

Action: Approved | Denied | Other
 Date Action Taken: 8/22/2022
 Verified By: [Signature]
 Clerk's Note: NA

**City of Wasilla
 Action Memorandum No. 22-27**

Contract Award To Big Dipper Construction For Hurley Circle Water/Sewer Extension In The Amount Of \$345,000.

Originator: Ashley Loyer, Finance Clerk III
 Date: 8/8/2022

Agenda of: 8/22/2022

Route to:	Department Head	Signature	Date
X	Public Works Deputy Director	<u>[Signature]</u>	8/11/22
X	Finance Director	<u>[Signature]</u>	8/11/22
X	Deputy Administrator	<u>[Signature]</u>	
X	City Clerk	<u>[Signature]</u>	8/16/2022
X	Mayor	<u>[Signature]</u>	8/16/22

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number/amount:

Hurley Circle Sewer Ext	Account No. 310-4359-435.45-37	\$160,000
Hurley Circle Water Ext	Account No. 320-4369-436.45-73	\$185,000

Attachments: Bid proposal 8/4/22 (9 pages)
 Bid proposal 7/14/22 (7 pages)
 Ordinance 22-20 Allocation of construction funds 6/12/22 (11 pages)

Summary Statement: This Action Memorandum authorizes the award of the contract for the construction of the Hurley Circle Water/Sewer Extension, which previously went out to bid twice. First was \$437,596, 7/14/22, with one bid received by Big Dipper, which came in higher than the allocated funding, and engineers estimate of \$341,360. Plans were altered to reduce the cost, and again, a single bidder, Big Dipper, for \$384,896. Again, over the allocated funding, so negotiations with value engineering with HDL & Public Works commenced reducing to \$345,000. This extension includes three sewer service connections and three water connections. Two of each are future service connections and one is for the current home. The existing residential septic tank and leach field will be abandoned and disposed of by proper Alaska Department of Environmental Conservation regulations with a new septic tank installed with a pump vault into the new pressurized sewer line. The funding for this project was appropriated through the adoption of Ordinance serial No. 22-20 on June 13, 2022.

Staff Recommendation: Approve the Action Memorandum.

**BID PROPOSAL
(CERTIFICATION)**

TO: CITY OF WASILLA
CITY HALL
290 E HERNING AVENUE
WASILLA, ALASKA 99654

SUBJECT: Invitation to Bid No. 0722-1-2022/AD

PROJECT TITLE: Hurley Circle Water/Sewer Extension

Pursuant to and in compliance with subject Invitation to Bid, and other Contract documents relating thereto, the bidder hereby proposes to furnish all labor and materials and to perform all Work for the construction of the above-referenced project in strict accordance with the Contract documents at the prices established in the Bid Proposal, Page BP-2 submitted herewith.

The bidder agrees, if awarded the Contract, to commence and complete the Work within the time specified in the Contract documents.

The bidder acknowledges receipt of the following Addenda:

Addendum No. & Date _____	Addendum No. & Date _____
Addendum No. & Date _____	Addendum No. & Date _____
Addendum No. & Date _____	Addendum No. & Date _____

Enclosed is Bid Bond in the amount of
Ten Percent

(Percentage of Bid)

Type of Business Organization

The bidder, by checking the applicable box, represents that it operates as:

a corporation incorporated under the laws of the State of Alaska a joint venture
 an individual a partnership a nonprofit organization

If a partnership or joint venture, identify all parties on a separate page.

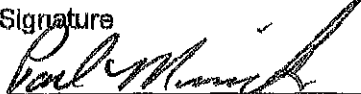
Bidder/Company Name
Big Dipper Construction, Inc.

Alaska Contractor's License
Number: 95816

Address of Bidder
PO Box 874550
Wasilla, Alaska 99687

Employer's Tax Identification
Number: 92-0096745

Telephone Number 907-376-8341

Signature


**CITY OF WASILLA
HURLEY CIRCLE WATER/SEWER EXTENSION
BID PROPOSAL**

Schedule A: Base Bid

Item No.	Work Description	Pay Unit	Estimated Quantity	Unit Price	Total Bid Price
1	Hurley Circle Sewer Extension	Lump Sum	All Required	\$ 169,039.00	\$ 169,039.00
2	Hurley Circle Water Extension	Lump Sum	All Required	\$ 190,857.00	\$ 190,857.00
2	Dewatering	Contingent Sum	All Required	\$ 25,000.00	\$ 25,000.00

Total **\$384,896.00**

BIDDER QUALIFICATION FORM

The Bidder shall submit the data requested below as part of the bid package.

Contractor Business Name: Big Dipper Construction, Inc.
Business Address: 415 S. Talkeetna St. Wasilla, Alaska 99654-8112
Years in business as contractor under above business name: 43

List six or more important or similar construction projects completed by Bidder with date, approximate cost, and name and phone number of project engineer or owner (use additional pages as required):

Project: Joe Redington Junior/Senior High School
Owner: Matanuska Susitna Borough School District
Date: 2014-15 Cost: \$2.96 million
Contact Name: Greg Collins
Contact Phone: 907-376-8299

Project: Houston Middle School Rebuild
Owner: Matanuska Susitna Borough School District
Date: 2021-22 Cost: \$1.6 million
Contact Name: Nolan Youngmun
Contact Phone: 907-602-6348

Project: Sun Mountain Development
Owner: H5 Construction
Date: 2019-2021 Cost: \$3.1 million
Contact Name: Daniel Hacker
Contact Phone: 907-357-4711

Project: Holiday Inn Express/Candlewood Suites
Owner: Alaska Construction Services, Inc.
Date: 2020-2022 Cost: \$1.8 million
Contact Name: Todd Major
Contact Phone: 907-687-7500

List other construction projects your firm will be working on or anticipate working on between July 1, 2022 and October 1, 2022. COW Projects, MSB RSA Year Around Ongoing Work and Knik Tribal Council Senior Housing

List major equipment to be used on this project and indicate if owned or rented: 210 Hitachi Excavator, D5 CAT Dozer, L160 CAT Grader, M66 BOMAG Compactor, Kenworth Watertruck, 966 CAT Loader. ALL Equipment Owned

Have you received firm quotes & delivery times for major materials for this project? Yes

Have you ever failed in any material way to perform your obligations under any contract with the City or other government agency? No If so, provide details.

(signed) Paul M... (title) President (date) 8/4/2022

Project: Bella Vista East
Owner: Robert Yundt Homes
Date: 2021
Cost: \$1.3 million
Contact Name: Trenitie Yundt
Contact Phone: 907-230-9812

Project: Starbucks
Owner: Alaska Construction Services,
Corp.
Date: 2021
Cost: \$948,000.00
Contact Name: Anna McCarthy
Contact Phone: 907-232-9974

NON-COLLUSION AFFIDAVIT

(To be executed and submitted with Bid Proposal)

I, Paul Minnick of Big Dipper Const Inc.
(Print Name)

being duly sworn, do depose and state:

I, or the firm, association, or corporation of which I am a member, who bid on the contract to be executed by the City of Wasilla, for the construction of that certain construction project designated as:

Harley Circle Water/Sewer Extension

located at Wasilla, Alaska in the State of Alaska, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such Contract

Paul Minnick
Signature

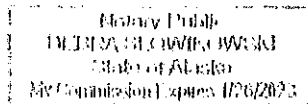
Paul Minnick
Name

President
Title

8-4-2022
Date

ACKNOWLEDGEMENT

STATE OF ALASKA)
))
THIRD JUDICIAL DISTRICT)



The foregoing instrument was acknowledged before me the 4th day of August, 2022, by

Melissa Glowinski
NOTARY PUBLIC for State of Alaska
My Commission Expires: 1-26-23

CORPORATE SURETY(IES) (Continued)				
S U R E T Y B	Name of Corporation		State of Incorporation	Liability Limit \$
	Signature(s)	1.	2.	Corporate Seal
	Name(s) & Titles (Typed)	1.	2.	
CORPORATE SURETY(IES) (Continued)				
S U R E T Y C	Name of Corporation		State of Incorporation	Liability Limit \$
	Signature(s)	1.	2.	Corporate Seal
	Name(s) & Titles (Typed)	1.	2.	

INSTRUCTIONS

1. This form shall be used whenever a bid bond is submitted.
2. Insert the full legal name and business address of the Principal in the space designated. If the Principal is a partnership or joint venture, the names of all principal parties must be included (e.g. "Smith Construction, Inc. and Jones Contracting, Inc. DBA Smith/Jones Builders, a joint venture"). If the Principal is a corporation, the name of the state in which incorporated shall be inserted in the space provided.
3. Insert the full legal name and business address of the Surety in the space designated. The Surety on the bond may be any corporation or partnership authorized to do business in Alaska as an insurer under AS.21.09. Individual sureties will not be accepted.
4. The penal amount of the bond may be shown either as an amount (in words and figures) or as a percent of the contract bid price (a not-to-exceed amount may be included).
5. The scheduled bid opening date shall be entered in the space marked Date of Bid.
6. The bond shall be executed by authorized representatives of the Principal and Surety. Corporations executing the bond shall also affix their corporate seal.
7. Any person signing in a representative capacity (e.g., an attorney-in-fact) must furnish evidence of authority if that representative is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved.
8. The states of incorporation and the limits of liability of each surety shall be indicated in the spaces provided.
9. The date that bond is executed must not be later than the bid opening date.

SureTec Insurance Company

LIMITED POWER OF ATTORNEY

Know All Men by These Presents, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Christine Carlson

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for, providing the bond penalty does not exceed

Fifty Million and 00/100 Dollars (\$50,000,000.00)

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

Be It Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be It Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. (Adopted at a meeting held on 20th of April, 1999.)

In Witness Whereof, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 12th day of May, A.D. 2021.

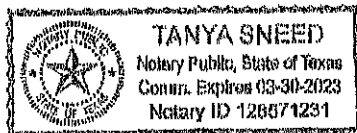


SURETEC INSURANCE COMPANY

By: 
Michael C. Keimig, President

State of Texas ss:
County of Harris

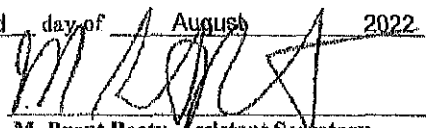
On this 12th day of May, A.D. 2021 before me personally came Michael C. Keimig, to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.




Tanya Sneed, Notary Public
My commission expires March 30, 2023

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 2nd day of August, 2022, A.D.


M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity. 210003
For verification of the authority of this power you may call (713) 612-0800 any business day between 8:30 am and 5:00 pm CST.



BIGDIPP-03

CCARLSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Northwest LLC 480 W. Tudor Road Suite 100 Anchorage, AK 99503	CONTACT NAME: Christine Carlson	
	PHONE (A/C, No, Ext): (907) 707-0129	FAX (A/C, No): (907) 745-8417
E-MAIL ADDRESS: christine.Carlson@hubinternational.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Alaska National Insurance Company		38733
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED

Big Dipper Construction, Inc.
 P.O. Box 874560
 Wasilla, AK 99687

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			22BL556243	2/18/2022	2/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			22BAS55243	2/18/2022	2/18/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			22BLU55243	2/18/2022	2/18/2023	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ Aggregate \$ 8,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NE) <input checked="" type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	22BWS55243	2/18/2022	2/18/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Officers Paul Minnick and Diane Minnick are excluded from Workers Compensation coverage

Hurley Circle Water/Sewer Extension proof of Insurance for Bid

CERTIFICATE HOLDER City of Wasilla 290 E Herning Ave Chignik, AK 99564	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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**BID PROPOSAL
(CERTIFICATION)**

TO: CITY OF WASILLA
CITY HALL
290 E HERNING AVENUE
WASILLA, ALASKA 99654

SUBJECT: Invitation to Bid No. ITB-0701-02022/A, 0.

PROJECT TITLE: Hurley Circle Water/Sewer Extension

Pursuant to and in compliance with subject Invitation to Bid, and other Contract documents relating thereto, the bidder hereby proposes to furnish all labor and materials and to perform all Work for the construction of the above-referenced project in strict accordance with the Contract documents at the prices established in the Bid Proposal, Page BP-2 submitted herewith.

The bidder agrees, if awarded the Contract, to commence and complete the Work within the time specified in the Contract documents.

The bidder acknowledges receipt of the following Addenda:

Addendum No. & Date <u>1 & July 12, 20222</u>	Addendum No. & Date _____
Addendum No. & Date _____	Addendum No. & Date _____
Addendum No. & Date _____	Addendum No. & Date _____

Enclosed is Bid Bond in the amount of
10%

(Percentage of Bid)

Type of Business Organization

The bidder, by checking the applicable box, represents that it operates as:

- a corporation incorporated under the laws of the State of Alaska a joint venture
 an individual a partnership a nonprofit organization

If a partnership or joint venture, identify all parties on a separate page.

Bidder/Company Name
Big Dipper Construction, Inc.

Alaska Contractor's License
Number: 95816

Address of Bidder
415 S. Talkeetna St.
Wasilla, Alaska 99654-8112

Employer's Tax Identification
Number: 92-0095745

Telephone Number 907-376-8341

Signature

CORPORATE SURETY(IES) (Continued)				
S U R E T Y B	Name of Corporation		State of Incorporation	Liability Limit \$
	Signature(s)	1.	2.	Corporate Seal
	Name(s) & Titles (Typed)	1.	2.	
CORPORATE SURETY(IES) (Continued)				
S U R E T Y C	Name of Corporation		State of Incorporation	Liability Limit \$
	Signature(s)	1.	2.	Corporate Seal
	Name(s) & Titles (Typed)	1.	2.	

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3. Insert the full legal name and business address of the Surety in the space designated. The Surety on the bond may be any corporation or partnership authorized to do business in Alaska as an insurer under AS.21.09. Individual sureties will not be accepted.
4. The penal amount of the bond may be shown either as an amount (in words and figures) or as a percent of the contract bid price (a not-to-exceed amount may be included).
5. The scheduled bid opening date shall be entered in the space marked Date of Bid.
6. The bond shall be executed by authorized representatives of the Principal and Surety. Corporations executing the bond shall also affix their corporate seal.
7. Any person signing in a representative capacity (e.g., an attorney-in-fact) must furnish evidence of authority if that representative is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved.
8. The states of incorporation and the limits of liability of each surety shall be indicated in the spaces provided.
9. The date that bond is executed must not be later than the bid opening date.



BIGDIPP-03

CCARLSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/14/2022

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PRODUCER Hub International Northwest LLC 480 W. Tudor Road Suite 100 Anchorage, AK 99503	CONTACT NAME: Christine Carlson	
	PHONE (A/C, No, Ext): (907) 707-0129 FAX (A/C, No): (907) 746-8417	
	E-MAIL ADDRESS: christine.Carlson@hubinternational.com	
INSURED Big Dipper Construction, Inc. P.O. Box 874650 Wasilla, AK 99687	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Alaska National Insurance Company	38733
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC OTHER:		22BLS56243	2/18/2022	2/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		22BAS55243	2/18/2022	2/18/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		22BLU65243	2/18/2022	2/18/2023	EACH OCCURRENCE \$ 8,000,000 Aggregate \$ 8,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	22BWS55243	2/18/2022	2/18/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Officers Paul Minnick and Diane Minnick are excluded from Workers Compensation coverage

Hurley Circle Water/Sewer Extension proof of insurance for Bld

CERTIFICATE HOLDER

CANCELLATION

City of Wasilla 290 E Horning Ave Chignik, AK 99564	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

BIDDER QUALIFICATION FORM

The Bidder shall submit the data requested below as part of the bid package.

Contractor Business Name: Big Dipper Construction, Inc.
Business Address: 415 S. Talkeetna St. Wasilla, Alaska 99654
Years in business as contractor under above business name: 41

List six or more important or similar construction projects completed by Bidder with date, approximate cost, and name and phone number of project engineer or owner (use additional pages as required):

Project: COW Library
Owner: City of Wasilla
Date: 2020 Cost: \$900,000.00
Contact Name: Archie Giddings
Contact Phone: 907-373-9018

Project: COW Paving 2021
Owner: City of Wasilla
Date: 2021 Cost: \$1,100,000.00
Contact Name: Archie Giddings
Contact Phone: 907-373-9018

Project: Iditarod Elementary School
Owner: MSBSD
Date: 2020 Cost: \$1,600,000.00
Contact Name: Greg Collins
Contact Phone: 907-376-2211

Project: Houston Middle Rebuild
Owner: MSBSD
Date: 2021 Cost: \$1,400,000.00
Contact Name: Sean Hickel
Contact Phone: 907-279-1400

List other construction projects your firm will be working on or anticipate working on between July 1, 2022 and October 1, 2022. COW Road Maintenance, MSB Road Service Areas Maintenance, Steam Commons Development and Knik Tribal Council Senior Housing

List major equipment to be used on this project and indicate if owned or rented: 210 Excavator, 249 Excavator, BOMAG Compactor, 160M Grader, Trench Box. ALL OWNED

Have you received firm quotes & delivery times for major materials for this project? Yes

Have you ever failed in any material way to perform your obligations under any contract with the City or other government agency? NO If so, provide details.

Paul M... President 7/14/2022
(signed) (title) (date)

Sun Mountain Development,
\$2,400,000.00

H5 Construction, Jim Holler
(907) 357-4711

Joe Redington High School,
\$1,800,000.00

Collins Construction, Greg
Collins (907) 376-8299

**CITY OF WASILLA
HURLEY CIRCLE WATER/SEWER EXTENSION
BID PROPOSAL**

Schedule A: Base Bid

Item No.	Work Description	Pay Unit	Estimated Quantity	Unit Price	Total Bid Price
1	Hurley Circle Sewer Extension	Lump Sum	All Required	\$ 191,442.00	\$ 191,442.00
2	Hurley Circle Water Extension	Lump Sum	All Required	\$ 221,154.00	\$ 221,154.0
2	Dewatering	Contingent Sum	All Required	\$ 25,000.00	\$ 25,000.00

Total **\$437,596.00**

Non-Code Ordinance

By: Public Works
Introduced: May 23, 2022
Public Hearing: June 13, 2022
Adopted: June 13, 2022
Yes: Brown, Graham, Johnson, Rubeo, Sullivan-Leonard, Velock
No: None
Absent: None

**City of Wasilla
Ordinance Serial No. 22-20**

An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2022 Budget By Appropriating \$160,000 From The Sewer Fund, Fund Balance And \$185,000 From The Water Fund, Fund Balance For Hurley Circle Utility Extensions.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To appropriate funding from the Sewer Fund and Water Fund for Hurley Circle utility extensions.

Section 3. Appropriation of Funds. The funds are appropriated to the following:

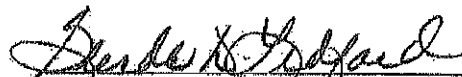
Hurley Circle Sewer Extension	310-4359-435.45-37	\$160,000
Hurley Circle Water Extension	320-4369-436.45-73	\$185,000

Section 4. Source of Funds.

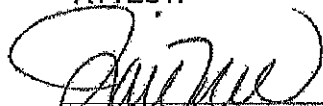
Sewer Fund, Fund Balance	310-0000-253.20-10	\$160,000
Water Fund, Fund Balance	320-0000-253.20-10	\$185,000

Section 5. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Wasilla City Council on June 13, 2022.


Glenda D. Ledford, Mayor

ATTEST:



Jamie Newman, MMC, City Clerk

[SEAL]

**City of Wasilla
Legislative Staff Report
Ordinance Serial No. 22-20
(Non-Code Ordinance)**

Amending The Fiscal Year 2022 Budget By Appropriating \$160,000 From The Sewer Fund, Fund Balance And \$185,000 From The Water Fund, Fund Balance For Hurley Circle Utility Extensions.

Originator: Danielle Bischoff, Public Works Director
Date: 6/11/2022

Agenda of: 5/23/2022

Route to:	Department Head	Signature	Date
X	Public Works Director	<i>Danielle Bischoff</i>	5/18/22
X	Finance Director	<i>Mark...</i>	5-18-22
X	Deputy Administrator	<i>...</i>	5/13/22
X	City Clerk	<i>...</i>	5/13/2022
X	Mayor	<i>Derek Redford</i>	5-13-22

Fiscal Impact: yes or no **Funds Available:** yes or no

Account name/number:

Hurley Circle Sewer Ext.	310-4359-435.45-37	\$160,000
Hurley Circle Water Ext.	320-4369-436.45-73	\$185,000
		Total: \$345,000

Attachments: Ordinance Serial No. 22-20 (1 page)
Ordinance Serial No. 21-22 (8 pages)
Engineer's Estimate Summary (1 page)

Summary Statement: This Ordinance amends the fiscal year 2022 budget by appropriating \$345,000 from the sewer and water enterprise funds for construction of the sewer and water utility extensions to Hurley Circle. The City committed to Katie Hurley in 1999 that these utilities would be installed in conjunction with the Fred Meyer development. This project was never initiated by the City and the heirs to the property are seeking to have this work completed in summer 2022.

Ordinance Serial No. 21-22 funded the engineering contract to design these extensions. This Ordinance seeks funding to proceed forward with construction of the Hurley Circle utility extension project based off the Engineer's Estimate.

Proposed Action: Introduce and set the Ordinance for public hearing.

Non-Code Ordinance

By: Public Works Department
Introduced: November 8, 2021
Public Hearing: November 22, 2021
Adopted: November 22, 2021
Yes: Brown, Graham, Harvey, Johnson, Sullivan-Leonard, Velock
No: None
Absent: None

City of Wasilla
Ordinance Serial No. 21-22

An Ordinance Of The Wasilla City Council Amending The Fiscal Year 2022 Budget By Appropriating \$27,000 From The Sewer Fund, Fund Balance And \$27,000 From The Water Fund, Fund Balance For Hurley Circle Utility Extensions Engineering Services.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To appropriate funding from the sewer and water funds for Hurley Circle utility extensions engineering services.

Section 3. Appropriation of Funds. The funds are appropriated to the following:


Hurley Circle Sewer Extension	310-4359-435.45-37	\$27,000
Hurley Circle Water Extension	320-4369-436.45-73	\$27,000

Section 4. Source of Funds.

Sewer Fund, Fund Balance	310-0000-250.10-10	\$27,000
Water Fund, Fund Balance	320-0000-253.20-10	\$27,000

Section 5. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Wasilla City Council on November 22, 2021.


Glenda D. Ledford, Mayor

ATTEST:


Sarah Stanifer, MMC, Deputy City Clerk


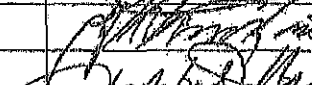
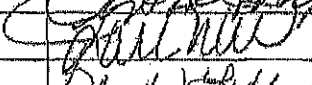
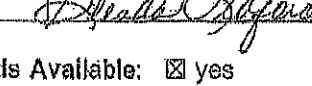
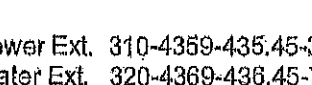
[SEAL]

City of Wasilla
 Legislative Staff Report
 Ordinance Serial No. 21-22
 (Non-Code Ordinance)

Amending The Fiscal Year 2022 Budget By Appropriating \$27,000 From The Sewer Fund, Fund Balance And \$27,000 From The Water Fund, Fund Balance For Hurly Circle Utility Extensions Engineering Services.

Originator: Public Works Director
 Date: 10/27/2021

Agenda of: 11/8/2021

Route to:	Department Head	Signature	Date
X	Public Works Director		10/26/21
X	Finance Director		10-27-21
X	Deputy Administrator		10/27/21
X	City Clerk		10/26/21
X	Mayor		10/27/21

Fiscal Impact: yes or no Funds Available: yes

Account name/number: Hurley Circle Sewer Ext. 310-4369-435.45-37 \$27,000
 Hurley Circle Water Ext. 320-4369-436.45-73 \$27,000

Attachments: Ordinance Serial No. 21-22 (1 page)
 HDL Proposal (6 pages)

Summary Statement: This ordinance is proposed to amend the fiscal year 2022 budget by appropriating \$54,000 from the sewer and water enterprise funds for engineering services to design sewer and water utility extensions to Hurly Circle. The city committed to Katie Hurly in 1999 that these utilities would be installed in conjunction with the Fred Meyer development. This project was never initiated by the city and the heirs to the property are seeking to have this work completed in 2022. This ordinance provides funding for the engineering contract to proceed for the Hurly Circle utility extension project.

Proposed Action: Introduce and set the ordinance for public hearing.



October 22, 2021

Archie Claddings
Public Works Director
City of Wasilla
290 E. Herning Ave
Wasilla, AK 99654

Civil
Engineering

Geotechnical
Engineering

Transportation
Engineering

Aviation
Engineering

W/WW
Engineering

Environmental
Services

Surveying &
Mapping

Construction
Administration

Material
Testing

Subject: Revised Scope and Cost Proposal
Hurley Circle Water/Sewer Extension

HDL Engineering Consultants, LLC (HDL) is pleased to present this proposal for professional services to extend water and sewer service to three properties located on Hurley Circle in Wasilla. This project includes professional services for topographic survey, easement acquisition, water/sewer pipeline design, Alaska Department of Environmental Conservation (ADEC) permitting, and Construction Administration/Inspection. The City of Wasilla has indicated that this project may be constructed without traditional public bidding using force account labor, or through a public bidding process. Therefore, we have included bid phase services as an alternate.

Scope of Services

We propose to provide professional the following services in support of the project:

Task 1 – Design Phase Services

HDL will provide design services required to prepare a package of plans and special provisions to the Municipality of Anchorage Standard Specifications (MASS) to extend water and sewer service from near the eastern corner of the Fred Meyer Building to the end of Hurley Circle to provide service to Lots 6A, 7A, and 7B. We anticipate the following major work items under this task:

Surveying/Mapping

HDL will perform a topographic survey of the proposed water and sewer utility routes roughly shown on the attached survey limits sketch. Within the survey limits, we will locate above ground improvements, buildings, structures and pavement. We will survey above ground evidence of utilities within the topo limits, and as-built water and sewer structures as available. We will file a utility locate request and survey underground utility locate marks as provided by the responding utilities.

We will set two horizontal survey control points and two Temporary Bench Marks (TBMs) within the project area to facilitate construction. Horizontal and vertical control datums will be based on an NGS OPUS solution of one of the control

points, and checked with an OPUS solution on the other. The horizontal datum will be Alaska State Plane, Zone 4 and NAVD88(Geoid12B) as determined by the OPUS Solutions. This will correspond to the datum of the FEMA flood panel 0200218085F that applies to properties along Wasilla Lake. We will search for and recover existing property corner monuments within the topo limits as applicable to Lots 6A and 7A, and sufficient to locate existing easements as well as provide the basis for a new utility easement across Lot 7A.

We will reduce the data into a topographic design base map having a Triangular Irregular Network (TIN) Surface capable of generating 1-foot contours in Civil 3D 2019. We will prepare a Survey Control drawing having the basis of control and show the horizontal and vertical control points to guide construction. The property corner monuments will also be shown, along with a best-fit location of the property lines and road Right-of-Way (ROW) lines.

Easement Exhibit

Once the utility easement needs are identified across Lot 7A, we will prepare an easement exhibit having a legal description and parcel plat depicting the easement to be acquired, with signature blocks for the affected owner's signature. We will request a title report for Lot 7A to identify land ownership status to assist with development of the easement documents. Existing easements disclosed by the title report will be shown on the easement parcel plat exhibit.

95% Plans, Specifications, and Estimate

After completion of topographic survey, HDL will prepare an assembly of engineered drawings and specifications to the 95% completion level. Design will include water and sewer main extensions along with Wasilla's standard septic tank effluent pump (STEP) system and water service connection to Lot 6A, as well as service stub-outs to Lots 7A and 7B. Specifications and contract documents will be based on the City of Wasilla's standard modifications to MASS. Construction plans and specifications will be delivered in PDF format for review by Wasilla's staff.

Final Plans, Specifications, and Estimate

We will address comments received from Wasilla on the 95% design package and finalize the documents. The completed plans and specifications will then be submitted to ADEC for review and Approval to Construct (see task description below). Any comments from ADEC will be incorporated into the construction documents.

We will also update the construction cost estimate to reflect any changes identified during final detailing of the work.

The final deliverables for this task will be final 11"x17" plans, stamped and signed by a professional engineer registered in the State of Alaska, a completed Project Manual including general contract requirements and special provisions to MASS, and an engineer's construction cost estimate. We will provide deliverables electronically in PDF format for Wasilla's use.



*Revised Scope and Cost Proposal – Hurley Circle Water/Sewer Extension
October 22, 2021*

ADEC Approval to Construct

We will submit applications, stamped design drawings, specifications, and design calculations to ADEC for Approval to Construct the proposed project. HDL will pay permitting fees directly to ADEC and deliver a hard-copy submittal to the ADEC office in Wasilla.

Assumptions

The following basic assumptions were used to prepare this estimate:

1. No geotechnical investigation and permitting in accordance with the National Environmental Policy Act (NEPA) is included, nor is it required to complete the project.
2. Topographical surveying will be performed during snow-on, winter conditions including up to 18" of snow cover in unplowed areas.
3. Utility relocations will not be required to complete the work.
4. Bid phase services are not included in our cost proposal. If the project is publicly bid, HDL can provide these services for an additional cost under an amendment to our contract.

Schedule

We understand that Wasilla intends for this project to begin construction as soon as possible during the summer construction season. To meet that schedule, HDL will complete the design scope of work and submit our application for ADEC Approval to Construct by mid-March 2022. This will allow for a construction contract award and material deliveries in time for an anticipated June 1, 2022 construction start date.



*Revised Scope and Cost Proposal -- Hurley Circle Water/Sewer Extension
October 22, 2021*

Cost Proposal

We propose to provide the aforementioned services for Tasks 1 and 3 on a time and expenses basis at our published hourly labor rates and standard 10% mark-up on subcontracts for a cost not to exceed **\$53,910** as detailed on the attached worksheet.

We look forward to working with you on this project. If you have any questions, you can contact me at (907) 746-5230.

Sincerely,
HDL Engineering Consultants, LLC



Chris Bowman, PE
Senior Civil Engineer
e: cbowman@hdlalaska.com | o: 907.746.5230

Attach: Survey Limits (1 Page)
HDL Cost Worksheet (1 page)

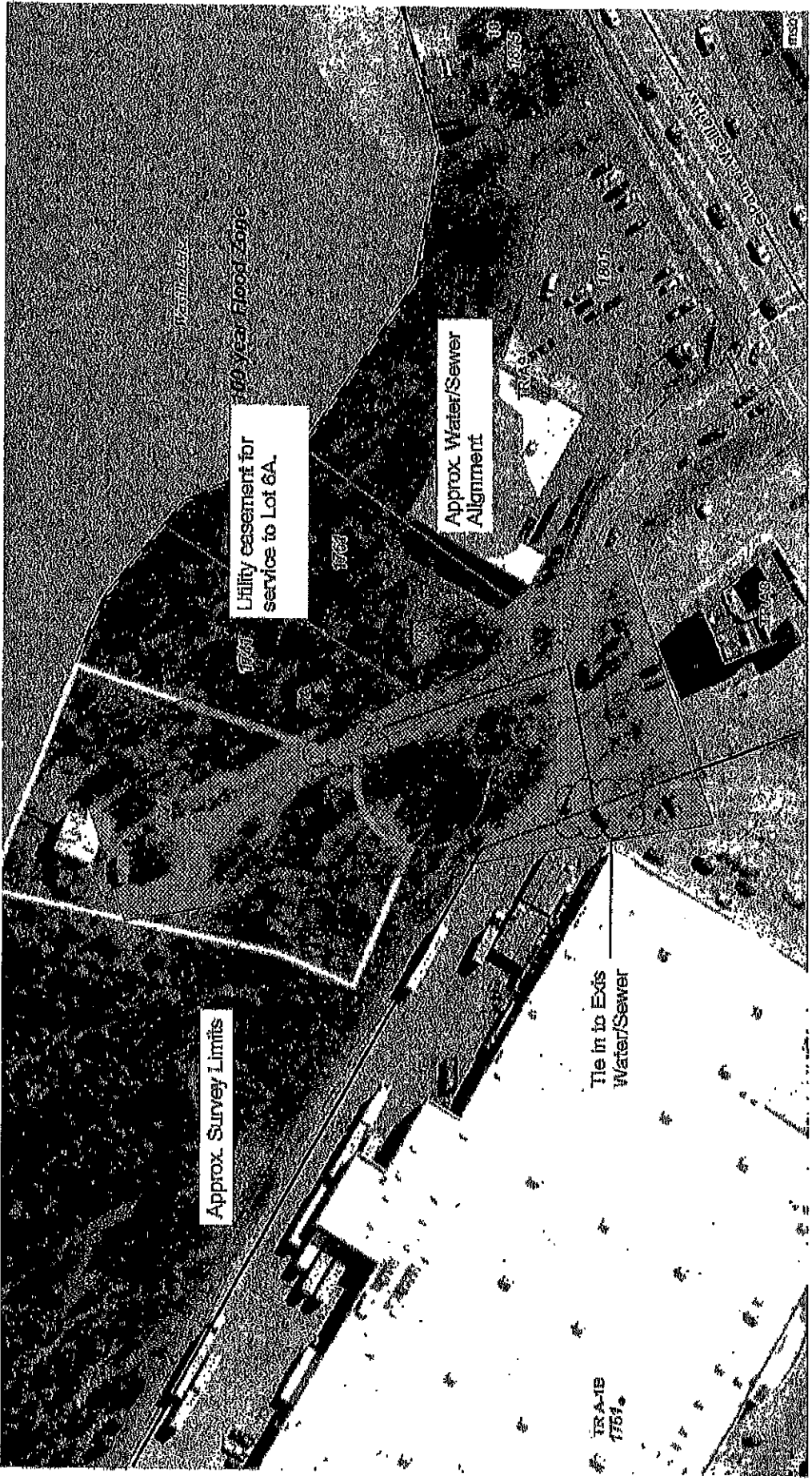
CC: David Lundin, PE (HDL)



FEE PROPOSAL WORKSHEET

**Engineering Services for
Hurley Circle Water/Sewer Extension**

TASK	ACTIVITY	QTY	RATE	HDL LABOR*	REIMBURSABLE EXPENSES	SUB-CONTRACTS	SUBTOTAL	TOTAL
1.0	Design Phase Services							\$53,790
1.1	Project Management/Coordinator						\$4,530	
	Principal Civil Engineer	2 hrs	@ \$185	\$370				
	Senior Civil Engineer	8 hrs	@ \$103	\$824				
	Clerical	4 hrs	@ \$80	\$320				
1.2	Surveying/Mapping						\$28,690	
	Survey & Mapping Manager	4 hrs	@ \$185	\$740				
	Senior Land Surveyor	16 hrs	@ \$180	\$2,880				
	Land Surveyor	64 hrs	@ \$125	\$8,000				
	Survey Technician	16 hrs	@ \$105	\$1,680				
	2-Person Survey Crew	48 hrs	@ \$220	\$10,560				
1.3							\$6,440	
	Survey & Mapping Manager	2 hrs	@ \$185	\$370				
	Senior Land Surveyor	4 hrs	@ \$180	\$720				
	Land Surveyor	16 hrs	@ \$125	\$2,000				
	Title Report (1)	1 hrs	@ \$350		\$350			
1.4	85% Plans, Specifications and Estimate						\$16,106	
	Principal Civil Engineer	8 hrs	@ \$185	\$1,480				
	Senior Civil Engineer	24 hrs	@ \$165	\$3,960				
	Engineering Assistant	40 hrs	@ \$100	\$4,000				
	Drafter	60 hrs	@ \$115	\$6,900				
1.5	Final Plans, Specifications and Estimate						\$6,420	
	Principal Civil Engineer	4 hrs	@ \$185	\$740				
	Senior Civil Engineer	8 hrs	@ \$165	\$1,320				
	Engineering Assistant	16 hrs	@ \$100	\$1,600				
	Drafter	16 hrs	@ \$115	\$1,840				
1.6	ADDC Approval to Construct						\$3,440	
	Principal Civil Engineer	2 hrs	@ \$185	\$370				
	Civil Engineer	4 hrs	@ \$156	\$624				
	Engineering Assistant	16 hrs	@ \$100	\$1,600				
	Permit Fees	1 allow	@ \$850		\$850			
	Subtotal			\$52,550	\$1,200	\$0		\$53,750
	Markup**				\$120	\$0		\$120
	Total Fee			\$52,550	\$1,320	\$0		\$53,870
*also includes those expenses charged without a markup								
**10% for subcontracts, 10% for reimbursable expenses								



Approx. Survey Limits

100 Year Flood Zone
Utility easement for service to Lot 6A

Approx. Water/Sewer Alignment

Tie in to Exis Water/Sewer

TRA-1B 1751

**CITY OF WASILLA
HURLEY CIRCLE WATER AND SEWER EXTENSION
95% DRAFT ESTIMATE**

SUMMARY

Schedule A	Bid Amount
Base Bid, Hurley Circle Water and Sewer Extension, Complete	
SEWER EXTENSION	\$157,122.50
WATER EXTENSION	\$184,237.50
SUB TOTAL	\$341,360.00