  
Yes: Brown, Graham, Johnson, Rubeo, Sullivan-Leonard, Velock  
No: None  
Absent: None

**City of Wasilla  
Ordinance Serial No. 22-18**

**An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2022 Budget By Accepting And Appropriating A \$35,000 Grant From The Mat-Su Trails And Parks Foundation For Improvements To The Iditapark Tennis Courts.**

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**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** To amend the fiscal year 2022 budget by accepting and appropriating a \$35,000 grant from the Mat-Su Trails and Parks Foundation for improvements to the Iditapark tennis courts.

**Section 3. Appropriation of Funds.** The funds are appropriated to the following:

Iditapark Tennis Court Grant	110-4520-452.45-13	\$ 35,000
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**Section 4. Source of Funds.**

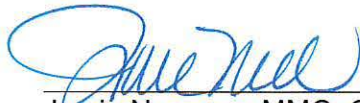
Mat-Su Trails & Parks Foundation	110-4500-364.25-00	\$ 35,000
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**Section 5. Effective Date.** This ordinance shall take effect upon adoption.

ADOPTED by the Wasilla City Council on June 13, 2022.

  
Glenda D. Ledford, Mayor

ATTEST:



Jamie Newman, MMC, City Clerk

[SEAL]

**City of Wasilla**  
**Legislative Staff Report**  
**Ordinance Serial No. 22-18**  
(Non-Code Ordinance)

**Amending The Fiscal Year 2022 By Accepting And Appropriating A \$35,000 Grant From The Mat-Su Trails And Parks Foundation For Improvements To The Iditapark Tennis Courts.**

Originator: Danielle Bischoff, Public Works Director  
Date: 5/11/2022

Agenda of: 5/23/2022

Route to:	Department Head	Signature	Date
X	Public Works Director	<i>Danielle d Bischoff</i>	5/13/22
X	Recreational Services Director	<i>[Signature]</i>	5-13-22
X	Finance Director	<i>[Signature]</i>	5-13-22
X	Deputy Administrator	<i>[Signature]</i>	5/13/22
X	City Clerk	<i>[Signature]</i>	5/13/2022
X	Mayor	<i>Dwende Leoford</i>	5-13-22

**Fiscal Impact:**  yes or  no

**Funds Available:**  yes or  no

**Account name/number:**

Iditapark Tennis Court Grant	110-4520-452.45-13	\$35,000
Park Improvements	110-4520-452-45-46	<u>\$8,750</u>
		\$43,750

**Attachments:** Ordinance Serial No. 22-18 (1 page)  
Mat-Su Trails Grant Award Agreement (5 pages)  
Trails and Parks Grant Application (18 pages)  
CIP Detail Sheet (1 page)

**Summary Statement:** This ordinance is proposed to amend the fiscal year 2022 budget by accepting and appropriating a \$35,000 grant from the Mat-Su Trails and Parks Foundation for the Iditapark tennis courts improvements. Tennis court improvements will include re-surfacing the existing tennis courts and improving seating.

The project includes an \$8,750 City match that is currently budgeted within the Fiscal Year 2022 Capital Improvement Program Budget for a total project cost of \$43,750.

**Proposed Action:** Introduce and set the Ordinance for public hearing.



**Board of Directors**

George Hoden  
*Chair*

Kathy Swartz  
*Vice-Chair*

Lorraine Cordova  
*Treasurer*

Cara Durr  
*Secretary*

Sam Adams

Paul Clark

Susie Lemons

Randall Kowalke

Brian

Winnestaffer

Ryan Mollnow

**Staff**

Wes Hoskins  
*Executive Director*

Taylor Raftery  
*Donor Relations Officer*

**Contact Us**

PO Box 652  
Palmer, AK 99645

(907) 746-8757

[www.matsutrails.org](http://www.matsutrails.org)

April 28, 2022

City Of Wasilla  
Attn: Robert Walden  
290 E Herning Ave  
Wasilla, AK 99654

Re: MSTPF Grant #2022-201

Dear Bob:

The Mat-Su Trails and Parks Foundation (MSTPF) is pleased to inform you that we have approved a grant for your organization in the amount of \$35,000.

Our Foundation extends best wishes for your success on this project, and we look forward to seeing you out on the trail.

Sincerely,

A handwritten signature in blue ink, appearing to read "Wes Hoskins".

Wes Hoskins  
Executive Director  
Mat-Su Trails & Parks Foundation



**GRANT AWARD AGREEMENT**  
**MSTPF Grant# 2022-201**

THIS GRANT AWARD AGREEMENT (“Agreement”) is made and entered into this 28<sup>th</sup> day of April by and between the Mat-Su Trails and Parks Foundation (“Foundation”) and The City of Wasilla (“Grantee”).

WHEREAS, Grantee has submitted a proposal to Foundation (the “Proposal”) to fund the project described therein (the “Project”); and,

WHEREAS, the Foundation agrees to make a grant to Grantee for \$35,000 to fund the Iditapark Enhancements project, subject to the terms and conditions set forth herein (the “Grant”),

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Project.** Grantee shall perform the Project as set forth in the Proposal, which is incorporated by this reference as if fully recited herein. Any variations in the Project or the use of Grant Funds from that described in the Proposal requires the advance express written approval of Foundation.
2. **Project Period.** The Project has been approved for a period of 18 months beginning on **4/28/2022** and ending on **10/28/2023** (the “Project Period”). Should Grantee desire to extend the duration of the Project Period, Grantee shall submit a written request to the Foundation Executive Director no later than 60 days prior to Project Period end date. If Foundation approves the extension, the parties shall execute an amendment to this Agreement. An extension of the Project Period will not result in an increase in funding.
3. **Expenditures.** All expenditures of Grant Funds by Grantee must be spent within the Project Period and must be consistent with the Project budget as set forth in the Proposal (the “Project Budget”) and as approved by Foundation. Any deviation from the Project Budget, such as under- or over-spending Grant Funds requires prior written approval of Foundation and may require an amendment to this Agreement, at the discretion of the Foundation. Deviations from the Project Budget are not authorized retroactively.
4. **Interim and Final Report.** Grantee agrees to deliver to the Foundation Executive Director an Interim Report, Final Report and two detailed Expenditure Reports for Project on this schedule:

**Interim Report + Expenditure Report due January, 17, 2023**

**Final Report + Expenditure Report due November, 28, 2023**

Interim Report shall include a narrative account of accomplishments resulting from the expenditure of Grant Funds and a description of progress made towards achieving the Project’s objectives. Expenditure Reports will compare actual expenses to the approved Project Budget on a line item basis, with explanation of variances. Should grantee complete the project earlier than scheduled, reports are due at time the project is completed.

5. **Disbursement Schedule.** Foundation will disburse 80% of Grant Funds upon approving Grant Proposal and receiving a signed copy of this Grant Award Agreement. The final 20% of Grant Funds will be disbursed upon Foundation receiving a Final Report along with Expenditure Report. The Foundation, in

its sole discretion, reserves the right to alter the above disbursement schedule at any time and to impose such conditions upon disbursements as it may, in its discretion, deem necessary.

6. Records. Although the Grant Funds need not be segregated, funds and records of receipts and expenditures must be shown separately on Grantee's books for ease of reference and verification. Such records as well as copies of reports submitted to Foundation shall be retained by Grantee for at least four years following completion of the Project.
7. Foundation Right to Review and Evaluate. Foundation may review and conduct an evaluation of the Project funded by this Grant, which may include one or more visits from Foundation personnel to observe the Project, discuss the Project with Grantee's personnel and review financial and other records and materials connected with the activities funded by this Grant. All financial and other records relating to the Project shall be made available at Grantee's regular place of business for inspection by Foundation personnel, or its designated representative, at reasonable times. Grantee will receive notice of Foundation's review findings and shall, at the discretion of Foundation, be given an opportunity to correct any non-compliance issues. If Grantee fails to correct any non-compliance issues within the time period specified by Foundation, Foundation may exercise its rights as set forth in section 12 of this Agreement.
8. Maintaining Tax Status. Grantee shall maintain the Internal Revenue Service tax code status it represented to Foundation that it had when submitting the Proposal throughout the duration of the Project Period unless otherwise approved by Foundation. Grantee shall remain in good standing with the State of Alaska and Mat-Su Borough.
9. Title to Property Acquired with Grant Funds. Title to all tangible property, fixtures or equipment purchased with Foundation funds ("Grant Funded Property") shall be vested in Grantee. However, Foundation shall have a purchase money security interest in the Grant Funded Property until the Final Report has been accepted by Foundation. Grant Funded Property must be used for carrying out the Project as set forth in the Proposal.
10. Foundation's Right to Return of Funds or Property. Any Foundation funds not used by Grantee for the purposes of the Project as approved in the Project Budget remain the property of Foundation, and shall be promptly returned to Foundation at the conclusion of the Project Period. If at any time during a Grant Funded Property's useful life a Grantee fails to use the Grant Funded Property for the purposes set forth in the Proposal, Grantee shall repay to Foundation an amount equal to the value for the entire useful life of the property minus that portion of the useful life of the Grant Funded Property during which it was used for the purpose of the Grant, utilizing the straight-line method of depreciation. If Grantee fails to make timely repayment of the appropriate portion of the item, Foundation may take possession of the Grant Funded Property. Nothing contained in this paragraph shall limit or prevent Foundation from taking legal action to seek repayment of unexpended Grant Funds or Grant Funds which were not applied in accordance with the terms of this Agreement.
11. Publicity. All publicity associated with the Project must clearly identify the Mat-Su Trails and Parks Foundation as a funding source in whole or in part. Please consider adding a MSTPF logo at an appropriate location on the project or on the piece of equipment.
12. Termination of Grant by Foundation. The Foundation, in its sole discretion, may terminate this Agreement and permanently withhold the payment of all or a portion of the Grant Funds if: (a) Foundation is not satisfied with the quality of the Grantee's work or the progress toward achieving the objectives of the Project; (b) Foundation determines that the Grantee is incapable of satisfactorily

completing the Project; (c) Grantee fails to meet the conditions set forth in this Agreement and the Proposal; (d) Grantee's federal income tax status changes; or (e) Grantee dissolves.

The Foundation may have based its decision to fund this Project on the qualifications of specific individuals named by Grantee as responsible for carrying out Project work outlined therein. In the event these named individuals are no longer involved in completing the work for any reason, Foundation reserves the sole right to terminate the Project if it believes replacement staff proposed by Grantee cannot complete the Project in a timely fashion or in an acceptable manner.

If the Grant is terminated prior to the end of the Project Period, Grantee shall: (a) provide Foundation with a full accounting of the receipt and disbursement of Grant Funds for the Project through the effective date of termination, (b) repay, within 30 days of the effective date of termination, all Grant Funds which were not expended on or prior to effective date of termination and all Grant Funds which were expended prior to date of termination of the Grant but which expenditures relate to a phase of the Project allocable to a time period after the effective date of termination, and (c) repay to Foundation an amount equal to the value of any Grant Funded Property less the value of that portion of the Grant Funded Property's useful life during which it was used for the purpose of the Grant. Nothing contained in this paragraph shall limit or prevent Foundation from taking legal action to seek repayment of Grant Funds already expended by Grantee which were not applied in accordance with the conditions in this Agreement.

13. Relationship of Parties. Foundation and Grantee agree that this Grant does not create a principal-agent relationship of any type between the parties and that the Grantee will not, by act of omission or commission, foster any belief on the part of 3<sup>rd</sup> parties that such a relationship exists.
14. Indemnification. Foundation is a funding source only and does not participate in or direct any of the activities or services of Grantee. Accordingly, Grantee understands and agrees that Foundation, its directors, officers, employees and agents will not be liable for any of Grantee's contracts, torts, or other acts or omissions, or those by Grantee's directors, offices, members, employees, or other funded-activity participants. Grantee understands and agrees that Foundation's insurance policies or self-insurance plans do not extend to or protect Grantee nor Grantee's directors, officers, members, employees or funded-activity participants. Grantee understands and agrees that Foundation will not provide any legal defense for Grantee or any such person in the event of any claim against any or all of them. Grantee shall hold Foundation harmless from all liability, including but not limited to costs of defense, from the contractors, torts or other acts or omissions of the Grantee, its employees, directors, officers, or funded-activity participants in any way connected with any activity of Grantee including but not limited to the funded activity.
15. Authority and Validity. Each individual executing this Agreement on behalf of the Grantee warrants that s/he has full power and authority to execute this Agreement on behalf of the organization. Further, Grantee warrants that the board of directors of Grantee has taken all action required by law, Grantee's Articles of Incorporation and Bylaws or otherwise to authorize the execution and delivery of this Agreement and the consummation of the transactions contemplated herein. Grantee further warrants that this Agreement constitutes the valid and binding obligation of Grantee, enforceable in accordance with its terms.
16. No Guarantee of Future Funding. Provision of this Grant does not imply any future funding commitment by Foundation.

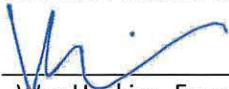
17. Lobbying. By accepting this Grant, Grantee agrees that these funds will be used exclusively for exempt purposes described in Section 501c3 and will not be used to carry on propaganda, or otherwise attempt to influence legislation (except as permitted under Section 501), or to participate in any political campaign on behalf of any candidate for office.
18. Entire Agreement. This Grant Award Agreement constitutes the entire Agreement between parties regarding the Project and supersedes all previous related understandings or written or oral agreements between the parties.
19. Amendment. Unless otherwise permitted herein, any alteration in the terms of this Agreement must be in written form and must be signed by both Foundation and Grantee.
20. Applicable Laws. The provisions of this Agreement shall be construed and enforced according to the laws of the State of Alaska. Any lawsuit, action or proceeding resulting from or related to this Agreement shall be commenced in a court of competent jurisdiction located in Alaska.
21. COVID-19. The grantee must comply with all health mandates as directed by the State of Alaska.

IN WITNESS WHEREOF, we have executed this Agreement as of the date first above written:

City of Wasilla

By: \_\_\_\_\_  
Glenda Ledford, Mayor Date \_\_\_\_\_

MAT-SU TRAILS AND PARKS FOUNDATION

By:  \_\_\_\_\_  
Wes Hoskins, Executive Director Date 4/28/2022



# Trails and Parks Grant Application

Office Use Only File #: MSTPF - \_\_\_\_\_

Date Submitted (yyyy/mm/dd): 2022/04/11

Project Title: Iditapark Tennis courts

Organization Name: City of Wasilla

Contact Name: Robert L Walden, PE Title: Deputy Director of Public Works

Street Address: 290 E Herning Avenue

City: Wasilla State: AK Zip: 99654 Phone: (907) 373-9019

E-mail: rwalden@ci.wasilla.ak.us

Organization's Legal Officer: Glenda Ledford Title: Mayor

Organization's Address: 290 E Herning Avenue

City: Wasilla State: AK Zip: 99654 Phone: (907) 373-9055

E-mail: gledford@ci.wasilla.ak.us

### \*\*\* Project Summary \*\*\*

MSTPF Funds Requested: \$ 35,000.00 Cash Match: \$ 8,750.00

Total Project Costs: \$ 43,750.00 In-Kind Match: \$ 0.00

*(Do not enter these numbers, they will be carried forward from budget page)*

Application is for (check all that apply):

- Trail improvement
- New trail
- Survey easements
- Trailhead development
- Trail amenities
- Trail equipment
- Connectors
- Historic (e.g. Iditarod)
- Planning Grant
- New park/playground
- Playground Equipment / Improvements

What is the goal of this project ?(Be brief, to be used as a description in popup window on map.)

Iditapark Park Enhancements

Briefly describe this project:

The City budgets approximately \$25,000 annually to repair and upgrade features at Iditapark. This funding doesn't allow for larger-scaled projects that we believe would both expand the user base and increase the user experience at the park. The enhancements include tennis court re-surfacing and improved seating.

Print / Sign Name



[Table of Contents / Check List– click on Part number to go to that section.](#)

Name your application file with your project name (Name.pdf) and any separate attachments as Name\_1.pdf for attachments for Part 1, Name\_2.pdf for Part 2, etc.

Be sure to fill out each part of this application and attach all the needed documentation as listed for each part.

To handle attachments either:

1. Include it as part of application .pdf with an indicator before each attachments for each Part (page with “Part x” on it, bookmark, or other identification)
2. Separate file named Name\_1.pdf, etc.

If combined .pdf or .zip file is very large, then consider submitting the attachments as a separate .zip file.

You do not need to attach permits at the time of application, but you must submit them before grant is awarded.

[Part 1: Eligibility Requirements](#)

- Permits, authorizations

[Part 2: General Project Information](#)

- Map or GPS track file, if needed for location information

[Part 3: Permitting Documents](#)

- Landowner authorizations  
 Permits

[Part 4: Detailed Project Description](#)

- Detailed budget (their own spreadsheet)

### Part 1: Eligibility Requirements

Applicants must meet program eligibility requirements before being considered for funding. Applications that do not meet the eligibility requirements will be rejected.

1. If yes, identify the type of organization:

Non-profit \_\_\_\_\_ Type (for example, 501(c)3)

Alaska Native Non-Profit Organization

Federally Recognized Tribe

Government Entity or Community Council

Religious Organization

Service organization

Tax/EIN identification number for 501(c)3: \_\_\_\_\_

2. Is proposed project part of an existing trails or parks plan?  Yes  No

Plan name: Iditapark

Internet link to plan: <https://www.cityofwasilla.com/services/departments/parks-and-recreation>

Page number: \_\_\_\_\_

3. Describe your organization's past project and grant performance. List the trails-related grants that you have received for other projects in the past. Include project title, grant project number, grant amount, grant awarding entity, award year, and partners (like contractors). Please select your most relevant projects. If you need to please add additional pages separately.

Project Name/Title	Grant #	Award Amount	Year	Partners
Maureen McCombs Equ&XC Trail	2021-202	\$ 50,000.00	2021	MATSU Trails & Parks Foundation
Cottonwood Creek Park Tailhead	13-DC-066	\$ 75,000.00	2012	AK Legislative Grant
FY20 MSB Veteran's Wall Relocate	2019-002	\$ 100,000.00	2019	MSB Block Grant

**Part 2: General Project Information**

**Project location (at least one of following):**

To locate project on our map of funded projects, if awarded grant:

<http://www.arcgis.com/apps/View/index.html?appid=7f4d3c1726964b1d8b2612c7e0ae5967>

Latitude: 61.584550  
(e.g.: 62.147105)

Longitude: -149.458790  
(e.g.: -150.049423)

OR Location on map (attach map)

Yes

**Note:** Your trail may have multiple uses that you are actively managing for. Select only those that the trail is intended for.

**Note:** Select all prohibited uses.

**Note:** A trail will only have **one** designed use. The design use is based on the most demanding use intended for the trail.

**Managed Use:**

**Prohibited Use:**

**Designed Use:**  
(Select Only One)

<input checked="" type="checkbox"/> Hiking/ walking	<input type="checkbox"/> Hiking/ walking	<input type="checkbox"/> Hiking/ walking
<input type="checkbox"/> Dog walking	<input type="checkbox"/> Dog walking	<input type="checkbox"/> Dog walking
<input checked="" type="checkbox"/> Running	<input type="checkbox"/> Running	<input type="checkbox"/> Running
<input checked="" type="checkbox"/> Bicycling	<input type="checkbox"/> Bicycling	<input type="checkbox"/> Bicycling
<input checked="" type="checkbox"/> Mtn bicycling	<input type="checkbox"/> Mtn bicycling	<input type="checkbox"/> Mtn bicycling
<input type="checkbox"/> Equestrian	<input checked="" type="checkbox"/> Equestrian	<input type="checkbox"/> Equestrian
<input type="checkbox"/> Dirt bike	<input checked="" type="checkbox"/> Dirt bike	<input type="checkbox"/> Dirt bike
<input type="checkbox"/> ATV / Side-by-side	<input checked="" type="checkbox"/> ATV / Side-by-side	<input type="checkbox"/> ATV / Side-by-side
<input type="checkbox"/> 4WD vehicle, OHV	<input checked="" type="checkbox"/> 4WD vehicle, OHV	<input type="checkbox"/> 4WD vehicle, OHV
<input checked="" type="checkbox"/> ADA accessible	<input type="checkbox"/> ADA accessible	<input type="checkbox"/> ADA accessible
<input checked="" type="checkbox"/> Other land/park*	<input type="checkbox"/> Other land/park*	<input checked="" type="checkbox"/> Other land/park*
<u>Iditapark</u>	<u></u>	<u>Playing Tennis</u>
<input type="checkbox"/> Cross-country skiing	<input type="checkbox"/> Cross-country skiing	<input type="checkbox"/> Cross-country skiing
<input type="checkbox"/> Snowshoeing	<input type="checkbox"/> Snowshoeing	<input type="checkbox"/> Snowshoeing
<input type="checkbox"/> Dog mushing	<input checked="" type="checkbox"/> Dog mushing	<input type="checkbox"/> Dog mushing
<input type="checkbox"/> Snow machining	<input checked="" type="checkbox"/> Snow machining	<input type="checkbox"/> Snow machining
<input type="checkbox"/> Other snow _____	<input type="checkbox"/> Other snow _____	<input type="checkbox"/> Other snow _____

**\* Note: If this is a park or playground check "Other Land/Park"**

Trail Type - What is the predominant trail surface and general mode of travel: (Check only one):

- Standard Terra (A trail that has a surface consisting primarily of the ground.)
- Snow / Winter Trail (A trail that is predominately snow/ice.)
- Water (A trail that consists primarily of waterways.)

Trail Class: Enter code 1-5: 5

- 1 Primitive/Undeveloped      3 Developed/Improved      5 Fully developed
- 2 Simple/Minor development      4 Highly developed

Trail Width (approx): 10 feet

Miles of trail included in this project: 2

Miles of inter-connecting trails benefiting from this project: 25

Part 3: Permitting Documentation

1. Please describe any required legal easements for the project if on private land. Please provide any public land project approval documentation. The ADL# for trail project must be included in this project:

The City of Wasilla owns and maintains Iditapark and all of its amenities.

2. Please attach landowner authorization for at least five years for winter trails projects.

Yes     Not needed

3. Please list all permits and authorizations that will be required for this project – both for legal access to property and environmental considerations. You will be expected to provide documents before grant is awarded.

No additional permits required.

**Part 4: Detailed Project Description**

1. Please provide a detailed narrative description of the project and plans for maintaining the project long term here. (must fit in box – about 500 words)

A phased approach would be implemented to upgrade amenities and equipment at Iditapark. The following highlights the projects for which funding is being requested.

1. Tennis Court Re-surfacing  
The park contains two tennis courts that require crack sealing, surface seal, new paint, and striping. The courts are highly used by the Wasilla High School tennis and handball teams, Mat-Su Tennis Association and general park visitors. There are limited courts available in our community and their condition significantly impacts the user experience. Re-surfacing costs are estimated at \$39,000.

2. Describe how the project enhances connectivity within the Mat-Su area trails systems or otherwise fits MSTPF's goals:

Iditapark is situated on twenty-eight (28) acres and attracts thousands of visitors each year - one of the most widely used attractions in our community. Many of the enhancements requested through the public & committees are for more ADA accessibility, increased safety, paving, and a greater user experience.

3. Please provide both a summary and detailed budget (attach) for the project. The detailed budget must identify how category totals were calculated. For instance: 20 4"x4"x8' trail signposts @ \$15 each = \$300.

Match: Match may include cash match or in-kind. In-kind can include donated goods, services, and in-kind volunteer match. Volunteer hourly rate maximum is \$27.80/hour. \$28.54/hr per email 3/14/22.

Item	MSTPF Grant Funds	In-Kind Match	Cash Match	Total Cost	Explanation
Contractors (include copies of bids or quotes)	\$ 30,250.00	\$ 0.00	\$ 8,750.00	\$ 39,000.00	K&H 2019 quote+15% Co\
Organization Staff	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Supplies & Materials (Separate from contractors)	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 4,750.00	1 Ea, 4 row bleachers, CO\
Equipment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Easement Survey	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Organization Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Totals:</b>	<b>\$ 35,000.00</b>	<b>\$ 0.00</b>	<b>\$ 8,750.00</b>	<b>\$ 43,750.00</b>	

**NOTE:** Total row will be carried forward to Page 1

You must fill in this page even if you submit a more detailed budget attachment.

4. Please provide a narrative description of project's funding and sponsor match.

The City is requesting \$35,000 in funding toward the estimated \$43,750 project cost. The City's in kind match of \$8,750 under our budget of \$25,000, upon approval by Council, would become available in July 2022. The seating quote will be partially funded by the grant \$4,750 of the total cost of \$7,488 will be paid by the City

5. Can you consider a phased approach with less funding? Please describe.

Yes. The project repairs and enhancements proposed with this application can easily be done autonomously from the others. Funding would be prioritized in the following manner, unless otherwise directed by the requirements of the grant.

1. Tennis Court Re-surfacing
2. Fencing at Wonderland Park
3. Replace Failing Wood Equipment
4. Perimeter Fencing
5. Paving

6. Describe why this project is important and needed. How does it provide for recreational opportunity or solve a recreational challenge? (must fit in box – about 500 words)

Iditapark offers a wide variety of outdoor recreational activities including Wonderland playground, a skateboard park, volleyball courts, basketball courts, tennis courts, BMX tracks, pavilions, and more. These attractions require upkeep and maintenance to provide a great user experience and attract a broad base of users.

These projects would solution the following needs.

- Improved user experience at the tennis courts, which are both in high demand and heavily used. See letter from Wasilla High School and Christopher Stewart.
- Improved safety with more controlled parking, seating for supervisors at Wonderland, and reconfiguration of south gate entrance.
- Increased ADA accessibility through added play equipment and trail paving.
- Expand user base by adding toddler play equipment.



7. Provide a project completion timeline including: overall project start date and completion date, major project tasks with start and completion dates. Please note that the grant agreement will require regular project progress reports. Also, projects are expected to be completed within 18 months of award.

Project timeline includes securing grant and long lead-time quotes in May-June 2022. Upon notification of award, City council approval to accept and appropriate funding under the grant would be required. This process takes approximately five weeks.

Shorter lead-time quotes and contracts under \$25,000 would be secured in July 2022 using matching funds. Construction would begin August through October. Long lead-time items would be completed the following summer (2023), with the project completed by that year end. Very similar to Maureen McCombs Equestrian & X-country trail project last year.

8. Please explain how you will promote this new or improved trail or park to the general public?

Improvements and additions to be noted in the Mayors minute on the radio, City website, and social media platforms.

9. Reporting Requirements – Applicants will complete progress and final reports on a schedule appropriate to the project. Final grant report must include digital picture(s), GPS track for trails, and other details specified in report form that is provided by MTSPF. Part of this should be suitable for website. (See report form for details.)

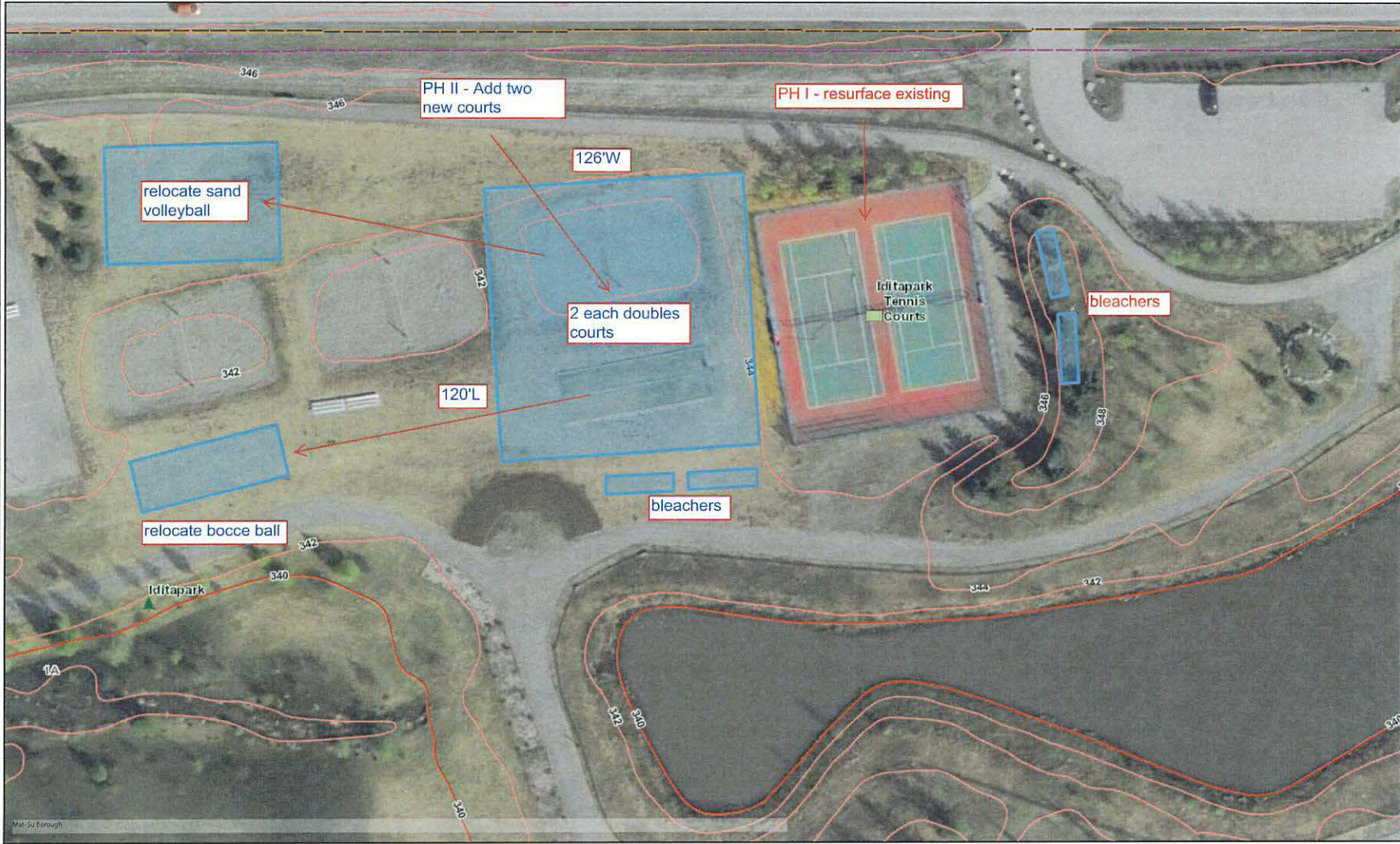
The final documentation for trails should include a digital track (preferably .gpx or .shp) file suitable for adding to a trails map. Newer consumer-grade GPS units provide adequate accuracy for this purpose (but not for easements). The intention is that we can track progress on connectivity throughout the Mat-Su Area.

Thank you for your interest in enhancing trails in the Mat-Su Area.



# Re-surface existing & new courts layout

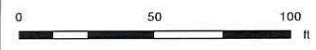
By: Robert L Walden, PE



- Legend**
- ParcelViewer**
  - Recreational Facilities**
    - Park
    - Tennis Courts
  - Roads**
    - Minor Road
  - Mat-Su Borough Boundary**
  - Incorporated Cities**
  - Parcels**
  - ROW and Easements**
    - ROW Road
    - Section line easement
  - Section Lines**
  - 2019 Imagery**
    - Red: Band\_1
    - Green: Band\_2
    - Blue: Band\_3

1 : 1128

THIS MAP IS NOT TO BE USED FOR NAVIGATION



WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

This map is solely for informational purposes only. The Borough makes no express or implied warranties with respect to the character, function, or capabilities of the map or the suitability of the map for any particular purpose beyond those originally intended by the Borough. For information regarding the full disclaimer and policies related to acceptable uses of this map, please contact the Matanuska-Susitna Borough GIS Division at 907-961-7856.

**Notes**



IDITAPARK LAYOUT

0.2 MILES GRAVEL TRAIL

WONDERLAND

EXISTING TENNIS COURTS

OLD 66



**P.O. Box 877037 : Wasilla, AK 99687**

AK Business Lic. #1035987; General Contractors Lic. #110671

**City of Wasilla,**  
**Department of Public Works**  
c/o Archie Giddings  
290 E. Herning Ave.  
Wasilla, AK 99654  
(907)373-9010

7/8/19

Reference: Repair and resurface Wonderland Park Tennis Courts

Subject: Price proposal/estimate

Mr. Giddings:

K & H Civil is pleased to offer the City a couple price options for the repair of the Wonderland Park tennis courts. As discussed on our site visit on July 1, here are 2 options:

1. **OPTION 1** - repair and fill cracks, color coat the repaired areas and re-establish playing lines for **\$10,395.00**. This work will take approximately 1 week. We could begin this work immediately.
2. **OPTION 2** - repair and fill cracks, completely resurface the courts with 2 coats of NOVA Compound (acrylic) and 2 coats of NOVA colored surface for **\$30,595.00**. This work would take 2 weeks. Additional time is needed to order NOVA materials.

K & H Civil recently installed a complete refurbishment of the Colony High School courts if you would like to review our work and the NOVA resurfacing products. If you have any questions regarding this letter, please call me direct or on my cell phone, (907)229-8558.

Regards,  
**K&H Civil Constructors, LLC**

Matt Ketchum  
Managing Member

**From:** [matt\\_khcivil.com](mailto:matt_khcivil.com)  
**To:** [Robert Walden](mailto:Robert.Walden)  
**Cc:** [scott\\_khcivil.com](mailto:scott_khcivil.com)  
**Subject:** RE: Please review Iditapark quote  
**Date:** Thursday, September 23, 2021 8:44:45 AM

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That seems reasonable for a GRANT application. Materials and shipping costs have INCREASED since Covid, so I'd ADD 10-15% to those cost estimates.

Matt Ketchum  
**K&H Civil Constructors, LLC**  
(907)229-8558 cell  
[matt@khcivil.com](mailto:matt@khcivil.com)

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**From:** Robert Walden <[rwalden@ci.wasilla.ak.us](mailto:rwalden@ci.wasilla.ak.us)>  
**Sent:** Thursday, September 23, 2021 8:40 AM  
**To:** matt\_khcivil.com <[matt@khcivil.com](mailto:matt@khcivil.com)>  
**Cc:** scott\_khcivil.com <[scott@khcivil.com](mailto:scott@khcivil.com)>  
**Subject:** Please review Iditapark quote

Matt,

Please review Iditapark quote for update for grant package for next summer!!

Attached few pictures of the crack sealing needed at Iditapark Tennis courts...

Minor 285 lineal feet of new cracks that need to be burned, blown, and sealed  
Major 245 lineal feet of old cracks with existing sealant that need to be burned, possibly routed/blown, and sealed  
Access Gate on the east side that is 10' wide entrance for machinery.

Sincerely,  
Robert L Walden, PE  
Deputy Director of Public Works  
Off # 907-373-9019  
Cell # 907-414-1956



40 B STREET  
ANCHORAGE, AK 99518-1727  
www.grainger.com

SHIP TO  
ATTN: L. FOLLETT  
CITY OF WASILLA  
290 E Herning Ave  
Wasilla AK 99654

**RECEIVED**  
OCT 06 2020  
City of Wasilla  
Finance Department

BILL TO  
CITY OF WASILLA  
290 E HERNING  
WASILLA AK 99654-7091

**ORIGINAL INVOICE**

GRAINGER ACCOUNT NUMBER 840174882  
INVOICE NUMBER 9673191574  
INVOICE DATE 10/05/2020  
DUE DATE 11/04/2020  
AMOUNT DUE \$7,488.00

PO NUMBER: 22963  
CALLER: JOHN BECKER  
CUSTOMER PHONE: 9073739044  
ORDER NUMBER: 1394398833  
INCO TERMS: FOB ORIGIN

Pay Invoices online at:  
[www.grainger.com/invoicing](http://www.grainger.com/invoicing)

THANK YOU! FEI NUMBER 36-1150280  
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL 1-800-472-4643

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	45JT64	BLEACHER, 4 ROWS, 40 SEATS, 15 FT. L MANUFACTURER # NB-0415ALRSTD	4	1,872.00	7,488.00

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT WWW.GRAINGER.COM  
PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT WWW.GRAINGER.COM/RETURNS

INVOICE SUB TOTAL 7,488.00

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for export controls. Diversion contrary to US law prohibited.

PAY THIS INVOICE - PAYMENT TERMS Net 30 days after inv IN U.S. DOLLARS.

AMOUNT DUE \$7,488.00

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:  
CITY OF WASILLA  
290 E HERNING  
WASILLA AK 99654-7091  
UNITED STATES OF AMERICA

REMIT TO:  
GRAINGER  
DEPT. 840174882  
P.O. BOX 419267  
KANSAS CITY, MO 64141-6287

8401748829673191574100074880010000000100000001000000020110411

X	ACCOUNT NUMBER	DATE	INVOICE NUMBER	AMOUNT DUE
	840174882	10/05/2020	9673191574	\$7,488.00



To Whom It May Concern,

October 11, 2021

Wasilla High School is pleased to write a letter of support for enhancing and improving our current City of Wasilla tennis court facilities at IditaPark.

Wasilla High School has had a tennis team for the past 5 years, we compete against other Valley schools, Kodiak, and Anchorage schools throughout our regular season. High school tennis in the State of Alaska begins the end of July and finishes the second weekend of October. We use the courts every day (Monday through Friday) for practice and host approximately 4 tennis home matches during our regular season.

As we continue to grow our tennis program at WHS, we are planning to host summer clinics/camps for our youth that are interested in tennis from the Wasilla area during the summer months. We also plan to have "open courts" for our current WHS tennis players during the summer.

Wasilla High School also utilizes our city tennis courts in our PE classes. In the fall semester we use the courts twice a week for 2 hours during the months of August and September. We also plan on requesting time in the spring for another tennis unit. We would be using the courts twice a week for 2 hours from mid-April to the end of May.

My tennis head coach, Jen Anderson and I were just talking about the condition of the courts a couple weeks ago. Because of the significant cracks in the actual courts, at times, during live matches these cracks do effect play because the trajectory of the ball is changed when a ball hits these areas. Other areas of concern include the traction on the courts, it's slippery even when the courts aren't wet, and the nets are in need of replacing.

Our tennis program, on average, has approximately 15 tennis players and our PE classes, on average have 20-25 kids. We would love to have more than two courts accessible for our usage.

Wasilla High School is willing to help in whatever way we can to improve our "home courts". Please do not hesitate to contact me with any questions or if you need further information from us.

Thank you for your time and consideration,

Stacia Rustad

Activities Director, Wasilla High School

6/30/2021

ATTN: Iditapark Tennis Court Conditions

To Whom It May Concern

I am a local resident of Wasilla, and this summer I have been able to have the opportunity to introduce my children to the sport of tennis. I am thankful to have public courts available to Wasilla residents at the local IditaPark on Nelson to whack the ball around and practice hitting some shots. I know there are tennis players in our particular area of Alaska, after all, there are in every region of community in the world, but yet our courts are often empty, in fact, almost desolate! While it is great to have this location to play tennis, I have a few concerns about the tennis courts in IditaPark, and their ability to entice our community to participate in this lifelong healthy fitness activity.

The main concern is that the court's surface is in a state of disrepair. Visually, cracks and chips are evident, and a slow rolling ball can show you the current level status. It cannot be easy to be an outdoor tennis court in Alaska. I can only imagine having to vie for yearly tennis court maintenance funds to be an easy task in budget meetings. Good looking courts in working order attract players, simple as that. This state's PE programs all teach racket activities, and many programs within schools teach the game of tennis on modified courts. The ability and know-how to participate in tennis is here in our community. What's holding people back? Maybe the pig is too ugly to put lipstick on?

The other concerns I had DO NOT have to do with the actually functioning of the courts, but could increase participation in the sport of tennis in our area. I feel there should be more courts available for more play at one time. This is an, "if you build it, they will come" request because there's not that many players consistently at the moment, however, I have dreamed a city of Wasilla tennis day camp for a couple weeks of the summer many times. Even if I had it dialed in perfectly with equipment and instruction, it couldn't really fly because there's not enough courts to work with as many students as I believe I would participate. Every community I've been in has an old guy tennis group or league. Not Wasilla, population 10,000. But the kicker is this: there is no Wasilla high school tennis team. With a 4 court outdoor facility the high school could have a team and practice there. Again, this is a lifelong fitness activity

There could also be a use for a second bench, to be the waiting area for the court it is next to. A Garbage can for trash would be good. It would be nice to be able to have a hitting wall that was a little higher and did not impede on the playing courts. (\*limited space issues with request)

I would like to throw my hat in to help in any way that I could. With that being participation in grant writing, assisting in creating more participation in the sport, or whatever can be thought of in the future, I would gladly like to be part of the solution to the issue of creating more life-long healthy fitness activities in our community. Please contact me with any questions or follow-ups on this issue.

I appreciate your time and effort on this matter,

Christopher Stewart

907-232-5235

Christopher.stewart@matsuk12.us





# MATANUSKA-SUSITNA BOROUGH

## Real Property Detail for Account: 55797000L001A

**Site Information**

Account Number	55797000L001A	Subdivision	IDITAPARCEL ADDN 1
Parcel ID	17214	City	Wasilla
TRS	S17N01W09	Map	WA12
Abbreviated Description (Not for Conveyance)	IDITAPARCEL ADDN 1 LOT 1A		Isrflap

Site Address 150 W Nelson Ave  
 Site Address 490 W Nelson Ave  
 Site Address 500 N Tommy Moe Dr  
 Site Address 500 W Nelson Ave  
 Site Address 550 N Weber Dr

**Ownership**

Owners	WASILLA CITY OF	Buyers	
Primary Owner's Address	290 E HERNING AVE WASILLA AK 99654	Primary Buyer's Address	

**Appraisal Information**

Appraisal Information				Assessment			
Year	Land Appraised	Bldg. Appraised	Total Appraised	Year	Land Assessed	Bldg. Assessed	Total Assessed <sup>1</sup>
2022	\$591,600.00	\$0.00	\$591,600.00	2022	\$0.00	\$0.00	\$0.00
2021	\$591,600.00	\$0.00	\$591,600.00	2021	\$0.00	\$0.00	\$0.00
2020	\$591,600.00	\$0.00	\$591,600.00	2020	\$0.00	\$0.00	\$0.00

**Building Information**

**Building Item Details**

Building Number	Description	Area	Percent Complete

**Tax/Billing Information**

Year	Certified	Zone	Mill	Tax Billed
2022	No	0035	::	::
2021	Yes	0035	12.092	\$0.00
2020	Yes	0035	12.472	\$0.00

**Recorded Documents**

Date	Type	Recording Info (offsite link to DNR)

**Tax Account Status <sup>2</sup>**

Status	Tax Balance	Farm	Disabled Veteran	Senior	Total	LID Exists
Current	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00 No

**Land and Miscellaneous**

Gross Acreage	Taxable Acreage	Assembly District	Precinct	Fire Service Area	Road Service Area
29.58	29.58	Assembly District 004	<a href="#">07-125</a>	130 Central Mat-Su	No Borough Road Service see the <a href="#">City of Wasilla Website</a>

<sup>1</sup> Total Assessed is net of exemptions and deferrals, rest, penalties, and other charges posted after Last Update Date are not reflected in balances.

<sup>2</sup> If account is in foreclosure, payment must be in certified funds.

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2022  
Through Fiscal Year 2025

Project Title:   
 Project Description:   
 Department/Div.:

Project Number:   
 (Assigned By Finance Department)

Ranking:   
 (Assigned By Administration)

**Project Narrative:**  
 Continue improvements to Iditapark for pathways, lighting, play equipment, and the installation of other amenities to support public use.



**Impact on Operating Budget:**

**Project Cost Summary**

Expenditure Category:

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2021	Fiscal YR 2022	Fiscal YR 2023	Fiscal YR 2024	Fiscal YR 2025	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	25,000	25,000	25,000	25,000	100,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 100,000</b>

**Funding Source Summary**

Funding Sources:

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2021	Fiscal YR 2022	Fiscal YR 2023	Fiscal YR 2024	Fiscal YR 2025	
Local:									
Operating Transfers									
General Fund	\$ -	\$ -	\$ -	\$ -	25,000	25,000	25,000	25,000	\$ 100,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 100,000</b>

Cost Beyond 5-Year Program: