

Action: Approved | Denied | Other
 Date Action Taken: 1/9/2023
 Verified By: [Signature]
 Clerk's Note: Rubee absent

**City of Wasilla
 Action Memorandum No. 22-42**

Confirmation Of Mayoral Appointment Of Mary Shampine And Leonard Jones To The Parks And Recreation Commission; Aaron McCarty And Charles Morris To The Airport Advisory Commission; Ian Crafton And Timothy Burney, To The Planning Commission; And Joseph Levesque, As Administrative Hearing Officer.

Originator: Mayor Glenda D. Ledford
 Date: 11/29/2022

Agenda of: 12/12/2022

Route to:	Department Head	Signature	Date
X	Public Works Director	[Signature]	11/29/2022
X	Recreational Services Director	[Signature]	11-30-22
X	Finance Director	[Signature]	11/29/2022
X	Deputy Administrator	(Unavailable)	
X	City Clerk	[Signature]	11/30/2022
X	Mayor	Glenda Ledford	11-29-22

Fiscal Impact: yes or no

Funds Available: yes or no

Attachments: Completed applications for Mary Shampine (2 pages), Leonard Jones (7 pages), Aaron McCarty (3 pages), Charles Morris (2 pages), Ian Crafton (2 Pages), Timothy Burney (2 pages), Joseph Levesque (15 pages).

Summary Statement: Mayor Ledford requests the appointments of the following Commissioners; please confirm the appointments pursuant to Wasilla Municipal Code 2.44.030, as follows:

PARKS AND RECREATION COMMISSION:

- Mary Shampine, Seat A (three-year term to expire December 31, 2025)
- Leonard Jones, Seat C (three-year term to expire December 31, 2025)

AIRPORT ADVISORY COMMISSION:

- Aaron McCarty, Seat A (three-year term to expire December 31, 2025)
- Charles Morris, Seat B (three-year term to expire December 31, 2025)

PLANNING COMMISSION:

- Ian Crafton, Seat A (three-year term to expire December 31, 2025)
- Timothy Burney, Seat D (three-year term to expire December 31, 2025)

ADMINISTRATIVE HEARING OFFICER:

- Joseph Levesque (three-year term to expire December 31, 2025)

Staff Recommendation: Approve the Action Memorandum.

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

SEP 29 2022

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

www.cityofwasilla.com

Office of the City Clerk
City of Wasilla

Application for Appointment
Commission

Applications are Subject to Public Disclosure

Return completed applications to the City Clerk's Office, 290 E Herning Avenue. For information about commissions, visit www.cityofwasilla.com or call 373-9090.

1. Indicate the board you are applying for. If applying for more than one, rank (#1) by order of preference.

<input type="checkbox"/>	Airport Advisory Commission (No Residency Requirement) _
<input type="checkbox"/>	Planning Commission (City Residents Only) _
<input checked="" type="checkbox"/>	Parks and Recreation Commission (4 City Residents, and 1 Mat-Su Borough Resident) _

2. Full Legal Name of Applicant: Mary Katheryn Shampine

3. Mailing Address: 301 W Foothill Circle, Wasilla Alaska 99654

4. Residence Address: Same as above

5. E-mail Address: chocolatier@ak.net Phone: 907-376-4268

6. Employer: None Occupation: Homemaker

7. Are you a registered voter of the City? Yes No If yes, how long? Approx. 33 years

8. Have you ever plead guilty, been convicted, fined, imprisoned, placed on probation, or given a suspended sentence for the following?

- Felony violation within the last seven years? Yes No
- Misdemeanor violation within the last five years? Yes No

If yes, please indicate conviction date, and sentence/disposition: _____

A conviction is not necessarily grounds for disqualification. The number of convictions, nature of recentness, and relevance to the appointment being sought will be evaluated and a determination will be made after a review of all relevant facts.

9. Does your schedule permit you to attend commission meetings regularly? Yes No

10. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

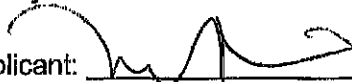
Name: Rental house Location: 300 W Foothill Circle

11. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

12. Please provide a resume to include education and experience; or a brief statement describing your interest in City government, and any relevant experience that may be used as qualifying criteria.

My interest is mainly parks, trails, and activities that are family oriented. I have been on the Parks and Rec Commission for about 17 years and it has been interesting to see all the different people that utilize the parks and facilities. It's great that new development is taking place and allowing other user groups to enjoy the cities park lands. I do have a concern for safety in the parks, playgrounds and trails, and also vandalism. Keeping areas visible and with cameras where needed would definitely be beneficial.

13. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at commission meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter ~~24~~ **2.01.050** of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as commissioner requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant:  Date: 9/29/2022

For Office Use Only:		
RECEIVED SEP 29 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

Application for Appointment Commission

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1. Indicate the board you are applying for. If applying for more than one, rank (#1) by order of preference.

<input type="checkbox"/>	Airport Advisory Commission (No Residency Requirement) _
<input type="checkbox"/>	Planning Commission (City Residents Only) _
<input checked="" type="checkbox"/>	Parks and Recreation Commission (4 City Residents, and 1 Mat-Su Borough Resident) #1

2. Full Legal Name of Applicant: Leonard G Jones

3. Mailing Address: 3310 W. Discovery Loop Wasilla, AK 99654

4. Residence Address: 3310 W. Discovery Loop Wasilla, AK 99654

5. E-mail Address: jonesleonard@hotmail.com Phone: (907) 360-3233

6. Employer: Retired Occupation: Project/Contracts Manager

7. Are you a registered voter of the City? Yes No If yes, how long? _____

8. Have you ever plead guilty, been convicted, fined, imprisoned, placed on probation, or given a suspended sentence for the following?

- Felony violation within the last seven years? Yes No
- Misdemeanor violation within the last five years? Yes No

If yes, please indicate conviction date, and sentence/disposition: _____

A conviction is not necessarily grounds for disqualification. The number of convictions, nature of recentness, and relevance to the appointment being sought will be evaluated and a determination will be made after a review of all relevant facts.

9. Does your schedule permit you to attend commission meetings regularly? Yes No

10. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: _____ Location: _____

11. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

None

12. Please provide a resume to include education and experience; or a brief statement describing your interest in City government, and any relevant experience that may be used as qualifying criteria.

I've had the honor and privilege to live in this great state of Alaska. I am a 1972 graduate of Dimanon/Bartlett High School in Anchorage, Alaska and I hold AA, BSA, MBA, and CPM (Certified Public Manager). I am also a Vietnam Era veteran; served 30 years with the state of Alaska; Whittier Harbormaster, Director of Public Facilities.....

I am presently retired for the past 4 years and would be honored to give back to the city of Wasilla. I have owned a private residence in the Mat-Su since 1984. Please find my resume attached for your review.

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Signature of Applicant: /s/ Leonard Jones

Date: 11/10/2022

For Office Use Only:		
RECEIVED NOV 10 2022 Office of the City Clerk City of Wasilla	Date Application Received: _____ Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Resume attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes: _____

Leonard Jones

3310 W. Discovery Loop
Wasilla, AK 99654
jonesleonard@hotmail.com
(907) 360-3233

Work Experience

General Manager

Chatham Properties, LLC - Juneau, AK
April 2018 to June 2019

Chatham is a certified small disadvantaged 8(a) business 100% owned by Kootznوو Corporation Inc, an Alaskan Native Corporation.

Member of the leadership team for the oversight and administration of the day to day operations for an Alaska Native Corporation.

- * Directly provides general management of all current and future 8(a) businesses and related activities.
- * Reports directly to CEO and while working closely with Board of Directors.
- * Analyze current business assets and plan for future growth of 8(a) assets and revenue.
- * Responsible for the timely and accurate preparation of related contracts and financial statements, maintaining the budgeting and reporting processes and assisting the CEO and Board of Directors in the financial planning process for 8(a) businesses.

Senior Contracts Manager

TRAILBOSS ENTERPRISES, INC
November 2014 to February 2018

SBA 8(a) - Veteran's Owned, Minority-Owned Business Development Program

Provide direct support to senior management regarding portfolio of federal, state and local contracts through capture, implementation and administration of the lifecycle of 15 prime contracts and 6 subcontracts.

- * Support day-to-day operational tempo to within CONUS and OCONUS as necessary.
- * Administer all contracts including CPFF, T&M, IDIQ, FFP, LOE, Grant Awards and task orders from pre-award phase to closeout, including the management of contract modification, subcontractor agreements and routine correspondence.
- * Develop, review and negotiate contracts, modifications, consulting and teaming agreements and non-disclosure agreements consistent with company policies. Requires strong contract negotiation skills.
- * Monitor, in conjunction with the Program Manager and Finance Department, performance against the original cost allocation and contract requirements to anticipate necessary changes in contract funding and/or scope of work.
- * Held "Secret" Government Security Clearance.

Senior Operations Director

Gana-A-Yoo Service Corporation

A Lockheed Martin Corporation Subcontractor - Antarctic Support Contract, National Science Foundation
April 2011 to September 2013

SBA 8(a) Graduated, Alaska Native Corporation, Minority Business Entity, Small Disadvantaged Business, Small Business Owner

Supported day-to-day operational responsibilities include managing remote contract operations in Antarctica with a year-round staff of 150 seasonal employee and 13 full-time managers. Ensured all contract deliverables were met.

- * Contract manager for Antarctic Support Contract reporting to CEO contract compliance, RFPs, contract modifications, amendments, and coordinating Human Resource activities regarding seasonal and full-time contract employees hiring.
- * Coordinated the smooth transition of former National Science Foundation subcontractor and select employees to GSC in 90 days entailed the recruitment; interviewing; setting and negotiating salary scales for each individual position; and approval of offer letters for all management level employee.
- * Provided monthly C-level operational reports and contract analysis of fiscal management to increase accountability and efficiencies to improve total quality assurance of program goals and objectives.

Vice President Contracts & Compliance

Ahtna Technical Services, Inc

June 2009 to January 2011

SBA 8(a) Graduated, Alaska Native Corporation

Ensured company compliance with 13 government funded contracts totaling \$890M. Advised management on actions required to ensure compliance with Federal Acquisition Regulations and Defense Federal Acquisition Regulations, as well as American Correctional Association Standards, and ICE Performance Based National Detention Standards. Negotiated with Contracting Officers and Contract Officer Technical Representatives to amend/modify contracts, implement DOL/SCA wage determination's, supervised and coordinated effective responses to Request for Proposals, and Base Operations Support Services (BOSS) contract changes.

- * Supported C-Level subsidiary reorganization of ATSI to ensure company regulatory compliance with 13 government funded contracts totaling \$890M.
- * Cut contract expenses by \$500K in only one year.
- * Conducted an internal review/assessment of financial process that identified redundancies in procurement and fueled renegotiation with contractors.
- * Fueled contract revenue increases of \$2.5M and \$3.1M in 2009 and 2010.
- * Negotiated annual federal wage determination adjustment for contract employees under federal contract.
- * Held "Secret" Government Security Clearance.

Corporate Compliance Officer

Cook Inlet Housing Authority

May 2007 to April 2009

- * HUD/ Section 8 Housing Assistance providing access to quality, affordable housing for elders, individuals, and families residing in the Cook Inlet Region-- A subsidiary of Cook Inlet Regional
- * Worked in close collaboration with the Corporate Compliance Committee to establish internal and regulatory agency compliance objectives. Developed a comprehensive compliance program.

- * Conducted construction program and contract file audits to determine compliance with federal and state labor standards, workforce development and EEO requirements.
- * Monitored and ensured compliance with all HUD and NAHASDA regulations prior to moving forward with awarding construction, renovation, water and sewer project contracts.

Director of Public Facilities, Harbormaster & Interim City Manager

City of Whittier, Alaska
2001 to 2004

Criminal Justice Planner

Alaska Department of Corrections
1975 to 2001

Medical Specialist

U.S. Army 82nd Airborne - Fort Bragg, NC
1972 to 1975

Fort Bragg, NC

CORE COMPETENCES

- * Operations & Budget (P&L) Management * Internal Audits/Controls/Analysis
- * Project Management/Administration * Strategic Planning/Analysis/Forecasting
- * SBA 8a Administration/Development * Process Improvement/Assessment
- * Contract Management/Administration * Contract Liaison
- * HS&E Regulatory & OSHA Compliance * Team Building, Training & Development
- * Fiscal & Risk Management * Human Resources & Labor Relations

SUMMARY OF SOFTWARE EXPERIENCE

- * Microsoft Office 365: Word, Excel, Access, Outlook, PowerPoint, SharePoint
- * MS Project 2010
- * Deltek Costpoint
- * DFAS
- * IRAPT/WAWF
- * GSA Vendor and Customer Self Service

Education

Post-Masters Certificate in Education

Capella University
August 2013

MBA specialization in Project Management

Capella University

March 2009

BS in Business Administration

Capella University

March 2007

Certified Public Manager

University of Alaska - Sitka, AK

March 2006

AA

General Business / University of Alaska - Palmer, AK June

1989

Skills

- P&L
- Fiscal Management
- Financial Planning
- Section 8
- Contract Management
- Strategic Planning
- Workforce Development
- Process Improvement
- Contract Negotiation
- Pricing
- Recruiting
- Financial Report Writing

Military Service

United States Army

82nd Airborne 307th Medical

Combat Medic Specialist 5

LEONARD G. JONES, MBA, CPM

3310 West Discovery Loop Wasilla, Alaska 99654 Phone: (907) 360-3233 E-mail: jonesleonard@hotmail.com

November 10, 2022

City of Wasilla
Office of the City Clerk
290 E. Herning Avenue
Wasilla, AK 99654

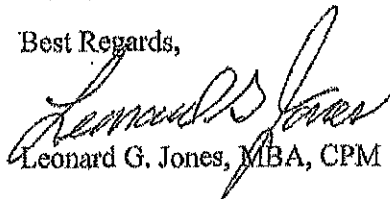
To Whom It May Concern:

Please accept my letter of interest and resume regarding Seat #1 on the Parks and Recreation Commission for the city of Wasilla, Alaska. Over the years I've been described as a self-motivated manager with a strong facility maintenance management background in both state and local government positions. I have been a resident of the Mat-Su Susitna Borough for 38 years and have watched the development within the city limits of Wasilla. Many positive improvements have been made over these 38 years and I'm sure there will be many more to follow with increased long term community value.

Educationally, I hold a BS in Business; an MBA with a specialization in Project Management; and a Post-Master Certificate in Education; additionally, I hold certification as a Certified Public Managers from the University of Alaska, Southeast. I offer a combination of proven business acumen and program/project development experience that will support the duties and responsibilities of Seat #1 on the city of Wasilla's Parks and Recreation Commission.

I am available to interview at your convenience and I look forward to your response. Thank you for your consideration in advance.

Best Regards,



Leonard G. Jones, MBA, CPM

Resume Attached

Application for Appointment Commission

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1. Indicate the board you are applying for. If applying for more than one, rank (#1) by order of preference.

<input checked="" type="checkbox"/>	Airport Advisory Commission (No Residency Requirement) #1
<input type="checkbox"/>	Planning Commission (City Residents Only) _
<input type="checkbox"/>	Parks and Recreation Commission (4 City Residents, and 1 Mat-Su Borough Resident) _

2. Full Legal Name of Applicant: Aaron Timothy McCarty

3. Mailing Address: 6175 E Beechcraft Cir, Wasilla, AK 99654

4. Residence Address: 2384 S Paddock Drive, Wasilla, AK 99654

5. E-mail Address: aaron@silverskyaviation.com Phone: (907)781-3220

6. Employer: Silver Sky Aviation Occupation: Aviation Maintenance

7. Are you a registered voter of the City? Yes No If yes, how long? _____

8. Have you ever plead guilty, been convicted, fined, imprisoned, placed on probation, or given a suspended sentence for the following?

- Felony violation within the last seven years? Yes No
- Misdemeanor violation within the last five years? Yes No

If yes, please indicate conviction date, and sentence/disposition: _____
A conviction is not necessarily grounds for disqualification. The number of convictions, nature of recentness, and relevance to the appointment being sought will be evaluated and a determination will be made after a review of all relevant facts.

9. Does your schedule permit you to attend commission meetings regularly? Yes No

10. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: Silver Sky Aviation Location: Wolf Lake Airport, Wasilla

11. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

Business and landowner at Wolf lake airport and employer of 10 employees, currently considering moving business to the Wasilla Airport.

12. Please provide a resume to include education and experience; or a brief statement describing your interest in City government, and any relevant experience that may be used as qualifying criteria.

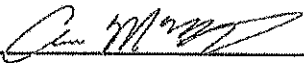
- 16 years in aviation with 11 in Alaska Aviation

- Business owner for the last 7 years working at many different airports and with many government employees.

- I would like to help the City of Wasilla by connecting the city planners with the people and resources needed to make educated and well thought out decisions that will benefit the city and the people who use and work at the

Wasilla Airport. I feel success and suitability requires an active friendly dialog between the users and Government.

13. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at commission meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as commissioner requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant:  Date: 11/23/2022

For Office Use Only:		
Date Application Received: RECEIVED NOV 23 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Resume attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:



I would like to provide this letter of referral for Aaron McCarty.
I have known Aaron professionally and personally since 2012, in my capacity as CEO of Sky Airparts and as the Chairman (Former) of the Matsu Borough Aviation Advisory Board.

Aaron has built a reputable company that has gathered positive interest in the aviation community, both inside Alaska and outside in the lower 48. It is difficult to build an independent FAA repair station that caters to the aircraft maintenance of turboprop and business jets, in both the Alaskan market and the greater North American segment.

Aaron's company, Silver Sky Aviation, has established itself as a premier Alaskan provider of aircraft maintenance by using sound business principles and recruiting a team of Alaskan aviation maintenance professionals, based here in the Valley.

Aaron's contribution to any aviation advisory board would be significant and relevant.

Respectfully,

A handwritten signature in black ink, appearing to read "Norman Chance", written in a cursive style.

Norman Chance
President

Sky Airparts
6690 East Beechcraft Road
Wasilla, AK 99654 USA

Office of the City Clerk
City of Wasilla, Alaska

www.cityofwasilla.com

RECEIVED

OCT 13 2022

Office of the City Clerk
City of Wasilla

290 E Hering Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@ci.wasilla.ak.us

Application for Appointment Commission

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1. Indicate the board you are applying. If applying for more than one, rank (#1) by order of preference.

<input checked="" type="checkbox"/>	Airport Advisory Commission (No Residency Requirement) _
<input type="checkbox"/>	Planning Commission (City Residents Only) _
<input type="checkbox"/>	Parks and Recreation Commission (4 City Residents, and 1 Mat-Su Borough Resident) _

2. Full Legal Name of Applicant: CHARLES W. MORRIS

3. Mailing Address: 751 S. BEEVE CIRCLE WASILLA AK 99654

4. Residence Address: SANLE

5. E-mail Address: arob@mtaonline.net Phone: 907 376 5443

6. Employer: Self Occupation: Retired

7. Are you a registered voter of the City? Yes No If yes, how long? _____

8. Have you ever been convicted of a misdemeanor or felony? Yes No
If "Yes," please explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification. The number of convictions, nature, recentness, and relevance to the commission seat applied for, will be evaluated and a determination will be made after a review of all relevant facts.

9. Does your schedule permit you to attend commission meetings regularly? Yes No

10. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: _____ Location: _____

11. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

12. Please provide a resume to include education and experience; or a brief statement describing your interest in City government, and any relevant experience that may be used as qualifying criteria.

Aviation interest

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Signature of Applicant: *[Signature]* Date: 10-13-22

For Office Use Only:		
RECEIVED OCT 13 2022 Office of the City Clerk City of Wasilla	Date Application Received: _____	Registered voter of the City: Yes <input type="checkbox"/> No <input type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes: _____	

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

MAR 17 2022

Office of the City Clerk
City of Wasilla

290 E Herning Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@cl.wasilla.ak.us

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Application for Appointment
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<input checked="" type="checkbox"/>	Planning Commission (City Residents Only) _
<input type="checkbox"/>	Parks and Recreation Commission (4 City Residents, and 1 Mat-Su Borough Resident) _

2. Full Legal Name of Applicant: Ian Donald Crafton

3. Mailing Address: 677 N Pine Ridge Loop Wasilla, AK 99623

4. Residence Address: Same

5. E-mail Address: ian.crafton@hotmail.com Phone: 907-841-6203

6. Employer: Keller Williams Realty Occupation: Real Estate Agent

7. Are you a registered voter of the City? Yes No If yes, how long? Feb 2021

8. Have you ever plead guilty, been convicted, fined, imprisoned, placed on probation, or given a suspended sentence for the following?

- Felony violation within the last seven years? Yes No
- Misdemeanor violation within the last five years? Yes No

If yes, please indicate conviction date, and sentence/disposition: _____
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12. Please provide a resume to include education and experience; or a brief statement describing your interest in City government, and any relevant experience that may be used as qualifying criteria.

I have grown up in Wasilla. I have watched the city change into a better place and want to continue helping the growth and development. I have been a realtor for 4 years now, helping people all over. I have also be apart of neighborhood development projects with home builders.

13. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at commission meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as commissioner requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant: *J. Gupta* Date: 3/17/2022

For Office Use Only:		
Date Application Received: <u>3-17-2022</u>	Registered voter of the City: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

RECEIVED

Office of the City Clerk
City of Wasilla, Alaska

SEP 15 2022

Office of the City Clerk
City of Wasilla

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<input checked="" type="checkbox"/>	Planning Commission (City Residents Only) ...
<input type="checkbox"/>	Parks and Recreation Commission (4 City Residents, and 1 Mat-Su Borough Resident) ...

2. Full Legal Name of Applicant: Timothy Burney

3. Mailing Address: 141 East Hygrade Lane, Wasilla, AK 99654

4. Residence Address: _____

5. E-mail Address: timothyburney@yahoo.com Phone: 9074142944

6. Employer: _____ Occupation: _____

7. Are you a registered voter of the City? Yes No If yes, how long? 10 Years

8. Have you ever plead guilty, been convicted, fined, imprisoned, placed on probation, or given a suspended sentence for the following?

- Felony violation within the last seven years? Yes No
- Misdemeanor violation within the last five years? Yes No

If yes, please indicate conviction date, and sentence/disposition: _____
A conviction is not necessarily grounds for disqualification. The number of convictions, nature of recentness, and relevance to the appointment being sought will be evaluated and a determination will be made after a review of all relevant facts.

9. Does your schedule permit you to attend commission meetings regularly? Yes No

10. If you own or operate a business in the City of Wasilla, list the business name and physical location below:

Name: _____ Location: _____

11. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)

None

12. Please provide a resume to include education and experience; or a brief statement describing your interest in City government, and any relevant experience that may be used as qualifying criteria.

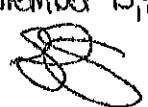
I have served on City Council for two terms and have served on planning commission for One year. My interest extends to continue to serve on Planning Commission and to continue to serve our great community.

13. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. The appointment requires regular attendance at commission meetings. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and, in a newspaper, or other media outlet. I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as commissioner requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant:

Timothy Bunn

Date: 9.15.2022

For Office Use Only:		
Date Application Received: <i>September 15, 2022</i> 	Registered voter of the City: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

RECEIVED

SEP 28 2022

Office of the City Clerk
City of Wasilla, Alaska

Office of the City Clerk
City of Wasilla

290 E Herring Avenue
Wasilla, AK 99654
Phone: (907) 373-9090
Fax: (907) 373-9092
E-mail: clerk@cityofwasilla.gov

www.cityofwasilla.gov

**Administrative Hearing Officer
Application for Appointment**

Applications are Subject to Public Disclosure

Return completed applications to the City Clerk's Office, 290 E Herring Avenue. For information about Administrative Hearings or Administrative Hearing Officers, visit cityofwasilla.gov/hearingofficer or call 907-373-9090.

1. Name: Joseph N. Levesque, Levesque Law Group, LLC
2. Mailing Address: 3380 C Street, Suite 202, Anchorage, AK 99503
3. Residence Address: 9644 Nulato Circle, Eagle River, AK 99577
4. E-mail Address: joe@levesquelawgroup.com Phone: 907-261-8931
5. Employer: Levesque Law Group Occupation: Lawyer
6. Are you a resident of the City of Wasilla? Yes No If yes, how long? _____
7. Does your schedule permit you to attend required hearings? Yes No
8. If you own or operate a business in the City of Wasilla, list the business name and physical location below:
Name: N/A Location: N/A
9. If you have a direct or indirect financial or business interest with the City of Wasilla, list the relationship below: (Examples: employee, labor organization, contractor, leaseholder, grantee, grantor, volunteer, etc.)
N/A

10. Please provide a cover letter and resume to include education and work experience, and any relevant experience that may be used as qualifying criteria.

11. Certification Statement. I understand that I am applying for an appointed position to be confirmed by the Wasilla City Council. I further understand that this application is subject to public disclosure; my qualifications may be discussed at a public meeting; my application will be included in a public meeting packet; and my name and contact information may be published online and in a newspaper or other media outlet. I have read Chapter 2.76 of the Wasilla Municipal Code defining conflict of interest and ex parte contacts. I agree to comply with the code and understand that my tenure as an Administrative Hearing Officer requires such compliance. I certify that the information in this application is true and correct.

Signature of Applicant: Joseph N. Levesque Date: 9-28-2022

For Office Use Only:		
Date Application Received: RECEIVED SEP 28 2022 Office of the City Clerk City of Wasilla	Registered voter of the City: Yes <input type="checkbox"/> No <input type="checkbox"/> Resume attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	AM Confirming Appointment: _____ Date AM Approved: _____ Date Applicant Notified of Appointment: _____ Notes:

LEVESQUE LAW GROUP, LLC

Joseph N. Levesque
Jason A. Thomas, Associate Attorney

September 28, 2022

SENT VIA EMAIL: clerk@ci.wasilla.ak.us

3380 C Street, Suite 202
Anchorage, Alaska 99503

Phone: (907) 261-8935
Fax: (206) 309-0667
Email: joe@levesquelawgroup.com
jason@levesquelawgroup.com
Website: levesquelawgroup.com

Sarah Stanifer
Wasilla Deputy Clerk
City of Wasilla
290 E. Herning Avenue
Wasilla, AK 99654-7091

Re: Legal Services: Administrative Hearing Officer Application

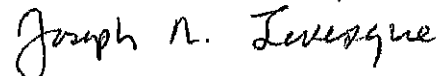
Dear Ms. Stanifer:

I welcome the opportunity to submit our firm's qualifications to provide Administrative Hearing Officer Decisions to the City of Wasilla. As reflected on my attached resume, I have 29 years of experience advising several municipal clients on a wide array of legal issues, including serving as an administrative hearing officer for various administrative agency appeals. I have attached a List of Municipal Entity cases in which I have been retained as legal counsel, along with a list of issues on which I have advised Alaskan municipalities.

Thank you for the opportunity to serve as an Administrative Hearing Officer on behalf of the City of Wasilla for the past three years. It has been a pleasure working with the City's professional staff and I appreciate consideration for reappointment as an Administrative Hearing Officer for another term. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

LEVESQUE LAW GROUP, LLC



Joseph N. Levesque

Enc.: Application for Appointment as an Administrative Hearing Officer
Resume of Joseph N. Levesque
List of Municipal & Public Entity Representation
List of Issues Which Levesque Law Group Regularly Advises Alaska Municipalities

JOSEPH N. LEVESQUE

LEVESQUE LAW GROUP, LLC
3380 Q STREET, SUITE 202
ANCHORAGE, AK 99503
(907) 261-8931/ FAX: (206) 309-0667
Email: joe@levesquelawgroup.com

Education: Seattle University School of Law, J.D., 1986
University of Alaska, B.A., 1980

Professional Experience:

Levesque Law Group, LLC

May 2012 – Present

General municipal law, collective bargaining, employee relations, litigation, bond counsel, administrative hearing officer, wills with powers of attorney, probate administration.

Walker and Levesque, LLC

December, 2000 – April, 2012

General municipal law, commercial litigation.

Foster Pepper Rubini & Reeves LLC

Of Counsel, 1999-2001

General municipal law, commercial litigation.

North Slope Borough Law Department

Barrow, Alaska

Borough Attorney, 1996-1999

Responsible for all legal issues for the Borough and supervision of Assistant Borough Attorneys and staff.

Assistant Borough Attorney, 1993-1996

Provided legal advice to the Mayor, the Assembly and all assigned departments. Researched, drafted ordinances, resolutions, rules and regulations and other legal documentation as requested. Represented the Borough in litigation.

Kenai District Attorney's Office

Kenai, Alaska

Assistant District Attorney, 1990-1993

Responsible for all misdemeanor cases prosecuted on the Kenai Peninsula. Experience in grand jury presentations; prosecution of felony cases; and Children in Need of Aid cases.

United States Magistrate Judge John D. Roberts

Federal Building U.S. Courthouse

Anchorage, Alaska

Judicial Law Clerk, 1989-1990

Researched, drafted memoranda, orders, reports, and recommendations for federal cases.

Tugman & Clark

Anchorage, Alaska

Associate, 1987-1989

Researched, investigated, and drafted pleadings, motions, and memoranda for commercial, business and family law cases.

Staley, DeLisio, Cook & Sherry, Inc.

Anchorage, Alaska

Law Clerk, 1986-1987

Researched and drafted pleadings, pre-trial motions and memoranda for civil cases.

Professional Activities:

Alaska Bar Association -- Fee Arbitration Panel

Member and Panel Chair, 2013-present

Alaska Municipal Attorneys Association

Member, 1993-present

Anchorage Bar Association

Board Member, 2020-present

Barrow Restoration Advisory Board

Member, 1994-1999

Elmendorf Restoration Advisory Board

Member: 1999-present

Admitted to Practice:

Alaska, 1987

Washington, 2001

Personal:

Born, Augusta, Maine, raised in Alaska. Widowed with two children.

Interests:

Fishing, reading, hiking, and all outdoor activities.

LEVESQUE LAW GROUP, LLC

Joseph N. Levesque
Jason A. Thomas, Associate Attorney

3380 C Street, Suite 202
Anchorage, Alaska 99503

Phone: (907) 261-8935
Fax: (206) 309-0667
Email: joe@levesquelawgroup.com
jason@levesquelawgroup.com
Website: levesquelawgroup.com

Selected Examples of Municipal and Public Entity Representation

Ah Siu, Theresa Co-Counsel

Date	Matter	Subject	Contact
2020-2021	<i>Robinson v. City of Unalaska, Theresa Ah-Siu and Kevin Wood</i>	Alleged management and staffing issues – wrongful termination	Erin Reinders

Alaska Gasline Port Authority

Date	Scope of Representation	Contact
2015 to 2021	General legal counsel	Dave Dengel

Aleutians East Borough

Date	Matter	Subject	Contact
2001 - present	General legal counsel		Anne Bailey
2022	Social Media Policies review and revisions	Social Media Policy	Anne Bailey
2021	Personnel Policy Manual review and revisions	Personnel	Anne Bailey
2020	Bond Co-Counsel, Refunding Bond	Municipal finance	Anne Bailey
2017-2018	Assisted in sale of Hovercraft to foreign entity	International sale	Anne Bailey
2013-2014	Creation of borough land use permitting ordinances and enforcement procedures.	Municipal land use and zoning	Anne Bailey
2012	<i>In Re 2011 Redistricting Cases</i>	Legislative redistricting process	Rick Gifford
2012	<i>Aleutians East Borough v. Alaska Municipal League Joint Insurance Association</i>	Insurance coverage dispute	Stanley Mack
2012	<i>Aleutians East Borough v. Bureau of Indian Affairs</i>	Land dispute	Rick Gifford
2011-2012	Creation of conservation easement	Municipal land use	Rick Gifford
2009	<i>Aleutians East Borough v. Melvin Gillis</i>	Public land lease dispute	Sharon Boyette
2005	<i>Aleutians East Borough v. Peter Pan Seafoods</i>	Condemnation	Bob Juettner
2005	<i>Aleutians East Borough v. State of Alaska</i>	Environmental contamination prospective purchase agreement	Bob Juettner
2002	<i>In Re 2001 Redistricting Cases</i>	Legislative redistricting process	Bob Juettner

Examples of Municipal and Public Entity Representation

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Bristol Bay Borough

Date	Matter	Subject	Contact
2013 to present	General legal counsel		James Wilson
2022	EEOC Complaint	Personnel	James Wilson
2021	<i>Savo v. Bristol Bay Borough</i>	Personnel appeal	James Wilson
2021	Personnel Policy Manual review and revisions	Personnel administration	James Wilson
2021	Whistle Blower Complaint	Department of Labor	James Wilson
2020	<i>Handy v. Poole</i>	Police Department dispute	Mark Lynch
2015-2016	Personnel Manual review and revision	Personnel	John Fulton
2017	Personnel Action	Personnel	John Fulton
2014-2015	Election code revision	Municipal elections law	John Fulton
2014-2015	Alaska uniform citation project	Ordinance enforcement	John Fulton
2012	Appeal to Borough Board of Adjustment	Municipal land use and taxation	John Fulton

Bristol Bay Regional Seafood Development Association

Date	Matter	Subject	Contact
2015 to present	Corporate counsel		Becky Martello

City of Adak

Date	Matter	Subject	Contact
2014	Bond Co-Counsel, Refunding Bond	Municipal finance	Layton Lockett

City of Bethel

Date	Matter	Subject	Contact
2021-2022	Hearing Officer, Board of Adjustment	Municipal land use and zoning	Lori Strickler

City of Galena

Date	Matter	Subject	Contact
2009	Co-Counsel, Galena Electric Bonds	Municipal finance	Shanda Huntington
2001	<i>Sweetsir v. City of Galina</i>	Breach of contract	Marvin Yoder

City of Homer

Date	Matter	Subject	Contact
2014	Board of Adjustment Appeal	Municipal land use and zoning	Jo Johnson
2010	Public records request	Municipal governance	Beth Wythe
2010	Ethics complaint review	Municipal governance	Walt Wrede
2008-2011	Planning & Zoning Appeals	Municipal land use and zoning	Walt Wrede
2005	<i>Cook Inletkeeper v. City of Homer</i>	Land use permit enforcement	Lane Chesley

City of Houston

Date	Matter	Subject	Contact
2017 – present	General legal counsel		Rebecca Rein
2022	Public Records Request	Records retention	Rebecca Rein
2020	<i>Hardon v. City of Houston, et al.</i>	Small claims - mediated	Sonya Pevan
2015-2016	Code Review, revision, and the drafting of ordinances and resolutions	Administrative appeals process; elections; regulation of commercial marijuana	Sonya Pevan

Examples of Municipal and Public Entity Representation

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2015-2016	Personnel Policy Manual review and revisions	Personnel	Sonya Pevan
2016	Memorandum of Understanding with MSB re Automatic Aid for Fire Protection	Fire safety	Sonya Pevan
2015	Public records request	Municipal governance; public records laws	Sonya Pevan
2012	Ballot proposition review	Municipal elections	Sonya Pevan

City of Kenai

Date	Matter	Subject	Contact
2015-2016	Board of Adjustment Appeal	Municipal land use and zoning; Fair Housing Act and Americans with Disabilities Act	Scott Bloom
2015	Compliance with Affordable Care Act	Personnel benefits administration	Scott Bloom
2011-2014	<i>Brown v. Personnel Board for the City of Kenai</i>	Public employee discharge	Rick Koch
2012	Board of Adjustment Appeal	Municipal land use and zoning	Rick Koch
2011	Board of Adjustment Appeal	Municipal land use and zoning	Rick Koch
2009	Referendum	Municipal elections	Carol Freas

City of King Cove

Date	Matter	Subject	Contact
2020	Co-Counsel – Electric Revenue Bond	Municipal finance	Gary Hennigh
2020	Solid Waste Revenue Bond	Municipal finance	Gary Hennigh

City of Palmer

Date	Matter	Subject	Contact
2020	Hearing Officer – Planning & Zoning	Municipal land use and zoning	Norma Alley
2019	Hearing Officer – Dog bite	Animal control	Norma Alley

City of Port Lions

Date	Matter	Subject	Contact
2014 – present	General legal counsel		Mayor Kewan
2022	Bond Co-Counsel, Conduit Bond	Municipal finance	
2014	Contract dispute	Public contracts	Kathryn Adkins

City of Sand Point

Date	Matter	Subject	Contact
2020	Bond Co-Counsel, Refunding Bond	Municipal finance	Jordan Keeler
2014	Special counsel to Grievance Committee	Public employment	Andy Varner

City of Seldovia

Date	Matter	Subject	Contact
2014 – present	General legal counsel		Rachel Friedlander
2015-2016	<i>City of Seldovia v. Precious Earth, Inc., et al.</i>	Land use; prescriptive easement	Tim Dillon / Tod Larson
2012	<i>City of Seldovia v. Alaska Coastal Marine, et al</i>	Constitutional claim re: enforceability of municipal fee	Tim Dillon
2004	<i>City of Seldovia v. Swanson</i>	Land use; permitting ordinance enforcement	Ronda Haynes

Examples of Municipal and Public Entity Representation

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2001	<i>City of Seldovia v. Stokes</i>	Condemnation purchase of property	Ronda Haynes
City of Soldotna			
Date	Matter	Subject	Contact
2020	Employee Relations Board	Public employee, labor law	Shellie Saner
2009	Arbitration hearing before employee relations board	Public employee; labor law	Teresa Fahning
2005	Employee wrongful discharge claim	Public employee; labor law	Teresa Fahning
City of Valdez			
Date	Matter	Subject	Contact
2021	Municipal Foreclosures	Municipal property taxation	Brian Carlson
2017	Municipal Foreclosures	Municipal property taxation	Brian Carlson
2011	<i>BP Pipelines (Alaska) Inc. et al v. State of Alaska</i>	Municipal property taxation	Bill Walker
2010-2011	<i>City of Valdez v. Alaska Municipal League Joint Insurance Association</i>	Insurance coverage dispute	John Hozey
2005-2012	<i>Seahawk Seafoods, Inc. v. City of Valdez</i>	Contract dispute	John Hozey
2005	<i>City of Valdez v. Local Boundary Commission</i>	Single-city borough formation	Lisa Von Bargaen
City of Wasilla			
Date	Matter	Subject	Contact
2022	Hearing Officer, In the Matter of Animal Care Appeal	Animal care	Sarah Stanifer
2021-2022	Hearing Officer, In the Matter of Animal Care Appeal	Animal care	Sarah Stanifer
2015-2016	Hearing Officer, In the Matter of the Appeal of Kopperud	Municipal land use and zoning	Kristie Smithers/ Jamie Newman
2013-2014	Hearing Officer, In the Matter of the Appeal of Matanuska Electric Association	Municipal land use and zoning	Kristie Smithers
2009	Attorney for City, In the Matter of the Appeal of Fred Meyer	Municipal land use and zoning	Kristie Smithers
City & Borough of Wrangell			
Date	Matter	Subject	Contact
2019 to 9/30/22	General legal counsel		Jeff Good
2022	Policy review and revision	Personnel	
2022	Bond Co-Counsel, General Obligation	Municipal finance	Jeff Good
2021	Personnel Policy Manual review and revisions	Personnel	Lisa Von Bargaen
2021	<i>Vandebunte v. CBW</i>	Appeal for traffic violations	Lisa Von Bargaen
2020-2021	Collective Bargaining	Labor negotiation	Lisa Von Bargaen
2020	Opinion re recall petition	Municipal governance; elections	Kim Lane
2019-2021	<i>Valvoda v. CBW et al.</i>	Alleged employment violation	Lisa Von Bargaen
2019-2021	<i>CBW v. Johnson</i>	Harbor fees	Lisa Von Bargaen

Copper River Prince William Sound Marketing Association

Examples of Municipal and Public Entity Representation

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Date	Matter	Subject	Contact
2015 to date	Corporate counsel		Jeff Bailey

Kenai Peninsula Borough

Date	Matter	Subject	Contact
2020	Drainage easement appeal	Municipal land use and zoning	Johni Blankenship
2015	Opinion re recall petition	Municipal governance; elections	Johni Blankenship
2015	Co-Counsel Central Peninsula Hospital Bond	Municipal finance	Johni Blankenship
2015	Co-Counsel Refinance Bond	Municipal finance	Johni Blankenship
2006	Opinion re recall petition	Municipal governance; elections	Sherry Biggs

Ketchikan Gateway Borough

Date	Matter	Subject	Contact
2002	In Re Recall of Dorothy Smestad et al	Municipal governance; elections	Scott Brandt-Ericksen
2001	<i>KGB v. Alaska Forest Creations</i>	Municipal finance; loan guarantee	Scott Brandt-Ericksen

Kodiak Island Borough

Date	Matter	Subject	Contact
2017	Review of contract and issuance of RFP waste services	Contracts/Utilities	Michael Powers
2016	<i>ADEC v Kodiak Island Borough</i> , Notice of Violation re Land Fill Incineration	Environmental issues	Michael Powers
2014	Co-Counsel, AMBB Bond 2014	Municipal finance	Bob Pederson
2014	<i>Kodiak Island Borough v. Brown</i>	Municipal land use and zoning	Bob Pederson
2014	<i>Red Hook Construction, Inc. v. Kodiak Island Borough</i>	Public contracts	Bud Cassidy
2013-2014	<i>Markham v. Kodiak Island Borough Board of Equalization</i>	Municipal taxation	Bill Roberts
2013-2014	<i>Wren v. Kodiak Island Borough</i>	Municipal land use and zoning	Bob Pederson

Matanuska-Susitna Borough

Date	Matter	Subject	Contact
2022	Conflict of Interest Determination	Municipal governance	Lonnie McKechnie
2014	Opinion re voting issue	Municipal governance	Nick Spiropoulos
2013	Hearing before the Animal Care and Regulation Board	Municipal animal control; ordinance enforcement	Brenda Henry
2012	Review of historic preservation plan	Municipal land use and zoning	Nick Spiropoulos
2012	Opinion re residency requirements	Municipal governance	Nick Spiropoulos
2012	Review of elected official oaths of office	Municipal governance	Lonnie R. McKechnie
2009	Co-Counsel, Galena Electric Utility Bond	Municipal finance	Nick Spiropoulos
2005-2006	Ethics appeal hearing	Municipal governance	Teresa Williams
2005	<i>In Re Jean Krause</i>	Municipal governance; public employment; ethics	

Municipality of Anchorage

Date	Matter	Subject	Contact
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Examples of Municipal and Public Entity Representation

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2014	Special counsel to Anchorage Assembly re special assessment appeal	Municipal land use and zoning; municipal taxation	Barbara Jones & Julia Tucker
2009	Ordinance review re: Union Contracts	Public employment; union labor law	Barbara Gruenstein & Bill Star
2008	Ethics appeal	Municipal governance; conflicts of interest	Barbara Gruenstein
2007	Opinion re: Assembly Term Limits	Municipal governance	Barbara Gruenstein

North Slope Borough

Date	Matter	Subject	Contact
2022	Special counsel to Ethics Committee	Code revision	Grace Dela Rosa
2020	Special counsel to Ethics Committee	Code revision	Lieann Almante
2015-2016	Special counsel to Ethics Committee	Code revision	Felipe Farley
2012-2013	Contract process review	Public contracts	Charlotte Brower
1999	<i>Malabed v. North Slope Borough</i>	Hiring preference	Benny Nageak
1998	<i>North Slope Borough v. Department of Defense</i>	Borough landfill closure	Todd Sherwood
1998	<i>North Slope Borough v. Department of Defense</i>	Iodine-131 human rights	Todd Sherwood
1997	<i>Horton v. North Slope Borough</i>	Public employee wrongful discharge	Greg Olson
1997	<i>Taranto v. North Slope Borough</i>	Defamation claim	Marie Carroll
1996	<i>Walther v. North Slope Borough</i>	Civil rights complaint	Greg Olson
1996	<i>Akootchook et al v. North Slope Borough</i>	Recall election	Benny Nageak
1995	<i>Leavitt v. North Slope Borough</i>	Premise liability slip-and-fall	Greg Olson

Prince William Sound Regional Citizens' Advisory Committee

Date	Matter	Subject	Contact
2012 to present	General counsel	Contract enforcement; interpretation and application of federal Oil Protection Act of 1990	Donna Schantz
2022	Co-Counsel - Adjudicatory Hearing re Terminal Contingency Plan	Environmental/oil spill contingency	Donna Schantz
2017	Adjudicatory Hearing re Terminal Contingency Plan	Environmental/oil spill contingency	Donna Schantz
2005	<i>PWSRCAC v. EPA</i>	Petition for reconsideration of administrative rulemaking	Donna Schantz

Other Representation

Date	Matter	Subject	Contact
2005	<i>Stephens v. EPA</i>	Petition for review of administrative rulemaking	Stan Stephens
2001	Municipality of Anchorage, City of Wasilla, City of Palmer, and Matanuska-Susitna Borough Telephone Cooperative tax appeal	Municipal taxation	Jack Snodgrass & Mike Gatti

Municipal Bond Experience

Examples of Municipal and Public Entity Representation

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Joseph Levesque has represented the following municipalities as Bond Counsel for various municipal projects and public improvements: Aleutians East Borough, City of Adak, City of Galena, City of King Cove, City of Valdez, City of Sand Point, Kenai Peninsula Borough, Kodiak Island Borough, Matanuska-Susitna Borough, Port Lions, City and Borough of Wrangel – Local Improvement District Special Assessment Bonds.

Presentations

Mr. Levesque has presented to Alaska Municipal Attorneys, Clerks, Finance Directors and newly elected officials on a broad range of topics including Open Meetings Act, parliamentary procedures, ethics, planning commissioners and Social Media for municipalities.

LEVESQUE LAW GROUP, LLC

Joseph N. Levesque
Jason A. Thomas, Associate Attorney

3380 C Street, Suite 202
Anchorage, Alaska 99503

Phone: (907) 261-8935

Fax: (206) 309-0667

Email: joe@levesquelawgroup.com

jason@levesquelawgroup.com

Website: levesquelawgroup.com

List of Issues Which Levesque Law Group Regularly Advises Alaska Municipalities

Following is an example of the various issues that Joseph Levesque has addressed in his representation of Alaska municipalities:

a. Local Government Public Meetings

Joseph Levesque has participated in city council, borough assembly, and other meetings of the public entities that he has represented throughout the 29 years that he has advised municipal clients. Having represented numerous administrations, boards and commissions during public meetings, he has necessarily become deeply familiar with the legislative and quasi-judicial processes of state and local government bodies. Mr. Levesque has a thorough understanding of the Alaska laws that govern such meetings, including the Open Meetings Act. Further, he is comfortable advising such bodies of their rights and obligations during the course of meetings, including the ethical obligations of members of those bodies.

b. Issues Facing Local Government

Joe Levesque has advised local governing bodies on Public Employees Retirement System (PERS) issues, including funding. He has regularly represented municipal clients regarding local tax issues, including municipal ad valorem, telephone co-op, use, sales, severance, and transfer taxes. Further, Mr. Levesque has also assisted municipalities in economic development and revitalization, the creation and financing of critical infrastructure, and the regulation of public utilities.

c. Ordinance Drafting

Joe Levesque has drafted, reviewed, edited and enforced hundreds of municipal ordinances and resolutions covering a broad range of municipal topics ranging from municipal bonds to trapping within city limits to common nuisances.

d. Municipal Zoning

During his 35 years of legal practice, Joe Levesque has provided legal advice to numerous municipal planning and zoning commissions. He has attended planning & zoning meetings, participated in, or served as Hearing Officer for several appeals from local government planning and zoning decisions. Moreover, he has regularly advised municipal administrations and their staff members regarding initial planning and zoning determinations. In addition, Mr. Levesque has first-hand experience with comprehensive and coastal management planning, including their drafting and enforcement. Finally, he has extensive experience in drafting and reviewing local land use ordinances, the creation and implementation of land use permitting systems, and historic preservation requirements.

e. Ordinance Enforcement

Joe Levesque has prosecuted municipal ordinance violations -- from traffic infractions and animal control violations to violations of zoning ordinances. Mr. Levesque also prosecuted the violation of a local signage ordinance, and a refusal to hook up to municipal water and sewer system. Further, he has overseen the integration of a municipality's ordinances into Alaska's new Uniform Citation System. Recently Attorney Levesque prosecuted a harbor violation and received a judgment for the client in excess of \$37,000.00. He likewise successfully prosecuted a traffic violation Appeal in Superior Court.

f. Municipal Tax

Joe Levesque has substantial experience dealing with municipal tax law and enforcement, regularly deals with issues related to sales tax in the Aleutians East Borough and has been involved in litigation relating to a number of ad valorem tax issues, including litigation related to the municipal taxation of the Trans-Alaska Pipeline. Mr. Levesque assisted a number of municipalities relating to a Telephone Cooperative Tax Appeal in 2001. Levesque Law Group regularly assists municipalities with the foreclosure process for delinquent tax payments, advises municipalities regarding tax exemptions, the creation and modification of service areas, severance taxes, and the comprehensive review and revision of municipal tax codes.

g. Public Employment Labor Law

Joe Levesque regularly advises municipal administrations regarding public employment and union employee matters, including employee grievances, collective bargaining, and disciplinary actions. Mr. Levesque has also represented administrations in administrative appeals of personnel actions and advised local review boards. Mr. Levesque has experience defending municipal departments against allegations involving wrongful termination claims, and successfully did so before the Alaska Supreme Court in *Brown v. Personnel Board for the City of Kenai*, 327 P.3d 871 (2014). Currently Mr. Levesque is involved in defenses for an Occupational Safety and Health Administration (OSHA) Whistleblower complaint and an Equal Employment Opportunity Commission (EEOC) complaint.

h. Municipal Purchasing and Contracts

Mr. Levesque has had substantial experience in negotiating, drafting and enforcing purchasing documents and contracts. Mr. Levesque has also advised municipalities at every stage of their public competitive and negotiated bidding processes, and the laws and other legal considerations that govern them.

i. Police Liability

Joe Levesque has prosecuted criminal and quasi-criminal violations. Many such trials and appeals include allegations of police misconduct and requests to inspect police personnel files. Consequently, Mr. Levesque has experience in defending the actions of police departments and individual police officers. He also has experience in analyzing law enforcement policies and procedures related to municipal risk management. It should be noted, however, that most civil actions brought against municipal police are defended under municipal general liability insurance policies.¹

j. Acquisition and Disposition of Public Property

Joe Levesque has assisted municipalities during each stage of the process of acquiring and disposing of municipal property. Not only has his representation included the drafting, review and enforcement of sales agreements, it has also involved the determination of economic benefit, and the purchase and sale of municipal property valued in the millions of dollars.

¹Mr. Levesque has also occasionally been retained by a municipality's insurer for representation under its liability policy.